

UNIVERSITY of HOUSTON SYSTEM

System's Chief Financial Officer Meeting

January 9, 2025

11:00am – 1:00pm

In Person Meeting – Suite 226 E. Cullen Building

Meeting Minutes

Raymond S. Bartlett, UHS/UH	Kim Thomas, UHD (virtual)
Marty Baylor, UHCL (virtual)	Dr. Beverly Shuford, UHV (virtual)
Dr. Emily Messa, UHS/UH – Administration	David Oliver, UHS/UH – Facilities
Karin Livingston, UHS/UH – Finance	

11:00am – 12:30pm (Meeting)

1. Tuition and Fees to the Board:

The group discussed proposed tuition and fee items to be presented to the Board at the February meeting and a proposed timeline from System Finance for submitting updates to supporting documents.

2. UHS Food Service Contract:

E. Messa reviewed the timeline for the evaluation of the current UHS food service contract and potential changes.

3. System Shared Service Assessment Methodology and Use of Fund Balances:

The group discussed a proposed strategy for the assessment methodology for system shared services.

4. OGC's Contract Processing Delays and the Use of DocuSign for Contracts:

The group discussed contract processing and strategies to realize efficiencies in the contracting process.

5. Insurance Program Management

K. Livingston presented proposed updates in property value for review and a proposal to increase the value for named storms.

6. Open Discussion:

The group discussed B-on-Time funding rules and requirements.

12:30pm – 1:00pm (Closed Session with the CFOs)

Next System's CFOs Meeting (in-person):

Date: Feb 13, 2025

Time: 11am-1pm

Location: Ezekiel W. Cullen Building, Room 226