

# CLASS DEAN'S MAYORAL SUMMER INTERNSHIP PROGRAM APPLICATION

## STUDENT INFORMATION

Name	First:	Last:
PeopleSoft #		
Address	Street Address:	Address Line 2:
	City:	State/Province/Region:
	Postal/Zip Code:	Country:
Email Address		
Phone Number		

## ACADEMIC INFORMATION

Major(s)	
Minor (If Applicable)	
Classification (e.g, freshman, sophomore, etc.)	
Cumulative GPA	
Number of College Hours	
Expected Graduation Date	

Please email an up-to-date resume that highlights your academic achievements, professional experience, and volunteer or community work. Remember to note any expertise you have with software programs or other relevant skills including database creation and maintenance, photography, videography, event planning, community engagement, etc.

If you have not yet created a professional resume, please be advised that UH University Career Services (UCS) offers face-to-face resume drop-in appointments and sample materials online.

UCS homepage: <http://www.uh.edu/ucs/>

UCS resume page: <https://www.uh.edu/ucs/students/career-resources/#resume-cv-cover-letter>

### Cover letter:

Please provide a summary of your experiences, highlight if you have any experience working in government? If so, please briefly describe. Also, please briefly explain how the internship fits with your academic and future employment plans as well as what skills and talents you would bring to a city government office.

Application, cover letter, and resume should be submitted as a single pdf to [sconnolly@uh.edu](mailto:sconnolly@uh.edu).