

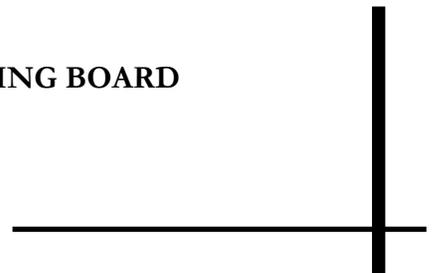
**REPORTING and PROCEDURES
MANUAL**

for

Texas Public Universities

Fall 2010

TEXAS HIGHER EDUCATION COORDINATING BOARD
Educational Data Center





Texas Higher Education
COORDINATING BOARD
Planning and Accountability

P. O. Box 12788 Austin, Texas 78711 • 1200 East Anderson Lane 78752

MEMORANDUM

July 28, 2010

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To: Public University Chief Reporting Officials
From: Doug Parker
Subject: Fall 2010 Reporting Manual Revisions

The Fall 2010 *Reporting and Procedures Manual for Texas Public Universities* has been revised to reflect the new 2010 CIP codes that you will begin using to report in the fall 2010 semester. New nursing codes have been incorporated into Item #32, Restricted Program Admission, on the CBM001. To view the complete list of the 2010 CIP Codes for Appendix C, go to our website at <http://www.txhighereddata.org/Interactive/CIP/>.

Appendix O, Classification of Instructional Program (CIP) Funding Categories for General Academic Institutions, has been revised to reflect the 2010 CIP codes.

The Fall 2010 *Reporting and Procedures Manual for Texas Public Universities* has been placed on the Coordinating Board website at <http://www.txhighereddata.org/ReportingManuals.cfm>. The Fall 2010 *Appendices to the Reporting and Procedures Manual* can be accessed at the same address.



Texas Higher Education
COORDINATING BOARD
Planning and Accountability

P. O. Box 12788 Austin, Texas 78711 • 1200 East Anderson Lane 78752

MEMORANDUM

June 23, 2010

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To: Public University Chief Reporting Officials
From: Doug Parker
Subject: Fall 2010 Reporting Manual

The Fall 2010 *Reporting and Procedures Manual for Texas Public Universities* has been placed on the Coordinating Board website at <http://www.txhighereddata.org/ReportingManuals.cfm>.

A description of additional reports/important dates has been added to the manual on page 0.1. These are reports that, in addition to the CBM reports, are due during the year. Institutions will be notified of actual due dates/deadlines for reports where no due date is specified.

As a reminder, the federally-required new ethnicity and race data items will be collected on the CBM001, CBM002, CBM008, CBM009, CBM00B, and CBM00X reports beginning in fall 2010. The current ethnicity field will be unused.

CBM001, CBM002, CBM004, and CBM006

Rider 59, under the Texas Higher Education Coordinating Board's appropriation in Senate Bill 1 as passed by the 81st Texas Legislature, allows institutions to offer approved non-semester-length developmental education interventions and allows institutions to claim formula funding for such interventions beginning in fall 2010. Information on the reporting of such interventions has been placed in the introductory sections of the CBM001, CBM002, and CBM004 reports. No items or fields on the CBM001, CBM002, CBM004, or CBM006 have been changed to accommodate the inclusion of these interventions.

CBM004 and CBM006

Item #20, Instruction Mode, has been modified to include code 6, Hybrid/Blended Course. A hybrid/blended course is a course in which a majority (at least 50 percent but less than 85 percent) of the planned instruction occurs when the students and instructor(s) are not in the same place. Code 2, Internet, has been replaced with Full Distance Education Course, which is a course which may have mandatory face-to-face sessions totaling no more than 15 percent of the instructional time. Examples of face-to-face sessions include orientation, laboratory, exam review, or an in-person test.

FOREWORD

The reports discussed in this **University** manual fulfill provisions of the Higher Education Coordinating Act of 1965 as amended (codified as Subtitle B, Chapter 61, Texas Education Code, 1971).

All reports must be submitted electronically. (See detail in Electronic Data Transfer System section of manual.) A set of instructions for preparing the data in the Coordinating Board format is associated with each report.

If you need to write to the Educational Data Center, the address is:

Educational Data Center
Texas Higher Education Coordinating Board
P.O. Box 12788
Austin, TX 78711

The fax number is (512) 427-6447.

If you have questions concerning the use or implementation of this manual, contact Anna Yellamraju for questions regarding all CBM reports except the CBM011 and CBM014, Torca Bunton for questions regarding the CBM011 and CBM014, and Doug Parker regarding general reporting questions at the above address or at the following telecommunication numbers:

| | <u>Regular Phone</u> | <u>INTERNET Address</u> |
|-----------------|----------------------|--|
| Anna Yellamraju | (512) 427-6297 | Anna.Yellamraju@thecb.state.tx.us |
| Torca Bunton | (512) 427-6532 | Torca.Bunton@thecb.state.tx.us |
| Doug Parker | (512) 427-6287 | Doug.Parker@thecb.state.tx.us |

Click on [Memos Related to Changes to the CBM Manual for Universities](#) for memos related to changes made to the *Reporting and Procedures Manual* prior to the memo(s) appearing in this manual.

The Texas Higher Education Coordinating Board does not discriminate on the basis of race, color, national origin, gender, religion, age or disability in employment or the provision of services.

Public Universities

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Univ. General Reporting Issues

ADDITIONAL REPORTS/IMPORTANT DATES

Preliminary Headcount Enrollment – Preliminary 12th class day fall enrollment due third week of September of each year for release in October

Nursing Shortage Reduction Program (NSRP) – CBM009 data submitted annually by October 1 of each year to count nursing graduates for funding; the nursing graduates must be error-free to be counted (for participating institutions)

Cost Study – Certified fiscal year CBM004, CBM008, and CBM006 data run in November of each year

Accountability – Certified fall CBM reports run December 1 of each year

Space Model – Certified fall CBM004 and CBM008 reports run in December of each year

Doctoral Exception Report – Doctoral master file with exceptions (from CBM00E) created in February of even years

Formula Funding for Appropriations –

- Initial run in October of even years using prior spring CBM004 hours and prior fall CBM006 hours; sent to the LBB in November
- Final run in February of odd years using certified base year CBM004 and CBM006 hours

Texas Plan (TXP) – Due in February of even years (submitted on spreadsheets)

Univ. General Reporting Issues

REPORTING PERIODS

The following is a schedule of due dates for the reports contained in this manual.

Fall Semester Reports

| | | <u>Due Date</u> |
|---------------------------------|--------|-----------------|
| Student Report | CBM001 | October 15 |
| Texas Success Initiative Report | CBM002 | February 1 |
| Course Inventory | CBM003 | May |
| Class Report | CBM004 | October 15 |
| Building and Room Report | CBM005 | November 15 |
| End of Semester Report | CBM006 | February 1 |
| Faculty Report | CBM008 | October 15 |

Spring Semester Reports

| | | <u>Due Date</u> | <u>Due Date in Odd Year</u> |
|---------------------------------|--------|-----------------|---------------------------------|
| Student Report | CBM001 | March 15 | Mid February |
| Texas Success Initiative Report | CBM002 | June 15 | |
| Class Report | CBM004 | March 15 | Mid February |
| End of Semester Report | CBM006 | June 15 | |
| Faculty Report | CBM008 | March 15 | |

Summer Semester Reports

| | | <u>Due Date</u> |
|---------------------------------|--------|-----------------|
| Student Report | CBM001 | August 15 |
| Texas Success Initiative Report | CBM002 | October 1 |
| Class Report | CBM004 | August 15 |
| End of Semester Report | CBM006 | October 1 |
| Faculty Report | CBM008 | August 15 |

Annual Reports

| | | <u>Due Date</u> |
|---|--------|-----------------|
| Graduation Report | CBM009 | October 1 |
| Admissions Report | CBM00B | October 15 |
| Students in Self-Supporting Courses and Programs | CBM00X | September 15 |

Biennial Reports

| | | <u>Due Date in Even Year</u> |
|---------------------------|--------|----------------------------------|
| Doctoral Exception Report | CBM00E | March 15 |

Any Time Reports

| | | <u>Due Date</u> |
|--------------------------------------|--------|---------------------------------------|
| Student Number Change Report | CBM00N | Any Time |
| Facilities Room Inventory Report | CBM011 | January – October certified by Nov. 1 |
| Facilities Building Inventory Report | CBM014 | January – October certified by Nov. 1 |

Univ. General Reporting Issues

COORDINATING BOARD CONTACTS

- I. CBM Reporting: Educational Data Center, FAX: 512-427-6447
 - A. All university CBM Reports, except CBM011 and CBM014:
Anna Yellamraju, Data Analyst 512-427-6297
INTERNET address: Anna.Yellamraju@thecb.state.tx.us
 - B. CBM011, CBM014, and Electronic Data Transfer System:
Torca Bunton, Data Analyst 512-427-6532
INTERNET address: Torca.Bunton@thecb.state.tx.us
 - C. General Questions:
Doug Parker, Director 512-427-6287
INTERNET address: Doug.Parker@thecb.state.tx.us
- II. Program and Course Inventory Questions: Educational Data Center, FAX: 512-427-6447
 - A. Program Inventory: TBA
 - B. Course Inventory (CIP Code Classifications and Funding Code Assignments): TBA
- III. Financial Aid Database: Educational Data Center, FAX: 512-427-6447
TBA
- IV. Funding Questions: Financial and Resource Planning, FAX: 512-427-6147
Paul Turcotte, Program Director 512-427-6235
INTERNET address: Paul.Turcotte@thecb.state.tx.us
- V. Facilities Inventory Questions: Finance and Resource Planning, FAX: 512-427-6147
Jennifer Gonzales, Program Director 512-427-6125
INTERNET address: Jennifer.Gonzales@thecb.state.tx.us
- VI. Student Tuition and Residency Issues: Student Services, FAX: 512-427-6420
Jane Caldwell, Director 512-427-6455
INTERNET address: Jane.Caldwell@thecb.state.tx.us
- VII. Texas Success Initiative Program Questions: P-16 Initiatives, FAX: 512-427-6264
Tamara Clunis, Program Director, Developmental Education 512-427-6262
INTERNET address: Tamara.Clunis@thecb.state.tx.us

Univ. General Reporting Issues

ELECTRONIC DATA TRANSFER SYSTEM

The submission of CBM reports must be by electronic transfer. If any data items need to be changed, make the changes to your file and re-submit it as a complete report.

State and federal security requirements mandate that confidential data be transferred using a secure process. Since July 15, 2004 all files are required to be submitted or retrieved via SFTP (the secure FTP) server process. Connection to the SFTP File Server at the THECB is via the Internet.

You may create the data file containing a header record, data records, and a trailer record by whatever method available.

The header record contains information to identify the data in the file and the length of the data records. The trailer record contains a record count of the actual number of data records, not including the header and trailer records, in the file. The record count in the trailer record will be used to verify that all records were transferred through the communication system.

The actual file name is not critical. Information in the header record is used to identify data contained in the file. To avoid possible confusion or loss of file by writing over a previously transferred file of the same name, make each file transferred a unique name.

In order to submit EDC CBM files, you must log into the SFTP server, sftp.thecb.state.tx.us, with a username and password.

For USERID: Enter "edcNNNNNN" where "NNNNNN" is your six-digit FICE code. For example, "edc001234" (lower case 'edc'; leading zeros required in the FICE code).

For PASSWORD: Enter your password, case sensitive. Contact Torca Bunton at e-mail Torca.Bunton@thecb.state.tx.us for your password.

Each FICE code has a unique password assigned to it. Guard it to prevent unauthorized access to your data.

The data sent to the Coordinating Board goes to the "INPUT" directory and the edit and summary report files are retrieved from the "OUTPUT" directory. Detailed instructions are located at [Data Transfer Procedures for THECB Reports Using SFTP](#).

The data content of files will be as defined on the Data Processing Record Layout of each report. The format and content of the HEADER and TRAILER records are critical and must be valid. Identification of the data depends totally on the accuracy of the information contained in the header record.

Univ. General Reporting Issues

File Transfer System INPUT FILE FORMAT

| HEADER RECORD | | <u>Beginning Position</u> | <u>Length</u> |
|---------------|--|-------------------------------|----------------|
| Item #1 | File Label-ID – Always ‘HY2K’ | 1 | 4 |
| Item #2 | Institution Code - FICE – Numeric | 5 | 6 |
| Item #3 | Data Identifier, i.e., CBM001, CBM011, etc. | 11 | 6 |
| Item #4 | Semester – Numeric (‘1’ thru ‘3’ or ‘5’) | 17 | 1 |
| Item #5 | Year – Numeric - YYYY | 18 | 4 |
| Item #6 | Record Type – C for a Complete report (U is valid only for the CBM003) | 22 | 1 |
| Item #7 | Length of data records within report – Numeric, leading zeros, i.e., “0080”, “0090”, “0102”, “0108”, “0120” | 23 | 4 |
| Item #8 | Name and e-mail address of person submitting file | 27 | As Required |

NOTE: Use a space (not a special character) to separate the name and e-mail address. The length of the record may extend up to 400 characters in order to contain the name and e-mail address.

DATA RECORDS

For CBM Reports, data record formats must match the record formats specified in the documentation for each report.

| TRAILER RECORD | | <u>Beginning Position</u> | <u>Length</u> |
|----------------|--|-------------------------------|---------------|
| Item #1 | File Label-ID – Always ‘EOF1’ | 1 | 4 |
| Item #2 | Record Count – Numeric, leading zeros (Number of data records in file, not including “Header” and “Trailer” records) | 5 | 5 |

Record size may be any length up to 400 characters

Univ. General Reporting Issues

EDIT REPORT OUTPUT FILES

As we migrate to processing the CBM edits on a server over the next 3-4 months, a new naming convention has been implemented for the edit report output files. The following file name is an example:

CBM001_FALL_2010_S_003304_201010150136262.TXT

CBM001 – CBM report type

_ - used as a separator

FALL – the report semester (can also be SPRING, SUMMER, ANNUAL)

_ - used as a separator

2010 – Report Year

_ - used as a separator

S – Institution type

_ - used as a separator

003304 – FICE code of institution

_ - used as a separator

201010150136262 – Date Time stamp (Year, Month, Day, Hour, Minute, Second, Tenth of Second)

EDC Data Report Processing Schedule

| Reports in by | Edit run begins | Edit reports posted |
|---------------|------------------|---------------------|
| 6:00 a.m. | 6:20 a.m. (M-F) | 7:00 a.m. |
| 8:00 a.m. | 8:20 a.m. (M-F) | 9:00 a.m. |
| 10:00 a.m. | 10:20 a.m. (M-F) | 11:00 a.m. |
| 1:00 p.m. | 1:20 p.m. (M-F) | 2:00 p.m. |
| 3:00 p.m. | 3:20 p.m. (M-F) | 4:00 p.m. |
| 6:00 p.m. | 6:20 p.m. (M-Th) | 7:00 p.m. |

Univ. General Reporting Issues

CERTIFICATION TRACKING

The goal of these procedures is to have the CBM reports collected by the Educational Data Center and certified by the institutions as available for use within four working weeks of the due date. Since there are six edit cycles each workday, turn-around time should be less of an issue. Also, the desire is to have the most current data available for formula committee work, accountability measures, and appropriation requests. The follow-up procedures for ensuring timely certification of the reports are:

1. The EDC Data Analyst will telephone or e-mail the Reporting Official if a specific report is not received within two days after the due date.
2. An email from the Director of the Educational Data Center will be emailed to the Reporting Official if the report has not been received and certified by the seventh working day after the due date.
3. An inquiry letter will be faxed to the Vice President for Academic Affairs, or the equivalent, from the appropriate Assistant Commissioner if the report has not been received and certified by the twelfth working day after the due date.
4. A letter indicating that the certification of the CB report is delinquent will be faxed to the President, or the equivalent, from the Deputy Commissioner if the report has not been certified by the end of the third working week after the due date.

CHANGES TO CERTIFIED REPORTS

- A. Changes to certified data will not be permitted unless an executive officer of the reporting institution requests the change in writing and the reporting error would have a significant impact on future year funding or statistical analysis.
- B. Requests made prior to the data being published may be approved by the Educational Data Center and must not delay standard publish dates.
- C. Requests to change data which are already published must be approved by the Commissioner.

Univ. General Reporting Issues

CERTIFICATION STATEMENT – INSTRUCTIONS

When an edit for a CBM report is returned to the reporting institution, one of two actions is required:

1. If the edit reveals flagged items, corrections should be submitted for all errors and for questionable items where necessary.
2. Justification of all “Review” items is **required** before certification can be applied.
3. If all the information is correct, the reporting official should certify the report by a certification statement to the Educational Data Center. This can be accomplished by the following methods:
 - a. The reporting official may send an e-mail message to the Data Analyst which includes in the body of the message the certification statement “I hereby certify ...” and identification of the name and FICE code of the institution, the name and title of the reporting official, the date of certification, and the CBM report ID, semester, and year of each report being certified.
 - b. A certification statement on paper may be prepared and mailed or faxed to the Educational Data Center. It should include all of the information listed in the item above with the signature of the reporting official, as illustrated by the following example.

The example on the following page shows the certification of Lone Star University's fall 2010 CBM001 and CBM004.

Univ. General Reporting Issues

CERTIFICATION STATEMENT

INSTITUTION: LONE STAR UNIVERSITY 003304

DATE: DECEMBER 1, 2010

I hereby certify that the following report(s) is (are) correct and the data are usable in all output reports.

| <u>REPORT NUMBER</u> | <u>SEMESTER AND YEAR</u> |
|----------------------|--------------------------|
| CBM001 | <u>FALL 2010</u> |
| CBM004 | <u>FALL 2010</u> |

Justification of Review items is as follows: _____

REPORTING OFFICIAL

STUDENT REPORT
CBM001

This report reflects all students enrolled at the reporting institution as of the official census date, which is the 12th class day for the Fall and Spring semesters (16-week session) and the 4th class day for each of the summer terms (six-week session). Students who withdraw from a class on or before the official census date will not be included in this report. To be counted for state aid, the students must be registered as of the official census date and the institution must collect tuition and fees in full from the student (or have a valid accounts receivable on record) by the 20th class day or the 15th class day during summer sessions. Students are required to have a fully operational installment contract (in accordance with Chapter 54, Section 54.007 of the Texas Education Code) by the payment due date in order to be in good standing. This includes receipt of a first installment payment prior to the beginning of the semester.

This report will include all students registered for one or more Coordinating Board approved course(s) for resident credit at the reporting institution, whether the course is taught on-campus or off-campus (including instructional telecommunications).

NOTES:

1. Census Dates for other than 16 or 6 week terms are outlined below:

| <u>Fall and Spring Semesters</u> | | <u>Summer Semester</u> | |
|----------------------------------|--------------------|-------------------------------|--------------------|
| <u>Length of Term (Weeks)</u> | <u>Census Date</u> | <u>Length of Term (Weeks)</u> | <u>Census Date</u> |
| 2 or less | 1st Class Day | 2 or less | 1st Class day |
| 3 | 2nd Class Day | 3 | 2nd Class Day |
| 4 | 3rd Class Day | 4 | 3rd Class Day |
| 5 – 6 | 4th Class Day | 5 – 6 | 4th Cass Day |
| 7 | 5th Class Day | 7 | 5th Class Day |
| 8 | 6th Class Day | 8 | 6th Class Day |
| 9 – 10 | 7th Class Day | 9 | 7th Class Day |
| 11 | 8th Class Day | 10 or more | 12th Class Day |
| 12 | 9th Class Day | | |
| 13 – 14 | 10th Class Day | | |
| 15 | 11th Class Day | | |
| 16 | 12th Class Day | | |

2. Summer Sessions

All summer sessions will be combined into one report. When combined, the headcount reported should be non-duplicative. Combined reports should be coded as Summer I reports and are due on August 15.

3. Flexible Entry Students

Students enrolled in classes organized after the official census date should be included in the data submitted in the semester following; i.e., (1) students enrolled in the classes organized after the 12th class day of the fall semester will be reported in the following

Univ. Student Report (CBM001)

spring semester 12th class day report; (2) students enrolled in classes organized after the 12th class day of the spring semester will be reported in the first summer semester following, etc. These students will be identified by inserting a '1' in Item #16 to denote "flexible entry".

NOTE: A class is organized when students have registered and have paid fees or established accounts receivable.

A class which is organized with regular semester classes, but whose first class day is not until after the term census date, may be reported as a regular class, except:

1. students who register for this class after the term census date cannot have the hours reported for state funding on either the CBM001 or CBM004, and
2. students who drop this class before this class's first class day cannot be reported for state funding on either the CBM001 or CBM004.

Any student currently enrolled as of the official census date who subsequently enrolls in a Flexible Entry class organized in the same semester will be assessed tuition and fees as though another class was being added to the student's current load.

4. Inter-institutional Students. See the discussion in the Introduction of the Class Report, CBM004.
5. Reporting Semester Credit Hours

Effective Fall 1999, Items #10A and #10B, which separate the semester credit hours (SCH) into on-campus and off-campus categories, should be the total SCH the student attempted in the current term. All institutions will be expected to report all zeros in Items #22, #24, and #25 for post-baccalaureate and graduate students. Also, Items #15 and #23 are to be completed if they apply to undergraduate as well as graduate students. For undergraduate students, the sum of Items #10A and #10B should equal the sum of the other SCH Items (#15, #21, #22, #23, #24, #25, and #35):

Item #24 – SCH in collegiate courses that DO qualify for state funding

Item #25 – SCH in developmental education courses which DO qualify for state funding

Item #15 – SCH in inter-institutional courses that DO qualify for state funding

Item #21 – SCH in collegiate courses that DO NOT qualify for state funding

Item #22 – SCH in developmental education courses which DO NOT qualify for state funding

Item #23 – SCH in inter-institutional courses that DO NOT qualify for state funding

Item #35 – Graduate SCH of Seniors

These items are mutually exclusive. When combined, they represent the total semester credit hours for the undergraduate student. Since Item #35 is graduate hours of undergraduate students, the value in it is not included in the undergraduate 001/004 balance check.

There will be two semester credit hour checks between the student report (CBM001) and

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the class report (CBM004):

- 1) The sum of the credit hours identified in Items #10A and #10B for all students on the CBM001, including flexible entry records, minus the sum of the credit hours identified in Items #15 and #23 (inter-institutional SCH) must be within 100 hours of the total SCH of the class records (CBM004), excluding inter-institutional classes, which are coded '1' in Item #21.
- 2) The sum of the semester credit hours (Item #24) of all undergraduates students identified on the CBM001 that are affected by the undergraduate limit (code of '1' or '2' in Item #27) must be within 50 hours of the sum of the semester credit hours calculated from the enrollments that are affected by the undergraduate limit in Items #18 and #19 on the class report (CBM004), excluding the semester credit hours in inter-institutional classes, which are coded '1' in Item #21.

6. Undergraduate Students Approaching Funding Limit for a Baccalaureate Degree

Six reports are produced each edit run – three for students affected by the 45-hour funding limit and three for students affected by the 30-hour funding limit. The reports identify those students who are approaching the funding limit (within 30 SCH of the limit), who will exceed the funding limit (after the semester reported), and who exceed the funding limit (prior to the semester reports). Item #27, Student Affected by Undergraduate Funding Limitation, will be used to determine the funding limit the student is affected by. The total number of undergraduate SCH the student has accumulated and Item #26, SCH of Undergraduate Degree Program, will be used to determine if the student will appear on any of the reports.

Effective fall 2009, in compliance with H.B. 101, 81st Texas Legislature, amendments that relate to those hours not subject to the limitation on formula funding set out in Section 13.103 of Chapter 13, Subchapter F of Board rules will include dual credit course hours for which the student received credit toward a high school diploma and semester credit hours earned by the student before graduating from high school and used to satisfy high school graduation requirements (Chapter 13, Subchapter F, Section 13.104).

7. Funding Limitation for Doctoral Students

The Legislative limit of 99 doctoral funded semester credit hours per doctoral student and the allowable exceptions for funding up to 130 hours are described in the Texas Education Code (TEC 61.059). Two reports are provided during each student report edit cycle. One report provides the doctoral students who have exceeded 70 doctoral credit hours but who have not exceeded 99 doctoral credit hours. The other report identifies the doctoral students who have exceeded the 99 doctoral credit hour limit. Prior to the formula runs each base year, each institution is given the opportunity to identify which of their doctoral students should be granted program or individual exceptions during the next funding period.

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8. Distance Education

Institutions should not report non-resident students who are taking only distance education courses delivered outside the state (TAC Title 19, Part 1, Chapter 4, Subchapter E, §4.107(c)(4) and §4.108(b)).

9. Reporting Non-semester-length Developmental Education Interventions

Rider 59 under the THECB appropriation in Senate Bill 1 (81st Legislature) allows institutions to claim formula funding for approved non-semester length developmental education interventions (including course-based, non-course-based, alternative-entry/exit, and other intensive developmental education activities) beginning in fall 2010. Interventions of four or more contact hours may be reported for formula funding. Semester credit hours (SCH) should be included in the appropriate SCH fields. Students enrolled in non-semester length developmental education interventions that begin after the census date should be reported as flexible entry.

As semester credit hours must be reported in whole numbers, the following crosswalk is provided for reporting SCHs in non-semester length developmental education interventions. Institutions should add up all of a student's hours in approved developmental education interventions and then use the crosswalk. For example, while a student who participates in one eight hour intervention in a semester would be reported with 0 SCH, a student who participates in two eight-hour interventions would be reported with 1 SCH.

4 - 8 contact hours = 0 SCH
9 - 24 contact hours = 1 SCH
25 - 40 contact hours = 2 SCH
41 - 56 contact hours = 3 SCH

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INSTRUCTIONS FOR STUDENT REPORT

- Item #1 Record Code. Always enter '1'.
- Item #2 Institution Code. Enter the FICE Code of the institution.
- Item #3 Student Identification Number. Enter the social security number of the student. The institution will assign unique (nine-digit) identification numbers to students without social security numbers.
- Item #4 Gender. Enter the gender of the student.

M = Male F = Female

- Item #5 Classification. Enter the classification of the student.

| | | | |
|---|-----------|---|----------------------|
| 1 | Freshman | 5 | Post-Baccalaureate |
| 2 | Sophomore | 6 | Master's Level |
| 3 | Junior | 7 | Doctoral Level |
| 4 | Senior | 8 | Special-Professional |

Use the following guidelines to classify students:

- | | | |
|---|--|--|
| 1 | Freshman | |
| 2 | Sophomore | Institutions will use their guidelines |
| 3 | Junior | for these categories |
| 4 | Senior | |
| 5 | Post-Baccalaureate - a student possessing a baccalaureate degree but who has not been admitted to a graduate program | |
| 6 | Master's Level - a student possessing a baccalaureate degree or the equivalent and admitted to an approved master's degree program at the institution | |
| 7 | Doctoral Level - a student admitted to an approved doctoral degree program at the institution. Such students are those who a) have been officially admitted to a doctoral program, and b) have completed a master's degree which the institution recognizes as the equivalent of one year's work toward the doctoral degree on which the student is working, or at least 30 semester credit hours of work toward the proposed degree | |
| 8 | Special-Professional - a student admitted to an approved special-professional program at the institution | |

- Item #6 Date of Birth. Enter all four digits of the year, the month, and the day of birth for the student in the YYYYMMDD format.

YYYY = Year; MM = Month; DD = Day

NOTE: If the month of birth is known and the year is unknown, code both month and year as unknown, or '00000000'. If the year of birth is known and the

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month is unknown, code the month as '06'.

Item #7 Tuition Status. Enter the code indicating the status of the student for tuition purposes.

- 1 Resident Tuition (regular)
- 2 Non-Resident Tuition (regular)
- 3 Tuition Exemption for Texas Resident
- 5 Thesis or Dissertation
- 9 Law (resident)
- 0 Law (non-resident)
- A Student classified as a resident based on TEC 54.052(a)(3) who is not a U.S. citizen or permanent resident but is allowed to pay resident tuition
- C An applicant for permanent resident status or holder of a visa that allows a person to domicile in the U.S. who is classified as a resident and is allowed to pay resident tuition
- E Tuition waiver that allows non-resident or foreign students to pay the resident rate as well as recipients of Tuition Exemptions through TEC 54.207 (Good Neighbor Scholarship)
- F Tuition waiver that allows Texas universities within 100 miles of the state border to charge a lower rate than the regular out-of-state tuition rate to out-of-state-students
- N Visiting student allowed to enroll due to Natural Disaster (Hurricane Katrina coding expires after Summer 2006 regardless of future extensions of executive order)

NOTE:

- a) Students who are allowed to pay the "Resident Tuition" rate due to a waiver should be coded 'E'.
- b) Students who qualify as residents through the 36-months' residence in Texas and who are not U.S. citizens or permanent residents should be coded as 'A' if they are paying regular resident tuition. Students coded 'A' must complete the affidavit.
- c) Students who are eligible for permanent resident status (whose I-485 applications have not been rejected and are being processed by BCIS) and students who hold visas that allow them to domicile in the U.S. should be coded 'C' if they actually established a domicile in Texas and have been classified as residents eligible to pay regular resident tuition.

Item #8 Residence. Enter the code representing the county, state, or foreign country of which the student is a resident as identified by the student as his/her permanent address at the time of application to the institution. See Appendix B for codes.

- a. Enter the Texas county code for students who are Texas residents
- b. Enter the state code for students who are U.S. citizens or permanent residents and who are residents of other states
- c. Enter the foreign country code for foreign country citizens who are not Texas residents

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Item #9 Transfer Student or First-Time-in-College. If the student is a transfer student, enter the FICE code (see Appendix A) of the institution of higher education from which the student transferred. (Enter 9s for institutions not having a FICE code or a designated identifying number.) A transfer is a student entering the reporting institution for the first time but who is known to have previously attended another postsecondary institution at the same level (e.g., undergraduate to undergraduate or graduate to graduate; not undergraduate to graduate). This does not include an institution's own graduates who re-enter for further education.

If the student has never attended college or other postsecondary institution, enter a '1', right justified, zero filled, to indicate a first-time student. Students should not be reported as first-time-entering college until they have completed their high school work. Therefore, include as first-time students those who entered with advanced standing (college credits earned before graduation from high school).

In the term that the student is accepted into a master's program, doctoral program, or first-professional program (AUD, DVM, Law, Optometry, PharmD) for the first time, enter '000001' in this item; otherwise, for a graduate or first-professional student leave blank unless the student is a first-time transfer at that level. If the student is a first-time transfer, enter the FICE of the institution transferring from. This will allow the CB to determine time-to-degree of such students.

NOTE: The FICE codes in Item #9 are to be entered only the first semester of a student's enrollment after transferring to your institution.

Item #10A Semester Credit Hour Load, Current Registration (On-Campus). Enter the number of on-campus semester credit hours, including non-state-funded ones for which the student is registered in the current semester. The sum of Items #10A and #10B should be the total SCH the student attempted in the current term and should equal the sum of the other SCH Items (#15, #21, #22, #23, #24, #25, and #35). The semester credit hours attempted in courses that begin after the census date of the prior term, which are identified as flexible entry, are to be reported in a separate record and a '1' entered in Item #16.

Item #10B Semester Credit Hour Load, Current Registration (Off-Campus). Enter the number of off-campus semester credit hours including non-state-funded ones for which the student is registered in the current semester. The sum of Items #10A and #10B should be the total SCH the student attempted in the current term and should equal the other SCH Items (#15, #21, #22, #23, #24, #25, and #35). The semester credit hours attempted in courses that begin after the census date of the prior term, which are identified as flexible entry, are to be reported in a separate record and a '1' entered in Item #16.

Item #11 Doctoral Semester Credit Hours (SCH) Funded. Enter only the SCHs attempted in doctoral level courses that are funded at the doctoral rate. A separate CBM001 record for each unique doctoral funding category will be submitted. In the additional doctoral CBM001 records, duplicate all items with the following exceptions: zero fill Items #10A and #10B and enter a '3' in Item #16 (Flexible Entry) and enter the

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appropriate doctoral funding code in Item #19.

NOTE: Continue to report all hours attempted in the initial doctoral student record in Items #10A and #10B, as appropriate.

Item #12 Unused

Item #13 Semester. Enter the appropriate code.

1 Fall 2 Spring 3 Summer

Item #14 Year. Enter all four digits of the calendar year in which the semester occurs.

Item #15 SCH - Inter-Institutional State-Funded. Enter the number of semester credit hours in inter-institutional courses in which the student is registered during this current semester that DO qualify for state funding. Exclude SCH attempted in inter-institutional courses that do not qualify for state funding (Item #23), all other collegiate level courses (Items #21 and #24), and all developmental courses (Items #22 and #25). Inter-institutional classes are those in which the faculty and courses of one institution are provided to another institution's students and there is an inter-institutional agreement on file at the CB. See more discussion of inter-institution in the Introduction of the CBM004 report.

Item #16 Flexible Entry. Enter a '1' if the student is enrolled in a Flexible Entry (FE) class that is being reported this semester. Any doctoral student record after the first that is being reported for multiple funding areas will be coded a '3'. Enter a '7' to identify a visiting (displaced) student who has been allowed to enroll in a regular (non-flex) class due to the natural disaster (Hurricane Katrina – expires after Summer 2006); otherwise, continue to code the flex-entry item with a '1' for a visiting (displaced) student who enrolls in a flex-entry class.

If the situations above do not apply, leave the item blank.

Item #17 Remote Campus. Restricted to use by Texas Woman's University and The University of Texas System, and to identify students who are confined to a correctional institution. If the situations below do not apply, leave the item blank.

If the student is incarcerated, enter a '5'.

TWU will enter a '1' for their students enrolled at one of the Dallas educational facilities and a '2' for their students enrolled at the Houston campus.

UT System will enter a '6' for students enrolled at a UT component as a Coordinated Admission Program student. These CAP students should be reported as first-time degree seeking at the current institution to be consistent with the IPEDS definition if the student intends to get a degree at any institution. (Effective summer 2007)

Item #18 Major Area of Concentration. Enter the CIP code of the major area of

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concentration. See Appendix C. Only undergraduate and post-baccalaureate students may be reported with an undeclared major of '99999999'.

Item #19 Doctoral Funding Code. Enter the funding code of the associated CIP area where semester credit hours (SCH) of doctoral students are generated. If a doctoral student generates doctoral SCHs in more than one funding area, multiple CBM001 records will be created (see explanation in Item #11). Funding codes of 08-law, 12-vocational training, 13-physical training, 18-teacher education practice teaching, and 19-technology do not have doctoral funding rates and are not allowed.

Item #20 Tuition Exemption/Waiver Code. When Item #7 is coded '3' and the student is a resident receiving a Hazlewood exemption (authorized in TEC 54.203), enter the code '01'; otherwise leave blank. When Item #7 is coded 'E' and the student is a nonresident eligible to pay the resident rate due to the state's waiver for members of the military and their families (TEC 54.058), enter '21'; otherwise leave blank.

01 Exemption of certain veterans, dependents, etc. of the Armed Forces of the United States from payment of tuition

21 Application of resident rather than nonresident tuition to military personnel and dependents

Item #21 SCH – Load NOT State Funded (Undergraduate and Graduate). Enter the number of attempted semester credit hours for which the student is registered that do not qualify for state funding during the current semester. Exclude SCHs attempted in courses that are state funded (Item #24 and #35), all developmental courses (Items #22 and #25), and all inter-institutional courses (Items #15 and #23). Examples are attempted SCHs of an undergraduate student who has exceeded the state limit, SCHs of a student in physical education courses that are not allowed for state funding (see discussion on SCHs that exceed state limits in Introduction of CBM004), and SCHs of a student in military science and religion courses. Also include the credit hours of undergraduate students who have attempted the same course three or more times and are not eligible to be counted for state funding.

Item #22 SCH - Developmental Load NOT State Funded. Enter the number of semester credit hours for which the student is registered during this current semester that do NOT qualify for state funding. Exclude SCH attempted in courses that are collegiate level (Items #21 and #24), state funded developmental courses (Item #25), and all inter-institutional courses (Items #15 and #23). An example are attempted SCHs of undergraduate students who have exceeded the state limit in developmental education (18 semester credit hours).

Item #23 SCH - Inter-Institutional Load NOT State Funded. Enter the number of semester credit hours in inter-institutional courses in which the student is registered during this current semester that do NOT qualify for state funding. Exclude SCH attempted in state funded inter-institutional courses (Item #15), all other collegiate level courses (Items #21 and #24), and all developmental courses (Item #22 & #25).

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- Item #24 SCH - Load State Funded. Enter the number of attempted semester credit hours for which the student is registered that DO qualify for state funding during the current semester. Exclude SCHs attempted in collegiate courses that are not state funded (Item #21), all developmental courses (Items #22 and #25), and all inter-institutional courses (Items #15 and #23).
- Item #25 SCH - Developmental Load State Funded. Enter the number of semester credit hours in developmental courses in which the student is registered during this current semester that DO qualify for state funding. Exclude attempted SCH of the student in developmental courses that are not state funded or SCH of the student who has exceeded the developmental state limit (Item #22), SCH attempted in courses that are collegiate level (Items #21 and #24), and SCH of all inter-institutional courses (Items #15 and #25).
- Item #26 SCH of Undergraduate Degree Program. Enter the number of semester credit hours of the undergraduate degree program in which the student is enrolled. Enter '000' if the student is not classified as a junior or senior. A student who is enrolled on a temporary basis or who has not enrolled in a degree program is considered to be enrolled in a degree program requiring a minimum of 120 semester credit hours. You may enter '000' for all students until the Fall semester 2001.
- Item #27 Student Affected by Undergraduate Funding Limitation. Enter a '1' if the student first enrolled in an institution of higher education in fall 1999 to summer 2006 (45 hour rule). Enter a '2' if the student first enrolled in an institution of higher education in the fall 2006 semester or later (30-hour rule). Otherwise enter a '0'.
- Item #28 Last Name. Enter the student's last name. Truncate if the name contains over 20 characters.
- Item #29 First Name. Enter the student's first name. Truncate if the name contains over 10 characters.
- Item #30 Middle Name Initial. Enter the initial of the student's middle name.
- Item #31 Semester Credit Hours of Students Enrolled in Dual Credit Courses. Enter the number of dual credit hours attempted in which the student receives both high school and college credit. These hours are to be included in any of the other credit hour items as appropriate.
- Item #32 Restricted Program Admission. The Coordinating Board uses restricted admission codes to distinguish students who have a declared major in a particular discipline from those who are actually admitted to a certificate or degree program through a restricted or separate admission process. The distinction provides more accurate enrollment and graduation numbers in key, high-demand occupations and the data are often linked to special legislative initiatives.

To ensure accuracy of the number of students in these programs, enter the appropriate code for each student who is admitted to and continuing his/her enrollment in a certificate or degree program in the following areas or CIP codes.

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Leave blank if not.

- 01 Teacher Education-Initial certification, undergraduate
- 02 Teacher Education-Initial certification, master's
- 03 Teacher Education-Alternative Certification Program
- 04 Teacher Education-Post-Baccalaureate

- 10 Nursing (51.3801.00) RN to BSN degree program (previously ADN to BSN)
- 11 Nursing (51.3801.00) Initial RN licensure, generic associate degree program
- 12 Nursing (51.3801.00) Initial RN licensure, generic baccalaureate degree program
- 13 Nursing (51.3801.00) Initial RN licensure, master's degree program
- 14 Nursing (51.3801.00) Initial RN licensure, LVN to ADN transition program
- 15 Nursing (51.3801.00) Initial RN licensure, LVN to BSN transition program

- 20 Dental Hygiene (51.0602.00) – undergraduate or master's program
- 21 Respiratory Therapy/Care (51.0908.00)
- 22 Physician Assistant (51.0912.00) – undergraduate or master's program
- 23 Clinical Medical Laboratory Science/Research and Allied Health Professions (51.10) – undergraduate or master's program
- 24 Occupational Therapy (51.2306.00) – undergraduate or master's program
- 25 Physical Therapy (51.2308.00) – master's program

- 40 Special Professional-Audiology (AUD)
- 41 Special Professional-Veterinary Medicine (DVM)
- 42 Special Professional-Law (JD, LLB)
- 43 Special Professional-Optometry (OD)
- 44 Special Professional-Pharmacy (PharmD)
- 45 Special Professional-Doctor of Nursing Practice (DNP)
- 46 Special Professional-Doctor of Physical Therapy (DPT)

Definitions:

The Restricted Program Admission codes for Nursing (codes 10-15) are needed in the calculation of graduation rates (Education Code 61.0901) and for the distribution of funds under the Nursing Shortage Reduction Program (Education Code 61.9623).

- 01-04 Teacher Education – a student admitted to and continuing his/her enrollment in a teacher education program.

- 10 Nursing (51.3801.00) RN to BSN degree program – a student admitted to and continuing his/her enrollment in an approved BSN nursing program who already possesses an ADN degree or a diploma in nursing and is a registered nurse. The Board uses the data to count graduates.

- 11 Nursing (51.3801.00) Initial RN licensure, generic associate degree program – a student admitted to and continuing his/her enrollment in an approved ADN nursing program who is not a registered nurse. For the

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- Board's purpose of counting graduates and calculating completion rates, this program is considered a two-year program.
- 12 Nursing (51.3801.00) Initial RN licensure, generic baccalaureate degree program – a student admitted to and continuing his/her enrollment in an approved BSN nursing program who is not a registered nurse. For the Board's purpose of counting graduates and calculating completion rates, this program is considered a two-year program.
 - 13 Nursing (51.3801.00) Initial RN licensure, master's degree program – a student admitted to and continuing his/her enrollment in an approved MSN nursing program who is not a registered nurse. Report graduates in the nursing specialty. The Board uses the data to count graduates.
 - 14 Nursing (51.3801.00) Initial RN licensure, LVN to ADN transition program – a student admitted to and continuing his/her enrollment in an approved ADN nursing program who already possesses an LVN certificate or degree and who is not a registered nurse. For the Board's purpose of counting graduates and calculating completion rates, this program is considered a one-year program.
 - 15 Nursing (51.3801.00) Initial RN licensure, LVN to BSN transition program – a student admitted to and continuing his/her enrollment in an approved BSN nursing program who already possesses an LVN certificate or degree and who is not a registered nurse. For the Board's purpose of counting graduates and calculating completion rates, this program is considered a two-year program.
 - 20 Dental Hygiene (51.0602.00) undergraduate or master's program – a student admitted to and continuing his/her enrollment in a dental hygiene program.
 - 21 Respiratory Therapy/Care (51.0908.00) – a student admitted to and continuing his/her enrollment in a respiratory therapy/care program.
 - 22 Physician Assistant (51.0912.00) undergraduate or master's program – a student admitted to and continuing his/her enrollment in a physician assistant undergraduate or master's program.
 - 23 Clinical Medical Laboratory Science/Research and Allied Health Professions (51.10) undergraduate or master's program – a student admitted to and continuing his/her enrollment in a clinical lab science program.
 - 24 Occupational Therapy (51.2306.00) undergraduate or master's program – a student admitted to and continuing his/her enrollment in an occupational therapy undergraduate or master's program.
 - 25 Physical Therapy (51.2308.00) master's program – a student admitted to and continuing his/her enrollment in a physical therapy master's program.

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- 40 Special Professional-Audiology (AUD) – a student admitted to an approved Audiology program at the institution.
- 41 Special Professional-Veterinary Medicine (DVM) – a student admitted to an approved Veterinary Medicine program at the institution.
- 42 Special Professional-Law (JD, LLB) – a student admitted to an approved Law program at the institution.
- 43 Special Professional-Optometry (OD) – a student admitted to an approved Optometry program at the institution.
- 44 Special Professional-Pharmacy (PharmD) – a student admitted to an approved PharmD program at the institution; prior to admission to pharmacy school, a student must complete at least 60 semester credit hours (SCH) of pre-pharmacy coursework.
- 45 Special Professional-Doctor of Nursing Practice (DNP) – a student admitted to a practice-focused doctoral program in Nursing Practice.
- 46 Special Professional-Doctor of Physical Therapy (DPT) – a student admitted to an entry-level or post-professional practice-focused doctoral program in Physical Therapy.

Item #33 Non-Degree-Seeking Student. For a student who does not plan to pursue a degree, enter a '1', else enter '0'. These students will be excluded from graduation rate reports.

Item #34 Non-Disclosure. Enter a '2' to indicate that the individual student has notified the institution of his/her refusal to have "directory information" disclosed; else zero fill.

Item #35 Graduate SCH of Seniors Within 12 Hours of Graduation. Enter the number of semester credit hours attempted in graduate classes of senior students who are within 12 hours of their first baccalaureate. These hours do not count toward the 30+ or 45+ undergraduate SCH funding limit. By excluding these graduate hours from Item #24, the undergraduate comparison of fundable semester credit hours of students who are affected by the undergraduate SCH limit between the CBM001 and CBM004 should balance.

Item #36 High School Code. Enter the College Board CEEB High School code of the high school that the student graduated from. Required for Texas high school graduates that are coded as First-time-in-College (Item #9 = 000001). The Texas CEEB codes are in Appendix M. Not required for students over the age of 25. Not required for students accepted in a master's, doctoral, or first-professional program for the first time. Leave blank if not applicable.

May be reported for all students. The high school codes for non-Texas schools can be found at <http://www.collegeboard.com/student/testing/sat/codelist.html>.

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Item #37 PEIMS Identification Number. Enter the PEIMS identification number of the student if you collect this information. The PEIMS identification number is a state-approved alternative student identification number provided by TEA to the school districts that is to be used when the student does not provide an SSN. It may be found in the student's high school transcript. This number begins with an 'S' which is then followed by 8 digits. Leave blank if you do not collect this information.

Items #38 and #39A-G are mandatory beginning with the fall 2010 reporting period.

Item #38 Ethnic Origin. Enter the code indicating whether the student is of Hispanic or Latino origin or not.

- 1 Hispanic or Latino origin
- 2 Not Hispanic or Latino origin
- 3 Not answered

Item #39 Race. Select one or more codes indicating the race of the student.

- | | | |
|-----------|---|---|
| Item #39A | 1 | White |
| Item #39B | 2 | Black or African-American |
| Item #39C | 4 | Asian |
| Item #39D | 5 | American Indian or Alaskan Native |
| Item #39E | 6 | International |
| Item #39F | 7 | Unknown or Not Reported |
| Item #39G | 8 | Native Hawaiian or Other Pacific Islander |

Definitions:

- Hispanic or Latino: A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.
- American Indian or Alaskan Native: A person having origins in any of the original peoples of North and South America (including Central America), and who maintains a tribal affiliation or community attachment.
- Asian: A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
- Black or African-American: A person having origins in any of the black racial groups of Africa.
- Native Hawaiian or Other Pacific Islander: A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
- White: A person having origins in any of the original peoples of Europe, the Middle East or North Africa.
- International denotes a person who is not a citizen or permanent resident of the United States and who is in this country on a temporary basis and does not have the right to remain indefinitely.
- Unknown or Not Reported: The unknown classification should only be used if the student has not selected a racial/ethnic designation.

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Notes:

- a) Even though a student is allowed to pay the “Resident Tuition” rate due to a waiver (coded ‘E’ in Item #7), report with the international code.
- b) Report the ethnicity of students who were coded ‘A’ in Item #7.
- c) Report the ethnicity of students who have applied to or have a petition pending with the Bureau of Citizenship and Immigration Services and students who base their residency on visas that allow them to domicile in the U.S.
- d) Report students who are Refugees, asylees, parolees, and those who are here under Temporary Protective Status as international students.

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DATA PROCESSING RECORD LAYOUT

| | | <u>Beginning Position</u> | <u>Length</u> |
|-----------|--|-------------------------------|---------------|
| Item #1 | Record Code – Always ‘1’ | 1 | 1 |
| Item #2 | Institution Code - FICE – Numeric | 2 | 6 |
| Item #3 | Student Identification Number | 8 | 9 |
| Item #4 | Gender - ‘M’ or ‘F’ | 17 | 1 |
| Item #5 | Classification – Alphanumeric | 18 | 1 |
| Item #6 | Date of Birth - YYYYMMDD – Numeric | 19 | 8 |
| Item #7 | Tuition Status – Alphanumeric | 27 | 1 |
| Item #8 | Residence – Numeric | 28 | 3 |
| Item #9 | Transfer/In College – Numeric or blank | 31 | 6 |
| Item #10A | SCH Load, On-Campus – No decimals, zero fill | 37 | 2 |
| Item #10B | SCH Load, Off-Campus – No decimals, zero fill | 39 | 2 |
| Item #11 | Doctoral Hours Funded – Numeric or blank | 41 | 2 |
| Item #12 | Unused | 43 | 1 |
| Item #13 | Semester – Numeric | 44 | 1 |
| Item #14 | Year - YYYY – Numeric | 45 | 4 |
| Item #15 | SCH - Inter-Institutional State Funded – No decimals | 49 | 2 |
| Item #16 | Flexible Entry | 51 | 1 |
| Item #17 | Remote Campus – Restricted use | 52 | 1 |
| Item #18 | Major Area of Concentration - CIP – Numeric | 53 | 8 |
| Item #19 | Doctoral Funding Code – Numeric | 61 | 2 |
| Item #20 | Tuition Exemption/Waiver Code – Numeric or blank | 63 | 2 |
| Item #21 | SCH-Collegiate Not State Funded – No decimals | 65 | 2 |
| Item #22 | SCH-Developmental Not State Funded – No decimals | 67 | 2 |
| Item #23 | SCH-Inter-Institutional Not State Funded – No decimals | 69 | 2 |
| Item #24 | SCH-Collegiate State Funded – Numeric, no decimals | 71 | 2 |
| Item #25 | SCH-Developmental State Funded – No decimals | 73 | 2 |
| Item #26 | SCH-Undergraduate Degree Program – Numeric | 75 | 3 |
| Item #27 | Student Affected by UG Funding Limit – Numeric | 78 | 1 |
| Item #28 | Last Name – 20 characters | 79 | 20 |
| Item #29 | First Name – 10 characters | 99 | 10 |
| Item #30 | Middle Name Initial - 1 character | 109 | 1 |
| Item #31 | SCH-Dual Credit – Numeric, no decimals | 110 | 2 |
| Item #32 | Restricted Program Admission | 112 | 2 |
| Item #33 | Non-Degree-Seeking Student – Numeric | 114 | 1 |
| Item #34 | Non-Disclosure – Numeric | 115 | 1 |
| Item #35 | Graduate SCH of Seniors – Numeric, no decimals | 116 | 2 |
| Item #36 | High School Code | 118 | 6 |
| Item #37 | PEIMS Identification Number | 124 | 9 |
| Item #38 | New Ethnic Origin – Numeric | 133 | 1 |
| Item #39 | Race: | | |
| Item #39A | White – ‘1’ or blank | 134 | 1 |
| Item #39B | Black or African-American – ‘2’ or blank | 135 | 1 |
| Item #39C | Asian – ‘4’ or blank | 136 | 1 |
| Item #39D | American Indian or Alaskan Native – ‘5’ or blank | 137 | 1 |

Univ. Student Report (CBM001)

| | | <u>Beginning Position</u> | <u>Length</u> |
|-----------|--|-------------------------------|---------------|
| Item #39E | International – '6' or blank | 138 | 1 |
| Item #39F | Unknown or Not Reported – '7' or blank | 139 | 1 |
| Item #39G | Native Hawaiian or Other Pacific Islander – '8' or blank | 140 | 1 |

QUESTIONABLE AND ERROR VALUES

The following values are used in the Coordinating Board's edit program to determine Questionable and Error Values of each data element.

| <u>ITEM NUMBER</u> | <u>QUESTIONABLE VALUE</u> | <u>ERROR VALUE</u> |
|---------------------------------------|---|---|
| 1. Record Code | N/A | Any value except '1' |
| 2. Institution Code | N/A | Must match value on header record and be on the list of valid FICE codes |
| 3. Student ID Number | N/A | Blank or special characters |
| 4. Gender | N/A | Any value except 'M' or 'F' |
| 5. Classification | N/A | Any value except '0' thru '8'; if coded '8', Item #32 must = '40' thru '44' or '46' |
| 6. Date of Birth | Value less than 16 or greater than 75 years of age; age less than 13 or greater than 19 if Item #31 is greater than 0 | Any non-numerical data; month greater than '12' or less than '01', day greater than '31' |
| 7. Tuition Status | N/A | Any value except '0', '1', '2', '3', '5', '9', 'A', 'C', 'E', or 'F'; if coded 'F', FICE not = institutions that applied |
| 8. Residence | N/A | Not on residence file; not coded '001' thru '254' when Item #20 is coded '01'; not coded '310' thru '400' if item #7 = 'F' |
| 9. Transfer/First-Time In College | Zero students coded '000001' in spring or summer | Any non-numerical characters or embedded spaces; invalid FICE code; '000001' if Item #31 > '00'; zero students coded '000001' in fall |
| 10. SCH Load (On Campus & Off Campus) | Sum of #10A + #10B less than 1 or greater than 22; sum of #10A + #10B | Any non-numerical value; unused positions should be zero-filled; sum of #10A |

Univ. Student Report (CBM001)

| <u>ITEM NUMBER</u> | <u>QUESTIONABLE VALUE</u> | <u>ERROR VALUE</u> |
|---------------------------------------|---|--|
| | greater than 30 when Item #32 = '41' | + #10B greater than 40 when Item #32 = '41' |
| 11. Doctoral SCH | Value greater than 18; zero hours if institution has approved doctoral programs | Any non-numerical value if Item #5 = '7'; not numerical if Item #16 = '3'; doctoral hours if institution has no approved doctoral programs |
| 12. Unused | N/A | N/A |
| 13. Semester | N/A | Must match value on header record |
| 14. Year | N/A | Must match value on header record |
| 15. Inter-institution SCH | (See Item #24) | Non-numerical |
| 16. Flexible Entry | N/A | Any value except spaces or '1' or '3' |
| 17. Remote Campus | N/A | Any value except spaces or '1', '2', '5', or '6' |
| 18. Major Area of Concentration – CIP | N/A | Not on CIP file; '99999999' if Item #5 coded '6' or '7'; not '51380100' if Item #32 coded '10'-'15' |
| 19. Doctoral Funding Code | N/A | Value of '08', '12', '13', '18', or '19'; not numeric if Item #5 = '7' |
| 20. Tuition Exemption | Any value except '01' when Item #7 is coded '3' and Item #8 > '254' | Any value except '01' when Item #7 is coded '3' or '21' when Item #7 is coded 'E' |
| 21. SCH-Collegiate Not Funded | (See Item #24) | Non-numerical |
| 22. SCH-Developmental Not Funded | (See Item #24) | Non-numerical |
| 23. SCH-Inter-Inst Not Funded | (See Item #24) | Non-numerical |

Univ. Student Report (CBM001)

| <u>ITEM NUMBER</u> | <u>QUESTIONABLE VALUE</u> | <u>ERROR VALUE</u> |
|----------------------------------|--|---|
| 24. SCH-Collegiate Funded | Sum of Items #15, #21, #22 #23, #24, #25, #35 less than 1 or greater than 22 | Non-numerical |
| 25. SCH-Developmental Funded | (See Item #24) | Non-numerical |
| 26. SCH-UG Degree Program | Value less than 120 or greater than 160 | Non-numerical; value not greater than '000' when Item #5 is coded '3' or '4' |
| 27. Student Affected by UG Limit | N/A | Any value except '0', '1', or '2' |
| 28. Last Name | N/A | Blank, numerical |
| 29. First Name | Blank | Numerical |
| 30. Middle Initial | N/A | N/A |
| 31. SCH Dual Credit | Value greater than 09 | Non-numerical or greater than 21; greater than the sum of Items 15, 21, 23, 24, and 35; value greater than '00' if Item #9 is coded '000001' |
| 32. Restricted Prog Admission | Item #2 not = 003658 if coded '13' | Any value except blank, '01'-'04', '10', '11', '12', '14', and '15' when Item #18 is coded '51380100' and Item #5 = '1'-'4', '13' when Item #18 is coded '51380100' and Item #5 = '6', '20'-'25' or '40'-'46' when Item #5 is coded '8' |
| 33. Non-Degree-Seeking | N/A | Any value except '1' or '0' |
| 34. Non-Disclosure | N/A | Any value except '2' or '0' |
| 35. Grad SCH of Seniors | (See Item #24) | Non-numerical |
| 36. High School Code | N/A | Blank if Item #9 = '000001' and Item #5 = '1', '2,' or '3' and Item #8 = '001' thru '254' |

Univ. Student Report (CBM001)

| <u>ITEM NUMBER</u> | <u>QUESTIONABLE VALUE</u> | <u>ERROR VALUE</u> |
|--------------------------|---------------------------|---|
| 37. PEIMS Ident. Number | N/A | First position not 'S' with remaining positions not numeric |
| 38. New Ethnic Origin | N/A | Value other than '1', '2', or '3' |
| 39A. White | N/A | Value other than '1' or space or value = '1' and '7' |
| 39B. Black/African-Amer | N/A | Value other than '2' or space or value = '2' and '7' |
| 39C. Asian | N/A | Value other than '4' or space or value = '4' and '7' |
| 39D. Amer Ind/Alask Nat | N/A | Value other than '5' or space or value = '5' and '7' |
| 39E. International | N/A | Value other than '6' or space or value = '6' and '7' |
| 39F. Unknown/Not Rep | N/A | Value other than '7' or space; value = '7' plus value = '1', '2', '4', '5', '6', or '8' |
| 39G. Nat Hawaiian/Pac Is | N/A | Value other than '8' or space or value = '8' and '7' |

DISCREPANCY: The number of records received in each submission is compared to the number in the trailer record (control total). The difference is shown as a discrepancy.

Univ. Student Report (CBM001)

CBM001/004 SEMESTER CREDIT HOUR MISMATCH

The CBM001 edit program sums the semester credit hour load from Items #10A and #10B minus Items #15 and #23, including flexible entry students. Error records are excluded from the counts. This is the CBM001 semester credit hour total listed in the error message. The grand total semester credit hours from the CBM004 sums Items #13A-E, Items #16, #17, #18, and #19 where Item #21 = '0', excludes inter-institutional records where Item #21 = '1', and any error records.

If the discrepancy between the two totals is greater than 100, an error message will appear on the CBM001 edit page.

A second semester credit hour comparison has been added to validate the undergraduate students who are affected by the undergraduate funding limit. A sum of SCHs reported in Item #24 of the CBM001 for students who have been identified as being affected by the limit (code '1' or '2' in Item #27) will be matched to the sum of SCHs calculated on the enrollments reported in Items #18 and #19 on the CBM004 when Item #21 = '0'. If the discrepancy between the two totals is greater than 50, an error message will appear on the CBM001 edit page.

The CBM001 and CBM004 edit programs each generate the CBM001/004 SCH comparison. Please note, since the CBM001 edit program always is scheduled to run before the CBM004 edit program, the CBM001's comparison will be calculated prior to an update to the CBM004 submitted at the same time as the CBM001 update. Therefore, if updates are processed for both reports on the same day, the CBM001 report may show an out-of-balance condition and the CBM004 may show the two reports to balance.

Univ. Student Report (CBM001)

SUMMARY OF STUDENT DATA

HEADCOUNT: The headcount is a summation of CBM001 records less the number of flexible entry students and less the multiple doctoral student records. The total headcount is categorized by gender, age, residence, ethnic origin, classification, first-time students, restricted program admission, tuition status, non-degree seeking students, non-disclosure, and flexible entry.

AGE: The age distribution is calculated by subtracting the date of birth (Item #6) from the beginning date of the semester. For this report, the beginning date of each semester is:

Fall: September 1
Spring: January 1
Summer: June 1

SEMESTER CREDIT HOURS (SCH):

Collegiate State Funded: Item #24 is summed to produce a total
Collegiate UG Not State Funded: Item #21 is summed to produce a total
Inter-Institutional State Funded: Item #15 is summed to produce a total
Inter-Institutional Not State Funded: Item #23 is summed to produce a total
Developmental State Funded: Item #25 is summed to produce a total
Developmental Not State Funded: Item #22 is summed to produce a total
Vet Med Special Professional: Items #10A and #10B are summed to produce a total based on Item #5 = '8' and Item #32 = '41'
Graduate SCH of Seniors: Item #35 is summed to produce a total
Graduate Students incl post-bacc: Items #10A and #10B are summed to produce a total based on Item #5 = '1', '2', '3', '4', '5'

On-Campus: Item #10A is summed to produce a total
Off-Campus: Item #10B is summed to produce a total

Attempted in Doctoral Courses: Item #11 is summed to produce a total

Each of the SCH Items are summed for Flex-Entry records (Item #16 = '1')

LOCATION: When the SCH value in #10A is greater than zero, a counter is incremented by one for on campus and when #10B is greater than zero, an off-campus counter is incremented by one. When both Items #10A or #10B are greater than zero, the duplicative counter is incremented by one.

FIRST TIME STUDENTS: The first time in college is based on a transfer code of '000001' in Item #9. All other numeric values for the transfer code cause a counter to be incremented to show the number of students who have transferred to your institution. Item #36 is used for first-time students from Texas and out-of-state high schools.

SPECIAL DOCTORAL RECORDS: This reflects the number of additional doctoral student records which have been submitted in order to report more than one doctoral funding area of doctoral hours attempted.

Univ. Student Report (CBM001)

STUDENTS AFFECTED BY LIMIT: The summary is based on Item #27 using codes '1' for students who first enrolled in an institution of higher education fall 1999 to summer 2006 (45-hour rule) and '2' for students who first enrolled in an institution of higher education fall 2006 or later (30-hour rule).

REPORTS GENERATED

Doctoral Students Approaching Doctoral SCH Limit
Doctoral Students Exceeding Doctoral SCH Limit
UG Students Approaching 30-Hour Funding Limit
UG Students that will Exceed the 30-Hour Funding Limit after this Term
UG Students Exceeding 30-Hour Funding Limit
UG Students Approaching 45-Hour Funding Limit
UG Students that will Exceed the 45-Hour Funding Limit after this Term
UG Students Exceeding 45-Hour Funding Limit

Univ. Student Report (CBM001)

Edit00v00 TEXAS HIGHER EDUCATION COORDINATING BOARD Page 1
 SR-CBM001 EDIT SUMMARY FROM RunDate: 10/15/2010 Time: 15:29:55
 LONE STAR UNIVERSITY 003304 FALL 2010

| | NORMAL RANGE | QUESTIONABLE VALUES | ERROR VALUES |
|------------------------------------|--------------|---------------------|--------------|
| ITEM 1 RecordCode | 5,593 | 0 | 0 |
| ITEM 2 INST. CODE | 5,593 | 0 | 0 |
| ITEM 3 STUDENT ID | 5,593 | 0 | 0 |
| ITEM 4 GENDER | 5,593 | 0 | 0 |
| ITEM 5 Classification | 5,593 | 0 | 0 |
| ITEM 6 DATE OF BIRTH | 5,593 | 0 | 0 |
| ITEM 7 Tuition Status | 5,593 | 0 | 0 |
| ITEM 8 Residence | 5,593 | 0 | 0 |
| ITEM 9 Transfer | 5,593 | 0 | 0 |
| ITEM 10A SCH Load - On Campus | 5,593 | 0 | 0 |
| ITEM 10B SCH Load - Off Campus | 5,593 | 0 | 0 |
| ITEM 11 Doctoral Hours Funded | 5,593 | 0 | 0 |
| ITEM 13 SEMESTER | 5,593 | 0 | 0 |
| ITEM 14 Year | 5,593 | 0 | 0 |
| ITEM 15 Interinstitution SCH | 5,593 | 0 | 0 |
| ITEM 16 Flexible Entry | 5,593 | 0 | 0 |
| ITEM 17 Remote-Campus | 5,593 | 0 | 0 |
| ITEM 18 Major--Texas Cip | 5,593 | 0 | 0 |
| ITEM 19 Doctoral Funding Code | 5,593 | 0 | 0 |
| ITEM 20 Tuition Exemption | 5,593 | 0 | 0 |
| ITEM 21 SCH - College UG Not Fund | 5,593 | 0 | 0 |
| ITEM 22 SCH - Develp Not Fund | 5,593 | 0 | 0 |
| ITEM 23 SCH - IINST Not Fund | 5,593 | 0 | 0 |
| ITEM 24 SCH - Colleg Funded | 5,593 | 0 | 0 |
| ITEM 25 SCH - Develp Funded | 5,593 | 0 | 0 |
| ITEM 26 SCH - UG Degree Pgm | 5,590 | 3 | 0 |
| ITEM 27 Affected by Fund Limit | 5,593 | 0 | 0 |
| ITEM 28 Last Name | 5,593 | 0 | 0 |
| ITEM 29 First Name | 5,593 | 0 | 0 |
| ITEM 30 Middle Initial | 5,593 | 0 | 0 |
| ITEM 31 SCH - Dual Credit | 5,593 | 0 | 0 |
| ITEM 32 Restricted Pgm Admission | 5,593 | 0 | 0 |
| ITEM 33 Non-Degree-Seeking | 5,593 | 0 | 0 |
| ITEM 34 Non Disclosure | 5,593 | 0 | 0 |
| ITEM 35 Graduate SCh of Seniors | 5,593 | 0 | 0 |
| ITEM 36 CeebHsCode | 5,593 | 0 | 0 |
| ITEM 37 Student Alternate Id | 5,593 | 0 | 0 |
| ITEM 38 New Ethnic Origin | 5,593 | 0 | 0 |
| ITEM 39 Race | 5,593 | 0 | 0 |
| ITEM 39A White | 5,593 | 0 | 0 |
| ITEM 39B Black/African-Amer | 5,593 | 0 | 0 |
| ITEM 39C Asian | 5,593 | 0 | 0 |
| ITEM 39D American Ind/Alask Nat | 5,593 | 0 | 0 |
| ITEM 39E International | 5,593 | 0 | 0 |
| ITEM 39F Unknown/Not Reported | 5,593 | 0 | 0 |
| ITEM 39G Nat Hawaiian/Other Pac Is | 5,593 | 0 | 0 |

| | | | |
|---|-------|-------------|---|
| TOTAL Report Records | 5,593 | | |
| CONTROL TOTAL | 5,593 | DISCREPANCY | 0 |
| Total Recs on Db | 5,593 | | |
| Number Of Non-Unique/Duplicated Id's | 0 | | |
| Number Of Duplicate Records | 0 | | |
| Number Of Relative Duplicate Questionable | 0 | | |
| Number Of Relative Duplicate Error | 0 | | |

51 derived IDs were found. This is 0.9119% of the total records you submitted.

53 of your students are identified as First time in college from a Texas High School.

---- This is 1% of the total records you submitted.

| | |
|-------------------------------|-------|
| Total Error Recs on Db | 0 |
| Total Questionable Recs on Db | 3 |
| Total Non Error Records on Db | 5,593 |

Univ. Student Report (CBM001)

| | | |
|------------------------------|-----|------------|
| Total Rejected Records | 0 | |
| Total Flexible Entry Records | 138 | |
| - CBM001 Vs CBM004 Semester | | In Balance |
| - CBM001 Vs CBM004 SCH | | In Balance |

Univ. Student Report (CBM001)

Note: The standard Summary Report is compared to the previous year to aid in early detection of potentially erroneously-reported data. It will show the percentage increase/decrease of items, evaluate the items identified with a Review message, and submit updates to correct where appropriate. If the absolute value of the difference between the current year and prior year item

- 1) is less than 50, a Review message is not printed.
- 2) is between 50 and 10,000, a percentage change greater than 25% is identified.
- 3) is between 10,000+ and 100,000, a percentage change greater than 20% is identified.
- 4) is greater than 100,000, a percentage change greater than 10% is identified.

If the original report had only one column the comparison data is in adjacent column. If the original report had multiple columns the comparison data is in the next row and asterisks are printed below the column in question.

The report is a 'work in progress' and we would appreciate any feedback you may have regarding it.

Gender

| | 2010/1 | 2009/1 | % Diff |
|--------|--------|--------|--------|
| Male | 2,446 | 2,430 | 0.66% |
| Female | 3,009 | 3,118 | -3.50% |
| Total | 5,455 | 5,548 | -1.68% |

Age

| | 2010/1 | 2009/1 | % Diff |
|------------------------|--------|--------|--------|
| Under 17 | 6 | 5 | 20.00% |
| 17 | 41 | 28 | 46.43% |
| 18 | 716 | 743 | -3.63% |
| 19-21 | 2,508 | 2,553 | -1.76% |
| 22-24 | 1,090 | 1,120 | -2.68% |
| 25-30 | 524 | 528 | -0.76% |
| 31-35 | 192 | 189 | 1.59% |
| 36-50 | 304 | 303 | 0.33% |
| 51-64 | 61 | 67 | -8.96% |
| 65 and Older | 13 | 12 | 8.33% |
| UnReported(not in avg) | 0 | 0 | 0.00% |
| Average Age | 23 | 23 | 0.10% |
| Total | 5,455 | 5,548 | -1.68% |

Residence

| | 2010/1 | 2009/1 | % Diff |
|-------------------|--------|--------|---------|
| Texas Counties | 5,275 | 5,339 | -1.20% |
| Other States | 140 | 152 | -7.89% |
| Foreign Countries | 40 | 57 | -29.82% |
| Total | 5,455 | 5,548 | -1.68% |

SCH

| | 2010/1 | 2009/1 | % Diff |
|--------------------------------------|---------|---------|------------|
| Collegiate State Funded | 59,158 | 251 | |
| Collegiate State Funded | 61,533 | 133 | |
| Percent Change | -3.86% | 88.72% | |
| | | ***** | *** Review |
| Collegiate UG Not State Funded | 2,548 | 7 | |
| Collegiate UG Not State Funded | 2,145 | 1 | |
| Percent Change | 18.79% | 600.00% | |
| Inter-Institutional State Funded | 6 | 0 | |
| Inter-Institutional State Funded | 0 | 0 | |
| Percent Change | 100.00% | 0.00% | |
| Inter-Institutional Not State Funded | 0 | 0 | |
| Inter-Institutional Not State Funded | 0 | 0 | |
| Percent Change | 0.00% | 0.00% | |
| Developmental State Funded | 1,812 | 0 | |
| Developmental State Funded | 1,824 | 0 | |
| Percent Change | -0.66% | 0.00% | |

Univ. Student Report (CBM001)

| | | | |
|--|----------|---------|------------|
| 2010/1 Developmental Not State Funded | 0 | 0 | |
| 2009/1 Developmental Not State Funded | 0 | 0 | |
| Percent Change | 0.00% | 0.00% | |
| 2010/1 Vet Med Special Professional | 0 | 0 | |
| 2009/1 Vet Med Special Professional | 0 | 0 | |
| Percent Change | 0.00% | 0.00% | |
| 2010/1 Graduate SCH of Seniors | 0 | 0 | |
| 2009/1 Graduate SCH of Seniors | 0 | 0 | |
| Percent Change | 0.00% | 0.00% | |
| 2010/1 Graduate Students incl post-bac | 3,683 | 153 | |
| 2009/1 Graduate Students incl post-bac | 3,386 | 716 | |
| Percent Change | 8.77% | -78.63% | |
| * | | ***** | *** Review |
| 2010/1 Total | 67,207 | 411 | |
| 2009/1 Total | 68,888 | 850 | |
| Percent Change | -2.44% | -51.65% | |
| * | | ***** | *** Review |
| 2010/1 On-Campus | 67,163 | 411 | |
| 2009/1 On-Campus | 68,579 | 850 | |
| Percent Change | -2.06% | -51.65% | |
| * | | ***** | *** Review |
| 2010/1 Off-Campus | 0 | 0 | |
| 2009/1 Off-Campus | 138 | 0 | |
| Percent Change | -100.00% | 0.00% | |
| * | | ***** | *** Review |
| 2010/1 Total | 67,163 | 411 | |
| 2009/1 Total | 68,717 | 850 | |
| Percent Change | -2.26% | -51.65% | |
| * | | ***** | *** Review |

| | | | |
|--------------------------------------|-------|------------|---|
| Attempted in Doctoral Courses | | Flex Entry | |
| 2010/1 Total | 0 | 0 | |
| 2009/1 Attempted in Doctoral Courses | 0 | 0 | 0 |
| Percent Change | 0.00% | 0.00% | |

| | | | |
|----------------------|--------|--------|--------|
| Classification | 2010/1 | 2009/1 | % Diff |
| Freshman | 1,427 | 1,460 | -2.26% |
| Sophomore | 1,121 | 1,135 | -1.23% |
| Junior | 997 | 1,038 | -3.95% |
| Senior | 1,396 | 1,457 | -4.19% |
| Post-Baccalaureate | 63 | 50 | 26.00% |
| Masters | 451 | 408 | 10.54% |
| Doctoral | 0 | 0 | 0.00% |
| Special-Professional | 0 | 0 | 0.00% |
| Total | 5,455 | 5,548 | -1.68% |

| | | | |
|------------|--------|--------|----------|
| LOCATION | 2010/1 | 2009/1 | % Diff |
| On-Campus | 5,455 | 5,545 | -1.62% |
| Off-Campus | 0 | 46 | -100.00% |
| Duplicates | 0 | 43 | -100.00% |
| Total | 5,455 | 5,548 | -1.68% |

| | | | |
|--------------------------------------|--------|-----------------------------------|--------|
| First Time In College | 2010/1 | 2009/1 | % Diff |
| From a Texas High School | 52 | *No Exact Historic Data Available | |
| From a Out of State High School | 4 | *No Exact Historic Data Available | |
| No High School reported | 0 | *No Exact Historic Data Available | |
| Subtotal | 56 | *No Exact Historic Data Available | |
| First Time Graduate/Professional Pgm | 48 | *No Exact Historic Data Available | |
| First Time Transfer student | 159 | *No Exact Historic Data Available | |
| Total | 263 | *No Exact Historic Data Available | |

Univ. Student Report (CBM001)

| | | | |
|---|--------|-----------------------------------|-------------------|
| Teacher Education (Init Cert. UG) | 787 | 513 | 53.41% *** Review |
| Teacher Education (Init Cert. Mast.) | 0 | 0 | 0.00% |
| Teacher Education (Alt. Cert. Pgm) | 0 | 0 | 0.00% |
| Teacher Education (Post-Baccalaureate) | 0 | 0 | 0.00% |
| Nursing (RN to BSN) | 27 | 6 | 350.00% |
| Nursing (initial RN Lic.- Associate Level) | 92 | 47 | 95.74% |
| Nursing (initial RN Lic.- baccalaureate Lvl) | 55 | 25 | 120.00% |
| Nursing (initial RN Lic.- Master's Level) | 0 | 0 | 0.00% |
| Nursing (LVN to AND) | 0 | 0 | 0.00% |
| Nursing (LVN to BSN) | 0 | 0 | 0.00% |
| Dental Hygiene (51.0602.00 UG or Mast.) | 0 | 0 | 0.00% |
| Respiratory Therapy/Care (51.0908.00) | 0 | 0 | 0.00% |
| Physicians Assistant (51.0912.00 UG or Mast.) | 0 | 0 | 0.00% |
| Clinical Lab Sc. & Allied Health Pro. (51.10 UG or Mast.) | 0 | 0 | 0.00% |
| Occupational Therapy (51.2306.00 UG or Mast.) | 0 | 0 | 0.00% |
| Physical Therapy (51.2308.00 Mast. or Doct.) | 38 | 16 | 137.50% |
| Special Professional-AUD | 0 | 0 | 0.00% |
| Special Professional-DVM | 0 | 0 | 0.00% |
| Special Professional-Law | 0 | 0 | 0.00% |
| Special Professional-Optomerty(OD only) | 0 | 0 | 0.00% |
| Special Professional-PharmD | 0 | 0 | 0.00% |
| Doctor of Nursing Praticce | 0 | 0 | 0.00% |
| Doctor of Physical Therapy | 0 | 0 | 0.00% |
| Total | 999 | 607 | 64.58% *** Review |
| New Ethnic Origin | 2010/1 | 2009/1 | % Diff |
| Hispanic or Latino Origin | 701 | *No Exact Historic Data Available | |
| Not Hispanic or Latino Origin | 4,743 | *No Exact Historic Data Available | |
| Not Answered | 11 | *No Exact Historic Data Available | |
| Total | 5,455 | *No Exact Historic Data Available | |
| Race | 2010/1 | 2009/1 | % Diff |
| Multi-racial | 120 | *No Exact Historic Data Available | |
| White only | 3,667 | *No Exact Historic Data Available | |
| Black only | 521 | *No Exact Historic Data Available | |
| Hispanic only | 581 | *No Exact Historic Data Available | |
| Asian only | 303 | *No Exact Historic Data Available | |
| American Indian/Alaskan Native only | 64 | *No Exact Historic Data Available | |
| International only | 101 | *No Exact Historic Data Available | |
| Native Hawaiian/Other Pacific Islander only | 22 | *No Exact Historic Data Available | |
| Ethnic Origin/Race Unknown | 76 | *No Exact Historic Data Available | |
| Total | 5,455 | *No Exact Historic Data Available | |
| Races reported in Multi-racial | 2010/1 | 2009/1 | % Diff |
| White | 102 | *No Exact Historic Data Available | |
| Black | 126 | *No Exact Historic Data Available | |
| Asian | 22 | *No Exact Historic Data Available | |
| American Indian/Alaskan Native | 12 | *No Exact Historic Data Available | |
| Native Hawaiian/Other Pacific Islander | 1 | *No Exact Historic Data Available | |
| International | 0 | *No Exact Historic Data Available | |
| Tuition Status | 2010/1 | 2009/1 | % Diff |
| Resident Tuition | 5,209 | *No Exact Historic Data Available | |
| Non-Resident Tuition | 43 | *No Exact Historic Data Available | |
| Tuition Exemption Tx Res (3) | 55 | *No Exact Historic Data Available | |
| Thesis/Dissertation | 0 | *No Exact Historic Data Available | |
| Law (Resident) | 0 | *No Exact Historic Data Available | |

Univ. Student Report (CBM001)

| | | | |
|------------------------------------|--------|-----------------------------------|---------|
| Law (Non-Resident) | 0 | *No Exact Historic Data Available | |
| Resident Tuition (HB1403) | 8 | *No Exact Historic Data Available | |
| Resident Tuition Pending | 0 | *No Exact Historic Data Available | |
| Tuition Wave Non-Res (E) | 140 | *No Exact Historic Data Available | |
| Tuit Wavr 100mi inst (F) | 0 | *No Exact Historic Data Available | |
| Visiting Student (N) | 0 | *No Exact Historic Data Available | |
| Total | 5,455 | *No Exact Historic Data Available | |
| | | | |
| Non-Degree-Seeking Students | 14 | 61 | -77.05% |
| | | | |
| Non Disclosure | 11 | 11 | 0.00% |
| | | | |
| Flexible Entry | 138 | 162 | -14.81% |
| Special Doctoral Records | 0 | 0 | 0.00% |
| Visiting Students (3) | 0 | 0 | 0.00% |
| Total HeadCount | 5,593 | 5,710 | -2.05% |
| | | | |
| Students Affected By Limit | | | |
| | 2010/1 | 2009/1 | % Diff |
| Students Affected By 45Hr UG Limit | 2,526 | *No Exact Historic Data Available | |
| Students Affected By 30Hr UG Limit | 2,038 | *No Exact Historic Data Available | |
| Total | 4,564 | *No Exact Historic Data Available | |

Univ. Student Report (CBM001)

Edit00v00 TEXAS HIGHER EDUCATION COORDINATING BOARD Page 1
Doctoral Students Approaching Doctoral SCH Limit
FALL 2010 LONE STAR UNIVERSITY 003304 RunDate: 010/15/2010 Time: 15:29:55

| Student | Fund | Rept | Sem | Doctoral | Hours | On | DB | |
|---|--------|-------|------|----------|-------|-----|------|----------|
| Number | Exempt | Major | Code | SCH | Tot | SCH | Thru | Semester |
| No Doctoral Students Approaching The Doctoral SCH Limit | | | | | | | | |

***Note Students Approaching are within 15 SCH of their Limit
***Note The Non-Exception SCH Limit is 99. Exceptions of 'I' and 'P' SCH Limit is 130.

Edit00v00 TEXAS HIGHER EDUCATION COORDINATING BOARD Page 1
Doctoral Students Exceeding Doctoral SCH Limit
FALL 2010 LONE STAR UNIVERSITY 003304 RunDate: 10/15/2010 Time: 15:29:55

| Student | Fund | Rept | Sem | Doctoral | Hours | On | DB | |
|--|--------|-------|------|----------|-------|-----|------|----------|
| Number | Exempt | Major | Code | SCH | Tot | SCH | Thru | Semester |
| No Doctoral Students Exceeded The Doctoral SCH Limit | | | | | | | | |

***Note The Non-Exception SCH Limit is 99. The Exception of I and P SCH Limit is 130.

Edit00v00 TEXAS HIGHER EDUCATION COORDINATING BOARD Page 1
UG Students Approaching 30 Hour Funding Limit
FALL 2010 LONE STAR UNIVERSITY 003304 RunDate: 10/15/2010 Time: 15:29:55
Hours On Database is Through Year 2010 Semester 1

| Student | Date | Sem | Program | First | |
|-----------|----------|--------|---------|-----------|------------|
| Number | of Birth | Gender | Sch SCH | Last Name | First Name |
| 123456789 | 19850918 | M | 9 130 | BROWN | CHARLIE |
| 987654321 | 19840501 | F | 10 120 | BLOSSOM | APPLE |

***Note Students Approaching are Within 30 sch of the undergraduate limit

Edit00v00 TEXAS HIGHER EDUCATION COORDINATING BOARD Page 1
UG Students that will exceed the 30 Hour Funding Limit after this term
FALL 2010 LONE STAR UNIVERSITY 003304 RunDate: 10/15/2010 Time: 15:29:55
Hours On Database is Through Year 2010 Sem 1

| Student | Date | Sem | Program | First | |
|-----------|----------|--------|---------|-----------|------------|
| Number | of Birth | Gender | Sch SCH | Last Name | First Name |
| 111222333 | 19871009 | F | 17 70 | LEE | SARA |
| 222333444 | 19880822 | M | 14 70 | EINSTEIN | ALBERT |

Edit00v00 TEXAS HIGHER EDUCATION COORDINATING BOARD Page 1
UG Students Exceeding 30 Hour Funding Limit
FALL 2010 LONE STAR UNIVERSITY 003304 RunDate: 10/15/2010 Time: 15:29:55
Hours On Database is Through Year 2010 Sem 1

| Student | Date | Sem | Program | First | |
|--|----------|--------|---------|-----------|------------|
| Number | of Birth | Gender | Sch SCH | Last Name | First Name |
| No Students Exceeded 30 Hour Funding Limit | | | | | |

Univ. Student Report (CBM001)

Edit00v00 TEXAS HIGHER EDUCATION COORDINATING BOARD Page 1
UG Students Approaching 45 Hour Funding Limit
FALL 2010 LONE STAR UNIVERSITY 003304 RunDate: 10/15/2010 Time: 15:29:55
Hours On Database is Through Year 2010 Semester 1

| Student Number | Date of Birth | Gender | Sem | Program | Last Name | First Name |
|----------------|---------------|--------|-----|---------|-----------|------------|
| 111111111 | 19860608 | M | 17 | 130 | STARWAR | YODA |
| 222222222 | 19840928 | F | 18 | 130 | LIGHT | CRYSTAL |

***Note Students Approaching are Within 30 sch of the undergraduate limit

Edit00v00 TEXAS HIGHER EDUCATION COORDINATING BOARD Page 1
UG Students that will exceed the 45 Hour Funding Limit after this term
FALL 2010 LONE STAR UNIVERSITY 003304 RunDate: 10/15/2010 Time: 15:29:55
Hours On Database is Through Year 2010 Sem 1

| Student Number | Date of Birth | Gender | Sem | Program | Last Name | First Name |
|----------------|---------------|--------|-----|---------|-----------|------------|
| 333333333 | 19820814 | M | 12 | 130 | VAPOR | VICKS |
| 444444444 | 19811111 | M | 12 | 130 | APPLE | ADAM |

Edit00v00 TEXAS HIGHER EDUCATION COORDINATING BOARD Page 1
UG Students Exceeding 45 Hour Funding Limit
FALL 2010 LONE STAR UNIVERSITY 003304 RunDate: 10/15/2010 Time: 15:29:55
Hours On Database is Through Year 2010 Sem 1

| Student Number | Date of Birth | Gender | Sem | Program | Last Name | First Name |
|----------------|---------------|--------|-----|---------|-----------|------------|
| 555555555 | 19861014 | M | 18 | 57 | TREE | JOSHUA |
| 666666666 | 19840807 | F | 0 | 134 | STONE | AMBER |

Univ. Student Report (CBM001)

Edit00v00

TEXAS HIGHER EDUCATION COORDINATING BOARD

Page 1

FALL 2010

Edit Of SR-CBM001 Data From

LONE STAR UNIVERSITY 003304

RunDate: 10/15/2010 Time: 15:29:55

Questionables ONLY

| Item(s) | 3/28 | 4 5 | 6/29 | 7 8 | 9/30 | 37 | 10 | A | B | 11 | 1 1 | 2 3 | 14 | 15 | 1 1 | 6 7 | 18 | 19 | 20 | 21 | 22 | 23 | 24 | 25 | 26 | 2 7 | 3 | 3 3 3 3 | 1 2 3 4 5 | 36 | Rmks | | | | |
|---------------------------------------|------|------------|------|-----|------|----|----|----|----|----|-----|------|----|----|-----|-----|----------|----|----|----|----|----|----|----|-----|-----|----|---------|-----------|----|--------|--------|----|--------|---|
| 1 003304 777777777 F 2 19870702 E 328 | | | | | | | 08 | 00 | 00 | 1 | 1 | 2010 | 00 | | | | 51160100 | 00 | 21 | 00 | 00 | 00 | 08 | 00 | 070 | 1 | 00 | 11 | 0 | 0 | 00 | 000000 | Q | | |
| SPANIEL | | BRITTANY A | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1 003304 888888888 M 1 19881018 1 226 | | | | | | | 16 | 00 | 00 | 2 | 1 | 2010 | 00 | | | | 52020100 | 00 | | | | | 00 | 06 | 057 | 2 | 00 | 0 | 0 | 00 | 446115 | Q | | | |
| BLUE | | SKY A | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 1 003304 888990000 M 1 19900207 1 226 | | | | | | | 13 | 00 | 00 | 4 | 1 | 2010 | 00 | | | | 52020100 | 00 | | | | | 00 | 00 | 00 | 13 | 00 | 057 | 2 | 00 | 0 | 0 | 00 | 446115 | Q |
| PECK | | GREG M | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Items In Error Are Indicated By (*), Questionable By (-)

TEXAS SUCCESS INITIATIVE REPORT (as of 4/17/09)
CBM002

Reporting requirements for the Texas Success Initiative (TSI) were reviewed and revised in 2008. Resulting changes are reflected in the reporting instructions included in this manual, effective beginning in the spring 2009 semester. Coordinating Board rules relating to TSI remain unchanged. These rules can be found in Chapter 4, Subchapter C at <http://www.theccb.state.tx.us/Rules/>.

The revised CBM002 is designed to serve several purposes, including providing useful data for TSI evaluation. This report will supply more specific information about developmental education coursework than was available on previous reports. As in the past, some general information about all undergraduates is also collected, such as undergraduate GPA and performance in first college-level courses in TSI-related subject areas.

This report must be submitted by all Texas public higher education institutions. All undergraduate students attempting credit hours are required to be reported as well as any other students specified by TSI requirements, including transfer students who are registered for one or more Coordinating Board approved courses during the reporting period. Institutions should include students in credit certificate programs, but exclude students in continuing education programs. Students who withdraw prior to or on the official census date are not included.

Every undergraduate student reported on the CBM001 needs to be on the CBM002. Flex students should be reported on the CBM002 in the semester in which the flex course(s) are reported on the CBM001. If a student is also taking non-flex courses in that semester, the student must be reported twice on the CBM001 and twice on the CBM002. For example, if a student takes a flex course from November to December and another from December to January, these hours are reported on a CBM001 and a CBM002 report for the student in the spring semester. If the student also takes regular semester credit hours in the spring (whether developmental education or college-level) those hours are reported as a separate record on CBM001 and CBM002 reports for the same spring semester.

Some students may be reported on the CBM002 who are not on the CBM001. For example, a student who receives an incomplete in a course may be reported again on the CBM002 for the semester that the student actually completed the course, but not on the CBM001 since the student had already been reported for that course in a prior semester.

The report incorporates information known about students as of the end of the semester; however, some items request information about a student's status at the beginning of the semester or on the census date. For flex courses reported in a later semester (courses that begin after the census date or end after the semester concludes), report the students' status at the beginning of the first/earliest flex course taken (see "Reporting Period Definitions" and "Flexible Entry" on page 2.9 for more information).

The reporting institution must submit a CBM002 record for each undergraduate for each semester the student attends the institution. All fields must be completed; however, options for indicating that information was previously reported, reported by another institution, or not applicable are available for many items. This should reduce repetition across reporting periods.

Univ. Texas Success Initiative Report (CBM002)

For new students coming into the system, it is important that institutions provide all requested information that has not otherwise been reported to ensure that students' status and progress can be evaluated. For students who have been reported on a previous CBM002, if additional information requested on the report is not readily available for a student, use the previously reported or not applicable responses as appropriate.

Exemptions

There are several types of TSI exemptions. Some are blanket exemptions which exempt students from TSI requirements in all sections (math, reading, and writing). This includes students with the requisite military service (honorably discharged, retired, or released) or students with an earned associate or baccalaureate degree. Others provide exemption on a section by section basis. This includes students taking ACT/SAT/TAKS tests and students who have completed college-level courses, such as transfer students. For these exemptions, students may be excused from one, two, or all TSI sections depending on test performance (ACT, SAT, TAKS) or the determination of the receiving institution. When qualifying test scores are achieved on more than one test, the reporting institution may choose which scores to report.

- **Earned degrees:** A student who has graduated with an associate or baccalaureate degree from an accredited institution of higher education.
- **ACT/SAT/ TAKS:** A student who meets the exemption standards and whose ACT, SAT, or TAKS scores are active (have not expired). Appropriate ACT and SAT test scores are valid for exemption purposes for exactly five years from the qualifying test date. Exit Level TAKS scores are valid for exactly three years.

ACT, SAT, and TAKS exemption standards are:

- **ACT:** For active tests, a composite score of 23 with a minimum of 19 on the English and/or the mathematics tests shall exempt a student for the corresponding section(s).
 - **SAT:** For active tests, a combined critical reading (verbal) and mathematics score of 1070 with a minimum of 500 on the critical reading test and/or the mathematics tests shall exempt a student for the corresponding section(s). For the new SAT tests that include a writing component, ignore the writing section when evaluating a SAT exemption until the Coordinating Board approves the passing standard for writing.
 - **TAKS (Eleventh Grade Exit Level):** A minimum scale score of 2200 on the math section and/or a minimum scale score of 2200 on the English Language Arts section with a writing subsection score of at least 3 shall exempt a student from the corresponding section(s).
- **AP and IB Scores/Dual Credit Grades:** A student who has satisfactorily completed college-level coursework in a related field using AP scores, IB scores, or dual credit grades, as determined by the receiving institution.

Univ. Texas Success Initiative Report (CBM002)

- Transfers: A student who transfers to a Texas public institution of higher education from a private or independent institution of higher education or an accredited out-of-state institution of higher education and who has satisfactorily completed college-level coursework, as determined by the receiving institution.
- Military: A student who:
 - on or after August 1, 1990 was honorably discharged, retired, or released from (a) active-duty as a member of the armed forces of the United States or the Texas National Guard or (b) service as a member of a reserve component of the armed forces of the United States.
- Previous TASP exemptions should only be used for exemptions granted prior to September 1, 2003 for:
 - grand-fathering - any student with at least three college-level semester credit hours or the equivalent from an accredited institution accumulated prior to the fall semester 1989;
 - deaf students who have three or more college-level hours or the equivalent from an accredited institution prior to September 1, 1995;
 - high school graduates with 3.5 or above GPA in Recommended or Advanced Curriculum (effective from September 1, 2001 to August 31, 2003); or
 - students who completed TASP obligation via provision TEC 51.306(u), dyslexia, and other related disorders (effective from September 1, 1995 to August 31, 2003).

Waivers

“Waiver” is a term that is used for TSI reporting purposes. The term applies to selected categories which are termed “exemptions/exceptions” in the TSI rules and apply to a student during the semester for which the report is being submitted, but might not apply to that student in a later semester. For the purposes of reporting, the term waiver is also used for dual credit students who have not met TSI obligations but have permission to take dual credit courses under dual credit rules. Students with a waiver should be reported as “0” (no, not satisfied or obligation is waived) on items #20, #40, and #60, and the waiver status should be reported in items #21A, #41A, and #61A as ‘6’ or ‘7’ for every reporting period that the waiver applies. If a student in a waiver category has satisfied or permanently exempted TSI standards, the institution should report the student as having satisfied or exempted TSI standards using the appropriate codes.

Most waivers apply to all sections of TSI (math, reading, and writing). However, the dual credit waiver allows current dual credit students to use eligible test results to waive TSI requirements for corresponding sections. Students who have met TSI obligations/exemption standards for all areas in which they are currently taking dual credit courses should be reported as ‘0’ on item #12, and the qualifying exemptions/met obligations scores should be reported for

Univ. Texas Success Initiative Report (CBM002)

the appropriate subject area(s). Students who have met dual credit waiver requirements but have not met TSI obligations should be reported as '2' under item #12, with subject area waiver information provided in items #21A, #41A, and #61A, as applicable.

When TSI-related test or course information is available for students who have been granted a waiver, institutions should report this information on the CBM002. However, there is one exception to this rule. If a dual credit student in grade 11 or lower is administered a placement test and does *not* meet the TSI standard, the institution should *not* report the student's TSI placement score/s, but rather report '0' in items #22A, #42A, and/or #62A. Initial scores used for TSI placement should be reported the first time the student meets the standard, or after the student has completed grade 11 or higher.

Students may be reported as waived from the TSI requirements under the following circumstances:

➤ Non-degree-seeking or non-certificate-seeking students:

An institution of higher education *may* waive the requirements of the TSI for non-degree-seeking or non-certificate-seeking students.

➤ Certificate programs of one year or less:

TSI requirements *do not apply* to students in Level-One certificate programs. Level-One certificates consist of at least 15 but no more than 42 semester credit hours (23-63 quarter hours) designed to be completed in one year or less.

➤ Military:

TSI requirements *do not apply* to a student who:

- is serving on active-duty as a member of the armed forces of the United States or the Texas National Guard;
- is serving as a member of a reserve component of the armed forces of the United States and has been serving for at least the three-year period preceding enrollment; or

➤ Dual credit enrollment via approved score (waiver for *current* dual credit students):

- Eligibility for students to take academic dual credit courses during their junior and senior years is established if the student receives a minimum scale score of 2200 on the math section and/or a minimum scale score of 2200 on the English Language Arts section with a writing subsection score of at least 3 on the tenth grade Texas Assessment of Knowledge and Skills (TAKS) test. PSAT/ NMSQT and PLAN tests can also be used to establish eligibility for high school students to take academic dual credit courses during the junior year (see dual credit rules for score requirements).

Univ. Texas Success Initiative Report (CBM002)

- A high school student is eligible to enroll in workforce education dual credit courses in the eleventh and/or twelfth grade if the student demonstrates that he or she has achieved the minimum high school passing standard on the Mathematics section and/or the English Language Arts section on the tenth or eleventh grade TAKS.
- A student who is granted a TSI waiver to take dual credit courses while still in high school based on eligible scores is not exempt from TSI. However, if the student receives an A, B, or C in an applicable dual credit course, the receiving higher education institution may determine that TSI obligations have been met.

Other provisions also apply to dual credit students.

For more information, see [Dual Credit Overview](#). The Coordinating Board rules that apply to dual credit requirements can be found in Chapter 4, Subchapter D, Section 4.85 at <http://www.thecb.state.tx.us/Rules/>.

Criteria for Meeting TSI Requirements

An institution may require higher performance standards for students than those established for TSI. Such students should be reported as having satisfied TSI obligations if TSI standards are met. All students attempting developmental education courses, regardless of TSI status, must be reported on the CBM002 in the *Developmental Education Courses Attempted* section for the semester in which they are enrolled in developmental education. Remember that scores from the testing attempt used for placement purposes when a student is first enrolled are reported on the CBM002 (scores for students who test before grade12 should not be reported unless they meet TSI standards).

Requirements for meeting TSI obligation:

- THEA/TASP: Math - 230; Reading - 230; Writing - 220. The TASP Passing Standards are 220 for all test sections prior to September 1, 1995.
- ASSET: Elementary Algebra - 38; Reading Skills - 41; Written Essay - 6 (raw score); Writing Skills (objective) - 40
- COMPASS: Algebra - 39; Reading Skills - 81; Written Essay - 6 (raw score); Writing Skills (objective) - 59
- MAPS: Elementary Algebra - 613; Reading Comprehension - 114; Written Essay - 6 (raw score); Conventions of Written English - 310
- ACCUPLACER: Elementary Algebra - 63; Reading Comprehension - 78; Written Essay - 6 (raw score); Sentence Skills - 80
- The passing standard for the written essay portion of all tests is a score of 6 (raw score). However, if the student meets the objective writing test standard, an essay score of 5 will pass. Report both scores on the CBM002 where indicated.

Univ. Texas Success Initiative Report (CBM002)

For a student that does not meet the minimum scores required to meet TSI obligations on the initial attempt of an approved test used for placement, an institution shall determine when the student is ready to perform freshman-level academic coursework on an individual basis according to the needs of the student. As indicators of readiness, institutions shall consider as appropriate:

- Performance in developmental education
- Performance in appropriate non-developmental coursework
- Performance on an approved TSI assessment instrument or performance on an institutionally selected assessment
- Other indicators of readiness as determined by the institution

General Criteria about Test Attempts Used for Placement

THECB wants to know the status of your student at the time of placement when the student initially entered your institution before any instruction. If a student's exemption status, test scores, or other indicator of TSI status were reported in a prior semester by your institution or another Texas public institution of higher education, use the previously reported or non-applicable category for related items. For example, if a student transferring from one Texas public institution to another was determined by the initial institution to have met TSI obligations in math, the receiving institution should report the student on item #20 as having met TSI obligation at another institution and then report 'previously reported or not applicable' in items #21A and #22A. If the same student had not met the obligation for reading at the first institution, the receiving institution should report 'no, not satisfied or obligation is waived' on item #40, 'no, no exemption or waiver granted' on #41A, and "not applicable" on item #42A, provided the initial assessment results were previously reported by the other institution. Scores for a high school student who tests before grade 12 should only be reported if the student meets TSI standards.

Developmental Education Courses and Other Interventions

For purposes of this report, course-based developmental education occurs when the developmental courses being taught are on your Coordinating Board approved course inventory for funding purposes. Developmental education that is not course-based includes all other interventions that are included in the reporting institution's developmental education plan. Non-course based developmental education should be reported on the CBM002 on items #23, #43, #63. If a student meets TSI obligations during a semester as the result of interventions that are not included in the reporting institution's developmental education plan, or as a result of any developmental education activities at another institution, the student should be reported on items #24, #44, and #64 as option #1.

Relationship between Plans and Reporting

The Texas Success Initiative gives institutions flexibility in designing programs to help under-prepared students be successful. As a result, institutions have plans that differ in the details, but have the same overarching goal: to help under-prepared students be successful in college. The flexibility of the TSI system allows institutions to be innovative in planning activities

Univ. Texas Success Initiative Report (CBM002)

in response to individual and institutional student needs. However, this flexibility adds complexity to the reporting process. The reporting system has to be global enough to capture variety across programs, yet structured enough to capture the essential elements of student learning and allow for comparison of programs and results from year to year and institution to institution.

This revised reporting system is meant to capture important elements of student progress and institutional activities. The data and resulting reports are designed to allow institutional researchers to find the strengths and weaknesses of particular programs and allow the state to determine if the Texas Success Initiative is meeting the statewide goal of helping underprepared students be successful. As in the past, the data collected will allow the CB to create a summary report that reflects the activities taking place on campuses statewide to assist students in becoming college ready, and allows the Board to answer questions from stakeholders about the effectiveness of the programs. After all CBM002 reports for a fiscal year have been received and processed, the Coordinating Board will publish the student performance data for independent school districts and public higher education institutions.

Authority

The information reported on the CBM002 will be used to fulfill the requirements of Texas Education Code 51.3062 that “(n) Each institution of higher education shall report annually to the board on the success of its students and the effectiveness of its Success Initiative,” and “(o) The board shall evaluate the effectiveness of the Success Initiative on a statewide basis and with respect to each institution of higher education.” The data will also be used for accountability system measures which address developmental education. Other reports and data analysis above and beyond the requirements of the law may be generated in order to help institutions analyze and improve their programs based on information from the CBM002 and an analysis of the institutional Texas Success Initiative plans.

Reporting Developmental Education Coursework

Although many developmental education courses are full-semester courses, some institutions offer accelerated programs that allow students to progress through two or more developmental education courses in one reporting period. While most of the items in the revised CBM002 are organized by TSI section, items requesting developmental coursework information are grouped at the end of the report to allow room for expansion, if needed. This report allows room for four developmental courses per TSI section per semester.

If a student is enrolled at more than one institution during a semester, only the institution where the student is taking developmental education is required to report the courses attempted. Only courses attempted in the current semester should be reported. Otherwise ‘0’ should be selected for not applicable or not attempted. Institutions should always report developmental education courses in the order they are attempted, even if the student begins in a higher-level course and is moved to a lower course level for a subsequent course. It is not necessary to report courses taken at other institutions, or to report interventions that are not course-based (report non-course based developmental education in items #23, #43, and #63).

Every student who attempts developmental education courses during the semester must be reported in this section, even if the student has met TSI obligations. This includes students

Univ. Texas Success Initiative Report (CBM002)

who choose to take developmental education coursework or are placed in a class by the reporting institution. The one exception to this rule is high school students taking developmental education. These students should not be reported (see TAC 9.146 for more information).

Reporting First College Level Coursework for TSI-Related Subject Areas

Collecting records of students' participation and performance in introductory-level, college-level courses is an important function of the TSI reporting system. Success in a first college-level course in a related subject area signals that a student has gained the necessary knowledge and skills to be successful in college-level courses in that subject area.

For items included in the first college-level course sections, only one course is reported per student. If the student is taking more than one course that qualifies, the institution will choose which one to include. For students who are enrolled in more than one institution (such as enrolled full-time at a four-year college and completing community college courses in the summer), if the student has met TSI obligations, and the course being attempted is generally considered an entry-level course, it should be reported. However, if a transcript has been provided that indicates successful completion of an entry-level course at another institution, the course at your institution does not need to be reported.

In the case of a transfer student from a Texas public institution or from an accredited Texas private or out-of state institution, if the receiving institution determines that the student has successfully completed a related, introductory college-level course with an A, B, or C, the institution will report a '2' for completed at another institution for items #30, #50, and #70 (as applicable), report a '2' (no) in items #31, #51, and #71, and report '0' (not applicable) for grades earned in items # 33,#53, and #73. In the next reporting period, items #31, #51, and #71 should be reported with a '0' (previously reported as meeting requirement).

Reporting Period Definitions

When the term Census Date is used in the report, the term refers to the 12th class day of the fall and spring semesters. However, term lengths can vary. Therefore, the following official schedule will be use to determine the official census date for terms of various lengths:

| <u>Length of Term in Weeks</u> | <u>Official Census Date is Class Day #</u> |
|------------------------------------|--|
| 2 or less | 1 |
| 3 | 2 |
| 4 | 3 |
| 5 - 6 | 4 |
| 7 | 5 |
| 8 | 6 |
| 9 - 10 | 7 |
| 11 | 8 |
| 12 | 9 |
| 13 - 14 | 10 |
| 15 | 11 |
| 16 or more | 12 |

Univ. Texas Success Initiative Report (CBM002)

The count of class days begins on the first day that classes are held in the term and includes each calendar day on which classes are normally held at the institution (e.g., Monday through Friday) until the official census date is reached. The official census day must be on a day that the Registrar's office is scheduled to be open so that a student will be able to drop or withdraw from class.

Flexible Entry

Classes whose census date is after the official census date of the regular term are known as "Flexible Entry" classes. Enrollments in flexible entry classes must be included in the data submitted in the semester following. These students must be reported on the CBM002 in the semester in which the flex course enrollments are reported on the CBM001. These students should be identified by coding Item #13, Flexible Entry, with a '1'. As noted previously, if a student is also taking non-flex courses in a semester in which a flex entry course is being reported, the student must be reported on a separate CBM001 and CBM002 record for the non-flex course (see example on page one of the introduction).

Clarification of Texas Public Institutions of Higher Education

For the purposes of clarity, the term Texas public institution of higher education is used to refer specifically to public colleges and universities in the state when the item refers to another institution than the one reporting. Institution is used to refer to any accredited institution, public or private. In the many instances where the report is clearly referring to the institution which is reporting, the term "institution" or "receiving institution" is used without additional specification.

Clarifications on Data Pertaining to Dual Credit Students

There are several places in the CBM002 that dual credit students are addressed. This section provides additional clarification for how to report dual credit students.

Transfer students are exempt from TSI if the receiving institution makes the determination that the student has satisfactorily completed college-level coursework in the relevant TSI areas. Exemptions for students who have completed dual credit courses work the same way. A receiving institution may determine that a student who has satisfactorily completed college-level coursework through dual credit has met TSI requirements for the relevant subject areas. This exemption is reported as '5' in items #21A, #41A, #61A. Note that a student must receive a C or better in the dual credit course for the receiving institution to make this determination. For reporting purposes, this exemption should not be used if the student has exempted/ met TSI obligations through testing and test results are available.

When a high school student is enrolled in a college-level course that the institution determines to be the first college-level math, reading, or writing course, the institution should report the course-taking attempt(s) on items #31 to #33, #51 to #53 and #71 to #73, as applicable. The next semester in which the student is enrolled, items #30, #50, and #70 should be answered with option '3' if the student received a C or better in the course or a '0' (not satisfied) if the student did not receive a C or better (and has not met this requirement through other means). For a dual credit course taken at another Texas public institution in a previous

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reporting period, select '2' on items #30, #50, and #70 if the student received a C or better in the course.

Reporting Non-semester-length Developmental Education Interventions

Rider 59 under the THECB appropriation in Senate Bill 1 (81st Legislature) allows institutions to claim formula funding for approved non-semester length developmental education interventions (including course-based, non-course-based, alternative-entry/exit, and other intensive developmental education activities) beginning in fall 2010. Interventions of four or more contact hours may be reported for formula funding. Semester credit hours (SCH) should be included in the appropriate SCH fields. Students enrolled in non-semester length developmental education interventions that begin after the census date should be reported as flexible entry.

As semester credit hours must be reported in whole numbers on the CBM002, the following crosswalk is provided as a guideline for reporting SCHs in non-semester length developmental education interventions. SCHs for students in developmental education courses are reported in items #80 through item #91.

| | |
|-----------------------|---------|
| 4 - 8 contact hours | = 0 SCH |
| 9 - 24 contact hours | = 1 SCH |
| 25 - 40 contact hours | = 2 SCH |
| 41 - 56 contact hours | = 3 SCH |

If a student has attempted more than four developmental education courses and/or interventions in a subject area during a semester, report traditional courses first and then as many non-semester length interventions as space allows. Do not report interventions which you have assigned 0 SCH in items #81 to #91; reporting 0 SCH may trigger an error if other course information is provided.

Students in non-semester-length developmental education interventions which are not reportable in items #80 through #91 for the reasons outlined in the paragraph above should be reported on items #23, #43, and/or #63 as completing non-course-based developmental education during the semester.

Universities may report SCHs in quarter hour increments on the CBM004 for funding purposes (see page 4.5). Semester credit hours attempted in non-course based developmental education must also be reported on the CBM001 (see page 1.4 for more information).

INSTRUCTIONS FOR TSI REPORT

Please note that in cases where specific test scores related to TSI exemption and placement are required, if a student has been reported on the previous CBM002 version as having met TSI and specific scores are not readily available, institutions may select the “previously reported” response.

STUDENT DEMOGRAPHICS SECTION: All items in this section must be provided every reporting period. Every **undergraduate** student reported on the CBM001 needs to be on the CBM002. Some students may be reported on the CBM002 who are not on the CBM001. For example, a student who receives an incomplete in a course should be reported again on the CBM002 for the semester that the student actually completed the course, but not on the CBM001 for that course for that semester. Flex students should be reported on the CBM002 in the semester in which they are reported on the CBM001. For additional information on reporting flex students see pages 2.1 and 2.9.

Item #1 Record Code. Always enter ‘2’.

Item #2 Institution Code. Enter the FICE Code of the institution. See Appendix A.

Item #3 Student Identification Number. Enter the Social Security number of the student. The institution will assign unique identification numbers to students without Social Security numbers and report their dates of birth (Item #9) each reporting period to help uniquely identify the student.

Item #4 Reporting Period. (Summer reporting periods should match the CBM001.)

- 1 Fall
- 2 Spring
- 3 Summer I
- 4 Summer II

Item #5 Year. Enter all four digits of the calendar year of the reporting period.

Item #6 Non-Disclosure. Enter a ‘2’ to indicate that the individual student has notified the institution of his/her refusal to have “directory information” disclosed; else zero fill.

Item #7 Gender. Enter the gender of the student.

M = Male F = Female

Item #8 Unused

Item #9 Date of Birth. Enter all four digits of the year, the month, and day of birth of the student (YYYYMMDD). If the date of birth is unknown, enter ‘00000000’.

Item #10A Semester Credit Hours Completed – Academic. Enter the number of academic semester credit hours in non-developmental education courses (for which a grade

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of 'A' – 'F' is given) completed at this institution for the reporting period (right justified, zero filled). Do not include incompletes (unless they have been resolved prior to the reporting date), withdrawals, or credit/no credit hours attempted. Includes ACGM and unique need inventory courses.

Item #10B Grade Points Earned – Academic. Based on a 4-point system, enter the number of grade points earned in non-developmental education academic courses completed at this institution for the reporting period (right justified, zero filled).

Item #11A Semester Credit Hours Completed – Technical (for two-year institutions only). Enter the number of technical semester credit hours (for which a grade of 'A' – 'F' is given) completed at this institution for the reporting period (right justified, zero filled). Do not include incompletes (unless they have been resolved prior to the reporting date), withdrawals, or credit/no credit hours attempted. Includes WECM and local need inventory courses.

Item #11B Grade Points Earned – Technical (for two-year institutions only). Based on a 4-point system, enter the number of grade points earned in courses completed at this institution for the reporting period (right justified, zero filled).

NOTE: The semester credit hours completed and grade points earned must be reported every reporting period that the undergraduate student is enrolled at this institution.

Item #12 TSI Obligation Waived or Blanket Exemption

NOTE: Waiver information is also reported in items 21A, 41A, and 61A by TSI subject area.

- 0 No or not applicable
- 1 Yes, waiver based on Level-One Certificate Program or non-degree-seeking or non-certificate-seeking status
- 2 Yes, waiver for current enrollment in one or more dual credit courses based on dual credit rules (report only for dual credit students who have not met TSI obligation in relevant course area/s)
- 3 Yes, waiver for active duty military
- 4 Yes, blanket exemption because of past military experience based on TSI rules
- 5 Yes, blanket exemption based on earned degree from accredited higher education institution
- 6 Yes, blanket exemption because previous TASP exemptions granted prior to September 1, 2003 apply (see page 2.3)

Item #13 Flexible Entry. Enter a '1' if the record is for a student enrolled in a Flexible Entry (FE) class that is being reported for this semester. Leave blank if not.

NOTE: An FE student who is also enrolled in the current semester should have separate entries for each enrollment.

Items #14 and #15A-G are mandatory beginning with the fall 2010 reporting period.

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Item #14 Ethnic Origin. Enter the code indicating whether the student is of Hispanic or Latino origin or not.

- 1 Hispanic or Latino origin
- 2 Not Hispanic or Latino origin
- 3 Not answered

Item #15 Race. Select one or more codes indicating the race of the student.

- Item #15A 1 White
- Item #15B 2 Black or African-American
- Item #15C 4 Asian
- Item #15D 5 American Indian or Alaskan Native
- Item #15E 6 International
- Item #15F 7 Unknown or Not Reported
- Item #15G 8 Native Hawaiian or Other Pacific Islander

Definitions:

- Hispanic or Latino: A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.
- American Indian or Alaskan Native: A person having origins in any of the original peoples of North and South America (including Central America), and who maintains a tribal affiliation or community attachment.
- Asian: A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
- Black or African-American: A person having origins in any of the black racial groups of Africa.
- Native Hawaiian or Other Pacific Islander: A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
- White: A person having origins in any of the original peoples of Europe, the Middle East or North Africa.
- International denotes a person who is not a citizen or permanent resident of the United States and who is in this country on a temporary basis and does not have the right to remain indefinitely.
- Unknown or Not Reported: The unknown classification should only be used if the student has not selected a racial/ethnic designation.

Notes:

- a) Even though a student is allowed to pay the "Resident Tuition" rate due to a waiver (coded 'E' in Item #7 on the CBM001), report with the international code.
- b) Report the ethnicity of students who were coded 'A' in Item #7 on the CBM001.
- c) Report the ethnicity of students who have applied to or have a petition pending with the Bureau of Citizenship and Immigration Services and students who base their residency on visas that allow them to domicile in the U.S.

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- d) Report students who are Refugees, asylees, parolees, and those who are here under Temporary Protective Status as international students.

Item #16 Unused. This item is reserved for future use (occupies 2 positions in the record).

MATH ASSESSMENT and STATUS SECTION:

Item #20 Math TSI Obligation Determined To Be Satisfied Based on the State Standard Met by Census Date or Determined To Be Exempted.

- 0 No, not satisfied or obligation is waived
- 1 Yes, at my institution
- 2 Yes, at another Texas public institution

Item #21A Math TSI Obligation Waived or Satisfied through Exemption

- 0 Previously reported or not applicable (This category includes students who were reported by your institution during a **previous** reporting period, students who were reported by another Texas public institution, and students with blanket exemptions reported as options '4','5' or '6' in item #12. Students with waivers should be coded with '6' or '7' every semester the waiver applies.)
- 1 No, no exemption or waiver granted
- 2 Exemption based on ACT Test
- 3 Exemption based on SAT Test
- 4 Exemption based on TAKS Exit Level Math Test
- 5 Exemption/met obligation based on determination by receiving institution that student has satisfactorily completed college-level coursework (for example transfers from Texas private and out-of-state institutions, IB scores, AP scores, dual credit grades)
- 6 Waiver to take math-related dual credit (coded '2' in Item #12)
- 7 Waiver for student status coded '1' in item #12 or for active military coded '3' in item #12

Item #21B ACT or SAT Math Score. Enter if coded '2' or '3' in Item #21A, or enter '000' if not applicable. If the score is less than 3 digits, enter leading zeros.

Item #21C ACT Composite or SAT Combined Score. Enter if coded '2' or '3' in Item #21A, or enter '0000' if not applicable. If the score is less than 4 digits, enter leading zeros. Use math and verbal score for SAT combined score.

Item #21D TAKS Exit Level Math Scale Score. Enter if coded '4' in Item #21A, or enter '0000' if not applicable.

Item #22A Math TSI Assessment Test Used at the Time of TSI Placement. (See page 2.6 for more information.)

- 0 Previously reported or not applicable (This category includes students whose initial status was reported by a present or previous Texas public institution or

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- who were exempted/waived.)
- 1 THEA/TASP (Math)
 - 2 COMPASS (Algebra)
 - 3 ASSET (Elementary Algebra)
 - 4 ACCUPLACER (Elementary Algebra)
 - 5 Stanford Achievement Test (for deaf students)
 - 6 MAPS (Elementary Math)
 - 7 Not assessed

Item #22B Math TSI Assessment Score Used for Initial Placement. Enter the placement test score for math. The score must match the type test identified in Item #22A. If the score is less than 3 digits, enter leading zeros. Enter '000' if the item is not applicable ('0' or '7' in #22A).

Item #23 Participation in Alternative/Non-course-based Method for Developmental Education Math this Reporting Period. Report only interventions included in the reporting institution's developmental education plan.

- 0 Not applicable (did not participate)
- 1 Yes, participated and satisfied TSI obligation for math through this method
- 2 Yes, participated but did **not** satisfy TSI obligation for math through this method

Item #24 Math TSI Obligation Satisfied Based on the State Standard by the **End** of the Semester/Reporting Period. **Note:** Students reported with a '1' or '2' in Item #20 should be reported with a '2'.

- 0 No, not satisfied (or obligation is waived)
- 1 Yes, at my institution this semester or determined to be satisfied by my institution this semester
- 2 Already satisfied (or exempted) by census date

Item #25-29 Unused

NOTE: If the student has taken any math developmental education courses during the time period covered by this report, that information will be reported in items #80A to #83C. Information must be provided for all students taking developmental education courses, including those who have previously met TSI standards.

FIRST COLLEGE-LEVEL MATH COURSE SECTION:

Item #30 Credit for First College-Level Math Course in a Previous Reporting Period. Has the student previously successfully completed college-level math with A, B, or C? Report credit earned through AP, IB, dual credit, and credit by exam as '3'. (See page 2.8 for information about reporting transfer students.)

- 0 No, not satisfied
- 1 Yes, at my institution (previously reported)

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- 2 Yes, at another institution
- 3 Yes, credit otherwise awarded at this institution (e.g., AP, IB, dual credit with a C or better, credit by exam)

The items below (#31-#33) address the student's attempts at your institution in first college-level math course(s) of the general education core curriculum during the reporting period. This information is collected for an accountability system success measure related to developmental education. Only a letter grade of A, B, or C will satisfy the accountability requirement; a "pass" grade in a pass/fail course will not satisfy the college-level course requirement. If student is taking more than one course that fits this description, the institution will decide which one to report.

Item #31 Enrolled in First CB-Approved College-Level Math Course. Is the student enrolled in first college-level math at your institution this reporting period?

- 0 Previously reported as successfully completing first college-level course
- 1 Yes
- 2 No

Item #32A Subject Prefix for Math Course as in ACGM Manual. Enter the subject prefix as it appears in the ACGM Manual. (If taking two or more courses, institutions will decide which one to report.) Enter '000000' if item #31 was answered with '0' or '2.'

Item #32B Math Course Number as in ACGM Manual. Enter the course number of Item #32A as it appears in the ACGM Manual. (If taking two or more courses, institutions will decide which one to report.). Enter '000000' if item #31 was answered with '0' or '2.'

Item #33 CB-Approved First College-Level Math Course Grade.

- 0 Previously reported or not applicable
- 1 A
- 2 B
- 3 C
- 4 D
- 5 F (No Credit)
- 6 I (Incomplete)
- 7 W (Withdrawn)
- 8 Credit/Passed
- 9 Not attempted this semester (use this category for students who have not met the first college-level course requirement)

Item #34-39 Unused

READING ASSESSMENT and STATUS SECTION:

Item #40 Reading TSI Obligation Determined To Be Satisfied Based on the State Standard Met by Census Date or Determined To Be Exempted.

- 0 No, not satisfied or obligation is waived
- 1 Yes, at my institution
- 2 Yes, at another Texas public institution

Item #41A Reading TSI Obligation Waived or Satisfied through Exemption.

- 0 Previously reported or not applicable (This category includes students who were reported by your institution during a **previous** reporting period, students who were reported by another Texas public institution, and students with blanket exemptions reported as options '4', '5', '6' in item #12. Students with waivers should be coded with '6' or '7' every semester the waiver applies.)
- 1 No, no exemption or waiver granted
- 2 Exemption based on ACT Test
- 3 Exemption based on SAT Test
- 4 Exemption based on TAKS Exit Level English Language Arts Test (must receive a writing subsection score of 3 or 4)
- 5 Exemption/met obligation based on determination by receiving institution that student has satisfactorily completed college-level coursework (for example transfers from Texas private and out-of-state institutions, IB scores, AP scores, dual credit grades)
- 6 Waiver to take reading-related dual credit (coded '2' in Item #12)
- 7 Waiver for student status coded '1' in item #12 or for active military coded '3' in item #12

Item #41B ACT (English) or SAT (Verbal) Score. Enter if coded '2' or '3' in Item #41A, or enter '000' if not applicable. If the score is less than 3 digits, enter leading zeros.

Item #41C ACT Composite or SAT Combined Score. Enter if coded '2' or '3' in Item #41A, or enter '0000' if not applicable. If the score is less than 4 digits, enter leading zeros. Use math and verbal score for SAT combined score.

Item #41D TAKS Exit Level English Language Arts Test Scale Score. Enter if coded '4' in Item #41A, or enter '0000' if not applicable.

Item #42A Reading TSI Assessment Test Used at the Time of TSI Placement. (See page 2.6 for more information.)

- 0 Previously reported or not applicable (This category includes students whose initial status was reported by a present or previous Texas public institution or who were exempted/waived.)
- 1 THEA/TASP (Reading)
- 2 COMPASS (Reading Skills)
- 3 ASSET (Reading Skills)
- 4 ACCUPLACER (Reading Comprehension)

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- 5 Stanford Achievement Test (for deaf students)
- 6 MAPS (Reading Comprehension)
- 7 Not assessed

Item #42B Reading TSI Assessment Score Used for Initial Placement. Enter the placement test score for reading. The score must match the type test identified in Item #42A. If the score is less than 3 digits, enter leading zeros. Enter '000' if the item is not applicable ('0' or '7' in #42A).

Item #43 Participation in Alternative/Non-course-based Method for Developmental Education Reading this Reporting Period. Report only interventions included in the reporting institution's developmental education plan.

- 0 Not applicable (did not participate)
- 1 Yes, participated and satisfied TSI obligation for reading through this method
- 2 Yes, participated but did **not** satisfy TSI obligation for reading through this method

Item #44 Reading TSI Obligation Satisfied based on the State Standard by the **End** of the Semester/Reporting Period. **Note:** Students reported with a '1' or '2' in Item #40 should be reported with a '2'.

- 0 No, not satisfied (or obligation is waived)
- 1 Yes, at my institution this semester or determined to be satisfied by my institution this semester
- 2 Already satisfied (or exempted) by census date

Item #45-49 Unused.

NOTE: If the student has taken any reading developmental education courses during the time period covered by this report, that information will be reported in items #84A to #87C. Information must be provided for all students taking developmental education courses, including those who have previously met TSI standards.

FIRST COLLEGE-LEVEL READING COURSE SECTION

Item #50 Credit for First College-Level Reading-Intensive Course in a Previous Reporting Period. Has the student previously successfully completed a college-level reading-intensive course with A, B, or C? Report credit earned through AP, IB, dual credit, and credit by exam as '3'. (See page 2.8 for information about reporting transfer students.)

- 0 No, not satisfied
- 1 Yes, at my institution (previously reported)
- 2 Yes, at another institution
- 3 Yes, credit otherwise awarded at this institution (e.g., AP, IB, dual credit with a C or better, credit by exam)

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The items below (#51-#53) address the student's attempts at your institution in the first reading-intensive component course(s) of the general education core curriculum during the reporting period. This information is collected for an accountability system success measure related to developmental education. Only a letter grade of A, B, or C will satisfy the accountability requirement; a "pass" grade in a pass/fail course will not satisfy the college-level course requirement. If student is taking more than one course that fits this description, the institution will decide which one to report.

Item #51 Enrolled in First CB-Approved College-Level Reading-Intensive Course. Is the student enrolled in college-level reading at your institution this reporting period?

- 0 Previously reported as successfully completing first college-level course
- 1 Yes
- 2 No

Item #52A Subject Prefix for Reading-Intensive Course as in ACGM Manual. Enter the subject prefix as it appears in the ACGM Manual. (If taking two or more courses, institutions will decide which one to report.) Enter '0000000' if item #51 was answered with '0' or '2.'

Item #52B Reading-Intensive Course Number as in ACGM Manual. Enter the course number of Item #52A as it appears in the ACGM Manual. (If taking two or more courses, institutions will decide which one to report.) Enter '0000000' if item #51 was answered with '0' or '2.'

Item #53 CB-Approved First College-Level Reading-Intensive Course Grade.

- 0 Previously reported or not applicable
- 1 A
- 2 B
- 3 C
- 4 D
- 5 F (No Credit)
- 6 I (Incomplete)
- 7 W (Withdrawn)
- 8 Credit/Passed
- 9 Not attempted this semester (use this category for students who have not met the first college-level course requirement)

Item #54-59 Unused

WRITING ASSESSMENT and STATUS SECTION:

Item #60 Writing TSI Obligation Determined To Be Satisfied based on the State Standard Met by Census Date or Determined To Be Exempted.

- 0 No, not satisfied or obligation is waived
- 1 Yes, at my institution

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- 2 Yes, at another Texas public institution

Item #61A Writing TSI Obligation Waived or Satisfied through Exemption.

- 0 Previously reported or not applicable (This category includes students who were reported by your institution during a **previous** reporting period, students who were reported by another Texas public institution, and students with blanket exemptions reported as options '4', '5', '6' in item #12. Students with waivers should be coded with '6' or '7' every semester the waiver applies.)
- 1 No, no exemption or waiver granted
- 2 Exemption based on ACT Test
- 3 Exemption based on SAT Test
- 4 Exemption based on TAKS Exit Level English Language Arts Test (must receive a writing subsection score of 3 or 4)
- 5 Exemption/met obligation based on determination by receiving institution that student has satisfactorily completed college-level coursework (for example transfers from Texas private and out-of-state institutions, IB scores, AP scores, dual credit grades)
- 6 Waiver to take writing-related dual credit (coded '2' in Item #12)
- 7 Waiver for student status coded '1' in item #12 or for active military coded '3' in item #12

Item #61B ACT (English) or SAT (Verbal) Score. Enter if coded '2' or '3' in Item #61A, or enter '000' if not applicable. If the score is less than 3 digits, enter leading zeros.

Item #61C ACT Composite or SAT Combined Score. Enter if coded '2' or '3' in Item #61A, or enter '0000' if not applicable. If the score is less than 4 digits, enter leading zeros. Use math and verbal score for SAT combined score.

Item #61D TAKS Exit Level English Language Arts Test Scale Score. Enter if coded '4' in Item #61A, or enter '0000' if not applicable.

Item #62A Writing TSI Assessment Test Used at the Time of TSI Placement. (See page 2.6 for more information.)

- 0 Previously reported or not applicable (This category includes students whose initial status was reported by a present or previous Texas public institution or who were exempted/waived.)
- 1 THEA/TASP (Writing)
- 2 COMPASS (Writing Skills/Essay)
- 3 ASSET (Writing Skills/Essay)
- 4 ACCUPLACER (Sentence Skills/Essay)
- 5 Stanford Achievement Test (for deaf students)
- 6 MAPS (Conventions of Written English/Essay)
- 7 Not assessed

Item #62B Writing TSI Assessment Score Used for Initial Placement. Enter the placement test score for the objective section of the writing assessment. The score(s) must match the type of test identified in Item #62A. If a score is less than three digits,

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enter leading zeros. Enter '000' if the item is not applicable ('0' or '7' in #62A).

Item #62C Written Essay Score. Enter the initial test score for the essay portion of the writing assessment. Enter '0' if not applicable.

Item #63 Participation in Alternative/Non-course-based Method for Developmental Education Writing this Reporting Period. Report only interventions included in the reporting institution's developmental education plan.

- 0 Not applicable (did not participate)
- 1 Yes, participated and satisfied TSI obligation for writing through this method
- 2 Yes, participated but did **not** satisfy TSI obligation for writing through this method

Item #64 Writing TSI Obligation Satisfied based on the State Standard by the End of the Semester/Reporting Period. **Note:** Students reported with a '1' or '2' in Item #60 should be reported with a '2'.

- 0 No, not satisfied (or obligation is waived)
- 1 Yes, at my institution this semester or determined to be satisfied by my institution this semester
- 2 Already satisfied (or exempted) by census date

Item #65-69 Unused.

NOTE: If the student has taken any writing developmental education courses during the time period covered by this report, that information will be reported in items #88A to #91C. Information must be provided for all students taking developmental education courses, including those who have previously met TSI standards.

FIRST COLLEGE-LEVEL WRITING COURSE SECTION:

Item #70 Credit for First College-Level Writing-Intensive Course in a Previous Reporting Period. Has the student previously successfully completed college-level writing-intensive course with A, B, or C? Report credit earned through AP, IB, dual credit, and credit by exam as '3'. (See page 2.8 for information about reporting transfer students.)

- 0 No, not satisfied
- 1 Yes, at my institution (previously reported)
- 2 Yes, at another institution
- 3 Yes, credit otherwise awarded at this institution (e.g., AP, IB, dual credit with a C or better, credit by exam)

The items below (#71-#73) address the student's attempts at your institution in the first writing-intensive component course(s) of the general education core curriculum during the reporting period. This information is collected for an accountability system success measure related to developmental education. Only a letter grade of A, B, or C will satisfy the accountability

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requirement; a “pass” grade in a pass/fail course will not satisfy the college-level course requirement. If student is taking more than one course that fits this description, the institution will decide which one to report.

Item #71 Enrolled in First CB-Approved College-Level Writing-Intensive Course. Is the student enrolled in college-level writing at your institution this reporting period?

- 0 Previously reported as successfully completing first college-level course
- 1 Yes
- 2 No

Item #72A Subject Prefix for Writing-Intensive Course as in ACGM Manual. Enter the subject prefix as it appears in the ACGM Manual. (If taking two or more courses, institutions will decide which one to report.) Enter '0000000' if item #71 was answered with '0' or '2.'

Item #72B Writing-Intensive Course Number as in ACGM Manual. Enter the course number of Item #72A as it appears in the ACGM Manual. (If taking two or more courses, institutions will decide which one to report.) Enter '0000000' if item #71 was answered with '0' or '2.'

Item #73 CB-Approved First College-Level Writing-Intensive Course Grade.

- 0 Previously reported or not applicable
- 1 A
- 2 B
- 3 C
- 4 D
- 5 F (No Credit)
- 6 I (Incomplete)
- 7 W (Withdrawn)
- 8 Credit/Passed
- 9 Not attempted this semester (use this category for students who have not met the first college-level course requirement)

Item #74-79 Unused.

DEVELOPMENTAL EDUCATION COURSES ATTEMPTED SECTION:

Items 80 through 91 include four duplications for each subject area course attempted with #80-83 for math, #84-87 for reading, and #88-91 for writing. (Some institutions offer students the opportunity to take up to four developmental education courses per subject area in a semester.) Use the first item available (#80 for math, #84 for reading, and #88 for writing) for the first course attempted in an area. Use the next available number for the second course attempted, etc. For courses not attempted during this reporting period, zero-fill the item.

Item #80A Number of Semester Credit Hours in First Math Developmental Education Course taken this semester. Enter the number of semester credit hours attempted in math

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developmental education course during the reporting period. Enter '00' if not applicable.

Item #80B Grade in First Math Developmental Education Course Attempted.

- 0 Not applicable or not attempted this semester
- 1 A
- 2 B
- 3 C
- 4 D
- 5 F or Failed (No Credit)
- 6 I (Incomplete)
- 7 W (Withdrawn)
- 8 Credit/Passed
- 9 E for Effort or In Progress (No Credit)

Item #80C Level of First Math Developmental Education Course Attempted.

- 0 Not Applicable (no course reported in #80A)
- 1 Highest Level Math Course (Intermediate Algebra)
- 2 Medium Level Math Course (Introductory or Beginning Algebra)
- 3 Lowest Level Math Course (All Pre-Algebra or below)

Item #81A Number of Semester Credit Hours in Second Math Developmental Education Course taken this semester. Enter the number of semester credit hours attempted in math developmental education course during the reporting period. Enter '00' if not applicable.

Item #81B Grade in Second Math Developmental Education Course Attempted.

- 0 Not applicable or not attempted this semester
- 1 A
- 2 B
- 3 C
- 4 D
- 5 F or Failed (No Credit)
- 6 I (Incomplete)
- 7 W (Withdrawn)
- 8 Credit/Passed
- 9 E for Effort or In Progress (No Credit)

Item #81C Level of Second Math Developmental Education Course Attempted.

- 0 Not Applicable (no course reported in #81A)
- 1 Highest Level Math Course (Intermediate Algebra)
- 2 Medium Level Math Course (Introductory or Beginning Algebra)
- 3 Lowest Level Math Course (All pre-Algebra or below)

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Item #82A Number of Semester Credit Hours in Third Math Developmental Education Course taken this semester. Enter the number of semester credit hours attempted in math developmental education course during the reporting period. Enter '00' if not applicable.

Item #82B Grade in Third Math Developmental Education Course Attempted.

- 0 Not applicable or not attempted this semester
- 1 A
- 2 B
- 3 C
- 4 D
- 5 F or Failed (No Credit)
- 6 I (Incomplete)
- 7 W (Withdrawn)
- 8 Credit/Passed
- 9 E for Effort or In Progress (No Credit)

Item #82C Level of Third Math Developmental Education Course Attempted.

- 0 Not Applicable (no course reported in #82A)
- 1 Highest Level Math Course (Intermediate Algebra)
- 2 Medium Level Math Course (Introductory or Beginning Algebra)
- 3 Lowest Level Math Course (All pre-Algebra or below)

Item #83A Number of Semester Credit Hours in Fourth Math Developmental Education Course taken this semester. Enter the number of semester credit hours attempted in math developmental education course during the reporting period. Enter '00' if not applicable.

Item #83B Grade in Fourth Math Developmental Education Course Attempted.

- 0 Not applicable or not attempted this semester
- 1 A
- 2 B
- 3 C
- 4 D
- 5 F or Failed (No Credit)
- 6 I (Incomplete)
- 7 W (Withdrawn)
- 8 Credit/Passed
- 9 E for Effort or In Progress (No Credit)

Item #83C Level of Fourth Math Developmental Education Course Attempted.

- 0 Not Applicable (no course reported in #83A)
- 1 Highest Level Math Course (Intermediate Algebra)
- 2 Medium Level Math Course (Introductory or Beginning Algebra)
- 3 Lowest Level Math Course (All pre-Algebra or below)

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Item #84A Number of Semester Credit Hours in First Reading Developmental Education Course taken this semester. Enter the number of semester credit hours attempted in reading developmental education course during the reporting period. Enter '00' if not applicable.

Item #84B Grade in First Reading Developmental Education Course Attempted.

- 0 Not applicable or not attempted this semester
- 1 A
- 2 B
- 3 C
- 4 D
- 5 F or Failed (No Credit)
- 6 I (Incomplete)
- 7 W (Withdrawn)
- 8 Credit/Passed
- 9 E for Effort or In Progress (No Credit)

Item #84C Level of First Reading Developmental Education Course Attempted.

- 0 Not Applicable (no course reported in #84A)
- 1 Highest Level Reading Course (Pre-College)
- 2 Medium Level Reading Course (Intermediate)
- 3 Lowest Level Reading Course (Fundamental/Basic)

Item #85A Number of Semester Credit Hours in Second Reading Developmental Education Course taken this semester. Enter the number of semester credit hours attempted in reading developmental education course during the reporting period. Enter '00' if not applicable.

Item #85B Grade in Second Reading Developmental Education Course Attempted.

- 0 Not applicable or not attempted this semester
- 1 A
- 2 B
- 3 C
- 4 D
- 5 F or Failed (No Credit)
- 6 I (Incomplete)
- 7 W (Withdrawn)
- 8 Credit/Passed
- 9 E for Effort or In Progress (No Credit)

Item #85C Level of Second Reading Developmental Education Course Attempted.

- 0 Not Applicable (no course reported in #85A)
- 1 Highest Level Reading Course (Pre-College)
- 2 Medium Level Reading Course (Intermediate)

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3 Lowest Level Reading Course (Fundamental/Basic)

Item #86A Number of Semester Credit Hours in Third Reading Developmental Education Course taken this semester. Enter the number of semester credit hours attempted in reading developmental education course during the reporting period. Enter '00' if not applicable.

Item #86B Grade in Third Reading Developmental Education Course Attempted.

- 0 Not applicable or not attempted this semester
- 1 A
- 2 B
- 3 C
- 4 D
- 5 F or Failed (No Credit)
- 6 I (Incomplete)
- 7 W (Withdrawn)
- 8 Credit/Passed
- 9 E for Effort or In Progress (No Credit)

Item #86C Level of Third Reading Developmental Education Course Attempted.

- 0 Not Applicable (no course reported in #86A)
- 1 Highest Level Reading Course (Pre-College)
- 2 Medium Level Reading Course (Intermediate)
- 3 Lowest Level Reading Course (Fundamental/Basic)

Item #87A Number of Semester Credit Hours in Fourth Reading Developmental Education Course taken this semester. Enter the number of semester credit hours attempted in reading developmental education course during the reporting period. Enter '00' if not applicable.

Item #87B Grade in Fourth Reading Developmental Education Course Attempted.

- 0 Not applicable or not attempted this semester
- 1 A
- 2 B
- 3 C
- 4 D
- 5 F or Failed (No Credit)
- 6 I (Incomplete)
- 7 W (Withdrawn)
- 8 Credit/Passed
- 9 E for Effort or In Progress (No Credit)

Item #87C Level of Fourth Reading Developmental Education Course Attempted.

- 0 Not Applicable (no course reported in #87A)
- 1 Highest Level Reading Course (Pre-College)

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- 2 Medium Level Reading Course (Intermediate)
- 3 Lowest Level Reading Course (Fundamental/Basic)

Item #88A Number of Semester Credit Hours in First Writing Developmental Education Course taken this semester. Enter the number of semester credit hours attempted in writing developmental education course during the reporting period. Enter '00' if not applicable.

Item #88B Grade in First Writing Developmental Education Course Attempted.

- 0 Not applicable or not attempted this semester
- 1 A
- 2 B
- 3 C
- 4 D
- 5 F or Failed (No Credit)
- 6 I (Incomplete)
- 7 W (Withdrawn)
- 8 Credit/Passed
- 9 E for Effort or In Progress (No Credit)

Item #88C Level of First Writing Developmental Education Course Attempted.

- 0 Not Applicable (no course reported in #88A)
- 1 Highest Level Writing Course (Pre-College)
- 2 Medium Level Writing Course (Intermediate)
- 3 Lowest Level Writing Course (Fundamental/Basic)

Item #89A Number of Semester Credit Hours in Second Writing Developmental Education Course. Enter the number of semester credit hours attempted in writing developmental education course during the reporting period. Enter '00' if not applicable.

Item #89B Grade in Second Writing Developmental Education Course Attempted.

- 0 Not applicable or not attempted this semester
- 1 A
- 2 B
- 3 C
- 4 D
- 5 F or Failed (No Credit)
- 6 I (Incomplete)
- 7 W (Withdrawn)
- 8 Credit/Passed
- 9 E for Effort or In Progress (No Credit)

Item #89C Level of Second Writing Developmental Education Course Attempted.

- 0 Not applicable (no course reported in #89A)

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- 1 Highest Level Writing Course (Pre-College)
- 2 Medium Level Writing Course (Intermediate)
- 3 Lowest Level Writing Course (Fundamental/Basic)

Item #90A Number of Semester Credit Hours in Third Writing Developmental Education Course taken this semester. Enter the number of semester credit hours attempted in writing developmental education course during the reporting period. Enter '00' if not applicable.

Item #90B Grade in Third Writing Developmental Education Course Attempted.

- 0 Not applicable or not attempted this semester
- 1 A
- 2 B
- 3 C
- 4 D
- 5 F or Failed (No Credit)
- 6 I (Incomplete)
- 7 W (Withdrawn)
- 8 Credit/Passed
- 9 E for Effort or In Progress (No Credit)

Item #90C Level of Third Writing Developmental Education Course Attempted.

- 0 Not applicable (no course reported in #90A)
- 1 Highest Level Writing Course (Pre-College)
- 2 Medium Level Writing Course (Intermediate)
- 3 Lowest Level Writing Course (Fundamental/Basic)

Item #91A Number of Semester Credit Hours in Fourth Writing Developmental Education Course taken this semester. Enter the number of semester credit hours attempted in writing developmental education course during the reporting period. Enter '00' if not applicable.

Item #91B Grade in Fourth Writing Developmental Education Course Attempted.

- 0 Not applicable or not attempted this semester
- 1 A
- 2 B
- 3 C
- 4 D
- 5 F or Failed (No Credit)
- 6 I (Incomplete)
- 7 W (Withdrawn)
- 8 Credit/Passed
- 9 E for Effort or In Progress (No Credit)

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Item #91C Level of Fourth Writing Developmental Education Course Attempted.

- 0 Not applicable (no course reported in #91A)
- 1 Highest Level Writing Course (Pre-College)
- 2 Medium Level Writing Course (Intermediate)
- 3 Lowest Level Writing Course (Fundamental/Basic)

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DATA PROCESSING RECORD LAYOUT

| | | <u>Beginning Position</u> | <u>Length</u> |
|--------------|--|-------------------------------|---------------|
| Item #1 | Record Code – Always ‘2’ | 1 | 1 |
| Item #2 | Institution Identifier - FICE – Numeric | 2 | 6 |
| Item #3 | Student Identification Number | 8 | 9 |
| Item #4 | Reporting Period – Numeric | 17 | 1 |
| Item #5 | Year – Numeric | 18 | 4 |
| Item #6 | Non-Disclosure – Numeric | 22 | 1 |
| Item #7 | Gender – Alpha | 23 | 1 |
| Item #8 | Unused | 24 | 1 |
| Item #9 | Date of Birth - Numeric – YYYYMMDD | 25 | 8 |
| Item #10A | Semester Credit Hours Completed-Academic – Leading zeros | 33 | 2 |
| Item #10B | Grade Points Earned-Academic – Right justified, leading zeros | 35 | 3 |
| Item #11A | Semester Credit Hours Completed-Technical – Leading zeros | 38 | 2 |
| Item #11B | Grade Points Earned-Technical – Right justified, leading zeros | 40 | 3 |
| Item #12 | TSI Obligation Waived or Blanket Exemption– Numeric | 43 | 1 |
| Item #13 | Flexible Entry – Numeric | 44 | 1 |
| Item #14 | New Ethnic Origin | 45 | 1 |
| Item #15 | Race: | | |
| Item #15A | White – ‘1’ or blank | 46 | 1 |
| Item #15B | Black or African-American – ‘2’ or blank | 47 | 1 |
| Item #15C | Asian – ‘4’ or blank | 48 | 1 |
| Item #15D | American Indian or Alaskan Native – ‘5’ or blank | 49 | 1 |
| Item #15E | International – ‘6’ or blank | 50 | 1 |
| Item #15F | Unknown or Not Reported – ‘7’ or blank | 51 | 1 |
| Item #15G | Native Hawaiian or Other Pacific Islander – ‘8’ or blank | 52 | 1 |
| Item #16 | Unused | 53 | 2 |
| Item #20 | Math TSI Determined to be Satisfied Based on State Standard Met by Census Date or Determined to be Exempted – Numeric | 55 | 1 |
| Item #21A | Math TSI Waived or Satisfied through Exemption – Numeric | 56 | 1 |
| Item #21B | ACT or SAT Math Score – Numeric | 57 | 3 |
| Item #21C | ACT Composite or SAT Combined Score – Numeric | 60 | 4 |
| Item #21D | TAKS Exit Level Math Scale Score – Numeric | 64 | 4 |
| Item #22A | Math TSI Assessment Test Used for Initial Placement – Numeric | 68 | 1 |
| Item #22B | Math TSI Assessment Score Used for Initial Placement – Numeric | 69 | 3 |
| Item #23 | Participation in Alt./Non-course-based Method for DE Math this Reporting Period – Numeric | 72 | 1 |
| Item #24 | Math TSI Satisfied Based on State Standard by End of Semester – Numeric | 73 | 1 |
| Items #25-29 | Unused (no positions reserved in the record) | | |
| Item #30 | Credit for First College-Level Math Course-Previous Reporting Period – Numeric | 74 | 1 |
| Item #31 | Enrolled in First CB-Approved College-Level Math Course – Numeric | 75 | 1 |
| Item #32A | Subject Prefix for Math Course in ACGM – Alphanumeric (left justify and blank fill) | 76 | 7 |
| Item #32B | Math Course Number in ACGM – Numeric (left justify and blank fill) | 83 | 7 |
| Item #33 | CB-Approved First College-Level Math Course Grade – Numeric | 90 | 1 |

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| | | <u>Beginning Position</u> | <u>Length</u> |
|--------------|--|-------------------------------|---------------|
| Items #34-39 | Unused (no positions reserved in the record) | | |
| Item #40 | Reading TSI Satisfied Based on State Standard Met by Census Date or Determined to be Exempted – Numeric | 91 | 1 |
| Item #41A | Reading TSI Waived or Satisfied through Exemption – Numeric | 92 | 1 |
| Item #41B | ACT (English) or SAT (Verbal) Score – Numeric | 93 | 3 |
| Item #41C | ACT Composite or SAT Combined Score – Numeric | 96 | 4 |
| Item #41D | TAKS Exit Level English Language Arts Scale Score – Numeric | 100 | 4 |
| Item #42A | Reading TSI Assessment Test Used for Initial Placement – Numeric | 104 | 1 |
| Item #42B | Reading TSI Assessment Score Used for Initial Placement – Numeric | 105 | 3 |
| Item #43 | Participation in Alt/Non-course-based Method for DE Reading this Reporting Period – Numeric | 108 | 1 |
| Item #44 | Reading TSI Satisfied Based on State Standard by End of of Semester – Numeric | 109 | 1 |
| Items #45-49 | Unused (no positions reserved in the record) | | |
| Item #50 | Credit for First College-Level Reading-Intensive Course-Previous Reporting Period – Numeric | 110 | 1 |
| Item #51 | Enrolled in First CB-Approved College-Level Reading-Intensive Course – Numeric | 111 | 1 |
| Item #52A | Subject Prefix for Reading-Intensive Course in ACGM – Alphanumeric (left justify and blank fill) | 112 | 7 |
| Item #52B | Reading-Intensive Course Number in ACGM – Numeric Numeric (left justify and blank fill) | 119 | 7 |
| Item #53 | CB-Approved First College-Level Reading-Intensive Course Grade – Numeric | 126 | 1 |
| Items #54-59 | Unused (no positions reserved in the record) | | |
| Item #60 | Writing TSI Satisfied Based on State Standard Met by Census Date or Determined to be Exempted – Numeric | 127 | 1 |
| Item #61A | Writing TSI Waived or Satisfied through Exemption – Numeric | 128 | 1 |
| Item #61B | ACT (English) or SAT (Verbal) Score – Numeric | 129 | 3 |
| Item #61C | ACT Composite or SAT Combined Score – Numeric | 132 | 4 |
| Item #61D | TAKS Exit Level English Language Arts Scale Score – Numeric | 136 | 4 |
| Item #62A | Writing TSI Assessment Test Used for Initial Placement – Numeric | 140 | 1 |
| Item #62B | Writing TSI Assessment Score Used for Initial Placement – Numeric | 141 | 3 |
| Item #62C | Written Essay Score – Numeric | 144 | 1 |
| Item #63 | Participation in Alt/Non-course-based Method for DE Writing this Reporting Period – Numeric | 145 | 1 |
| Item #64 | Writing TSI Satisfied Based on State Standard by End of Semester – Numeric | 146 | 1 |
| Items #65-69 | Unused (no positions reserved in the record) | | |
| Item #70 | Credit for First College-Level Writing-Intensive Course-Previous Reporting Period – Numeric | 147 | 1 |
| Item #71 | Enrolled in First CB-Approved College-Level Writing-Intensive Course – Numeric | 148 | 1 |
| Item #72A | Subject Prefix for Writing-Intensive Course in ACGM – Alphanumeric (left justify and blank fill) | 149 | 7 |

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| | | <u>Beginning Position</u> | <u>Length</u> |
|--------------|--|-------------------------------|---------------|
| Item #72B | Writing-Intensive Course Number in ACGM – Numeric (left justify and blank fill) | 156 | 7 |
| Item #73 | CB-Approved First College-Level Writing-Intensive Course Grade – Numeric | 163 | 1 |
| Items #74-79 | Unused (no positions reserved in the record) | | |
| Item #80A | Number of SCH in First Math DE Course this Semester | 164 | 2 |
| Item #80B | Grade in First Math DE Course Attempted | 166 | 1 |
| Item #80C | Level of First Math DE Course Attempted | 167 | 1 |
| Item #81A | Number of SCH in Second Math DE Course this Semester | 168 | 2 |
| Item #81B | Grade in Second Math DE Course Attempted | 170 | 1 |
| Item #81C | Level of Second Math DE Course Attempted | 171 | 1 |
| Item #82A | Number of SCH in Third Math DE Course this Semester | 172 | 2 |
| Item #82B | Grade in Third Math DE Course Attempted | 174 | 1 |
| Item #82C | Level of Third Math DE Course Attempted | 175 | 1 |
| Item #83A | Number of SCH in Fourth Math DE Course this Semester | 176 | 2 |
| Item #83B | Grade in Fourth Math DE Course Attempted | 178 | 1 |
| Item #83C | Level of Fourth Math DE Course Attempted | 179 | 1 |
| Item #84A | Number of SCH in First Reading DE Course this Semester | 180 | 2 |
| Item #84B | Grade in First Reading DE Course Attempted | 182 | 1 |
| Item #84C | Level of First Reading DE Course Attempted | 183 | 1 |
| Item #85A | Number of SCH in Second Reading DE Course this Semester | 184 | 2 |
| Item #85B | Grade in Second Reading DE Course Attempted | 186 | 1 |
| Item #85C | Level of Second Reading DE Course Attempted | 187 | 1 |
| Item #86A | Number of SCH in Third Reading DE Course this Semester | 188 | 2 |
| Item #86B | Grade in Third Reading DE Course Attempted | 190 | 1 |
| Item #86C | Level of Third Reading DE Course Attempted | 191 | 1 |
| Item #87A | Number of SCH in Fourth Reading DE Course this Semester | 192 | 2 |
| Item #87B | Grade in Fourth Reading DE Course Attempted | 194 | 1 |
| Item #87C | Level of Fourth Reading DE Course Attempted | 195 | 1 |
| Item #88A | Number of SCH in First Writing DE Course this Semester | 196 | 2 |
| Item #88B | Grade in First Writing DE Course Attempted | 198 | 1 |
| Item #88C | Level of First Writing DE Course Attempted | 199 | 1 |
| Item #89A | Number of SCH in Second Writing DE Course this Semester | 200 | 2 |
| Item #89B | Grade in Second Writing DE Course Attempted | 202 | 1 |
| Item #89C | Level of Second Writing DE Course Attempted | 203 | 1 |
| Item #90A | Number of SCH in Third Writing DE Course this Semester | 204 | 2 |
| Item #90B | Grade in Third Writing DE Course Attempted | 206 | 1 |
| Item #90C | Level of Third Writing DE Course Attempted | 207 | 1 |
| Item #91A | Number of SCH in Fourth Writing DE Course this Semester | 208 | 2 |
| Item #91B | Grade in Fourth Writing DE Course Attempted | 210 | 1 |
| Item #91C | Level of Fourth Writing DE Course Attempted | 211 | 1 |

QUESTIONABLE AND ERROR VALUES

The following values are used in the Coordinating Board's edit programs to determine questionable and error values for each data element.

| <u>ITEM NUMBER</u> | <u>QUESTIONABLE VALUE</u> | <u>ERROR VALUE</u> |
|-------------------------------|---------------------------|---|
| 1. Record Code | N/A | Any value except '2' |
| 2. Institution Code | N/A | Must match value in header record and be a valid FICE code |
| 3. Student ID Number | N/A | Blank; special characters |
| 4. Reporting Period | N/A | Must match value in header record; value except '1' thru '4' |
| 5. Year | N/A | Must match value in header record |
| 6. Non-Disclosure | N/A | Any value except '2' or '0' |
| 7. Gender | N/A | Any value except 'M' or 'F' |
| 8. Unused | N/A | N/A |
| 9. Date of Birth | Value of '00000000' | Month < '01' or > '12'; day < '01' or > '31'; year value that generates an age < 10 |
| 10A. SCH Comp-Acad | Value > 22 | Any non-numerical values |
| 10B. Grade Points Earned-Acad | Value > 88 | Any non-numerical values; value > 4 times SCH |
| 11A. SCH Comp-Tech | See Item #10A | Any non-numerical values |
| 11B. Grade Points Earned-Tech | See Item #10B | Any non-numerical values; value > 4 times SCH |
| 12. TSI Obligation Waived/Ex | N/A | Any value except '0' thru '6' |
| 13. Flex Entry | N/A | Any value except blank or '1' |
| 14. New Ethnic Origin | N/A | Value other than '1', '2', or '3' |
| 15A. White | N/A | Value other than '1' or space or value = '1' and '7' |
| 15B. Black/African-Amer | N/A | Value other than '2' or space or value = '2' and '7' |
| 15C. Asian | N/A | Value other than '4' or space or value = '4' and '7' |
| 15D. Amer Ind/Alask Nat | N/A | Value other than '5' or space or value = '5' and '7' |
| 15E. International | N/A | Value other than '6' or space or value = '6' and '7' |

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| <u>ITEM NUMBER</u> | <u>QUESTIONABLE VALUE</u> | <u>ERROR VALUE</u> |
|--|---------------------------|---|
| 15F. Unknown/Not Rep | N/A | Value other than '7' or space; value = '7' plus value = '1', '2', '4', '5', '6', or '8' |
| 15G. Nat Hawaiian/Pac Is | N/A | Value other than '8' or space or value = '8' and '7' |
| 16. Unused | | |
| 20/40/60. TSI Satisfied-Census Date | N/A | Any value except '0', '1', or '2'; value not = '0' if #24/44/64 = '1' |
| 21A/41A/61A. TSI Satisfied-Exemption | N/A | Any value except '0' thru '7' |
| 21B/41B/61B. Score | N/A | Not numeric; '000' if #21A/41A/61A is = '2' or '3'; if #21A/41A/61A = '2' ACT < 19; if #21A/41A/61A = '3' SAT < 500 |
| 21C/41C/61C. Composite/Comb. Score | N/A | Not numeric; '0000' if #21A/41A/61A is = '2' or '3'; if #21A/41A/61A = '2' ACT < 23; if #21A/41A/61A = '3' SAT < 1070 |
| 21D/41D/61D. TAKS Scale Score | N/A | Not numeric; '0000' if #21A/41A/61A = '4'; if #21A/41A/61A = '4' TAKS < 2200 |
| 22A/42A/62A. TSI Initial Assessment Test for Placement | N/A | Any value except '0' thru '7' |
| 22B/42B/62B. TSI Initial Assessment Math Score | | |
| When Item #22A = '1' | N/A | THEA/TASP < 100 or > 300 |
| when Item #22A = '2' | | COMPASS < 15 or > 99 |
| when Item #22A = '3' | | ASSET < 23 or > 55 |
| when Item #22A = '4' | | ACCUPLACER < 21 or > 120 |
| when Item #22A = '5' | | Stanford < 1 or > 118 |
| when Item #22A = '6' | | MAPS < 601 or > 625 |
| when Item #22A = '0', '7' | | Any value except '000' |

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| <u>ITEM NUMBER</u> | <u>QUESTIONABLE VALUE</u> | <u>ERROR VALUE</u> |
|---|--------------------------------|---|
| Reading Score | | |
| When Item #42A = '1' | N/A | THEA/TASP < 100 or > 300 |
| when Item #42A = '2' | | COMPASS < 18 or > 99 |
| when Item #42A = '3' | | ASSET < 23 or > 53 |
| when Item #42A = '4' | | ACCUPLACER < 20 or > 120 |
| when Item #42A = '5' | | Stanford < 1 or > 54 |
| when Item #42A = '6' | | MAPS < 101 or > 125 |
| when Item #42A = '0', '7', | | Any value except '000' |
| Writing Score | | |
| When Item #62A = '1' | N/A | THEA/TASP < 100 or > 300 |
| when Item #62A = '2' | | COMPASS < 1 or > 100 |
| when Item #62A = '3' | | ASSET < 23 or > 54 |
| when Item #62A = '4' | | ACCUPLACER < 1 or > 120 |
| when Item #62A = '5' | | Stanford < 1 or > 60 |
| when Item #62A = '6' | | MAPS < 100 or > 999 |
| when Item #62A = '0', '7' | | Any value except '000' |
| 62C. Written Essay Score | N/A | Value > '8'; value > '0' if Item #62A = '0' or '7' |
| 23/43/63. Participation in Alt/Non-Course-Based DE this Period | N/A | Any value except '0', '1', or '2' |
| 24/44/64. TSI Satisfied-End of Semester | Value = '2' if #20/40/60 = '0' | Any value except '0', '1', or '2'; value = '0' or '1' if #20/40/60 = '1'; value = '0' or '1' if #20/40/60 = '2' |
| 30/50/70. Credit First College-Level Course-Prev. Reporting Period | N/A | Any value except '0' thru '3' |
| 31/51/71. Enrolled in First CB-Approved College-Level Course | N/A | Any value except '0', '1', or '2' |
| 32A/52A/72A. Subject Prefix in ACGM | N/A | Invalid subject prefix; value not = '0000000' if #31/51/71 = '0' or '2' |

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| <u>ITEM NUMBER</u> | <u>QUESTIONABLE VALUE</u> | <u>ERROR VALUE</u> |
|---|---|--|
| 32B/52B/72B. Course Number in ACGM | N/A | Invalid course number; value not = '0000000' if #31/51/71 = '0' or '2' |
| 33/53/73. CB-Approved First College-Level Grade | N/A | Any value except '0' thru '9'; value = '1' thru '8' if #31/51/71 = '0' or '2'; value = '0' or '9' if #31/51/71 = '1' |
| 80A/84A/88A. SCH First DE Course-Current Semester | | |
| Math | SCH value = '00' and Item #80B not = '0'; if value > '00' and Item #33 = '1' thru '8' | Any value > '04' |
| Reading | SCH value = '00' and Item #84B not = '0'; if value > '00' and Item #53 = '1' thru '8' | Any value > '04' |
| Writing | SCH value = '00' and Item #88B not = '0'; if value > '00' and Item #73 = '1' thru '8' | Any value > '04' |
| 80B/84B/88B. Grade First DE Course Attempted | N/A | Any value except '0' thru '9'; not '0' if #80A/84A/88A = '00' |
| 80C/84C/88C. Level First DE Course Attempted | N/A | Any value except '0' thru '3'; not '0' if #80A/84A/88A = '00' |
| 81A/85A/89A. SCH Second DE Course-Current Semester | See #80A/84A/88A | See #80A/84A/88A |
| 81B/85B/89B. Grade Second DE Course Attempted | N/A | Any value except '0' thru '9'; not '0' if #81A/85A/89A = '00' |
| 81C/85C/89C. Level Second DE Course Attempted | N/A | Any value except '0' thru '3'; not '0' if #81A/85A/89A = '00' |
| 82A/86A/90A. SCH Third DE Course-Current Semester | See #80A/84A/88A | See #80A/84A/88A |

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| <u>ITEM NUMBER</u> | <u>QUESTIONABLE VALUE</u> | <u>ERROR VALUE</u> |
|---|---------------------------|--|
| 82B/86B/90B. Grade Third DE Course Attempted | N/A | Any value except '0' thru '9'; not '0' if #82A/86A/90A= '00' |
| 82C/86C/90C. Level Third DE Course Attempted | N/A | Any value except '0' thru '3'; not '0' if #82A/86A/90A = '00' |
| 83A/87A/91A. SCH Fourth DE Course- Current Semester | See #80A/84A/88A | See #80A/84A/88A |
| 83B/87B/91B. Grade Fourth DE Course Attempted | N/A | Any value except '0' thru '9'; not '0' if #83A/87A/91A = '00' |
| 83C/87C/91C. Level Fourth DE Course Attempted | N/A | Any value except '0' thru '3'; not '0' if #83A/87A/91A = '0' |

REPORTING EXAMPLES

Items #1 through #11, #14, and #15 will be entered each time. There is one example which includes a flex course situation (numbers 4a and b) otherwise item 13 is not included.

- 1a. In spring 2009, a student enrolled as a first-time undergraduate. The student was tested for placement purposes upon enrollment and did not meet TSI standards on the Math section of the THEA test, but passed the other subject-area sections. The student enrolled in a developmental math course (3 SCHs) that covers beginning algebra and received a C; the student has not yet satisfied the institution's math requirements for TSI. The student also enrolled in History 1XXX* and earned a 'B' (this course was determined by institution to be the student's first college-level reading course) and in English 1XXX* and earned a 'C' (determined to be the first college-level writing course).

| | | | |
|------------------|-----------------|---------------------|----------------|
| Item #12 = 0 | Item #22A = 1 | Item #30 = 0 | Item #80A = 03 |
| Item #20 = 0 | Item #22B = 180 | Item #31 = 2 | Item #80B = 3 |
| Item #21A = 1 | Item #23 = 0 | Item #32A = 0000000 | Item #80C = 2 |
| Item #21B = 000 | Item #24 = 0 | Item #32B = 0000000 | Item #81A = 00 |
| Item #21C = 0000 | | Item #33 = 9 | Item #81B = 0 |
| Item #21D = 0000 | | | Item #81C = 0 |

| | | | |
|------------------|-----------------|-------------------|----------------|
| Item #40 = 1 | Item #42A = 1 | Item #50 = 0 | Item #84A = 00 |
| Item #41A = 1 | Item #42B = 240 | Item #51 = 1 | Item #84B = 0 |
| Item #41B = 000 | Item #43 = 0 | Item #52A = HIST | Item #84C = 0 |
| Item #41C = 0000 | Item #44 = 2 | Item #52B = 1XXX* | Item #85A = 00 |
| Item #41D = 0000 | | Item #53 = 2 | Item #85B = 0 |
| | | | Item #85C = 0 |

| | | | |
|------------------|-----------------|-------------------|----------------|
| Item #60 = 1 | Item #62A = 1 | Item #70 = 0 | Item #88A = 00 |
| Item #61A = 1 | Item #62B = 260 | Item #71 = 1 | Item #88B = 0 |
| Item #61B = 000 | Item #62C = 6 | Item #72A = ENGL | Item #88C = 0 |
| Item #61C = 0000 | Item #63 = 0 | Item #72B = 1XXX* | Item #89A = 00 |
| Item #61D = 0000 | Item #64 = 2 | Item #73 = 3 | Item #89B = 0 |
| | | | Item #89C = 0 |

*Fill in the appropriate four-digit number.

- 1b. The student above returned to the institution the following fall. The student took a developmental intermediate algebra course, completed it with an A, and satisfied the institution's math requirement for TSI.

| | | | |
|------------------|-----------------|---------------------|----------------|
| Item #12 = 0 | Item #22A = 0 | Item #30 = 0 | Item #80A = 03 |
| Item #20 = 0 | Item #22B = 000 | Item #31 = 2 | Item #80B = 1 |
| Item #21A = 0 | Item #23 = 0 | Item #32A = 0000000 | Item #80C = 1 |
| Item #21B = 000 | Item #24 = 1 | Item #32B = 0000000 | Item #81A = 00 |
| Item #21C = 0000 | | Item #33 = 9 | Item #81B = 0 |
| Item #21D = 0000 | | | Item #81C = 0 |

| | | | |
|--------------|---------------|--------------|----------------|
| Item #40 = 1 | Item #42A = 0 | Item #50 = 1 | Item #84A = 00 |
|--------------|---------------|--------------|----------------|

Univ. Texas Success Initiative Report (CBM002)

| | | | |
|------------------|-----------------|---------------------|----------------|
| Item #41A = 0 | Item #42B = 000 | Item #51 = 1 | Item #84B = 0 |
| Item #41B = 000 | Item #43 = 0 | Item #52A = 0000000 | Item #84C = 0 |
| Item #41C = 0000 | Item #44 = 2 | Item #52B = 0000000 | Item #85A = 00 |
| Item #41D = 0000 | | Item #53 = 0 | Item #85B = 0 |
| | | | Item #85C = 0 |
| Item #60 = 1 | Item #62A = 0 | Item #70 = 1 | Item #88A = 00 |
| Item #61A = 0 | Item #62B = 000 | Item #71 = 0 | Item #88B = 0 |
| Item #61B = 000 | Item #62C = 0 | Item #72A = 0000000 | Item #88C = 0 |
| Item #61C = 0000 | Item #63 = 0 | Item #72B = 0000000 | Item #89A = 00 |
| Item #61D = 0000 | Item #64 = 2 | Item #73 = 0 | Item #89B = 0 |
| | | | Item #89C = 0 |

- 2a. An 11th grade high school student enrolled in an introductory sociology course based on grade 10 Exit Level English Language Arts (ELA) TAKS scores that met the dual credit requirements. The institution considers the course a first college-level reading course. Note that the item 21A and 61A are coded '0' because the dual credit waiver is only reported for the related subject area. Grade 10 TAKS scores should NOT be reported.

| | | | |
|------------------|-----------------|---------------------|----------------|
| Item #12 = 2 | Item #22A = 0 | Item #30 = 0 | Item #80A = 00 |
| Item #20 = 0 | Item #22B = 000 | Item #31 = 2 | Item #80B = 0 |
| Item #21A = 0 | Item #23 = 0 | Item #32A = 0000000 | Item #80C = 0 |
| Item #21B = 000 | Item #24 = 0 | Item #32B = 0000000 | Item #81A = 00 |
| Item #21C = 0000 | | Item #33 = 0 | Item #81B = 0 |
| Item #21D = 0000 | | | Item #81C = 0 |
| Item #40 = 0 | Item #42A = 0 | Item #50 = 0 | Item #84A = 00 |
| Item #41A = 6 | Item #42B = 000 | Item #51 = 1 | Item #84B = 0 |
| Item #41B = 000 | Item #43 = 0 | Item #52A = SOCI | Item #84C = 0 |
| Item #41C = 0000 | Item #44 = 0 * | Item #52B = 1XXX | Item #85A = 00 |
| Item #41D = 0000 | | Item #53 = 2 | Item #85B = 0 |
| | | | Item #85C = 0 |
| Item #60 = 0 | Item #62A = 0 | Item #70 = 0 | Item #88A = 00 |
| Item #61A = 0 | Item #62B = 000 | Item #71 = 2 | Item #88B = 0 |
| Item #61B = 000 | Item #62C = 0 | Item #72A = 0000000 | Item #88C = 0 |
| Item #61C = 0000 | Item #63 = 0 | Item #72B = 0000000 | Item #89A = 00 |
| Item #61D = 0000 | Item #64 = 0 | Item #73 = 0 | Item #89B = 0 |
| | | | Item #89C = 0 |

- 2b. The same student above enrolled a year later as a first time undergraduate student at a Texas public university. The student is TSI exempt for math based on Exit Level TAKS results but not for ELA. The student took math. The student also took dual credit sociology at another Texas public institution in a previous semester (see above). The student did not meet the state standard on the Accuplacer objective and written tests for writing when tested for placement. The student was assigned to tutoring (non-course based) and met the standard.

| | | | |
|--------------|---------------|--------------|----------------|
| Item #12 = 0 | Item #22A = 0 | Item #30 = 0 | Item #80A = 00 |
|--------------|---------------|--------------|----------------|

Univ. Texas Success Initiative Report (CBM002)

| | | | |
|------------------|-----------------|------------------|----------------|
| Item #20 = 1 | Item #22B = 000 | Item #31 = 1 | Item #80B = 0 |
| Item #21A = 4 | Item #23 = 0 | Item #32A = MATH | Item #80C = 0 |
| Item #21B = 000 | Item #24 = 2 | Item #32B = 1XXX | Item #81A = 00 |
| Item #21C = 0000 | | Item #33 = 1 | Item #81B = 0 |
| Item #21D = 2259 | | | Item #81C = 0 |

| | | | |
|------------------|-----------------|---------------------|----------------|
| Item #40 = 1* | Item #42A = 0 | Item #50 = 3 | Item #84A = 00 |
| Item #41A = 5* | Item #42B = 000 | Item #51 = 0 | Item #84B = 0 |
| Item #41B = 000 | Item #43 = 0 | Item #52A = 0000000 | Item #84C = 0 |
| Item #41C = 0000 | Item #44 = 2 | Item #52B = 0000000 | Item #85A = 00 |
| Item #41D = 0000 | | Item #53 = 0 | Item #85B = 0 |
| | | | Item #85C = 0 |

| | | | |
|------------------|-----------------|---------------------|----------------|
| Item #60 = 0 | Item #62A = 4 | Item #70 = 0 | Item #88A = 00 |
| Item #61A = 1 | Item #62B = 075 | Item #71 = 2 | Item #88B = 0 |
| Item #61B = 000 | Item #62C = 5 | Item #72A = 0000000 | Item #88C = 0 |
| Item #61C = 0000 | Item #63 = 1 | Item #72B = 0000000 | Item #89A = 00 |
| Item #61D = 0000 | Item #64 = 1 | Item #73 = 9 | Item #89B = 0 |
| | | | Item #89C = 0 |

*Item 44 in 2a could also be answered with a "1" if the first institution determines that performance in the dual credit course meets TSI standards. If so, then in example 2b the student could be reported with a "2" in item #40 and a "0" in item #41. Either pattern is fine, depending on school policy and/or how much information is available to the receiving institution.

3. A student who qualified as a transfer from a private institution was determined by the receiving institution to have satisfactorily completed college-level coursework in reading and writing and had TSI eligible SAT scores for math exemption. The student received transfer credit for core-equivalent courses in reading and writing (for which the student received an "A," "B," or "C"). The student attempted a core math course and earned a "B."

| | | | |
|------------------|-----------------|------------------|----------------|
| Item #12 = 0 | Item #22A = 0 | Item #30 = 0 | Item #80A = 00 |
| Item #20 = 1 | Item #22B = 000 | Item #31 = 1 | Item #80B = 0 |
| Item #21A = 3 | Item #23 = 0 | Item #32A = MATH | Item #80C = 0 |
| Item #21B = 590 | Item #24 = 2 | Item #32B = 1XXX | Item #81A = 00 |
| Item #21C = 1080 | | Item #33 = 2 | Item #81B = 0 |
| Item #21D = 0000 | | | Item #81C = 0 |

| | | | |
|------------------|-----------------|---------------------|----------------|
| Item #40 = 1 | Item #42A = 0 | Item #50 = 2 | Item #84A = 00 |
| Item #41A = 5 | Item #42B = 000 | Item #51 = 2 | Item #84B = 0 |
| Item #41B = 000 | Item #43 = 0 | Item #52A = 0000000 | Item #84C = 0 |
| Item #41C = 0000 | Item #44 = 2 | Item #52B = 0000000 | Item #85A = 00 |
| Item #41D = 0000 | | Item #53 = 0 | Item #85B = 0 |
| | | | Item #85C = 0 |

| | | | |
|-----------------|-----------------|---------------------|----------------|
| Item #60 = 1 | Item #62A = 0 | Item #70 = 2 | Item #88A = 00 |
| Item #61A = 5 | Item #62B = 000 | Item #71 = 2 | Item #88B = 0 |
| Item #61B = 000 | Item #62C = 0 | Item #72A = 0000000 | Item #88C = 0 |

Univ. Texas Success Initiative Report (CBM002)

| | | | |
|------------------|--------------|---------------------|----------------|
| Item #61C = 0000 | Item #63 = 0 | Item #72B = 0000000 | Item #89A = 00 |
| Item #61D = 0000 | Item #64 = 2 | Item #73 = 0 | Item #89B = 0 |
| | | | Item #89C = 0 |

- 4a. In fall 2009, an incoming student was tested using COMPASS and did not meet TSI requirements for any subject areas at the time of initial placement. The institution has five levels of math developmental education and the student completed two courses at the first level and one course at the second level. The student did not enroll in course-based or non-course based developmental reading. Instead, the student re-tested on COMPASS mid-semester and met the standard. The student took a flex writing developmental education course that started in November and ended in January. The student was determined to have met the standard upon successful completion of that writing course. The flex course is reported in example 4b below (not in example 4a).

| | | | |
|--------------------|-----------------|---------------------|----------------|
| Item #12 = 0 | | | |
| Item #13 = (Blank) | Item #22A = 2 | Item #30 = 0 | Item #80A = 01 |
| Item #20 = 0 | Item #22B = 020 | Item #31 = 2 | Item #80B = 1 |
| Item #21A = 1 | Item #23 = 0 | Item #32A = 0000000 | Item #80C = 3 |
| Item #21B = 000 | Item #24 = 0 | Item #32B = 0000000 | Item #81A = 01 |
| Item #21C = 0000 | | Item #33 = 9 | Item #81B = 3 |
| Item #21D = 0000 | | | Item #81C = 3 |
| | | | Item #82A = 02 |
| | | | Item #82B = 9 |
| | | | Item # 82C= 2 |

| | | | |
|------------------|-----------------|---------------------|----------------|
| Item #40 = 0 | Item #42A = 2 | Item #50 = 0 | Item #84A = 00 |
| Item #41A = 1 | Item #42B = 078 | Item #51 = 2 | Item #84B = 0 |
| Item #41B = 000 | Item #43 = 0 | Item #52A = 0000000 | Item #84C = 0 |
| Item #41C = 0000 | Item #44 = 1 | Item #52B = 0000000 | Item #85A = 00 |
| Item #41D = 0000 | | Item #53 = 9 | Item #85B = 0 |
| | | | Item #85C = 0 |

| | | | |
|------------------|-----------------|---------------------|----------------|
| Item #60 = 0 | Item #62A = 2 | Item #70 = 0 | Item #88A = 00 |
| Item #61A = 1 | Item #62B = 055 | Item #71 = 2 | Item #88B = 0 |
| Item #61B = 000 | Item #62C = 5 | Item #72A = 0000000 | Item #88C = 0 |
| Item #61C = 0000 | Item #63 = 0 | Item #72B = 0000000 | Item #89A = 00 |
| Item #61D = 0000 | Item #64 = 0 | Item #73 = 9 | Item #89B = 0 |
| | | | Item #89C = 0 |

- 4b. Item #13 = 1

| | | | |
|------------------|-----------------|---------------------|----------------|
| Item #60 = 0 | Item #62A = 0 | Item #70 = 0 | Item #88A = 03 |
| Item #61A = 0 | Item #62B = 000 | Item #71 = 2 | Item #88B = 1 |
| Item #61B = 000 | Item #62C = 0 | Item #72A = 0000000 | Item #88C = 1 |
| Item #61C = 0000 | Item #63 = 0 | Item #72B = 0000000 | Item #89A = 00 |
| Item #61D = 0000 | Item #64 = 1 | Item #73 = 9 | Item #89B = 0 |
| | | | Item #89C = 0 |

Univ. Texas Success Initiative Report (CBM002)

5a. A recent high school graduate with a waiver for active military duty submitted a transcript showing an eligible TSI exemption score for the Exit Level TAKS in math, but not for the Exit Level ELA TAKS. The institution decided to test the student for local placement purposes and recommended the student take a developmental writing course. The student took a psychology course, which the institution determined is a course that meets the requirement for first college-level reading course. The student also took a core math course which was determined to meet the requirements for first college-level math course.

| | | | |
|------------------|-----------------|------------------|----------------|
| Item #12 = 3 | Item #22A = 0 | Item #30 = 0 | Item #80A = 00 |
| Item #20 = 1* | Item #22B = 000 | Item #31 = 1 | Item #80B = 0 |
| Item #21A = 4* | Item #23 = 0 | Item #32A = MATH | Item #80C = 0 |
| Item #21B = 000 | Item #24 = 2 | Item #32B = 1XXX | Item #81A = 00 |
| Item #21C = 0000 | | Item #33 = 1 | Item #81B = 0 |
| Item #21D = 2320 | | | Item #81C = 0 |

| | | | |
|------------------|-----------------|------------------|----------------|
| Item #40 = 0 | Item #42A = 0 | Item #50 = 0 | Item #84A = 00 |
| Item #41A = 7 | Item #42B = 000 | Item #51 = 1 | Item #84B = 0 |
| Item #41B = 000 | Item #43 = 0 | Item #52A = PSYC | Item #84C = 0 |
| Item #41C = 0000 | Item #44 = 1 | Item #52B = 2XXX | Item #85A = 00 |
| Item #41D = 0000 | | Item #53 = 2 | Item #85B = 0 |
| | | | Item #85C = 0 |

| | | | |
|------------------|-----------------|---------------------|----------------|
| Item #60 = 0 | Item #62A = 0 | Item #70 = 0 | Item #88A = 03 |
| Item #61A = 7 | Item #62B = 000 | Item #71 = 2 | Item #88B = 3 |
| Item #61B = 000 | Item #62C = 0 | Item #72A = 0000000 | Item #88C = 2 |
| Item #61C = 0000 | Item #63 = 0 | Item #72B = 0000000 | Item #89A = 00 |
| Item #61D = 0000 | Item #64 = 0 | Item #73 = 0 | Item #89B = 0 |
| | | | Item #89C = 0 |

*The institution may also choose to report a "0" in item #20 and a "7" in item #21A. TSI does not apply to students with waivers and military exemptions. However, for reporting purposes, report the first college-level course and any developmental education that applies.

Univ. Texas Success Initiative Report (CBM002)

Edit00v00 TEXAS HIGHER EDUCATION COORDINATING BOARD Page 1
 CBM002 EDIT SUMMARY FROM RunDate: 02/01/2011 Time: 07:29:15
 LONE STAR UNIVERSITY 003304 FALL 2010

| | | NORMAL RANGE | QUESTIONABLE VALUES | ERROR VALUES |
|------------|--|--------------|---------------------|--------------|
| ITEM 1 | Record Code | 14,281 | 0 | 0 |
| ITEM 2 | Inst. Code | 14,281 | 0 | 0 |
| ITEM 3 | Student ID | 14,281 | 0 | 0 |
| ITEM 4 | Reporting Period | 14,281 | 0 | 0 |
| ITEM 5 | Reporting Year | 14,281 | 0 | 0 |
| ITEM 6 | NonDisclosure | 14,281 | 0 | 0 |
| ITEM 7 | Gender | 14,281 | 0 | 0 |
| ITEM 9 | Date of Birth | 14,281 | 0 | 0 |
| ITEM 10A | Semester Credit Hours Completed-Academic | 14,279 | 2 | 0 |
| ITEM 10B | Grade Points Earned-Academic | 14,279 | 2 | 0 |
| ITEM 11A | Semester Credit Hours Completed-Tech | 14,281 | 0 | 0 |
| ITEM 11B | Grade Points Earned-Technical | 14,281 | 0 | 0 |
| ITEM 12 | TSI Obligation Waived/Degree/Military Ex | 14,281 | 0 | 0 |
| ITEM 13 | Flexible Entry | 14,281 | 0 | 0 |
| ITEM 14 | New Ethnic Origin | 14,281 | 0 | 0 |
| ITEM 15 | Race | 14,281 | 0 | 0 |
| ITEM 15A | White | 14,281 | 0 | 0 |
| ITEM 15B | Black/African Amer | 14,281 | 0 | 0 |
| ITEM 15C | Asian | 14,281 | 0 | 0 |
| ITEM 15D | American Ind/Alask Nat | 14,281 | 0 | 0 |
| ITEM 15E | International | 14,281 | 0 | 0 |
| ITEM 15F | Unknown/Not Reported | 14,281 | 0 | 0 |
| ITEM 15G | Nat Hawaiian/Other Pac Is | 14,281 | 0 | 0 |
| ITEM 20-33 | Math Activity | 14,281 | 0 | 0 |
| ITEM 20 | M. TSI Satisfied Met by Census Date | 14,281 | 0 | 0 |
| ITEM 21A | M. TSI Satisfied through Exemption | 14,281 | 0 | 0 |
| ITEM 21B | M. Score | 14,281 | 0 | 0 |
| ITEM 21C | M. Composite or Combined Score | 14,281 | 0 | 0 |
| ITEM 21D | M. TAKS Math Scale Score | 14,281 | 0 | 0 |
| ITEM 22A | M. TSI Init Assess Test for Placement | 14,281 | 0 | 0 |
| ITEM 22B | M. TSI Init Assess Score | 14,281 | 0 | 0 |
| ITEM 23 | M. Participation in Alt. DE | 14,281 | 0 | 0 |
| ITEM 24 | M. TSI Satisfied by End of Semester | 14,281 | 0 | 0 |
| ITEM 30 | M. Cr First Coll-Lvl Course-Prev Rep Per | 14,281 | 0 | 0 |
| ITEM 31 | M. Enr in First CB-Appr Coll-Lvl Course | 14,281 | 0 | 0 |
| ITEM 32A | M. Subject Prefix for Course in ACGM | 14,281 | 0 | 0 |
| ITEM 32B | M. Course Number in ACGM | 14,281 | 0 | 0 |
| ITEM 33 | M. CB-Appr First Coll-Lvl Course Grade | 13,692 | 589 | 0 |
| ITEM 40-53 | Reading Activity | 14,281 | 0 | 0 |
| ITEM 40 | R. TSI Satisfied Met by Census Date | 14,281 | 0 | 0 |
| ITEM 41A | R. TSI Satisfied through Exemption | 14,281 | 0 | 0 |
| ITEM 41B | R. Score | 14,281 | 0 | 0 |
| ITEM 41C | R. Composite or Combined Score | 14,281 | 0 | 0 |
| ITEM 41D | R. TAKS English Lang Arts Scale Score | 14,281 | 0 | 0 |
| ITEM 42A | R. TSI Init Assess Test for Placement | 14,281 | 0 | 0 |
| ITEM 42B | R. TSI Init Assess Score | 14,281 | 0 | 0 |
| ITEM 43 | R. Participation in Alt. DE | 14,281 | 0 | 0 |
| ITEM 44 | R. TSI Satisfied by End of Semester | 14,281 | 0 | 0 |
| ITEM 50 | R. Cr First Coll-Lvl Course-Prev Rep Per | 14,281 | 0 | 0 |
| ITEM 51 | R. Enr in First CB-Appr Coll-Lvl Course | 14,273 | 0 | 8 |
| ITEM 52A | R. Subject Prefix for Course in ACGM | 14,281 | 0 | 0 |
| ITEM 52B | R. Course Number in ACGM | 14,281 | 0 | 0 |
| ITEM 53 | R. CB-Appr First Coll-Lvl Course Grade | 13,970 | 303 | 8 |
| ITEM 60-73 | Writing TSI Activity | 14,281 | 0 | 0 |
| ITEM 60 | W. TSI Satisfied Met by Census Date | 14,281 | 0 | 0 |
| ITEM 61A | W. TSI Satisfied through Exemption | 14,264 | 17 | 0 |
| ITEM 61B | W. Score | 14,281 | 0 | 0 |
| ITEM 61C | W. Composite or Combined Score | 14,281 | 0 | 0 |
| ITEM 61D | W. TAKS English Lang Arts Scale Score | 14,264 | 17 | 0 |
| ITEM 62A | W. TSI Init Assess Test for Placement | 14,279 | 0 | 2 |
| ITEM 62B | W. TSI Init Assess Score | 14,278 | 0 | 3 |
| ITEM 62C | W. Written Essay Score | 14,280 | 0 | 1 |

Univ. Texas Success Initiative Report (CBM002)

| | | | | |
|----------|--|--------|-----|-------|
| ITEM 63 | W. Participation in Alt. DE | 14,281 | 0 | 0 |
| ITEM 64 | W. TSI Satisfied by End of Semester | 14,281 | 0 | 0 |
| ITEM 70 | W. Cr First Coll-Lvl Course-Prev Rep Per | 14,281 | 0 | 0 |
| ITEM 71 | W. Enr in First CB-Appr Coll-Lvl Course | 14,279 | 0 | 2 |
| ITEM 72A | W. Subject Prefix for Course in ACGM | 14,281 | 0 | 0 |
| ITEM 72B | W. Course Number in ACGM | 14,281 | 0 | 0 |
| ITEM 73 | W. CB-Appr First Coll-Lvl Course Grade | 13,929 | 350 | 2 |
| ITEM 80A | SCH in First Math DE Crse this Sem | 11,427 | 378 | 2,476 |
| ITEM 80B | Grade in First Math DE Crse | 14,281 | 0 | 0 |
| ITEM 80C | Lvl of First Math DE Crse | 14,281 | 0 | 0 |
| ITEM 81A | SCH in Second Math DE Crse this Sem | 14,281 | 0 | 0 |
| ITEM 81B | Grade in Second Math DE Crse | 14,281 | 0 | 0 |
| ITEM 81C | Lvl of Second Math DE Crse | 14,281 | 0 | 0 |
| ITEM 82A | SCH in Third Math DE Crse this Sem | 14,281 | 0 | 0 |
| ITEM 82B | Grade in Third Math DE Crse | 14,281 | 0 | 0 |
| ITEM 82C | Lvl of Third Math DE Crse | 14,281 | 0 | 0 |
| ITEM 83A | SCH in Fourth Math DE Crse this Sem | 14,281 | 0 | 0 |
| ITEM 83B | Grade in Fourth Math DE Crse | 14,281 | 0 | 0 |
| ITEM 83C | Lvl of Fourth Math DE Crse | 14,281 | 0 | 0 |
| ITEM 84A | SCH in First Reading DE Crse this Sem | 13,904 | 275 | 102 |
| ITEM 84B | Grade in First Reading DE Crse | 14,281 | 0 | 0 |
| ITEM 84C | Lvl of First Reading DE Crse | 14,281 | 0 | 0 |
| ITEM 85A | SCH in Second Reading DE Crse this Sem | 14,281 | 0 | 0 |
| ITEM 85B | Grade in Second Reading DE Crse | 14,281 | 0 | 0 |
| ITEM 85C | Lvl of Second Reading DE Crse | 14,281 | 0 | 0 |
| ITEM 86A | SCH in Third Reading DE Crse this Sem | 14,281 | 0 | 0 |
| ITEM 86B | Grade in Third Reading DE Crse | 14,281 | 0 | 0 |
| ITEM 86C | Lvl of Third Reading DE Crse | 14,281 | 0 | 0 |
| ITEM 87A | SCH in Fourth Reading DE Crse this Sem | 14,281 | 0 | 0 |
| ITEM 87B | Grade in Fourth Reading DE Crse | 14,281 | 0 | 0 |
| ITEM 87C | Lvl of Fourth Reading DE Crse | 14,281 | 0 | 0 |
| ITEM 88A | SCH in First Writing DE Crse this Sem | 13,765 | 328 | 188 |
| ITEM 88B | Grade in First Writing DE Crse | 14,281 | 0 | 0 |
| ITEM 88C | Lvl of First Writing DE Crse | 14,281 | 0 | 0 |
| ITEM 89A | SCH in Second Writing DE Crse this Sem | 14,281 | 0 | 0 |
| ITEM 89B | Grade in Second Writing DE Crse | 14,281 | 0 | 0 |
| ITEM 89C | Lvl of Second Writing DE Crse | 14,281 | 0 | 0 |
| ITEM 90A | SCH in Third Writing DE Crse this Sem | 14,281 | 0 | 0 |
| ITEM 90B | Grade in Third Writing DE Crse | 14,281 | 0 | 0 |
| ITEM 90C | Lvl of Third Writing DE Crse | 14,281 | 0 | 0 |
| ITEM 91A | SCH in Fourth Writing DE Crse this Sem | 14,281 | 0 | 0 |
| ITEM 91B | Grade in Fourth Writing DE Crse | 14,281 | 0 | 0 |
| ITEM 91C | Lvl of Fourth Writing DE Crse | 14,281 | 0 | 0 |

47 Students reported on the CBM001 were not reported on the CBM002.

282 of your CBM002 records were reported with zero total SCH. This is 1.97% of all records.

| | | | |
|---|--------|-------------|---|
| TOTAL Report Records | 14,281 | | |
| CONTROL TOTAL | 14,281 | DISCREPANCY | 0 |
| Total Recs on Db | 14,281 | | |
| Number Of Non-Unique/Duplicated Id's | 0 | | |
| Number Of Duplicate Records | 0 | | |
| Number Of Relative Duplicate Questionable | 0 | | |
| Number Of Relative Duplicate Error | 0 | | |
| Records Where (SCH,GPE) =0 And DE not =0 | 0 | | |
| Records Where SCH > 0 and GPE = 0 | 0 | | |
| Records Where (SCH,GPE,All DE) = 0 | 0 | | |
| Total Error Recs on Db | 2,595 | | |
| Total Questionable Recs on Db | 678 | | |
| Total Non Error Records on Db | 11,686 | | |
| Total Rejected Records | 0 | | |
| SSN With Alpha Characters | | | |

Univ. Texas Success Initiative Report (CBM002)

TEXAS HIGHER EDUCATION COORDINATING BOARD
Percent Change OF CBM002 DATA Prior Year
LONE STAR UNIVERSITY

Page 1
RunDate: 02/01/2011 Time: 07:29:15
FALL 2010

Note: The standard Summary Report is compared to the previous year to aid in early detection of potentially erroneously-reported data. It will show the percentage increase/decrease of items, evaluate the items identified with a Review message, and submit updates to correct where appropriate. If the absolute value of the difference between the current year and prior year item

- 1) is less than 50, a Review message is not printed.
- 2) is between 50 and 10,000, a percentage change greater than 25% is identified.
- 3) is between 10,000+ and 100,000, a percentage change greater than 20% is identified.
- 4) is greater than 100,000, a percentage change greater than 10% is identified.

If the original report had only one column the comparison data is in adjacent column.

If the original report had multiple columns the comparison data is in the next row and asterisks are printed below the column in question.

The report is a 'work in progress' and we would appreciate any feedback you may have regarding it.

This report will only appear when there are no errors.

Univ. Texas Success Initiative Report (CBM002)

TEXAS HIGHER EDUCATION COORDINATING BOARD Page 1
 EDIT OF CBM002 DATA RunDate: 02/01/2011 Time: 07:29:15
 LONE STAR UNIVERSITY 003304 FALL 2010

| | | | |
|---|---------|---------|---------|
| Gender | | | |
| Male | 5,076 | | |
| Female | 6,610 | | |
| Total | 11,686 | | |
| Non Disclosure | 7 | | |
| Total | 7 | | |
| Flexible Entry | 0 | | |
| New Ethnic Origin | | | |
| Hispanic or Latino Origin | 10,304 | | |
| Not Hispanic or Latino Origin | 1,299 | | |
| Not Answered | 83 | | |
| Total | 11,686 | | |
| Race | | | |
| Multi-racial | 100 | | |
| White only | 380 | | |
| Black only | 83 | | |
| Hispanic only | 10,304 | | |
| Asian only | 141 | | |
| American Indian/Alaskan Native only | 14 | | |
| International only | 559 | | |
| Native Hawaiian/Other Pacific Islander only | 22 | | |
| Ethnic Origin/Race Unknown | 83 | | |
| Total | 11,686 | | |
| Races reported in Multi-racial | | | |
| White | 102 | | |
| Black | 126 | | |
| Asian | 22 | | |
| American Indian/Alaskan Native | 12 | | |
| Native Hawaiian/Other Pacific Islander | 1 | | |
| International | 0 | | |
| Academic SCH Completed | 127,396 | | |
| Technical SCH Completed | 0 | | |
| TSI Waiver/Degree/Exemption Status | | | |
| No or Not Applicable | 10,454 | | |
| Waiver Based on Level One Cert non-deg stat | 31 | | |
| Waiver Based on Dual Credit | 279 | | |
| Waiver Based On Active Military | 0 | | |
| Exemption Based On Earned Degree | 41 | | |
| Exemption Based On Military Service | 755 | | |
| Exemption Based On Previous TASP | 126 | | |
| Total | 11,686 | | |
| TSI Satisfied Based on State Standard | MATH | READING | WRITING |
| By Census Date or Exempted | | | |
| Not Satisfied or Obligation Waived | 636 | 401 | 466 |
| Yes at My Institution | 10,844 | 11,079 | 11,003 |
| Yes at Another Institution | 206 | 206 | 217 |
| Total | 11,686 | 11,686 | 11,686 |
| By End of Semester | | | |
| Not Satisfied or Obligation Waived | 559 | 326 | 360 |
| Yes at My Institution This Sem | 77 | 75 | 106 |
| Satisfied by Census Date | 11,050 | 11,285 | 11,220 |
| Total | 11,686 | 11,686 | 11,686 |

Univ. Texas Success Initiative Report (CBM002)

| | | | |
|---|--------|---------|---------|
| TSI Exemption/Waiver Status | MATH | READING | WRITING |
| Previously Reported/Not app | 10,801 | 10,792 | 10,788 |
| No Exemption or Waiver | 384 | 372 | 366 |
| Exemption Based On ACT | 12 | 12 | 14 |
| Exemption Based On SAT | 7 | 9 | 10 |
| Exemption Based On TAKS | 178 | 211 | 210 |
| Exemption Based On Coursework in | | | |
| Related Field | 12 | 10 | 10 |
| Waiver for Dual Credit | 262 | 249 | 257 |
| Waiver For Level-One Cert, Non-Degree, Military | 30 | 31 | 31 |
| Total | 11,686 | 11,686 | 11,686 |
| TSI Initial Assessment Test | MATH | READING | WRITING |
| Previously Reported/Not app | 11,302 | 11,314 | 11,320 |
| THEA/TASP | 274 | 275 | 259 |
| COMPASS | 6 | 5 | 2 |
| ASSET | 0 | 0 | 0 |
| ACCUPLACER | 72 | 59 | 48 |
| STANFORD ACHIEVE TEST | 0 | 0 | 0 |
| MAPS | 0 | 0 | 0 |
| Not Assessed | 32 | 33 | 57 |
| Total | 11,686 | 11,686 | 11,686 |
| Participation in Alt/Non-Course-Based Dev Ed Method | MATH | READING | WRITING |
| Did Not Participate | 11,610 | 11,678 | 11,673 |
| Participated, Satisfied TSI | 0 | 0 | 0 |
| Participated, Did Not Satisfy TSI | 76 | 8 | 13 |
| Total | 11,686 | 11,686 | 11,686 |
| Credit for First College-Level Course- Previous Reporting Period | MATH | READING | WRITING |
| Not Satisfied | 5,095 | 3,688 | 3,655 |
| Yes at My Institution (Prev Rep) | 2,455 | 2,965 | 3,241 |
| Yes at Another Institution | 3,976 | 4,884 | 4,480 |
| Credit Otherwise Awarded | 160 | 149 | 310 |
| Total | 11,686 | 11,686 | 11,686 |
| Enrollment in First CB-Approved College- Level Course | MATH | READING | WRITING |
| Prev Rep as Successful Comp | 6,591 | 7,998 | 8,031 |
| Yes | 914 | 1,803 | 1,277 |
| No | 4,181 | 1,885 | 2,378 |
| Total | 11,686 | 11,686 | 11,686 |
| Grade In First College-Level Course | MATH | READING | WRITING |
| Previously Rep/Not App | 6,591 | 7,998 | 8,031 |
| A | 175 | 506 | 375 |
| B | 157 | 343 | 322 |
| C | 221 | 351 | 214 |
| D | 83 | 212 | 130 |
| F/No Credit | 138 | 280 | 121 |
| I/Incomplete | 0 | 0 | 0 |
| W/Withdrawn | 140 | 111 | 115 |
| Credit/Passed | 0 | 0 | 0 |
| Not Attempted This Semester | 4,181 | 1,885 | 2,378 |
| Total | 11,686 | 11,686 | 11,686 |
| First Dev Ed Course This Semester | MATH | READING | WRITING |
| SCH Attempted | 7,803 | 1,815 | 3,288 |
| Grade | | | |
| Not Attempted | 9,193 | 11,152 | 10,693 |
| A | 598 | 0 | 0 |
| B | 673 | 0 | 0 |
| C | 724 | 0 | 0 |
| D | 117 | 0 | 0 |
| F/No Credit | 242 | 1 | 0 |

Univ. Texas Success Initiative Report (CBM002)

| | | | |
|------------------------------------|--------|---------|---------|
| I/Incomplete | 0 | 0 | 0 |
| W/Withdrawn | 139 | 5 | 25 |
| Credit/Passed | 0 | 528 | 968 |
| E/No Credit | 0 | 0 | 0 |
| Total | 11,686 | 11,686 | 11,686 |
| Level | | | |
| Not Applicable | 9,085 | 11,081 | 10,590 |
| Highest Grade | 2,266 | 605 | 1,096 |
| Medium Grade | 335 | 0 | 0 |
| Lowest Grade | 0 | 0 | 0 |
| Total | 11,686 | 11,686 | 11,686 |
| Second Dev Ed Course This Semester | | | |
| SCH Attempted | MATH | READING | WRITING |
| Grade | 0 | 0 | 0 |
| Not Attempted | 11,686 | 11,686 | 11,686 |
| A | 0 | 0 | 0 |
| B | 0 | 0 | 0 |
| C | 0 | 0 | 0 |
| D | 0 | 0 | 0 |
| F/No Credit | 0 | 0 | 0 |
| I/Incomplete | 0 | 0 | 0 |
| W/Withdrawn | 0 | 0 | 0 |
| Credit/Passed | 0 | 0 | 0 |
| E/No Credit | 0 | 0 | 0 |
| Total | 11,686 | 11,686 | 11,686 |
| Level | | | |
| Not Applicable | 11,686 | 11,686 | 11,686 |
| Highest Grade | 0 | 0 | 0 |
| Medium Grade | 0 | 0 | 0 |
| Lowest Grade | 0 | 0 | 0 |
| Total | 11,686 | 11,686 | 11,686 |
| Third Dev Ed Course This Semester | | | |
| SCH Attempted | MATH | READING | WRITING |
| Grade | 0 | 0 | 0 |
| Not Attempted | 11,686 | 11,686 | 11,686 |
| A | 0 | 0 | 0 |
| B | 0 | 0 | 0 |
| C | 0 | 0 | 0 |
| D | 0 | 0 | 0 |
| F/No Credit | 0 | 0 | 0 |
| I/Incomplete | 0 | 0 | 0 |
| W/Withdrawn | 0 | 0 | 0 |
| Credit/Passed | 0 | 0 | 0 |
| E/No Credit | 0 | 0 | 0 |
| Total | 11,686 | 11,686 | 11,686 |
| Level | | | |
| Not Applicable | 11,686 | 11,686 | 11,686 |
| Highest Grade | 0 | 0 | 0 |
| Medium Grade | 0 | 0 | 0 |
| Lowest Grade | 0 | 0 | 0 |
| Total | 11,686 | 11,686 | 11,686 |
| Fourth Dev Ed Course This Semester | | | |
| SCH Attempted | MATH | READING | WRITING |
| Grade | 0 | 0 | 0 |
| Not Attempted | 11,686 | 11,686 | 11,686 |
| A | 0 | 0 | 0 |
| B | 0 | 0 | 0 |
| C | 0 | 0 | 0 |
| D | 0 | 0 | 0 |
| F/No Credit | 0 | 0 | 0 |
| I/Incomplete | 0 | 0 | 0 |
| W/Withdrawn | 0 | 0 | 0 |
| Credit/Passed | 0 | 0 | 0 |
| E/No Credit | 0 | 0 | 0 |

Univ. Texas Success Initiative Report (CBM002)

| | | | |
|----------------|--------|--------|--------|
| Total | 11,686 | 11,686 | 11,686 |
| Level | | | |
| Not Applicable | 11,686 | 11,686 | 11,686 |
| Highest Grade | 0 | 0 | 0 |
| Medium Grade | 0 | 0 | 0 |
| Lowest Grade | 0 | 0 | 0 |
| Total | 11,686 | 11,686 | 11,686 |

***Note: Totals are net errors.

Univ. Texas Success Initiative Report (CBM002)

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TEXAS HIGHER EDUCATION COORDINATING BOARD

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FALL 2010

EDIT OF CBM002 DATA

LONE STAR UNIVERSITY 003304

RunDate: 02/01/2011 Time: 11:24:03

Questionables ONLY

Line2 Math items 20-33 & 80A-83C. Line3 Reading items 40-53 & 84A-89C. Line4 Writing items 60-73 & 88A-91C
 1 2 3 4 5 6 7 8 9 10A 10B 11A 11B 12 13 14 15A 15B 15C 15D 15E 15F 15G
 Math 20 21A 21B 21C 21D 22A 22B 23 24 30 31 32A 32B 33 80A 80B 80C 81A 81B 81C 82A 82B 82C 83A 83B 83C
 Read 40 41A 41B 41C 41D 42A 42B 43 44 50 51 52A 52B 53 84A 84B 84C 85A 85B 85C 86A 86B 86C 87A 87B 87C
 Write 60 61A 61B 61C 61D 62A 62B 62C 63 64 70 71 72A 72B 73 88A 88B 88C 89A 89B 89C 90A 90B 90C 91A 91B 91C

2 003304 111111111 1 2009 0 F 3 19900622 09 018 00 000 0 Q
 Math 1 0 000 0000 0000 0 000 0 2 0 2 0000000 0000000 9 03 4 1 00 0 0 00 0 0 00 0 0
 Read 1 0 000 0000 0000 0 000 0 2 0 1 HIST 1301 -5 -03 8 1 00 0 0 00 0 0 00 0 0
 Write 1 0 000 0000 0000 0 000 0 0 2 0 1 ENGL 1301 1 00 0 0 00 0 0 00 0 0 00 0 0
 R_ColGrade(Item53), = ('5') AND R_SCH1stDE(Item84A), > zero Questionable! REF1292
 2 003304 222222222 1 2009 0 F 3 19900621 12 045 00 000 0 Q
 Math 1 0 000 0000 0000 0 000 0 2 0 1 MATH 1314 -2 -03 3 1 00 0 0 00 0 0 00 0 0
 Read 1 0 000 0000 0000 0 000 0 2 0 1 HIST 1302 1 00 0 0 00 0 0 00 0 0 00 0 0
 Write 1 0 000 0000 0000 0 000 0 0 2 0 1 ENGL 1302 1 00 0 0 00 0 0 00 0 0 00 0 0
 M_ColGrade(Item33), = ('2') AND M_SCH1stDE(Item80A), > zero Questionable! REF1289
 2 003304 333333333 1 2009 0 F 3 19900520 13 026 00 000 0 Q
 Math 1 0 000 0000 0000 0 000 0 2 0 1 MATH 1324 -3 -03 2 1 00 0 0 00 0 0 00 0 0
 Read 1 4 000 0000 2301 0 000 0 2 0 1 HIST 1302 3 00 0 0 00 0 0 00 0 0 00 0 0
 Write 1 4 000 0000 2301 0 000 0 0 2 2 0 0000000 0000000 0 00 0 0 00 0 0 00 0 0 00 0 0
 M_ColGrade(Item33), = ('3') AND M_SCH1stDE(Item80A), > zero Questionable! REF1289

Items In Error Are Indicated By (*), Questionable By (-)

COURSE INVENTORY CBM003

To comply with the Section 61.052 of the *Texas Education Code*, the Board has created a computer file of courses which is identified as the CBM003 course inventory. Courses on the inventory automatically meet the annual reporting requirement. The inventory is valid for a complete academic year from September through August.

After certification of the Spring class reports each year (mid-April), the Coordinating Board makes a copy of each institution's annual course inventory for that academic year. This copy becomes the basis of the next academic year's course inventory. During the **annual update**, institutions make additions, deletions, and changes to this base inventory until it accurately reflects the slate of courses that they wish to be able to draw from during the next academic year. An institution's course inventory may be browsed via the internet at <http://www.txhighereddata.org/Interactive/CourseInventory.cfm>

Any time during the academic year Coordinating Board staff may review the course offerings for accurate CIP coding and to see whether the courses being offered are in approved programs. CB staff will communicate with the academic affairs office of an institution to resolve questions about the funding, coding, and approval of courses. The courses on the CB authorized course inventory are used to validate the classes offered and will be used in determining the level of hours and the funding category in the formula process. There is also an item that identifies whether the course represents a multiple course record.

Institutions will be allowed to make **supplemental updates** to the course inventory during an eight-week period beginning four weeks before each semester's due date for the CBM004. During the supplemental update, institutions will be able to add new courses but will not be able to change or delete courses because those changes could invalidate previously certified data that may be the basis of funding provided to the institution. Supplemental updates are intended to provide a reasonable way for institutions to add a small number of new courses that are needed immediately. Supplemental updates should also be used to add courses in degree programs approved since the last annual update. You are encouraged to submit updates early during the cycles in the following timetable.

Timeline for Reports and Updates

| | |
|-------------------|--|
| Feb 15 – April 15 | Spring <i>supplemental</i> update |
| May 1 – May 31 | Institutions make their <i>annual</i> update electronically in the format and following the procedure described on pages 0.3 and 0.4 in this manual. An electronic edit of the update (a message indicating whether the submission was successful) is automatically generated and placed in the institution's electronic mailbox on the Coordinating Board server. Annual updates submitted before April 1 or after May 31 will generate an error message and will not be processed. |
| July 15 – Sept 15 | Summer <i>supplemental</i> update |
| Oct 1 – Nov 30 | Fall <i>supplemental</i> update |

Univ. Course Inventory (CBM003)

Criteria for Assigning Texas CIP Codes

Each course in an inventory is assigned a Texas CIP code which corresponds to the subject matter of that course. CIP codes reflect the content of the course and not the department in which the course is offered or the discipline of the students who take the course. For example, an introductory calculus class taught in the Chemical Engineering department is accurately coded 27.0101.00 (Mathematics) even if the course is taught exclusively to engineering students by an engineering professor.

Texas CIP codes are an extension of the Classification of Instructional Programs (CIP) taxonomy that is part of the National Center for Education Statistics' (NCES') Integrated Postsecondary Education Data System (IPEDS). IPEDS uses CIP to collect and report higher education data from across the country. The NCES publication *Classification of Instructional Programs* describes the taxonomy and provides definitions of the national codes (<http://www.nces.ed.gov/ipeds/cipcode/>). A listing and definitions of Texas CIP codes are available on-line at <http://www.txhighereddata.org/Interactive/CIP/>.

National CIP codes are six digits in length. Texas CIP codes have an additional two-digit extension which can further refine the subject matter in question. The 10-digit Texas CIP code consists of the 8-digit Texas CIP code plus the 2-digit default funding code assigned to that CIP code.

When an institution assigns a CIP code to a new course, it meets part of its statutory obligation to inform the Coordinating Board of the content of all courses it is offering. Institutions are expected to make their best effort at assigning a code that accurately reflects the content of the course. Coordinating Board staff periodically review the CIP codes assigned to courses. Staff may make changes to codes or ask institutions for more information about the coding of courses where a coding seems inconsistent with the Texas CIP taxonomy or where courses are being coded in a way which is inconsistent with the way similar courses are coded statewide.

Some helpful hints for coding courses:

- When more than one code could logically be used, use the code which is most specific to the subject matter. The areas most likely to contain redundant codes are Agriculture, Business, Education, and Home Economics.
- The specific activity being covered in the course is considered more specific than the place where, or group to which, the activity will be done. Education, in particular, divides subject matter by level of the recipient of the education (e.g., Secondary Education) and then by specific subject (e.g., Science Education). A course in Teaching History in the Elementary School would be coded History Education and not Elementary Education.
- Courses in Special Education and in Early Childhood Education should be coded with those codes and not by specific subjects.

Univ. Course Inventory (CBM003)

- The CIP code options may be in very different sections of the taxonomy. For instance, a course in Restaurant Management and Food Service may more appropriately be coded 12.0504.00 16 Restaurant, Culinary, and Catering Management/Manager or 19.0505.00 07 Foodservice Systems Administration/Management, depending on what is actually taught in the course.
- The history, philosophy, or sociology of a discipline is coded with the discipline and not with History, Philosophy, or Sociology.
- Courses for interdisciplinary programs which are not themselves interdisciplinary are coded in the specific discipline. For instance, a course in Native American Social Systems would be coded as Sociology and not American Indian Studies, since it is only about the sociology of Native Americans.
- In Technology and similar codes, the actual function listed in the definition should be considered and not the parts that speak of the occupation of the graduate.
- Use only the default formula funding rate that is listed in the Texas CIP codes taxonomy for the particular CIP code you are using. Using a rate other than the default will result in an error. Changes to the default rate must be requested specifically from the Coordinating Board staff.

Some confusion over coding comes from the fact that the taxonomy is used to identify the subject matter of degree and certificate programs as well as the subject matter of individual courses. This confusion leads to using factors other than the subject matter of the course to determine the code. Some of these factors are:

- the program to which the course will be applied
- the department offering the course
- the discipline of the professor offering the course
- the major of the student taking the course
- the role and scope of the institution

In a few instances, the formula funding code assigned to the Texas CIP code may be inappropriate for the course. In such a case, the course should continue to be assigned the most appropriate CIP code. The issue of funding then may be raised with the Educational Data Center, which has responsibility for the funding codes.

Questions about the Classification or Funding of Courses

Most questions about the coding of a particular course should be directed to the Educational Data Center. This would include questions about the accuracy of coding, about details of course information in the Coordinating Board database, and about cases where a course or courses is appropriately classified by content but because of where the course is housed or what program it is a part of an institution strongly believes that the funding is inappropriate.

Univ. Course Inventory (CBM003)

Reviews of the appropriateness of individual course funding codes are only done in the context of reviewing all the courses offered by a particular department or college. They can generally not be done during periods when staff are certifying data or reporting to the legislature. The institution must provide syllabi for all courses being reviewed, and any needed additional information about the work done in the courses, about the staffing of the courses, or about the students who take the courses—information that may be needed to clarify the disciplinary content of the course and how it relates to the curriculum. Courses are funded primarily on the basis of their content; the administrative unit offering the course is a secondary factor.

Inquiries about field-based courses and requests for the higher student teaching funding rate for field-based teacher education courses should be directed to Linda McDonough (Linda.McDonough@thecb.state.tx.us). Questions about the funding of whole disciplinary areas should be directed to the Coordinating Board's Finance Division and/or our Formula Advisory Committee.

Multiple-Course Listings Report

Multiple-course listings (i.e., special topics and other courses whose content can change from offering to offering) do not provide accurate information about the teaching activities at institutions which are needed by the Coordinating Board staff to meet its responsibilities. By their nature, these listings provide a format for offering a variety of courses often with differing subject matter, and often representing different discipline categories.

A column on the course inventory identifies these listings.

A report of the individual subjects taught under this type of listing must be kept by the institution by semester and available to be sent to the Coordinating Board upon request.

The file should be arrayed in the following order:

| <u>Beginning Position</u> | <u>Length</u> | |
|---------------------------|---------------|---|
| 1 | 6 | Institution Code (FICE code) |
| 7 | 4 | Semester (e.g., SP10 = Spring 2010, SU10 = Summer 2010, FL10 = Fall 2010) |
| 11 | 7 | Subject Prefix (left justify) |
| 18 | 7 | Course Number (left justify) |
| 25 | 30 | Short Course Title |

Any individual subject taught three times within five years must be assigned a regular course number and submitted to the Coordinating Board during the next annual update.

Pre-collegiate and Non-collegiate Courses

The Board has declared that pre-collegiate and non-collegiate courses may not count toward a degree program. Non-collegiate courses are designed to give useful skills or help (such as courses in study skills, orientation to college study, vitae preparation, or improvement

Univ. Course Inventory (CBM003)

in learning) which do not contribute directly to a degree. Non-collegiate courses may be included in an institution's course inventory, but no credit hours generated in such courses will be eligible for state funding through the formula system.

Pre-collegiate courses are defined as courses, tutorials, laboratories, or other efforts designed to bring students' skill levels in reading, writing and mathematics to entering college level. The term does not include courses in English as a Second Language, study skills, or thinking skills. The Undergraduate Education Section of the Board has published a Policy and Procedures Manual which has a section called "Guidelines for Offering and State Funding of Remedial English/Reading/Writing Courses". In the discussion it allows up to three semester credit hours of developmental reading courses, three semester credit hours of developmental writing courses, and six semester credit hours of developmental mathematics courses to be approved for funding at universities offering lower division courses.

Untaught Courses

The inclusion on the inventory and in college catalogs of courses not offered may mislead students about the breadth of learning opportunities at an institution. Any course untaught as an organized class or individual instruction course for four consecutive years will be automatically deleted from the course inventory. The Coordinating Board will furnish annual records of untaught courses deleted to help each institution keep its course inventory up-to-date.

Courses Which Mismatch on the CBM004

Mismatches between the CBM004 (Class Report) and the CBM003 (Course Inventory) may be addressed during the supplemental update period, following the procedures described earlier in this manual for supplemental updates. A limited number of courses may be added to the inventory during this period, but changes which would affect previously certified data may not be made to existing course records.

Univ. Course Inventory (CBM003)

INSTRUCTIONS FOR COURSE INVENTORY

- Item #1 Record Code. Always enter '3'.
- Item #2 Institution Code. Enter the FICE Code of the institution. See Appendix A.
- Item #3 Subject Prefix. Enter the subject abbreviation of the course as established by the institution. Left justify, space fill.
- Item #4 Course Number. Enter the course identification number. Left justify, space fill.
- Item #5 Semester Credit Hour (SCH) Value. Enter the maximum number of semester credit hours which may be awarded for each course in a given semester (e.g., if ART 1234 may be taken for 3, 6, or 9 SCH, enter '0900'). The last two digits will always be '00'.
- Item #6 Level of Course. Enter the code shown below for the level at which each course is requested. Do not code courses as level 6 that are not the same subject matter as an authorized doctoral program at your institution.
- | | | | |
|---|-----------|---|---------------------------------------|
| 1 | Freshman | 5 | Master's |
| 2 | Sophomore | 6 | Doctoral |
| 3 | Junior | 7 | Special Professional (Law, Optometry, |
| 4 | Senior | | Veterinary Medicine, others) |
- Item #7 Texas CIP Code. Enter the eight-digit code from the Texas CIP code taxonomy which most accurately describes the subject matter of each course and the two-digit formula funding code (see <http://www.txhighereddata.org/Interactive/CIP/>).
- Item #8 Unused.
- Item #9 Multiple-Course Listing. Enter '1' if the course listing is a multiple-course listing; enter zero for all others.
- Item #10 Short Course Title. Enter the title of each course, adjusting to include **not more than** a total of 30 characters (letters, symbols, spaces, and punctuation). If the Short Course Title in your institution's internal course inventory is limited to fewer than 30 spaces, enter the title exactly as shown on your institution's inventory.
- Item #11 Laboratory Contact Hours. Enter the maximum number of hours per week students are required to spend in contact with teaching staff in a laboratory situation associated with each course. Fill unused spaces with zeros.
- Note:** A decimal is implied between the second and third spaces and will show up on the paper copy of the course inventory. *Do not put the decimal in your file.*
- Item #12 Lecture Contact Hours. Enter the maximum number of hours per week students are required to spend in contact with teaching staff in a lecture associated with

Univ. Course Inventory (CBM003)

each course (e.g., class, conference, seminar, individual instruction, or independent student). Fill unused spaces with zeros.

Note: A decimal is implied between the second and third spaces and will show up on the paper copy of the course inventory. *Do not put the decimal in your file.*

Item #13 Administrative Unit Code. Enter the appropriate code designating the academic unit (college, school, division, or department) under which each course is administered. If a course is administered by two academic units, use the code for the administrative unit over those two academic units (such as two departments under a college). If the administrative units report to separate academic units, use the next higher academic unit. If there is none, use 1655, Interdisciplinary, as the administrative unit number.

The administrative unit numbers on an institution's program inventory are the ones that should be used on the course inventory. Administrative unit numbers for existing courses should be revised when department or applicable administrative unit names change. Changes in administrative unit names (with very few exceptions) result in administrative unit number changes. At the time of the annual update, the validity of all administrative units shown in the existing course inventory should be verified and corrected if necessary.

Item #14 Academic Year. Enter the appropriate academic year.

Example: For 2010-2011 academic year, enter '2010'.

Item #15 Update Code.

- A new course or new listing of an old course (new subject prefix or course number, reinstated course, or cross-listing)
- C change in other than subject prefix or course number
- D course deleted from the inventory

Note: Update code 'B' is no longer used but may still appear on the inventory.

Univ. Course Inventory (CBM003)

DATA PROCESSING RECORD LAYOUT

| | | <u>Beginning Position</u> | <u>Length</u> |
|----------|--|-------------------------------|---------------|
| Item #1 | Record Code – Always '3' | 1 | 1 |
| Item #2 | Institution Code - FICE Code – Numeric | 2 | 6 |
| Item #3 | Subject Prefix | 8 | 7 |
| Item #4 | Course Number | 15 | 7 |
| Item #5 | SCH Value – Numeric, implied decimal (2-digits) | 22 | 4 |
| Item #6 | Level of Course – Numeric | 26 | 1 |
| Item #7 | Texas CIP Code | 27 | 10 |
| Item #8 | Unused | 37 | 1 |
| Item #9 | Multiple-Course Listing – Numeric | 38 | 1 |
| Item #10 | Short Course Title – Alpha | 39 | 30 |
| Item #11 | Lab Contact Hours – Numeric, implied decimal | 69 | 3 |
| Item #12 | Lecture Contact Hours – Numeric, implied decimal | 72 | 3 |
| Item #13 | Administrative Unit – Numeric | 75 | 4 |
| Item #14 | Year – Numeric | 79 | 4 |
| Item #15 | Update Code – Alpha | 83 | 1 |

Univ. Course Inventory (CBM003)

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 SR-CBM003 EDIT SUMMARY FROM RunDate: 07/19/2010 Time: 10:35:12
 LONE STAR UNIVERSITY 003304 FALL 2010

| | NORMAL RANGE | QUESTIONABLE VALUES | ERROR VALUES |
|---|-----------------|------------------------|-----------------|
| ITEM 1 RecordCode | 6 | 0 | 0 |
| ITEM 2 Inst. Code | 6 | 0 | 0 |
| ITEM 3 Subject Prefix | 6 | 0 | 0 |
| ITEM 4 Subject Number | 6 | 0 | 0 |
| ITEM 6 SCH (Semester Credit Hours) | 6 | 0 | 0 |
| ITEM 7 Course Level | 6 | 0 | 0 |
| ITEM 8 Major/Cip Code | 6 | 0 | 0 |
| ITEM 9 Multiple Course | 6 | 0 | 0 |
| ITEM 10 Course Description | 6 | 0 | 0 |
| ITEM 11 Lab Hours | 4 | 2 | 0 |
| ITEM 12 Lecture Hours | 4 | 2 | 0 |
| ITEM 13 Department Code | 6 | 0 | 0 |
| ITEM 14 Report Year | 6 | 0 | 0 |
| | | | |
| TOTAL Report Records | 6 | | |
| CONTROL TOTAL | 6 | DISCREPANCY | 0 |
| Total Recs on Db | 6 | | |
| Number Of Non-Unique/Duplicated Id's | 0 | | |
| Number Of Duplicate Records | 0 | | |
| Number Of Relative Duplicate Questionable | 0 | | |
| Number Of Relative Duplicate Error | 0 | | |
| Total Error Recs on Db | 0 | | |
| Total Questionable Recs on Db | 2 | | |
| Total Non Error Records on Db | 6 | | |
| Total Rejected Records | 0 | | |
| ADDS Type A | 6 | | |
| ADDS Type B | 0 | | |
| CHANGES | 0 | | |
| DELETES | 0 | | |

Univ. Course Inventory (CBM003)

Edit00v00

TEXAS HIGHER EDUCATION COORDINATING BOARD
 Edit Of SR-CBM003 Data From
 LONE STAR UNIVERSITY 003304

Page 1

FALL 2010

RunDate: 07/19/2010 Time: 10:35:12

| Card Code | Fice Code | Subject Prefix | Course Number | SCH Value | Level | Sub-Matr-Cont Tex-Cip Code | Mult Crs | Short Course Title | Lab Hours | Lect Hours | Admin Unit | Fiscal Year | | |
|-----------|-----------|----------------|---------------|-----------|-------|----------------------------|----------|--|-----------|------------|------------|-------------|-----|-------------|
| 3 | 003304 | AT | 4442 | 04.00 | 4 | 51.0913.00 02 | 0 | THERAPEUTIC EXERCISE | 03.0 | 03.0 | 1677 | 2010 | A | Add Applied |
| 3 | 003304 | BIO | 5421 | 04.00 | 5 | 26.0401.00 02 | 0 | DEVELOPMENTAL BIOLOGY | 03.0 | 03.0 | 0440 | 2010 | A | Add Applied |
| 3 | 003304 | CI | 5660 | 06.00 | 5 | 13.0301.00 04 | 0 | CLINICAL TEACHING | 00.0 | 00.0 | 0750 | 2010 | A Q | Add Applied |
| | | | | | | | | Contact Hrs Value = 0 is Greater than 40 or is less Than 1 Questionable. REF0615 | --- | --- | | | | |
| 3 | 003304 | ED | 6349 | 03.00 | 5 | 42.0601.00 01 | 0 | PRC IN COUNSELING | 00.0 | 00.0 | 0750 | 2010 | A Q | Add Applied |
| | | | | | | | | Contact Hrs Value = 0 is Greater than 40 or is less Than 1 Questionable. REF0615 | --- | --- | | | | |
| 3 | 003304 | ISTD | 6381 | 03.00 | 5 | 30.2001.00 01 | 1 | SP TOPS INTERNATIONAL STUDIES | 00.0 | 03.0 | 1790 | 2010 | A | Add Applied |
| 3 | 003304 | SOC | 4161 | 01.00 | 4 | 45.1101.00 01 | 0 | INTEGRATIVE SEMINAR IN SOCIOLO | 00.0 | 01.0 | 2411 | 2010 | A | Add Applied |

Total Rejected Records 0
 Total Records on DataBase 6
 Total Non Error Records 6
 Total Error Records 0
 Total Questionable Records 2
 Total Rejected Records 0

Items In Error Are Indicated By (*), Questionable By (-)

Univ. Course Inventory (CBM003)

Edit00v00

TEXAS HIGHER EDUCATION COORDINATING BOARD

Page 1

FALL 2010

Edit Of SR-CBM003 Data From
LONE STAR UNIVERSITY 003304
Questionables ONLY

RunDate: 07/19/2010 Time: 10:35:12

| Card | Fice | Subject | Course | SCH | Sub-Matr-Cont | Mult | Lab | Lect | Admin | Fiscal | | | | |
|------|------|---------|--------|-------|---------------|--------------|-----|-------|--------|--------|-------|-------|------|------|
| Code | Code | Prefix | Number | Value | Level | Tex-Cip Code | Crs | Short | Course | Title | Hours | Hours | Unit | Year |

Items In Error Are Indicated By (*), Questionable By (-)

CLASS REPORT
CBM004

This report will reflect conditions as of the official census date which shall be the 12th class day for the fall and spring semesters (16 week session) and the 4th class day for each of the summer terms (6 week sessions), and will include only classes in Coordinating Board approved courses for resident credit, whether the class is on-campus or off-campus. Students who withdraw from a class on or before the official census date will not be included in this report. Exclude students who audit the course. To be counted for state aid the students must be registered as of the official census date and the institution must collect tuition and fees in full from the student (or have a valid accounts receivable on record) by the 20th class day or the 15th class day during summer sessions. Students are required to have a fully operational installment contract (in accordance with Chapter 54, Section 54.007 of the Texas Education Code) by the payment due date in order to be in good standing. This includes receipt of a first installment payment prior to the first date of attendance by the student.

NOTES:

1. Classes Organized After the Official Census Date (Flexible Entry)

Any class organized after the official census date will be included in the data submitted in the semester following; i.e., (a) classes organized after the 12th class day of the fall semester will be reported in the following spring semester 12th class day report; (b) classes organized after the 12th class day of the spring semester will be reported in the first summer session following, etc. (A class is "organized" when students have registered and paid fees or established an accounts receivable.)

These classes will be identified by filling the last two places of Item #5, Section Number, with the letters 'FE' (Flexible Entry). All other data will be completed as if the class had been a part of the semester in which it is reported, except tuition and fees, which will be the same as the rates for the semester in which the class begins.

For classes which are organized with the regular semester classes, but whose first class day is after the term census date, see the note on page 1.2.

2. Classes other than 16 or 6 Weeks in Length

Examples of census dates are provided in the Introduction discussion of the student report, CBM001.

3. Multiple Entries

For any class where more than one faculty member is responsible for teaching the section, or where variable credit is offered within the same section, enter separate records for each faculty member or variable credit involved.

Whenever multiple entries for a single section are made, the semester credit hour value, Item #7, should not be repeated unless the section offers variable credit; and the responsibility factor for all of the faculty members combined should always total 100

Univ. Class Report (CBM004)

percent, regardless of the number of faculty members involved.

If a lecture class is taught on-campus and is concurrently transmitted by two-way interactive video to another site, a separate record should be reported for each site receiving the transmission. One difference in the multiple records would be the number of students enrolled from each site. The second difference is to report the Mode of Instruction of the class as a code '1' in Item #20 for the on-campus face-to-face lecture, and a code '4' in Item #20 for the Mode of Instruction at the receive site. A reporting alternative would be to report each location as a separate section and designate all class sections with the same composite code.

4. Summer Session

All summer sessions will be combined into one report. Classes that are offered in more than one summer session should be assigned separate section numbers to avoid duplicate records.

Inter-institutional Courses

Inter-institutional classes are those in which the faculty and courses of one institution are provided to another institution's students. Neither the location of the class nor the delivery medium affect the definition. North Texas Federation classes, consortium classes, and some instructional telecommunication classes are inter-institutional classes.

There are two alternatives for reporting the students and courses where there is an inter-institutional agreement:

1. The institution that provides the instructor of record for the course (providing institution) reports all enrollments in the class for semester credit hour funding.
 - a. In this situation the receiving institution will not report a class record (CBM004). The receiving institution will report its students on the student report (CBM001), and the semester credit hours for the inter-institutional class will be reported in the appropriate Item #15 or #23, "Inter-Institutional SCH Load", and in the appropriate Item #10A or #10B.
 - b. The providing institution will report at least two class records, one with its own students and one per FICE code of each inter-institutional partner. For each inter-institutional partner, Item #21 will be coded '1' to exclude the SCH of those records from the CBM001 and CBM004 comparison. All other items should be coded according to customary definitions.
2. Each participating institution reports its own enrollments in the class for semester credit hour funding. EACH STUDENT MAY ONLY BE REPORTED BY ONE INSTITUTION FOR ANY ONE CLASS. Institutions may make arrangements among themselves regarding compensation of the institution providing the instruction. This reporting procedure applies to all distance education and off-campus courses: those done through telecourses or interactive video as well as those taught face-to-face at off-campus locations. The following conditions must be met:

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- a. the institutions involved are all public institutions of higher education in Texas;
- b. the institutions involved have a written agreement clearly specifying how students will be reported for formula funding;
- c. institutions participating in an agreement of this type have auditable procedures in place to ensure that the same hours are not reported more than once for funding;
- d. the courses involved are approved for the course inventories of both the providing and the receiving institutions;
- e. on the class report(s) for the receiving institution(s), Item #21 is coded '0' to indicate that the class is inter-institutional; Item #11, Instructor Code, is SSN or last name of the faculty of record; and in Item #8A, "Other Higher Education Site", enter the FICE of the providing institution to identify the faculty of record; and
- f. each institution reports only its own students on the CBM001.

Distance Education and Off-Campus Instruction

Chapter 4, Subchapter E of the CB Rules and Regulations, provides guidance to all public institutions of higher education in Texas regarding the delivery of distance education and off-campus courses and programs. CB Rule 5, Subchapter D describes operations of off-campus educational units. Courses offered at the teaching center **MUST** be reported separately. The following assigned FICE codes will identify the specific multi-institution teaching center (MITC), University System Center, or other specific site:

MITC or University System Center:

- 000844 Alamo University Center (MITC)
- 000842 Collin Higher Education Center (MITC)
- 000811 East Williamson County Multi-Institution Teaching Center (MITC)
- 000820 Lone Star College – University Center
- 000821 Lone Star College – University Park
- 000802 Round Rock Higher Education Center (MITC)
- 000840 The University of Texas at Arlington Fort Worth Center
- 000818 Universities Center at Dallas (MITC)
- 000800 University of Houston System at Sugar Land
- 000826 University of Houston System Center at Cinco Ranch

Other specific sites:

- 000804 Prairie View A&M University College of Nursing, Houston Center
- 000806 Sul Ross State University - Rio Grande Campus at Del Rio
- 000808 Sul Ross State University - Rio Grande Campus at Eagle Pass
- 000812 Texas A&M University-Commerce Metroplex Center, Mesquite
- 000830 Texas Tech University Abilene Engineering Center
- 000832 Texas Tech University Amarillo Engineering Center
- 000838 Texas Tech University Center at Junction
- 000833 Texas Tech University Higher Education Teaching Site at El Paso

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- 000834 Texas Tech University Higher Education Teaching Site at Fredericksburg
- 000836 Texas Tech University Higher Education Teaching Site at Highland Lakes
- 000816 Texas Woman's University, College of Nursing, Dallas Educational Activities
- 000814 Texas Woman's University, College of Nursing, Houston Center
- 000822 The University of Texas at San Antonio, Downtown

Pharmacy Funding Policy (Revised 9/22/02)

1. All pharmacy courses at general academics that are part of a PharmD degree program will now be funded at the Special Professional rate. Note: Reporting non-PharmD undergraduate courses as level 7 courses is an auditable error.
2. Courses in master's and doctoral pharmacy programs will continue to be funded at their assigned rates.
3. Other undergraduate pharmacy content courses will be funded at the undergraduate science rate. This will be done at the Coordinating Board by applying the science weights in the formula matrix to undergraduate pharmacy courses.
4. Pre-pharmacy courses will continue to be funded at the liberal arts rate. Students taking pre-pharmacy courses should not be reported as special professional students.
5. All students in PharmD programs should be reported in the special-professional enrollment category on the class report. On the student report, the students in PharmD programs are classified with a code '9'.
6. All pharmacy-related courses should be coded on the course inventory based on their content and level of the courses where:

| <u>Level</u> | <u>Use</u> |
|--------------|--|
| 7 | Is only for courses that are part of the PharmD curriculum |
| 6 | For doctoral courses |
| 5 | For master's courses |
| 3 & 4 | For upper-division undergraduate courses |
| 1 & 2 | For lower-division undergraduate courses |

Texas National Student Exchange Program (TNSEP) (CB rule 21 Subchapter EE)

This exchange program is designed to enable and encourage Texas undergraduate students to enroll in institutions of higher education in other states, and at the same time encourage residents of those states to enroll in Texas institutions. Participants in the exchange program "are eligible to pay their normal tuition and fee charges at their home campus or resident tuition and fees at their host campus, depending upon procedures agreed upon by the two National Student Exchange participating institutions." The rules further state that "Course work at the host campus will be recorded on official transcripts of the host campus."

The student's home campus is the campus from which participation in the exchange

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program originates. The host campus is the campus receiving the student participating in the exchange program. Institutions should report TNSEP exchange students from out-of-state institutions who are enrolled in credit classes on their campuses (as the host) and not their own students enrolled in classes at out-of-state campuses, no matter what arrangements are made regarding tuition and fees.

Reciprocal Educational Exchange Program (REEP) (CB rule 21 Subchapter AA)

The purpose of the reciprocal educational exchange program is to encourage students of participating institutions to better understand the culture, language, needs, and expectations of other nations of the world and the State of Texas.

The student's home campus is the campus from which participation in the exchange program originates. The host campus is the campus receiving the student participating in the exchange program. Institutions should report REEP exchange students from the other nations who are enrolled in credit classes on their campuses (as the host) and not their own students enrolled in classes at other nation campuses, no matter what arrangements are made regarding tuition and fees.

Undergraduate Semester Credit Hour in Excess of State Limit and Formula Funding Exceptions for Repeated Courses

See rules at <http://www.thecb.state.tx.us/Rules/>, Chapter 13, Subchapter F, Sections 13.100-13.109.

Funding for Physical Education Courses

A rider in the appropriations bill states that no funds appropriated under this act shall be used for semester credit hours for students who are registered solely for physical education, weight lifting, group exercises, aerobics, or related courses; have registered for the same such course more than once; and are not seeking a degree plan or certificate of completion of a course of study.

Reporting Non-semester-length Developmental Education Interventions

Rider 59 under the THECB appropriation in Senate Bill 1 (81st Legislature) allows institutions to claim formula funding for approved non-semester length developmental education interventions (including course-based, non-course-based, alternative-entry/exit, and other intensive developmental education activities) beginning in fall 2010. Interventions of four or more contact hours may be reported for formula funding. Semester credit hours (SCH) should be included in the appropriate SCH fields. Students enrolled in non-semester length developmental education interventions that begin after the census date should be reported as flexible entry.

Institutions which offer non-semester-length developmental education interventions should use the following guidelines to assist in reporting:

Enrollments should be included in the appropriate enrollment fields. For Item #7, Semester Credit Hour Value,

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4 contact hours = .25 SCH (reported as 0025)
8 contact hours = .50 SCH (reported as 0050)
12 contact hours = .75 SCH (reported as 0075)
16 contact hours = 1.00 SCH (reported as 0100)
20 contact hours = 1.25 SCH (reported as 0125)
24 contact hours = 1.50 SCH (reported as 0150)
28 contact hours = 1.75 SCH (reported as 0175)
32 contact hours = 2.00 SCH (reported as 0200)
36 contact hours = 2.25 SCH (reported as 0225)

Information about translating SCH reported in fractions on the CBM004 to SCH reported in whole numbers on the CBM001 is provided on page 1.4 of the introductory section of the CBM001.

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INSTRUCTIONS FOR CLASS REPORT

Item #1 Record Code. Always enter '4'.

Item #2 Institution Code. Enter the FICE Code of the institution.

CLASS IDENTIFICATION

The following set of data uniquely identifies each class taught. It includes a course identification and section number. The course identification used to identify a class in this report must be the same as the course identification used in the Course Inventory, CBM003.

Item #3 Subject Prefix. Enter the subject abbreviation of this course.

Item #4 Course Number. Enter the course number.

Item #5 Section Number. Enter the section number assigned to this class.

NOTE: All classes will be assigned a section number.

Item #6 Type of Instruction (see notes). Enter the code of the primary type of instruction used in this section.

| | | | |
|---|-------------------|---|------------------------|
| 1 | Lecture | 6 | Private Lesson |
| 2 | Laboratory | 7 | (Replaced by Item #20) |
| 3 | Practicum | 8 | Thesis |
| 4 | Seminar | 9 | Dissertation |
| 5 | Independent Study | 0 | Individualized |

NOTE: Courses that were formerly coded "Instructional Telecommunications" (code 7) should now be coded according to their type of instruction, rather than the mode of instruction which will now be identified in Item #20. For example, a two-way interactive video class that is a lecture should be coded a '1', not a '7'. In Item #20 the Mode of Instruction will be recorded. Each instruction type should be reported in a separate class record (see additional discussions of instructional telecommunications in the documentation of the CBM004, and of multiple entries later in this section). Lecture and laboratory can be combined and reported in the same record. (More discussion on how to report multiple entries is described in the Introduction section of the CBM004).

Organized Classes include the types of instruction referred to in codes '1', '2', and '4'.

Individual Instruction Classes include the modes of instruction referred to in codes '3', '5', '6', '8', '9', and '0'. Independent Study (5) includes conference courses, individual problems courses, etc. Private Lesson (6) is for private music or other private instruction. Practicum (3) refers to student teaching, internships, work-

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study, cooperative education, and similar activities. Individualized (0) includes asynchronous Internet, videotape, audio-tutorial, and similar types of individualized instruction.

Item #7 Semester Credit Hour Value. Enter the semester credit hour value for this section. Use leading zeros and two decimal places.

Item #8 Location Code. Enter the code for the location at which the course is taught.

- 0 On-Campus
- 1 Off-Campus (regular) - Other locations not listed below
- 3 Out-of-State
- 4 Foreign Country
- 5 Correctional Institution - Courses taught in a correctional institution in Texas by a public institution of higher education
- 6 Institution of Higher Education - Courses taught on the campus of another institution of higher education (including community colleges, MITCs, university centers, private universities, and other specific locations identified in the Multi-Institution Teaching Centers discussion in the introductory section of the CBM004)
- 7 Military Bases - Courses taught on a military base
- 8 Primary or Secondary School - Courses taught on the campus of a public or private primary or secondary school
- 9 Individual Instructional - Courses delivered through Instructional Telecommunications to individuals via the Internet, videotape, or live broadcast delivery systems or students in "individual instruction classes" which are located off-campus. (see definition in the introductory section of the CBM004)
- B Business, Government, or Other Work Location - Courses taught at such entities

NOTE: Item #8A, Other Higher Education Site, must be completed for all classes taught at another higher education institution in Texas (public or private) when Item #8 is coded a '6'. Item #9 (Composite Classes) applies to both on-campus and off-campus classes. Item #10, Zip Code, must be completed for all classes taught at all of the locations identified above, except locations coded '0', '6', and '9'. See examples on how to report on page 4.13.

Item #8A Other Higher Education Site. Enter the FICE code of the public or private Texas higher education institution, MITC, university system center, or other off-campus educational center where the course is taught if Item #8 is coded a '6'. If this record is to identify students taught by an inter-institutional partner, enter the FICE code of the institution that provides the faculty. If Item #8 is not coded '6', leave this item blank. The special location FICE codes are listed in the MITC discussion in the Introductory area of the CBM004.

Item #8B Unused

Item #9 Composite Classes. Enter a unique two-digit, alphabetic code to identify each

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cross-listed class. Use composite classes or multiple class records for reporting all sections where teaching responsibility is distributed among two or more persons.

Item #9A Unused

Item #9B Tenure. Use the definitions of tenure from the CBM008 for the faculty involved in the actual instruction, including teaching assistants, of each specific section. A faculty who is non-tenured may be reported as a code '3', '4', or '5' if s/he has the appropriate credentials or experience. Excluded from the special codes is any part-time instructor who is also enrolled at the institution as a student (i.e., all teaching assistants and assistant instructors).

- 0 Non-tenured, if not identified in codes '3', '4', or '5'
- 1 Tenured
- 2 On tenure track
- 3 Non-tenured - "Terminal degree in discipline" for course being taught: all instructors with a doctoral or other terminal degree in the discipline, including adjunct professors, visiting professors, lecturers, senior lecturers, and clinical professors.
- 4 Non-tenured - "Appropriate professional certification" for course being taught: part-time faculty with a doctoral or other terminal degree and combined full-time employment comparable to that of other scholars in the field. (This would include individuals who hold research or clinical appointments in other organizations and faculty who teach for another institution, especially a faculty member who teaches a cooperative or partnership program. Institutions would certify combined employment status and identify other employers.)
- 5 Non-tenured – "Extensive and recognized accomplishments in field" for course being taught: instructors with five or more years of continuous full-time appointments or experience in teaching positions and a master's degree in the field (i.e., career teachers holding positions such as lecturer, senior lecturer, or instructional specialist). All others including part-time appointees with or without a doctoral degree but with otherwise demonstrable capability to teach the courses for which they are assigned. (Examples of this category are artists teaching art, CPAs teaching accounting, lawyers teaching business law, senior public officials teaching public affairs or appropriate government courses, practicing professional engineers teaching certain engineering courses, corporate CEOs teaching certain business courses, or nurses teaching clinical practices, and other licensed professionals.)

Item #10 Off-Campus Location/Electronic Telecommunication Site. Enter the ZIP code, state, or foreign country code applicable to Item #8, except for classes where Item #8 is coded '6' or '9'.

Location Code Zip Code/State Code/Country Code

- 1 Enter ZIP code of city or town
- 3 Enter state code from Appendix B, right-justified, with two leading zeros
- 4 Enter foreign country code from Appendix B, right-justified, with two leading zeros

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- 5 Enter ZIP code of correctional institution
- 6 Leave blank
- 7 Enter ZIP code of military base
- 8 Enter ZIP code of primary or secondary school
- 9 Leave blank
- B Enter the ZIP code of the business, government, or other work entity

Item #11 Instructor Code. Enter the social security number of all faculty members (the faculty of record) who are directly involved in the delivery of instruction and evaluation of student progress. Use the composite class code with this item or multiple records for the section of the class to report the relative responsibilities of all faculty, including teaching assistants who have a significant role in the teaching of the course. Teaching assistants whose work is limited to grading do not need to be identified. Supervisory faculty members may not be reported as faculty of record for courses taught by teaching assistants they supervise. (Note: A more standardized procedure is now necessary for assigning faculty of record and teaching responsibility in order to distribute funding for the teaching supplement approved by the Legislature.)

NOTE: Military Science. Report all military science instructors regardless of the source of funds from which they are being paid.

Item #12 Responsibility Factor (Percent). Enter the responsibility factor (percent) of the faculty member involved in this section. Ensure that all faculty involved in actual instruction, including teaching assistants, are reported. The responsibility factor equals the proportion of credit hour time the faculty member has with students over the course of the semester in regularly scheduled meetings. The three examples below should clarify this assignment.

Example 1: In a 3 semester credit hour (SCH) engineering class that meets for two hours of lecture (2 SCH) and two hours of lab (1 SCH) per week, a tenure-track faculty member delivers the lecture and a teaching assistant conducts the lab. The responsibility would be reported as follows:

tenure-track faculty member - 67%
graduate teaching assistant - 33%

Example 2: In a 3 SCH history class that meets for one hour of lecture and two hours of smaller seminars per week, a tenure-track faculty member delivers the lecture and teaching assistants meet with students in the smaller seminars. Each section conducted by a teaching assistant would be reported separately and the responsibility factor would be allocated as follows:

tenure-track faculty member - 33%
teaching assistant - 66%

Example 3: Ten sections of the introductory public speaking course (3 SCH) follow a common syllabus and are supervised by a tenure-track faculty member, but the teaching assistants meet with students and conduct all three hours per week. Report each section separately with the teaching assistant as faculty of record and 100% responsible for the course.

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Item #13 **Enrollment.** The enrollment in this section will be reported by the classifications listed below, except undergraduate students that are affected by the undergraduate funding limit will be reported in Items #18 and #19. Do not include students who are auditing the class. Exclude students who are solely registered for physical education or related courses and not allowed to be reported for state funding, or who have exceeded the state funding limit of undergraduate or developmental semester credit hours, but include them in the appropriate Item #16 or Item #17.

13a. Lower Division

13b. Upper Division

13c. Master's Level

13d. Doctoral Level

13e. Special-Professional
(Law, PHARMD, OD, DVM)

NOTE:

- 13a. Lower Division - Enter the number of freshman and sophomore students who are NOT affected by the undergraduate funding limit and who are enrolled in this section. Exclude students who are solely registered for physical education or related courses and not allowed for state funding, but include them in Item #16 if you wish to report them. Exclude students whose developmental semester credit hours exceeds the state funding limit, but include them in Item #17. Enter the number of freshmen and sophomore students who are affected by the undergraduate limit in Item #18.
- 13b. Upper Division - Enter the number of junior and senior students who are NOT affected by the undergraduate funding limit and who are enrolled in this section. Exclude students whose undergraduate semester credit hours exceeds the state funding limit or students who are solely registered for physical education or related courses and not allowed for state funding, but include them in Item #16. Enter the number of junior and senior students who are affected by the undergraduate limit in Item #19.
- 13c. Master's Level - Enter the number of master's level students enrolled in this section. Senior students within 12 semester credit hours of their first baccalaureate degree (when enrolled in a master's level course for master's level credit) and post-baccalaureate students may also be reported in this category. See note in CBM004 Introduction for the reporting of PharmD students.
- 13d. Doctoral Level - Enter the number of doctoral students enrolled in this section. See discussion in "Summary of Semester Credit Hours Generated" later in CBM004 section or the pharmacy funding section in the CBM004 Introduction section.
- 13e. Special-Professional Level - Enter the number of special-professional students (those who have been officially admitted to special-professional programs) enrolled in this section. For PharmD students, see the discussion in the pharmacy funding section of the Introductory section of the CBM004.

Univ. Class Report (CBM004)

Item #14 Semester. Enter the semester in which the course is reported.

1 = Fall 2 = Spring 3 = Summer

Item #15 Year. Enter all four digits of the calendar year in which the semester occurs.

Item #16 Enrollment of Students Who Exceed State Funding Limits. Enter the number of students enrolled in this section whose undergraduate semester credit hours attempted exceed the state funding limit (degree program plus 30 SCH for fall 2006 and later; 45 SCH for fall 1999 through summer 2006). Include the number of undergraduate students who have attempted the same course three or more times and are not eligible to be claimed for state funding. Also include the number of students who are solely registered for physical education or related courses and not allowed to be reported for state funding. Do not include these students in Item #13b or #19. Guidelines about the undergraduate SCH limit and funding limitations for repeated courses can be found in the Introductory area of the CBM004.

Item #17 Enrollment of Students Whose Developmental SCH Exceed State Funding Limit. Enter the number of students enrolled in this section whose developmental semester credit hours attempted at your institution exceed the state funding limit (18 SCH). Do not include these students in Item #13a or #18. An example of how to report a class where the SCHs of the developmental course causes the student to exceed the developmental limit is provided in the Examples on page 4.14.

NOTE: Developmental Education, for the purposes of this subchapter, is defined as courses, tutorials, laboratories, or other efforts to bring student skill levels in reading, writing, and mathematics to entering college level. Does not include courses in English as a Second Language (ESL), study skills, or thinking skills.

In determining the number of development SCH a student has accumulated, include all development SCH funded at your institution during or after the summer of 1996.

The maximum of 18 SCH is mandated and not flexible.

Item #18 Lower Level Enrollment Affected by Undergraduate State Funding Limit. Enter the number of freshman and sophomore students who ARE affected by the undergraduate funding limit enrolled in this section. Exclude students whose developmental semester credit hours exceed the state funding limit, but include them in Item #17. Enter the number of freshmen and sophomore students who are NOT affected by the undergraduate limit in Item #13a.

Item #19 Upper Level Enrollment Affected by Undergraduate State Funding Limit. Enter the number of junior and senior students who ARE affected by the undergraduate funding limit enrolled in this section. Exclude students whose undergraduate semester credit hours exceed the state funding limit, but include them in Item #16. Enter the number of junior and senior students who are NOT affected by the undergraduate limit in Item #13b.

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Item #20 Instruction Mode. Enter the primary mode of instruction where 50% or more of the instruction is delivered via a single mode.

- 1 Face-to-Face - The instructor and the students are in the same physical location at the same time
- 2 Fully Distance Education Course
- 3 Video Tape/DVD and/or Broadcast TV
- 4 Two-way Interactive Video
- 5 Multiple or Other Electronic Media (use only if no other single mode accounts for 50% of the instruction or if the electronic instruction mode is not listed above)
- 6 Hybrid/Blended Course

NOTE: Instruction mode “2” Fully Distance Education Course -- A course which may have mandatory face-to-face sessions totaling no more than 15 percent of the instructional time. Examples of face-to-face sessions include orientation, laboratory, exam review, or an in-person test. Instruction mode “6” Hybrid/Blended Course -- A course in which a majority (at least 50 percent but less than 85 percent) of the planned instruction occurs when the students and instructor(s) are not in the same place.

Item #21 Inter-institutional Identifier. Enter a ‘1’ if the students reported are actually enrolled at another institution. For all the students enrolled at your institution enter a ‘0’.

Item #22 Teaching Load Credit. Enter the teaching load credits (TLC) of each faculty for each class section based on the institution’s internal workload policies. Report them to the nearest tenth. Example: 3 TLC will be coded 030; 2.5 TLC as 025.

Examples: CBM-004 Distance Education Classes

1. POLS 1303 is a lecture class, taught face-to-face on the main campus of an institution. It is sent via two-way interactive video to two locations (one a MITC and one a business site), and is made available over the Internet. If the class is reported in separate sections, then a composite code (Item #9) can be used to indicate that the sections meet at the same time. A second way to report the various places is as multiple records of the same section. Items not referenced are intentionally omitted.

| | Section 1 <u>on-campus</u> | Section 2 <u>at MITC</u> | Section 3 <u>at business</u> | Section 4 <u>Internet</u> |
|----------|-------------------------------|-----------------------------|---------------------------------|------------------------------|
| Item #6 | 1 (lecture) | 1 | 1 | 1 or 0 |
| Item #8 | 0 | 6 | B | 9 |
| Item #8A | Blank | FICE Code | Blank | Blank |
| Item #9 | FF | FF | FF | FF |
| Item #10 | Blank | Blank | ZIP Code | Blank |
| Item #20 | 1 | 4 | 4 | 2 |
| Item #21 | 0 | 0 | 0 | 0 |

2. TWU offers a seminar class on-campus and via two-way interactive video to UNT and UTA through an inter-institutional agreement. There are four master's students at the home institution and five at each of the other two institutions. There are two alternatives that can be used to report this class. Students may not be double reported for funding. If the class is reported in separate sections, then a composite code (Item #9) can be used to indicate that the sections meet at the same time. An alternate way to report the various locations is as multiple records of the same section. Items not referenced are intentionally omitted.

Alternative #1: TWU reports all students

| | Section at TWU <u>on-campus</u> | Section <u>at UNT</u> | Section <u>at UTA</u> |
|-----------|------------------------------------|--------------------------|--------------------------|
| Item #6 | 4 (seminar) | 4 | 4 |
| Item #8 | 0 | 6 | 6 |
| Item #8A | blank | 003594 | 003656 |
| Item #9 | EE | EE | EE |
| Item #20 | 1 | 4 | 4 |
| Item #21 | 0 | 1 | 1 |
| Item #13C | 4 | 5 | 5 |

Alternative #2

TWU reports its students

| | |
|-----------|-------------|
| Item #6 | 4 |
| Item #8 | 0 |
| Item #8A | Leave blank |
| Item #11 | 444556666 |
| Item #20 | 1 |
| Item #21 | 0 |
| Item #13C | 4 |

UNT and UTA report their students

| | |
|-----------|----------------------------|
| Item #6 | 4 |
| Item #8 | 6 |
| Item #8A | 003646 |
| Item #11 | 444556666 (TWU instructor) |
| Item #20 | 4 |
| Item #21 | 1 |
| Item #13C | 5 |

Univ. Class Report (CBM004)

Example: Allocation of Enrollment of Developmental Students Exceeding State Limit

The law regarding the 18 semester credit hour rule is being interpreted to mean that each student will be funded for exactly 18 semester credit hours of developmental courses. This will not present great problems for CBM reporting purposes to institutions where every developmental course awards 3 SCH. If your institution offers developmental courses that award 1 or 2 SCH (or any other number of hours not divisible by 3), it is possible that you will have students whose total SCH in developmental courses never exactly equals 18. For such students, you will need to employ a multiple-record, variable-credit structure to report that portion of a course's credit hours that will bring the total SCH in developmental courses to exactly 18.

Example: If a student has attempted 16 SCH and enrolls in a 3-hour class, the class will need to be shown as a variable credit class for that section on the CBM004. Also, the responsibility will be apportioned accordingly. Assume a 3 semester credit hour math class has:

- (a) 17 students who have accumulated less than 10 developmental SCH - 8 of the students are affected by the undergraduate funding limit and the other 9 are not affected by the UG limit,
- (b) 10 who, prior to enrolling in this course, had attempted 16 developmental hours - 6 are affected by the UG funding limit and 4 are not affected by the UG limit,
- (c) 12 who had attempted 17 developmental hours - 11 are affected by the UG funding limit and 1 is not affected by the UG limit, and
- (d) 5 who exceeded the 18 hour limit - 2 are affected by the UG funding limit and 3 are not affected by the UG limit. Since the SCH of students in developmental courses do not apply toward the undergraduate limit, all 5 enrollments are reported in Item #17. The class would be reported as follows:

| Subject/Course#/Sect | SCH | Enr-NA (Item 13a) | Respon_Factor | Enrollments Where DE SCH Exceed State Limit (Item 17) | Enr-A (Item 18) |
|----------------------|-----|----------------------|---------------|---|--------------------|
| MATH 011 0001 | 3 | 17 (a) | 50 | 5 (d) | 0 (a) |
| MATH 011 0001 | 2 | 10 (b) | 33 | 12 (c) | 0 (b) |
| MATH 011 0001 | 1 | 12 (c) | 17 | 10 (b) | 0 (c) |

Where:

Enr-NA is lower level enrollments not affected by the UG funding limit;

Enr-A is lower level enrollments affected by the UG funding limit

Univ. Class Report (CBM004)

DATA PROCESSING RECORD LAYOUT

| | | <u>Beginning Position</u> | <u>Length</u> |
|----------|--|-------------------------------|---------------|
| Item #1 | Record Code - Always '4' | 1 | 1 |
| Item #2 | Institution Code - FICE - Numeric | 2 | 6 |
| Item #3 | Subject Prefix | 8 | 7 |
| Item #4 | Course Number | 15 | 7 |
| Item #5 | Section Number | 22 | 5 |
| Item #6 | Type Instruction - Alphanumeric | 27 | 1 |
| Item #7 | Semester Credit Hour Value - Leading zeros, two decimals | 28 | 4 |
| Item #8 | Location Code - Alphanumeric | 32 | 1 |
| Item #8A | Other Higher Education Site - FICE or blank | 33 | 6 |
| Item #8B | Unused | 39 | 3 |
| Item #9 | Composite Classes Code - Alphanumeric | 42 | 2 |
| Item #9A | Unused | 44 | 1 |
| Item #9B | Tenure | 45 | 1 |
| Item #10 | Off-Campus Location/Electronic Telecommunication Site - ZIP or code of state/foreign country; use leading zeros for state and foreign country code | 46 | 5 |
| Item #11 | Instructor Code | 51 | 9 |
| Item #12 | Responsibility Factor - Numeric | 60 | 3 |
| Item #13 | Enrollment (A-E) - Students NOT affected by state funding limits - Leading zeros, no decimals (mutually exclusive of other enrollment items) | 63 | 15 |
| Item #14 | Semester - '1', '2', or '3' | 78 | 1 |
| Item #15 | Year - YYYY - Numeric | 79 | 4 |
| Item #16 | Enrollment - Students Who Exceed State Funding Limits - Leading zeros (mutually exclusive of other enrollment items) | 83 | 3 |
| Item #17 | Enrollment - Students Whose Developmental SCH Exceed State Funding Limit - Leading zeros (mutually exclusive of other enrollment items) | 86 | 3 |
| Item #18 | Enrollment - Lower Level Affected by UG Limit (mutually exclusive of other enrollment items) | 89 | 3 |
| Item #19 | Enrollment - Upper Level Affected by UG Limit (mutually exclusive of other enrollment items) | 92 | 3 |
| Item #20 | Instruction Mode - Numeric - '1', '2', '3', '4', or '5' | 95 | 1 |
| Item #21 | Inter-institutional Identifier - Numeric - '0' or '1' | 96 | 1 |
| Item #22 | Teaching Load Credit | 97 | 3 |

QUESTIONABLE AND ERROR VALUES

The following values are used in the Coordinating Board's edit program to determine Questionable and Error Values for each element.

| <u>ITEM NUMBER</u> | <u>QUESTIONABLE VALUE</u> | <u>ERROR VALUE</u> |
|---|-------------------------------|--|
| 1. Record Code | N/A | Any value except '4' |
| 2. Institution Code | N/A | Must match value on header record and be on the list of valid FICE codes |
| 3. Subject Prefix | N/A | Blank or not on course inventory |
| 4. Course Number | N/A | Blank or not on course inventory |
| 5. Section Number | N/A | Blank |
| 6. Type Instruction | N/A | Any value except '0' thru '6', '8', or '9' |
| 7. Semester Credit Hour | Less than 01, greater than 12 | Non-numerical characters |
| 8. Location Code | N/A | Any value other than '0', '1', '3' thru '9', or 'B' |
| 8A. Other Higher Ed Site | N/A | If Item #8 is coded a '6', FICE must be on Institution File |
| 8B. Unused | N/A | N/A |
| 9. Composite Code | N/A | N/A |
| 9A. Unused | N/A | N/A |
| 9B. Tenure | N/A | Any value except '0' thru '5' |
| 10. Off-Campus Location/ Electronic Telecom Site | N/A | Non-numerical value or blank |
| 11. Instructor Code | N/A | Blank |
| 12. Responsibility Factor | N/A | Any non-numerical value; numbers not totaling 100% for each section |

Univ. Class Report (CBM004)

| <u>ITEM NUMBER</u> | <u>QUESTIONABLE VALUE</u> | <u>ERROR VALUE</u> |
|-----------------------------|---|---|
| 13. Enrollment | Sum of all levels including Items #18 and #19 greater than 200 or less than 001 | Any non-numerical value; any undergraduate enrollment in special-professional classes |
| 14. Semester | N/A | Must match value on header record |
| 15. Year | N/A | Must match value on header record |
| 16. Enrollment-Excess | Value greater than 40 | Any non-numerical value |
| 17. Enrollment-DE Excess | Value greater than 40 | Any non-numerical value |
| 18. Enrollment-UGL Affected | See Item #13 | Any non-numerical value |
| 19. Enrollment-UGU Affected | See Item #13 | Any non-numerical value |
| 20. Instruction Mode | N/A | Any value except '1' thru '6'; coded '1' or '4' when Item #8 is coded '9' |
| 21. Inter-institutional | N/A | Any value except '0' or '1' |
| 22. Teaching Load Credit | N/A | Any non-numerical value; sum < 1.25 times the number of CBM004 records |

NOTE: All faculty social security numbers reported on the CBM004 must also be reported on the CBM008 faculty file. CBM004 faculty members not found on the CBM008 will be listed on a report titled "Classes Taught by Unreported Faculty." This report will be printed each time a CBM004 or CBM008 edit is processed.

Univ. Class Report (CBM004)

SUMMARY OF SEMESTER CREDIT HOURS GENERATED

In order to produce this summary, each CBM004 record is related to the CBM003 Course Inventory using the Subject Prefix and Course Number. All CBM004 records that are not included in an institution's course inventory are listed on a mismatch report ("004 records that do not relate to the Course Inventory or CIP ISP file"). The hours produced by these classes are not included in the semester credit hour calculations.

The enrollment in each class is multiplied by the SCH value in the CBM004 record. These totals are then aggregated by Program and Curriculum Area according to the level in the CBM003 and the enrollment level in the CBM004. The level determination is based on the relationships shown on the next page.

SUMMARY OF SEMESTER CREDIT HOURS GENERATED FOR OFF-CAMPUS

The summary is the same as above, except that CBM004 records for all off-campus classes (Item #8 code '1', '3', '4', '5', '6', '7', '8', '9' and 'B') are used.

FY 200X COST STUDY CBM004/CBM008 SALARY/SCH BY SEMESTER

This report will be generated when the CBM004 and CBM008 are error-free. See CBM008, page 8.23.

Univ. Class Report (CBM004)

SUMMARY OF SEMESTER CREDIT HOURS GENERATED (Continued)

| <u>COURSE LEVEL</u> | <u>HOURS GENERATED</u> |
|--------------------------------------|---|
| Freshman, Sophomore (Lower Level) | All levels of enrollment will generate lower division hours, including enrollments in Items #18 and #19. |
| Junior, Senior (Upper Level) | Lower division enrollment will generate lower division hours, including enrollments in Item #18. All other levels of enrollment will generate upper division hours, including Item #19. |
| Master's | Lower division enrollment will generate lower division hours, including enrollments in Item #18. Upper division enrollment will generate upper division hours, including enrollments in Item #19. Master's level enrollment will generate master's level hours. Doctoral level enrollment will generate master's level hours. Special-Professional enrollment will generate master's level hours. |
| Graduate | Lower division enrollment will generate lower division hours, including enrollments in Item #18. Upper division enrollment will generate upper division hours, including enrollments in Item #19. Master's level enrollment will generate master's level hours. Doctoral level enrollment will generate doctoral hours. Special-Professional level enrollment will generate master's level hours. |
| Special-Professional | Only master's, doctoral, and special-professional levels of enrollment will generate special-professional hours. |

NOTE:

Doctoral Level
Doctoral level semester credit hours will be generated only by doctoral students enrolled in courses which have been authorized by the Coordinating Board at the doctoral level. Such students are those who (a) have been officially admitted to a doctoral program and (b) have completed a master's degree which the institution recognizes as the equivalent of one year's work toward the doctoral

Univ. Class Report (CBM004)

degree on which the student is working or at least 30 semester credit hours of work toward the proposed degree.

Small Class Defined

Organized small classes are undergraduate classes with less than 10 registrants or graduate level classes with less than five graduate registrants. The primary types of instruction of an organized class are lecture, laboratory, or seminar.

Any composite or cross-listed section having both undergraduate and graduate level courses will be treated as if it were an undergraduate class, and will be defined as a small class if there are less than ten total registrants in the class. Any graduate level section, whether composite, cross-listed, or individual, with less than 5 graduate level registrants and a total enrollment of less than ten registrants will be considered a small class.

Small classes currently generate state funded hours.

Univ. Class Report (CBM004)

Edit00v00 TEXAS HIGHER EDUCATION COORDINATING BOARD Page 1
 SR-CBM004 EDIT SUMMARY FROM RunDate: 10/15/2010 Time: 13:47:18
 LONE STAR UNIVERSITY 003304 FALL 2010

| | NORMAL RANGE | QUESTIONABLE VALUES | ERROR VALUES |
|--|--------------|---------------------|--------------|
| ITEM 1 RecordCode | 1,322 | 0 | 0 |
| ITEM 2 INST. CODE | 1,322 | 0 | 0 |
| ITEM 3 Subject Prefix | 1,322 | 0 | 0 |
| ITEM 4 Subject Number | 1,322 | 0 | 0 |
| ITEM 5 Section Number | 1,322 | 0 | 0 |
| ITEM 6 Type Instruction | 1,322 | 0 | 0 |
| ITEM 7 Semester Credit Hours | 1,322 | 0 | 0 |
| ITEM 8 Location Code | 1,322 | 0 | 0 |
| ITEM 8A Other Higher Education Site | 1,322 | 0 | 0 |
| ITEM 9 Composite Code | 1,322 | 0 | 0 |
| ITEM 9B Faculty Tenure | 1,322 | 0 | 0 |
| ITEM 10 Off Campus Location/Electronic It Site | 1,322 | 0 | 0 |
| ITEM 11 Instructor Id | 1,322 | 0 | 0 |
| ITEM 12 Responsibility Factor | 1,322 | 0 | 0 |
| ITEM 13A Enrollment - UGL Not Affected | 1,322 | 0 | 0 |
| ITEM 13B Enrollment - UGU Not Affected | 1,322 | 0 | 0 |
| ITEM 13C Enrollment - Mast | 1,322 | 0 | 0 |
| ITEM 13D Enrollment - Doc | 1,322 | 0 | 0 |
| ITEM 13E Enrollment - Spec | 1,322 | 0 | 0 |
| ITEM 14 Semester | 1,322 | 0 | 0 |
| ITEM 15 Year | 1,322 | 0 | 0 |
| ITEM 16 Enrollment - UG Exceed Limit | 1,322 | 0 | 0 |
| ITEM 17 Enrollment - DE Exceed Limit | 1,322 | 0 | 0 |
| ITEM 18 Enrollment - UGL Affected By Limit | 1,322 | 0 | 0 |
| ITEM 19 Enrollment - UGU Affected By Limit | 1,322 | 0 | 0 |
| ITEM 20 Instructor Mode | 1,322 | 0 | 0 |
| ITEM 21 Inter-Institutional | 1,322 | 0 | 0 |
| ITEM 22 Teaching Load Credit | 1,322 | 0 | 0 |
| Number Of CBM004 To CBM008 MISMATCHES | 0 | | |
| TOTAL Report Records | 1,322 | | |
| CONTROL TOTAL | 1,322 | DISCREPANCY | 0 |
| Total Recs on Db | 1,322 | | |
| Number Of Non-Unique/Duplicated Id's | 0 | | |
| Number Of Duplicate Records | 0 | | |
| Number Of Relative Duplicate Questionable | 0 | | |
| Number Of Relative Duplicate Error | 0 | | |
| Total Error Recs on Db | 0 | | |
| Total Questionable Recs on Db | 5 | | |
| Total Non Error Records on Db | 1,322 | | |
| Total Rejected Records | 0 | | |
| - CBM001 Vs CBM004 Semester | | In Balance | |
| - CBM001 Vs CBM004 SCH | | In Balance | |
| Total TLC | 3,276.6 | | |

Univ. Class Report (CBM004)

Edit00v00

TEXAS HIGHER EDUCATION COORDINATING BOARD

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Percent Change Of UNIV-CBM004 ON AND OFF CAMPUS SEMESTER CREDIT HOUR REPORT From Prior Year

FALL 2010

LONE STAR UNIVERSITY 003304

RunDate: 10/15/2010 Time: 13:47:18

Note: The Report is compared to the previous year to aid in early detection of potentially erroneously-reported data. It will show the percentage increase/decrease of items, evaluate the items identified with a Review message, and submit updates to correct where appropriate. If the absolute value of the difference between the current year and prior year item

- 1) is less than 100, a Review message is not printed.
- 2) is between 100 and 10,000, a percentage change greater than 35% is identified.
- 3) is between 10,000+ and 100,000, a percentage change greater than 30% is identified.
- 4) is greater than 100,000, a percentage change greater than 20% is identified.

The report is a 'work in progress' and we would appreciate any feedback you may have regarding it.

| FUND | PROGRAM/CURRICULUM AREA | UGL HOURS | UGU HOURS | TOTAL UG HOURS | MAST HOURS | DOC HOURS | SPEC HOURS | TOTAL HOURS | EXCEEDS LIMIT |
|--------|-------------------------|-----------|-----------|----------------|------------|-----------|------------|-------------|---------------|
| 2010/1 | 01 LIBERAL ARTS | 21,968 | 4,741 | 26,709 | 669 | 0 | 0 | 27,378 | 1,158 |
| 2009/1 | 01 LIBERAL ARTS | 22,078 | 4,824 | 26,902 | 630 | 0 | 0 | 27,532 | 945 |
| | Percent Change | -0.50% | -1.72% | -0.72% | 6.19% | 0.00% | 0.00% | -0.56% | 22.54% |
| 2010/1 | 02 SCIENCE | 8,257 | 2,441 | 10,698 | 123 | 0 | 0 | 10,821 | 376 |
| 2009/1 | 02 SCIENCE | 8,753 | 3,119 | 11,872 | 128 | 0 | 0 | 12,000 | 279 |
| | Percent Change | -5.67% | -21.74% | -9.89% | -3.91% | 0.00% | 0.00% | -9.83% | 34.77% |
| 2010/1 | 03 FINE ARTS | 3,497 | 592 | 4,089 | 0 | 0 | 0 | 4,089 | 82 |
| 2009/1 | 03 FINE ARTS | 3,662 | 611 | 4,273 | 0 | 0 | 0 | 4,273 | 74 |
| | Percent Change | -4.51% | -3.11% | -4.31% | 0.00% | 0.00% | 0.00% | -4.31% | 10.81% |
| 2010/1 | 04 TEACHER EDUCATION | 646 | 1,592 | 2,238 | 882 | 0 | 0 | 3,120 | 44 |
| 2009/1 | 04 TEACHER EDUCATION | 594 | 1,815 | 2,409 | 900 | 0 | 0 | 3,309 | 49 |
| | Percent Change | 8.75% | -12.29% | -7.10% | -2.00% | 0.00% | 0.00% | -5.71% | -10.20% |
| 2010/1 | 05 AGRICULTURE | 348 | 1,144 | 1,492 | 176 | 0 | 0 | 1,668 | 8 |
| 2009/1 | 05 AGRICULTURE | 841 | 881 | 1,722 | 154 | 0 | 0 | 1,876 | 15 |
| | Percent Change | -58.62% | 29.85% | -13.36% | 14.29% | 0.00% | 0.00% | -11.09% | -46.67% |
| * | | ***** | | | | | | | *** |
| | Review | | | | | | | | |
| 2010/1 | 06 ENGINEERING | 525 | 169 | 694 | 0 | 0 | 0 | 694 | 15 |
| 2009/1 | 06 ENGINEERING | 564 | 120 | 684 | 0 | 0 | 0 | 684 | 18 |
| | Percent Change | -6.91% | 40.83% | 1.46% | 0.00% | 0.00% | 0.00% | 1.46% | -16.67% |
| 2010/1 | 07 HOME ECONOMICS | 204 | 187 | 391 | 30 | 0 | 0 | 421 | 0 |
| 2009/1 | 07 HOME ECONOMICS | 183 | 153 | 336 | 39 | 0 | 0 | 375 | 6 |
| | Percent Change | 11.48% | 22.22% | 16.37% | -23.08% | 0.00% | 0.00% | 12.27% | -100.00% |
| 2010/1 | 09 SOCIAL SERVICE | 243 | 147 | 390 | 0 | 0 | 0 | 390 | 3 |

Univ. Class Report (CBM004)

| | | | | | | | | | |
|--------|---------------------------------|---------|---------|---------|---------|-------|-------|---------|-----------|
| 2009/1 | 09 SOCIAL SERVICE | 165 | 105 | 270 | 0 | 0 | 0 | 270 | 21 |
| | Percent Change | 47.27% | 40.00% | 44.44% | 0.00% | 0.00% | 0.00% | 44.44% | -85.71% |
| * | | | | ***** | | | | ***** | *** |
| Review | | | | | | | | | |
| 2010/1 | 13 PHYSICAL TRAINING | 911 | 0 | 911 | 0 | 0 | 0 | 911 | 15 |
| 2009/1 | 13 PHYSICAL TRAINING | 977 | 0 | 977 | 0 | 0 | 0 | 977 | 3 |
| | Percent Change | -6.76% | 0.00% | -6.76% | 0.00% | 0.00% | 0.00% | -6.76% | 400.00% |
| 2010/1 | 14 HEALTH SERVICES | 837 | 876 | 1,713 | 697 | 0 | 0 | 2,410 | 64 |
| 2009/1 | 14 HEALTH SERVICES | 564 | 237 | 801 | 1,125 | 0 | 0 | 1,926 | 9 |
| | Percent Change | 48.40% | 269.62% | 113.86% | -38.04% | 0.00% | 0.00% | 25.13% | 611.11% |
| * | | ***** | ***** | ***** | ***** | | | | *** |
| Review | | | | | | | | | |
| 2010/1 | 16 BUSINESS ADMINISTRATION | 1,731 | 4,327 | 6,058 | 330 | 0 | 0 | 6,388 | 387 |
| 2009/1 | 16 BUSINESS ADMINISTRATION | 2,208 | 4,523 | 6,731 | 366 | 0 | 0 | 7,097 | 270 |
| | Percent Change | -21.60% | -4.33% | -10.00% | -9.84% | 0.00% | 0.00% | -9.99% | 43.33% |
| * | | | | | | | | | ***** *** |
| Review | | | | | | | | | |
| 2010/1 | 18 TEACHER ED-PRACTICE TEACHING | 0 | 804 | 804 | 0 | 0 | 0 | 804 | 33 |
| 2009/1 | 18 TEACHER ED-PRACTICE TEACHING | 0 | 1,122 | 1,122 | 0 | 0 | 0 | 1,122 | 96 |
| | Percent Change | 0.00% | -28.34% | -28.34% | 0.00% | 0.00% | 0.00% | -28.34% | -65.63% |
| 2010/1 | 19 TECHNOLOGY | 1,788 | 48 | 1,836 | 30 | 0 | 0 | 1,866 | 21 |
| 2009/1 | 19 TECHNOLOGY | 2,235 | 96 | 2,331 | 0 | 0 | 0 | 2,331 | 21 |
| | Percent Change | -20.00% | -50.00% | -21.24% | 100.00% | 0.00% | 0.00% | -19.95% | 0.00% |
| 2010/1 | 20 NURSING | 1,372 | 649 | 2,021 | 224 | 0 | 0 | 2,245 | 189 |
| 2009/1 | 20 NURSING | 1,224 | 395 | 1,619 | 240 | 0 | 0 | 1,859 | 117 |
| | Percent Change | 12.09% | 64.30% | 24.83% | -6.67% | 0.00% | 0.00% | 20.76% | 61.54% |
| * | | | ***** | | | | | | *** |
| Review | | | | | | | | | |
| 2010/1 | 21 DEVELOPMENTAL EDUCATION | 1,812 | 0 | 1,812 | 0 | 0 | 0 | 1,812 | 0 |
| 2009/1 | 21 DEVELOPMENTAL EDUCATION | 1,824 | 0 | 1,824 | 0 | 0 | 0 | 1,824 | 0 |
| | Percent Change | -0.66% | 0.00% | -0.66% | 0.00% | 0.00% | 0.00% | -0.66% | 0.00% |
| 2010/1 | 99 NOT STATE FUNDED | 112 | 47 | 159 | 0 | 0 | 0 | 159 | 0 |
| 2009/1 | 99 NOT STATE FUNDED | 108 | 78 | 186 | 0 | 0 | 0 | 186 | 0 |
| | Percent Change | 3.70% | -39.74% | -14.52% | 0.00% | 0.00% | 0.00% | -14.52% | 0.00% |
| 2010/1 | SUBTOTAL STATE FUNDED | 44,139 | 17,717 | 61,856 | 3,161 | 0 | 0 | 65,017 | 2,395 |
| 2009/1 | SUBTOTAL STATE FUNDED | 45,872 | 18,001 | 63,873 | 3,582 | 0 | 0 | 67,455 | 1,923 |
| | Percent Change | -3.78% | -1.58% | -3.16% | -11.75% | 0.00% | 0.00% | -3.61% | 24.54% |
| 2010/1 | GRAND TOTAL ALL CURRICULUM ARE | 44,251 | 17,764 | 62,015 | 3,161 | 0 | 0 | 65,176 | 2,395 |
| 2009/1 | GRAND TOTAL ALL CURRICULUM ARE | 45,980 | 18,079 | 64,059 | 3,582 | 0 | 0 | 67,641 | 1,923 |
| | Percent Change | -3.76% | -1.74% | -3.19% | -11.75% | 0.00% | 0.00% | -3.64% | 24.54% |

Univ. Class Report (CBM004)

Edit00v00
1 2010

TEXAS HIGHER EDUCATION COORDINATING BOARD
LONE STAR UNIVERSITY 003304
FY 2010 Cost Study CBM004/CBM008 Salary/SCH By Semester

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RunDate: 10/15/2010 Time: 13:47:18

| FICE | SEM | FUND | ANGELO STATE UNIVERSITY | UGL SCH/SAL | UGU SCH/SAL | MAS SCH/SAL | DOC SCH/SAL | SP SALSCH/ | TOT SCH/SAL |
|--------|-----|------|------------------------------|-------------|-------------|-------------|-------------|------------|-------------|
| 003304 | 1 | 01 | LIBERAL ARTS | 23,780 | 4,741 | 669 | 0 | 0 | 29,190 |
| | | | | \$1,704,357 | \$530,169 | \$218,542 | \$0 | \$0 | \$2,453,069 |
| 003304 | 1 | 02 | SCIENCE | 8,257 | 2,441 | 123 | 0 | 0 | 10,821 |
| | | | | \$621,304 | \$428,419 | \$74,810 | \$0 | \$0 | \$1,124,533 |
| 003304 | 1 | 03 | FINE ARTS | 3,497 | 592 | 0 | 0 | 0 | 4,089 |
| | | | | \$401,331 | \$164,078 | \$0 | \$0 | \$0 | \$565,409 |
| 003304 | 1 | 04 | TEACHER EDUCATION | 646 | 1,592 | 882 | 0 | 0 | 3,120 |
| | | | | \$41,044 | \$145,349 | \$131,652 | \$0 | \$0 | \$318,045 |
| 003304 | 1 | 05 | AGRICULTURE | 348 | 1,144 | 176 | 0 | 0 | 1,668 |
| | | | | \$21,839 | \$84,530 | \$25,636 | \$0 | \$0 | \$132,005 |
| 003304 | 1 | 06 | ENGINEERING | 525 | 169 | 0 | 0 | 0 | 694 |
| | | | | \$82,043 | \$55,317 | \$0 | \$0 | \$0 | \$137,360 |
| 003304 | 1 | 07 | HOME ECONOMICS | 204 | 187 | 30 | 0 | 0 | 421 |
| | | | | \$17,610 | \$25,166 | \$7,315 | \$0 | \$0 | \$50,091 |
| 003304 | 1 | 08 | LAW | 0 | 0 | 0 | 0 | 0 | 0 |
| | | | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 003304 | 1 | 09 | SOCIAL SERVICE | 243 | 147 | 0 | 0 | 0 | 390 |
| | | | | \$17,111 | \$10,283 | \$0 | \$0 | \$0 | \$27,394 |
| 003304 | 1 | 10 | LIBRARY SCIENCE | 0 | 0 | 0 | 0 | 0 | 0 |
| | | | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 003304 | 1 | 11 | VETERINARY SCIENCE | 0 | 0 | 0 | 0 | 0 | 0 |
| | | | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 003304 | 1 | 12 | VOCATIONAL TRAINING | 0 | 0 | 0 | 0 | 0 | 0 |
| | | | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 003304 | 1 | 13 | PHYSICAL TRAINING | 911 | 0 | 0 | 0 | 0 | 911 |
| | | | | \$170,213 | \$0 | \$0 | \$0 | \$0 | \$170,213 |
| 003304 | 1 | 14 | HEALTH SERVICES | 837 | 876 | 697 | 0 | 0 | 2,410 |
| | | | | \$56,543 | \$95,394 | \$257,928 | \$0 | \$0 | \$409,865 |
| 003304 | 1 | 15 | PHARMACY | 0 | 0 | 0 | 0 | 0 | 0 |
| | | | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 003304 | 1 | 16 | BUSINESS ADMINISTRATION | 1,731 | 4,327 | 330 | 0 | 0 | 6,388 |
| | | | | \$162,984 | \$594,691 | \$93,133 | \$0 | \$0 | \$850,808 |
| 003304 | 1 | 17 | OPTOMETRY | 0 | 0 | 0 | 0 | 0 | 0 |
| | | | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 003304 | 1 | 18 | TEACHER ED-PRACTICE TEACHING | 0 | 804 | 0 | 0 | 0 | 804 |
| | | | | \$0 | \$83,123 | \$0 | \$0 | \$0 | \$83,123 |
| 003304 | 1 | 19 | TECHNOLOGY | 1,788 | 48 | 30 | 0 | 0 | 1,866 |
| | | | | \$108,974 | \$3,048 | \$2,959 | \$0 | \$0 | \$114,981 |
| 003304 | 1 | 20 | NURSING | 1,372 | 649 | 224 | 0 | 0 | 2,245 |
| | | | | \$262,154 | \$148,361 | \$214,811 | \$0 | \$0 | \$625,326 |
| 003304 | 1 | 23 | TOTALS | 44,139 | 17,717 | 3,161 | 0 | 0 | 65,017 |
| | | | | \$3,667,508 | \$2,367,928 | \$1,026,786 | \$0 | \$0 | \$7,062,222 |

Univ. Class Report (CBM004)

Note: Developmental (Fund 21) added into Liberal Arts (Fund 01)

| | | | | | | | | |
|--------|---|----------------------------|-----------|-----|-----|-----|-----|-----------|
| 003304 | 1 | 21 DEVELOPMENTAL EDUCATION | 1,812 | 0 | 0 | 0 | 0 | 1,812 |
| | | | \$126,393 | \$0 | \$0 | \$0 | \$0 | \$126,393 |

Univ. Class Report (CBM004)

Edit00v00

TEXAS HIGHER EDUCATION COORDINATING BOARD
UNIV-CBM004 FACULTY TEACHING MORE THAN 25 CLASSES
LONE STAR UNIVERSITY 003304

Page 1

FALL 2010

RunDate: 10/15/2010 Time: 13:47:18

| FICE | SUBJECT | COURSE | SECTION | TYPE | INSTRUCTOR | SCH | ENROLL | SEM | YEAR |
|--|---------|--------|---------|------|------------|-----|--------|-----|------|
| CODE | PREFIX | NUMBER | NUMBER | | CODE | | | | |
| THERE ARE NO FACULTY TEACHING MORE THAN 15 CLASSES | | | | | | | | | |

Edit00v00

TEXAS HIGHER EDUCATION COORDINATING BOARD
CLASSES TAUGHT BY NON-REPORTED FACULTY
LONE STAR UNIVERSITY 003304

Page 1

FALL 2010

RunDate: 10/15/2010 Time: 13:47:18

| FICE | SUBJECT | COURSE | SECTION | TYPE | CITY | COMPOSITE | SMALL | ZIP | INSTRUCTOR | RESPONS | SCH | SEMESTER | YEAR |
|--|---------|--------|---------|------|------|-----------|-------|------|------------|---------|-------|----------|------|
| CODE | PREFIX | NUMBER | NUMBER | | | | CLASS | CODE | CODE | FACTOR | HOURS | | |
| THERE ARE NO 4-8 MISMATCHES FOR : LONE STAR UNIVERSITY | | | | | | | | | | | | | |

Edit00v00

TEXAS HIGHER EDUCATION COORDINATING BOARD
CBM004 Records Not Found on The Course Inventory
LONE STAR UNIVERSITY 003304

Page 1

FALL 2010

RunDate: 10/15/2010 Time: 13:47:18

| Subject | Course | Section | Enrollment | | | | | | | | | | |
|------------------------------------|--------|---------|------------|-----|-----|------|-----|------|----|----|----|-----|--|
| Prefix | Number | Number | Values | UGL | UGU | Mast | Doc | Spec | EX | UG | Ex | Dev | |
| THERE ARE NO ITEMS FOR THIS REPORT | | | | | | | | | | | | | |

Univ. Class Report (CBM004)

Edit00v00

TEXAS HIGHER EDUCATION COORDINATING BOARD
OFF CAMPUS SEMESTER CREDIT HOUR REPORT
LONE STAR UNIVERSITY 003304

Page 1

FALL 2010

RunDate: 10/15/2010 Time: 13:47:18

| PROGRAM/CURRICULUM AREA | UGL HOURS | UGU HOURS | TOTAL UG HOURS | MAST HOURS | DOC HOURS | SPEC HOURS | TOTAL HOURS | EXCEEDS LIMIT |
|---|--------------|--------------|-------------------|---------------|--------------|---------------|----------------|------------------|
| 2310010001 Speech and Rhetorical Studies | 45 | | 45 | | | | 45 | 3 |
| 2701010001 Mathematics, General | 90 | | 90 | | | | 90 | 24 |
| 4201010001 Psychology, General | 168 | | 168 | | | | 168 | 12 |
| 4206010001 Counseling Psychology | | | | 60 | | | 60 | |
| 4207010001 Developmental and Child Psycho | 81 | | 81 | | | | 81 | 6 |
| 4210010001 Personality Psychology | 6 | 78 | 84 | | | | 84 | 3 |
| 4216010001 Social Psychology | | | | 63 | | | 63 | |
| 4219010001 Psychometrics and Quantitative | | | | 18 | | | 18 | |
| 4407010001 Social Work | 30 | | 30 | | | | 30 | 3 |
| 4510020001 American Government and Politi | 156 | | 156 | | | | 156 | 3 |
| TOTAL LIBERAL ARTS | 576 | 78 | 654 | 141 | | | 795 | 54 |
| 2607070002 Animal Physiology | 15 | 51 | 66 | | | | 66 | 9 |
| TOTAL SCIENCE | 15 | 51 | 66 | | | | 66 | 9 |
| 0907010003 Radio and Television | | 81 | 81 | | | | 81 | 3 |
| 5009010003 Music, General | 81 | | 81 | | | | 81 | 6 |
| 5009020003 Music History, Literature, and | 114 | | 114 | | | | 114 | |
| TOTAL FINE ARTS | 195 | 81 | 276 | | | | 276 | 9 |
| 1301010004 Education, General | | | | 213 | | | 213 | |
| 1303010004 Curriculum and Instruction | | | | 117 | | | 117 | |
| 1304040004 Educational, Instructional, an | | | | 51 | | | 51 | |
| 1304080004 Elementary and Middle School A | | | | 87 | | | 87 | |
| 1310010004 Special Education and Teaching | | | | 156 | | | 156 | |
| 1311010004 Counselor Education/School Cou | | | | 108 | | | 108 | |
| 1311020004 College Student Counseling and | | | | 30 | | | 30 | |
| TOTAL TEACHER EDUCATION | | | | 762 | | | 762 | |
| 4407010009 Social Work | 30 | | 30 | | | | 30 | |
| TOTAL SOCIAL SERVICE | 30 | | 30 | | | | 30 | |
| 5215010016 Real Estate | 33 | 177 | 210 | | | | 210 | 12 |
| 5217010016 Insurance | | 99 | 99 | | | | 99 | 3 |
| TOTAL BUSINESS ADMINISTRATION | 33 | 276 | 309 | | | | 309 | 15 |
| 1312050018 Secondary Education and Teachi | | 66 | 66 | | | | 66 | 3 |
| 1399990118 Student Teaching, General | | 6 | 6 | | | | 6 | |
| TOTAL TEACHER ED-PRACTICE TEACHING | | 72 | 72 | | | | 72 | 3 |
| 1103010019 Data Processing and Data Proce | 84 | | 84 | 30 | | | 114 | |

Univ. Class Report (CBM004)

| | | | | | | | |
|---|-----|-----|-------|-----|--|-------|----|
| TOTAL TECHNOLOGY | 84 | | 84 | 30 | | 114 | |
| 5116010020 Nursing - Registered Nurse Tra | 18 | | 18 | 57 | | 75 | |
| 5116010020 Nursing Administration (MSN, M | | | | 5 | | 5 | |
| TOTAL NURSING | 18 | | 18 | 62 | | 80 | |
| SUBTOTAL STATE FUNDED | 951 | 558 | 1,509 | 995 | | 2,504 | 90 |
| GRAND TOTAL ALL CURRICULUM AREAS | 951 | 558 | 1,509 | 995 | | 2,504 | 90 |

Univ. Class Report (CBM004)

Edit00v00

TEXAS HIGHER EDUCATION COORDINATING BOARD
ON AND OFF CAMPUS SEMESTER CREDIT HOUR REPORT
LONE STAR UNIVERSITY 003304

Page 1

FALL 2010

RunDate: 10/15/2010 Time: 13:47:18

| PROGRAM/CURRICULUM AREA | UGL HOURS | UGU HOURS | TOTAL UG HOURS | MAST HOURS | DOC HOURS | SPEC HOURS | TOTAL HOURS | EXCEEDS LIMIT |
|---|--------------|--------------|-------------------|---------------|--------------|---------------|----------------|------------------|
| 0901010001 Communication Studies/Speech C | 51 | 239 | 290 | 51 | 0 | 0 | 341 | 2 |
| 0901020001 Mass Communication/ Media Stud | 3 | 93 | 96 | 0 | 0 | 0 | 96 | 0 |
| 0904010001 Journalism | 177 | 111 | 288 | 0 | 0 | 0 | 288 | 3 |
| 0909020001 Public Relations/Image Managem | 0 | 78 | 78 | 0 | 0 | 0 | 78 | 3 |
| 1601020001 Linguistics | 0 | 78 | 78 | 0 | 0 | 0 | 78 | 0 |
| 1604020001 Russian Language and Literatur | 39 | 0 | 39 | 0 | 0 | 0 | 39 | 3 |
| 1605010001 German Language and Literature | 120 | 18 | 138 | 0 | 0 | 0 | 138 | 0 |
| 1609010001 French Language and Literature | 108 | 12 | 120 | 0 | 0 | 0 | 120 | 0 |
| 1609050001 Spanish Language and Literatur | 831 | 135 | 966 | 0 | 0 | 0 | 966 | 36 |
| 2311010001 Technical and Business Writing | 3 | 189 | 192 | 0 | 0 | 0 | 192 | 3 |
| 2401010001 Liberal Arts and Sciences/Libe | 172 | 0 | 172 | 0 | 0 | 0 | 172 | 0 |
| 2701010001 Mathematics, General | 2,043 | 60 | 2,103 | 0 | 0 | 0 | 2,103 | 186 |
| 2703010001 Applied Mathematics | 1,059 | 0 | 1,059 | 0 | 0 | 0 | 1,059 | 117 |
| 3020010001 International Studies | 3 | 60 | 63 | 12 | 0 | 0 | 75 | 12 |
| 3099990101 Interdisciplinary Studies, Gen | 0 | 15 | 15 | 0 | 0 | 0 | 15 | 0 |
| 3801010001 Philosophy | 363 | 108 | 471 | 0 | 0 | 0 | 471 | 12 |
| 4201010001 Psychology, General | 2,053 | 447 | 2,500 | 84 | 0 | 0 | 2,584 | 75 |
| 4202010001 Clinical Psychology | 39 | 198 | 237 | 24 | 0 | 0 | 261 | 6 |
| 4203010001 Cognitive Psychology and Psych | 0 | 0 | 0 | 12 | 0 | 0 | 12 | 0 |
| 4204010001 Community Psychology | 0 | 12 | 12 | 0 | 0 | 0 | 12 | 6 |
| 4206010001 Counseling Psychology | 0 | 0 | 0 | 189 | 0 | 0 | 189 | 0 |
| 4207010001 Developmental and Child Psycho | 417 | 0 | 417 | 0 | 0 | 0 | 417 | 12 |
| 4208010001 Experimental Psychology | 0 | 63 | 63 | 0 | 0 | 0 | 63 | 3 |
| 4210010001 Personality Psychology | 6 | 78 | 84 | 0 | 0 | 0 | 84 | 3 |
| 4211010001 Physiological Psychology/Psych | 6 | 159 | 165 | 0 | 0 | 0 | 165 | 0 |
| 4301030001 Criminal Justice/Law Enforceme | 6 | 45 | 51 | 0 | 0 | 0 | 51 | 6 |
| 4301040001 Criminal Justice/Safety Studie | 438 | 180 | 618 | 0 | 0 | 0 | 618 | 33 |
| 4301070001 Criminal Justice/Police Scienc | 150 | 102 | 252 | 0 | 0 | 0 | 252 | 6 |
| 4404010001 Public Administration | 0 | 0 | 0 | 39 | 0 | 0 | 39 | 0 |
| 4407010001 Social Work | 75 | 0 | 75 | 0 | 0 | 0 | 75 | 3 |
| 4506010001 Economics, General | 660 | 75 | 735 | 0 | 0 | 0 | 735 | 42 |
| 4507010001 Geography | 105 | 129 | 234 | 0 | 0 | 0 | 234 | 3 |
| 4509010001 International Relations and Af | 0 | 42 | 42 | 0 | 0 | 0 | 42 | 0 |
| 4510010001 Political Science and Governme | 15 | 51 | 66 | 3 | 0 | 0 | 69 | 3 |
| 4510011001 Comparative Politics | 12 | 87 | 99 | 0 | 0 | 0 | 99 | 0 |
| 4510011501 Political Theory | 15 | 42 | 57 | 0 | 0 | 0 | 57 | 0 |
| 4510020001 American Government and Politi | 2,703 | 51 | 2,754 | 0 | 0 | 0 | 2,754 | 99 |
| 4511010001 Sociology | 636 | 410 | 1,046 | 0 | 0 | 0 | 1,046 | 55 |
| 5401010001 History, General | 273 | 168 | 441 | 9 | 0 | 0 | 450 | 27 |
| 5401020001 American History United States | 3,405 | 156 | 3,561 | 36 | 0 | 0 | 3,597 | 117 |
| 5401030001 European History | 6 | 75 | 81 | 0 | 0 | 0 | 81 | 0 |
| TOTAL LIBERAL ARTS | 21,968 | 4,741 | 26,709 | 669 | 0 | 0 | 27,378 | 1,158 |

Univ. Class Report (CBM004)

| | | | | | | | | | |
|------------|--------------------------------|-------|-------|--------|-----|---|---|--------|-----|
| 1101010002 | Computer and Information Scien | 216 | 48 | 264 | 0 | 0 | 0 | 264 | 3 |
| 1313110002 | Mathematics Teacher Education | 0 | 96 | 96 | 0 | 0 | 0 | 96 | 3 |
| 1313160002 | Science Teacher Education/Gene | 0 | 99 | 99 | 0 | 0 | 0 | 99 | 3 |
| 1410010002 | Electrical, Electronics and Co | 0 | 96 | 96 | 0 | 0 | 0 | 96 | 4 |
| 2601010002 | Biology/Biological Sciences, G | 417 | 40 | 457 | 37 | 0 | 0 | 494 | 24 |
| 2602020002 | Biochemistry | 0 | 63 | 63 | 0 | 0 | 0 | 63 | 3 |
| 2602040002 | Molecular Biology | 0 | 24 | 24 | 8 | 0 | 0 | 32 | 0 |
| 2603010002 | Botany/Plant Biology | 163 | 57 | 220 | 0 | 0 | 0 | 220 | 7 |
| 2604010002 | Cell/Cellular Biology and Hist | 0 | 16 | 16 | 16 | 0 | 0 | 32 | 0 |
| 2604030002 | Anatomy | 360 | 0 | 360 | 0 | 0 | 0 | 360 | 48 |
| 2605020002 | Microbiology, General | 188 | 84 | 272 | 0 | 0 | 0 | 272 | 8 |
| 2607010002 | Zoology/Animal Biology | 444 | 28 | 472 | 8 | 0 | 0 | 480 | 16 |
| 2607070002 | Animal Physiology | 611 | 51 | 662 | 0 | 0 | 0 | 662 | 113 |
| 2608040002 | Animal Genetics | 51 | 196 | 247 | 0 | 0 | 0 | 247 | 7 |
| 2701011002 | Mathematics (Upper Level) | 0 | 6 | 6 | 0 | 0 | 0 | 6 | 0 |
| 2701011402 | Pure Mathematics (Upper Level) | 15 | 150 | 165 | 0 | 0 | 0 | 165 | 3 |
| 2703011002 | Applied Mathematics (Upper Lev | 21 | 57 | 78 | 0 | 0 | 0 | 78 | 6 |
| 2705011002 | Mathematical Statistics (Upper | 126 | 126 | 252 | 0 | 0 | 0 | 252 | 6 |
| 3105010002 | Health and Physical Education, | 282 | 0 | 282 | 0 | 0 | 0 | 282 | 9 |
| 3105011002 | Fitness and Sports | 84 | 195 | 279 | 21 | 0 | 0 | 300 | 9 |
| 4001010002 | Physical Sciences | 768 | 0 | 768 | 0 | 0 | 0 | 768 | 6 |
| 4002010002 | Astronomy | 1,103 | 0 | 1,103 | 0 | 0 | 0 | 1,103 | 37 |
| 4005010002 | Chemistry, General | 706 | 31 | 737 | 0 | 0 | 0 | 737 | 15 |
| 4005020002 | Analytical Chemistry | 5 | 70 | 75 | 0 | 0 | 0 | 75 | 0 |
| 4005040002 | Organic Chemistry | 219 | 159 | 378 | 0 | 0 | 0 | 378 | 6 |
| 4005060002 | Physical and Theoretical Chemi | 0 | 15 | 15 | 0 | 0 | 0 | 15 | 0 |
| 4006010002 | Geology/Earth Science, General | 492 | 4 | 496 | 0 | 0 | 0 | 496 | 8 |
| 4006050002 | Hydrology and Water Resources | 27 | 42 | 69 | 0 | 0 | 0 | 69 | 0 |
| 4008010002 | Physics, General | 455 | 220 | 675 | 0 | 0 | 0 | 675 | 11 |
| 4008060002 | Nuclear Physics | 0 | 44 | 44 | 0 | 0 | 0 | 44 | 0 |
| 5109130002 | Athletic Training/Trainer | 185 | 234 | 419 | 0 | 0 | 0 | 419 | 3 |
| TOTAL | SCIENCE | 8,257 | 2,441 | 10,698 | 123 | 0 | 0 | 10,821 | 376 |
| 0907010003 | Radio and Television | 201 | 81 | 282 | 0 | 0 | 0 | 282 | 9 |
| 5001010003 | Visual and Performing Arts, Ge | 69 | 0 | 69 | 0 | 0 | 0 | 69 | 0 |
| 5004010003 | Design and Visual Communicatio | 114 | 0 | 114 | 0 | 0 | 0 | 114 | 3 |
| 5004090003 | Graphic Design | 54 | 0 | 54 | 0 | 0 | 0 | 54 | 0 |
| 5005010003 | Drama and Dramatics/Theatre Ar | 277 | 2 | 279 | 0 | 0 | 0 | 279 | 0 |
| 5005020003 | Technical Theatre/Theatre Desi | 87 | 0 | 87 | 0 | 0 | 0 | 87 | 0 |
| 5005050003 | Theatre Literature, History an | 39 | 21 | 60 | 0 | 0 | 0 | 60 | 0 |
| 5006050003 | Photography | 156 | 0 | 156 | 0 | 0 | 0 | 156 | 3 |
| 5007010003 | Art/Art Studies, General | 1,005 | 18 | 1,023 | 0 | 0 | 0 | 1,023 | 15 |
| 5007020003 | Fine/Studio Arts, General | 0 | 42 | 42 | 0 | 0 | 0 | 42 | 0 |
| 5007030003 | Art History, Criticism and Con | 156 | 36 | 192 | 0 | 0 | 0 | 192 | 6 |
| 5007050003 | Drawing | 132 | 48 | 180 | 0 | 0 | 0 | 180 | 3 |
| 5007080003 | Painting | 27 | 72 | 99 | 0 | 0 | 0 | 99 | 3 |
| 5007090003 | Sculpture | 18 | 36 | 54 | 0 | 0 | 0 | 54 | 0 |
| 5007100003 | Printmaking | 3 | 60 | 63 | 0 | 0 | 0 | 63 | 0 |

Univ. Class Report (CBM004)

| | | | | | | | | | |
|-----------------|--------------------------------|-------|-----|-------|---|---|---|-------|----|
| 5007110003 | Ceramic Arts and Ceramics | 9 | 45 | 54 | 0 | 0 | 0 | 54 | 3 |
| 5009010003 | Music, General | 426 | 3 | 429 | 0 | 0 | 0 | 429 | 12 |
| 5009020003 | Music History, Literature, and | 145 | 18 | 163 | 0 | 0 | 0 | 163 | 2 |
| 5009030003 | Music Performance, General | 87 | 0 | 87 | 0 | 0 | 0 | 87 | 3 |
| 5009030103 | Music, Brass Performance | 16 | 8 | 24 | 0 | 0 | 0 | 24 | 0 |
| 5009030203 | Music, Woodwind Performance | 26 | 2 | 28 | 0 | 0 | 0 | 28 | 4 |
| 5009030303 | Music, Percussion Performance | 21 | 4 | 25 | 0 | 0 | 0 | 25 | 0 |
| 5009040003 | Music Theory and Composition | 191 | 14 | 205 | 0 | 0 | 0 | 205 | 8 |
| 5009070003 | Piano and Organ | 77 | 0 | 77 | 0 | 0 | 0 | 77 | 3 |
| 5009080003 | Voice and Opera | 64 | 2 | 66 | 0 | 0 | 0 | 66 | 1 |
| 5009081003 | Music - Voice Performance | 6 | 0 | 6 | 0 | 0 | 0 | 6 | 0 |
| 5009100003 | Jazz/Jazz Studies | 13 | 20 | 33 | 0 | 0 | 0 | 33 | 4 |
| TOTAL FINE ARTS | | 3,497 | 592 | 4,089 | 0 | 0 | 0 | 4,089 | 82 |

.

| | | | | | | | | | |
|---------------|--------------------------------|-------|-----|-------|-----|---|---|-------|-----|
| 5116010020 | Nursing - Registered Nurse Tra | 1,372 | 595 | 1,967 | 87 | 0 | 0 | 2,054 | 183 |
| 5116020020 | Nursing Administration (MSN, M | 0 | 54 | 54 | 137 | 0 | 0 | 191 | 6 |
| TOTAL NURSING | | 1,372 | 649 | 2,021 | 224 | 0 | 0 | 2,245 | 189 |

| | | | | | | | | | |
|-------------------------------|---------------------------------|-------|---|-------|---|---|---|-------|---|
| 3201040121 | Precollegiate Mathematics Skill | 1,224 | 0 | 1,224 | 0 | 0 | 0 | 1,224 | 0 |
| 3201080221 | Precollegiate Writing Skills | 588 | 0 | 588 | 0 | 0 | 0 | 588 | 0 |
| TOTAL DEVELOPMENTAL EDUCATION | | 1,812 | 0 | 1,812 | 0 | 0 | 0 | 1,812 | 0 |

SUBTOTAL STATE FUNDED 44,139 17,717 61,856 3,161 0 0 65,017 2,395

| | | | | | | | | | |
|------------------------|----------------------|-----|----|-----|---|---|---|-----|---|
| 2801010099 | Air Force JROTC/ROTC | 112 | 47 | 159 | 0 | 0 | 0 | 159 | 0 |
| TOTAL NOT STATE FUNDED | | 112 | 47 | 159 | 0 | 0 | 0 | 159 | 0 |

GRAND TOTAL ALL CURRICULUM AREAS 44,251 17,764 62,015 3,161 0 0 65,176 2,395

| | |
|---------------------------------------|--------|
| Total Rejected Records | 0 |
| Total Records on DataBase | 1,322 |
| Total Non Error Records | 1,322 |
| Total Error Records | 0 |
| Total Questionable Records | 5 |
| Total Rejected Records | 0 |
| - CBM001/CBM004 Semester Credit Hours | |
| Total CBM001 Semester Credit Hours: | 67,568 |
| Total CBM004 Semester Credit Hours: | 67,565 |
| - CBM001/CBM004 SCH | |
| Total CBM001 Undergrad Credit Hours: | 55,886 |
| Total CBM004 Undergrad Credit Hours: | 55,884 |

Items In Error Are Indicated By (*), Questionable By (-)

Univ. Class Report (CBM004)

Edit00v00

TEXAS HIGHER EDUCATION COORDINATING BOARD

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FALL 2010

Edit Of SR-CBM004 Data From

LONE STAR UNIVERSITY 003304

RunDate: 10/15/2010 Time: 13:47:18

Questionables ONLY

| 3 | 4 | 5 | 6 | 7 | 8 | 8A | 9 | 9B | 10 | 11 | 12 | ***** 13 ***** 1 | | | | | 2 2 2 | | | Remarks | | | | | | |
|------|------|-------|---|------|---|----|---|-------|-----------|-----|--|------------------|-----|-----|-----|---|-------|-----|-----|---------|-----|---|---|-----|----|---|
| | | | | | | | | | | | A | B | C | D | E | 4 | 15 | 16 | 17 | 18 | 19 | 0 | 1 | 2 | 22 | |
| COMM | 4391 | 23307 | 5 | 0300 | 0 | | 1 | 00000 | 111111111 | 100 | 000 | 000 | 000 | 000 | 000 | 1 | 2010 | 001 | 000 | 000 | 000 | 1 | 0 | 030 | | Q |
| | | | | | | | | | | | TotalEnrollment , , Enrollment is All in Excess. Questionable! REF0892 | | | | | | | | | | | | | | | |
| GOVT | 4391 | 23401 | 5 | 0300 | 0 | | 1 | 00000 | 222222222 | 100 | 000 | 000 | 000 | 000 | 000 | 1 | 2010 | 001 | 000 | 000 | 000 | 1 | 0 | 030 | | Q |
| | | | | | | | | | | | TotalEnrollment , , Enrollment is All in Excess. Questionable! REF0892 | | | | | | | | | | | | | | | |
| MUS | 3222 | 21201 | 6 | 0200 | 0 | | 2 | 00000 | 333333333 | 100 | 000 | 000 | 000 | 000 | 000 | 1 | 2010 | 001 | 000 | 000 | 000 | 1 | 0 | 020 | | Q |
| | | | | | | | | | | | TotalEnrollment , , Enrollment is All in Excess. Questionable! REF0892 | | | | | | | | | | | | | | | |
| MUS | 3225 | 21206 | 6 | 0200 | 0 | | 2 | 00000 | 444444444 | 100 | 000 | 000 | 000 | 000 | 000 | 1 | 2010 | 002 | 000 | 000 | 000 | 1 | 0 | 020 | | Q |
| | | | | | | | | | | | TotalEnrollment , , Enrollment is All in Excess. Questionable! REF0892 | | | | | | | | | | | | | | | |
| PT | 7473 | 23355 | 3 | 0400 | 0 | | 4 | 00000 | 555555555 | 100 | 000 | 000 | 000 | 000 | 000 | 1 | 2010 | 001 | 000 | 000 | 000 | 1 | 0 | 040 | | Q |
| | | | | | | | | | | | TotalEnrollment , , Enrollment is All in Excess. Questionable! REF0892 | | | | | | | | | | | | | | | |

Items In Error Are Indicated By (*), Questionable By (-)

BUILDING AND ROOM REPORT CBM005

The purpose of this report is to collect data reflecting the building and room assignments as of the twelfth class day of the fall semester only. The following data refer to building and room usage and are to be reported for all courses taught in the fall semester in buildings or rooms required to be included in the institutions' Facilities Building and Room Inventory Reports. In the introductory section of the Facilities Building Inventory Report (CBM014), it states that a building inventory should "... include facilities under the jurisdiction or control of the institution's governing board, regardless of its location" (on or off campus). ... "If a building is not owned by the institution or is shared with other tenants, only include the portion of the building leased or controlled by the institution and its pro rata share of gross, assignable area and non-assignable area." Building number, room number, and room type data in this report must match an institution's facilities inventory on file with the Coordinating Board. This data is used to calculate classroom and class laboratory utilization for average weekly hours of use.

NOTE:

1. Only the classes reported on the CBM004 that have been assigned to a specific room for a definite day(s) and time of the week should be reported on the CBM005.
2. Multiple entries should be made for classes meeting at different assigned times or in different classrooms.

Univ. Building and Room Report (CBM005)

INSTRUCTIONS FOR BUILDING AND ROOM REPORT

Item #1 Record Code. Always enter '5'.

Item #2 Institution Code. Enter the FICE Code of the institution.

CLASS IDENTIFICATION

The course identification used to identify a class in this report must be the same as the course identification used on the CBM004.

Item #3 Subject Prefix. Enter the subject abbreviation of this course.

Item #4 Course Number. Enter the course number.

Item #5 Section Number. Enter the section number associated with this class.

Item #6 Unused

Item #7 Building. Enter the building number (as reported on the Coordinating Board Facilities Inventory) in which this section meets.

Item #8 Room. Enter the room number (as reported on the Coordinating Board Facilities Inventory) in which this section meets.

NOTE: It is imperative that the room number is identical in every way to that on the Coordinating Board Facilities Inventory, including spacing, leading zeros and suffixes, if any.

Item #9 Days of the Week. Enter the day(s) of the week that this section meets. Left-justify and space-fill. Up to seven entries can be made in this item.

- | | | | |
|---|-----------|---|----------|
| 1 | Monday | 5 | Friday |
| 2 | Tuesday | 6 | Saturday |
| 3 | Wednesday | 7 | Sunday |
| 4 | Thursday | | |

EXAMPLES:

Monday, Wednesday, Friday class would be coded 135~~bbb~~

A class that meets on Thursday only would be coded 4~~bbbb~~

A class meeting Monday through Friday would be coded 12345~~bb~~

Item #10 Starting Time. Enter the time of day that the class begins based on the 24 hour clock, i.e., eight a.m. would be coded 0800, three-thirty p.m. would be coded 1530, etc.

Item #11 Duration of Class. Enter the duration of time that the class meets expressed in minutes. If a class meets for forth-five minutes, it would be coded 045; if for one

Univ. Building and Room Report (CBM005)

hour and thirty-five minutes, it would be coded 095.

Item #12 Reporting Period. Always enter '1'.

Item #13 Year. Enter all four digits of the calendar year in which the fall semester occurs.

Item #14 Classification of Room Type. The room type will be reported by the classifications listed on the Coordinating Board Facilities Inventory. Room Type codes must match those listed on the inventory. Examples of a few of the room type codes are listed below:

| | |
|-----|---|
| 110 | Classroom |
| 210 | Class Laboratory (Regularly Scheduled) |
| 220 | Special Class Laboratories (Informally Scheduled) |
| 310 | Office |
| 350 | Conference Room |
| 610 | Assembly (Auditorium, etc.) |
| 680 | Meeting Room |

Item #15 Enrollments. The enrollments will be reported by the classifications listed below and as defined in the enrollment section of the CBM004.

- 15a. Lower Division Enrollment Not Affected by State Limits
- 15b. Upper Division Enrollment Not Affected by State Limits
- 15c. Master's Level
- 15d. Doctoral Level
- 15e. Special-Professional

Item #16 Enrollment of Students Who Exceed State Funding Limits. Enter the number of students enrolled in this section whose undergraduate semester credit hours attempted exceed the state funding limit (degree program plus 45 SCH). Include the number of students who have attempted the same course for three or more times and are not eligible to be claimed for state funding. Also include the number of students who are solely registered for physical education or related courses and not allowed to be reported for state funding. Do not include these students in Item #15b or #19. Guidelines about the undergraduate SCH limit and funding limitations for repeated courses can be found in the Introductory area of the CBM004.

Item #17 Enrollment of Students Whose Developmental SCH Exceed State Funding Limit. Enter the number of students enrolled in this section whose developmental semester credit hours attempted at your institution exceed the state funding limit (18 SCH). Do not include these students in Item #15a or #18.

Item #18 Lower Level Enrollment Affected by Undergraduate State Funding Limit. Enter the number of freshman and sophomore students who are affected by the undergraduate funding limit. Exclude students whose developmental semester credit hours exceeds the state funding limit but include them in Item #17. Enter the number of freshmen and sophomore students who are NOT affected by the undergraduate limit in Item #15a.

Univ. Building and Room Report (CBM005)

Item #19 Upper Level Enrollment Affected by Undergraduate State Funding Limit. Enter the number of junior and senior students who ARE affected by the undergraduate funding limit enrolled in this section. Exclude students whose undergraduate semester credit hours exceeds the state funding limit but include them in Item #16. Enter the number of junior and senior students who are NOT affected by the undergraduate limit in Item #15b.

Univ. Building and Room Report (CBM005)

DATA PROCESSING RECORD LAYOUT

| | | <u>Beginning Position</u> | <u>Length</u> |
|----------|--|-------------------------------|---------------|
| Item #1 | Record Code - Always '5' | 1 | 1 |
| Item #2 | Institution Code - FICE - Numeric | 2 | 6 |
| Item #3 | Subject Prefix | 8 | 7 |
| Item #4 | Course Number | 15 | 7 |
| Item #5 | Section Number | 22 | 5 |
| Item #6 | Unused | 27 | 1 |
| Item #7 | Building | 28 | 6 |
| Item #8 | Room | 34 | 16 |
| Item #9 | Days of Week - Numeric; left justify, space-fill | 50 | 7 |
| Item #10 | Start Time - Numeric; 24-hour clock | 57 | 4 |
| Item #11 | Duration - Minutes - Numeric | 61 | 3 |
| Item #12 | Semester - Always '1' | 64 | 1 |
| Item #13 | Year - YYYY - Numeric | 65 | 4 |
| Item #14 | Classification of Room Type - Numeric | 69 | 3 |
| Item #15 | Enrollment (A-E) – Not Affected by State Limits - Leading zeros and zero fill (mutually exclusive of other enrollment items) | 72 | 15 |
| Item #16 | Enrollment - Students Who Exceed State Funding Limits, leading zeros (mutually exclusive of other enrollment items) | 87 | 3 |
| Item #17 | Enrollment - Students whose developmental SCH Exceed state Funding Limit, leading zeros (mutually exclusive of other enrollment items) | 90 | 3 |
| Item #18 | Enrollment - Lower Level Affected by UG Limit (mutually exclusive of other enrollment items) | 93 | 3 |
| Item #19 | Enrollment - Upper Level Affected by UG Limit (mutually exclusive of other enrollment items) | 96 | 3 |

Univ. Building and Room Report (CBM005)

QUESTIONABLE AND ERROR VALUES

The following values are used in the Coordinating Board's edit program to determine Questionable and Error Values for each element.

| <u>ITEM NUMBER</u> | <u>QUESTIONABLE VALUE</u> | <u>ERROR VALUE</u> |
|---------------------|--|--|
| 1. Record Code | N/A | Any value other than '5' |
| 2. Institution Code | N/A | Must match value on header record and be on the list of valid FICE codes |
| 3. Subject Prefix | N/A | Blank |
| 4. Course Number | N/A | Blank |
| 5. Section Number | N/A | Blank |
| 6. Unused | N/A | N/A |
| 7. Building | N/A | Must match Facilities Inventory File |
| 8. Room | N/A | Must match Facilities Inventory File |
| 9. Days of Week | Any combination that includes Sunday | Non-numerical; blank or '0' |
| 10. Start Time | Any class starting before 0700 or after 2100 | Non-numerical |
| 11. Duration | Any value greater than 240 and less than 540 | Any numerical value 540 or greater |
| 12. Semester | N/A | Must match value on header record |
| 13. Year | N/A | Must match value on header record |
| 14. Room Type | N/A | Must match value on Facilities Inventory File; value of 000 |

Univ. Building and Room Report (CBM005)

| <u>ITEM NUMBER</u> | <u>QUESTIONABLE VALUE</u> | <u>ERROR VALUE</u> |
|-----------------------------|---|-------------------------|
| 15. Enrollment | Sum of all levels, including Items #18 and #19, greater than 200 or less than 001 | Any non-numerical value |
| 16. Enrollment-Excess | Sum greater than 40 | Any non-numerical value |
| 17. Enrollment-DE Excess | Sum greater than 40 | Any non-numerical value |
| 18. Enrollment-UGL Affected | See Item #15 | Any non-numerical value |
| 19. Enrollment-UGU Affected | See Item #15 | Any non-numerical value |

NOTE: Those CBM005 records for which corresponding CBM004 records cannot be located are flagged and an error message is generated.

Univ. Building and Room Report (CBM005)

Edit00v00 TEXAS HIGHER EDUCATION COORDINATING BOARD Page 1
 SR-CBM005 EDIT SUMMARY FROM RunDate: 11/15/2010 Time: 10:46:05
 LONE STAR UNIVERSITY 003304 FALL 2010

| | NORMAL RANGE | QUESTIONABLE VALUES | ERROR VALUES |
|--|--------------|---------------------|--------------|
| ITEM 1 RecordCode | 1,288 | 0 | 0 |
| ITEM 2 Inst. Code | 1,288 | 0 | 0 |
| ITEM 3 Subject Prefix | 1,288 | 0 | 0 |
| ITEM 4 Subject Number | 1,288 | 0 | 0 |
| ITEM 5 Section Number | 1,288 | 0 | 0 |
| ITEM 7 Building | 1,281 | 0 | 7 |
| ITEM 8 Room | 1,281 | 0 | 7 |
| ITEM 9 Days=Of-Week | 1,288 | 0 | 0 |
| ITEM 10 Start Time | 1,272 | 16 | 0 |
| ITEM 11 Duration | 1,258 | 30 | 0 |
| ITEM 12 Semester | 1,288 | 0 | 0 |
| ITEM 13 Year | 1,288 | 0 | 0 |
| ITEM 14 Room Type | 1,282 | 0 | 6 |
| ITEM 15A Enrollment UGL | 1,260 | 28 | 0 |
| ITEM 15B Enrollment UGU | 1,260 | 28 | 0 |
| ITEM 15C Enrollment Mast | 1,260 | 28 | 0 |
| ITEM 15D Enrollment Doc | 1,260 | 28 | 0 |
| ITEM 15E Enrollment Spec | 1,260 | 28 | 0 |
| ITEM 16 Enrollment UG Exceed Linit | 1,260 | 28 | 0 |
| ITEM 17 Enrollment DE Exceed Linit | 1,260 | 28 | 0 |
| ITEM 18 Enrollment UGL Affected By Linit | 1,260 | 28 | 0 |
| ITEM 19 Enrollment UGU Affected By Linit | 1,260 | 28 | 0 |

| | | | |
|---|-------|-------------|---|
| TOTAL Report Records | 1,288 | | |
| CONTROL TOTAL | 1,288 | DISCREPANCY | 0 |
| Total Recs on Db | 1,288 | | |
| Number Of Non-Unique/Duplicated Id's | 0 | | |
| Number Of Duplicate Records | 0 | | |
| Number Of Relative Duplicate Questionable | 0 | | |
| Number Of Relative Duplicate Error | 0 | | |
| Total Error Recs on Db | 7 | | |
| Total Questionable Recs on Db | 58 | | |
| Total Non Error Records on Db | 1,281 | | |
| Total Rejected Records | 0 | | |

Univ. Building and Room Report (CBM005)

TEXAS HIGHER EDUCATION COORDINATING BOARD Page 1
Edit Of SR-CBM005 Data From RunDate: 11/15/2010 Time: 10:46:05
LONR STAR UNIVERSITY 003304 FALL 2010

Number Of Rooms In Which Classes Are Taught By Room Type, By Building

| | | | |
|------|-----------------------------|--|----|
| 0103 | | | |
| 110 | Classroom | | 9 |
| 210 | Class Laboratory | | 12 |
| 220 | Special Class Laboratory | | 1 |
| 000 | Other | | 1 |
| | Total | | 23 |
| 0107 | | | |
| 110 | Classroom | | 27 |
| 210 | Class Laboratory | | 1 |
| 000 | Other | | 1 |
| | Total | | 29 |
| 0108 | | | |
| 110 | Classroom | | 2 |
| | Total | | 2 |
| 0109 | | | |
| 110 | Classroom | | 2 |
| 210 | Class Laboratory | | 1 |
| 220 | Special Class Laboratory | | 1 |
| 000 | Other | | 2 |
| | Total | | 6 |
| 0110 | | | |
| 110 | Classroom | | 4 |
| 210 | Class Laboratory | | 2 |
| 220 | Special Class Laboratory | | 3 |
| 000 | Other | | 1 |
| | Total | | 10 |
| 0112 | | | |
| 110 | Classroom | | 8 |
| 210 | Class Laboratory | | 10 |
| | Total | | 18 |
| 0113 | | | |
| 110 | Classroom | | 9 |
| 210 | Class Laboratory | | 3 |
| 350 | Conference Room | | 1 |
| | Total | | 13 |
| 0114 | | | |
| 110 | Classroom | | 6 |
| 210 | Class Laboratory | | 4 |
| 220 | Special Class Laboratory | | 4 |
| 610 | Assembly (Auditorium, Etc.) | | 1 |
| | Total | | 15 |
| 0115 | | | |
| 110 | Classroom | | 10 |
| 210 | Class Laboratory | | 1 |
| 000 | Other | | 1 |
| | Total | | 12 |
| 0117 | | | |
| 220 | Special Class Laboratory | | 1 |
| | Total | | 1 |
| 0118 | | | |
| 110 | Classroom | | 3 |
| 680 | Meeting Room | | 1 |
| | Total | | 4 |
| 0120 | | | |
| 110 | Classroom | | 1 |
| 210 | Class Laboratory | | 4 |
| 220 | Special Class Laboratory | | 2 |
| | Total | | 7 |
| 0121 | | | |
| 110 | Classroom | | 1 |
| | Total | | 1 |

***Note: Totals are net errors.

Univ. Building and Room Report (CBM005)

TEXAS HIGHER EDUCATION COORDINATING BOARD Page 2
Edit Of SR-CBM005 Data From RunDate: 11/15/2010 Time: 10:46:05
LONE STAR UNIVERSITY 003304 FALL 2010

| | | |
|---------------------------------|--|-----|
| Campus Totals | | |
| 110 Classroom | | 82 |
| 210 Class Laboratory | | 38 |
| 220 Special Class Laboratory | | 12 |
| 310 Office | | 0 |
| 350 Conference Room | | 1 |
| 610 Assembly (Auditorium, Etc.) | | 1 |
| 680 Meeting Room | | 1 |
| 000 Other | | 6 |
| Total | | 141 |

| | | |
|-------------------------------|--|-------|
| Number Of Classes Meeting On: | | |
| Monday-Wednesday-Friday | | 294 |
| Tuesday-Thursday | | 396 |
| Monday-Wednesday | | 152 |
| Monday Only | | 103 |
| Tuesday Only | | 108 |
| Wednesday Only | | 86 |
| Thursday Only | | 90 |
| Friday Only | | 42 |
| Saturday Only | | 3 |
| Sunday Only | | 0 |
| Other Only | | 7 |
| Total | | 1,281 |

| | | |
|--|--|-------|
| Number Of Classes With Starting Times: | | |
| Before 8:00 AM | | 24 |
| 8:00 AM - 8:59 AM | | 121 |
| 9:00 AM - 9:59 AM | | 185 |
| 10:00 AM - 10:59 AM | | 91 |
| 11:00 AM - 11:59 AM | | 178 |
| Noon - 1:59 PM | | 290 |
| 2:00 PM - 3:59 PM | | 249 |
| 4:00 PM - 5:59 PM | | 52 |
| 6:00 PM And After | | 91 |
| Total | | 1,281 |

| | | |
|---------------------------------|--|-------|
| Number Of Classes of Duration: | | |
| 0-1 Hour (000-060 Minutes) | | 516 |
| 1-2 Hours (061-120 Minutes) | | 552 |
| 2-3 Hours (121-180 Minutes) | | 169 |
| 3-4 Hours (181-240 Minutes) | | 14 |
| 4-5 Hours (241-300 Minutes) | | 1 |
| 5-6 Hours (301-360 Minutes) | | 20 |
| Over 6 Hours (Over 360 Minutes) | | 9 |
| Total | | 1,281 |

| | | |
|--|--|-------|
| Number Of Classes Taught in Room Type: | | |
| 110 Classroom | | 923 |
| 210 Class Laboratory | | 290 |
| 220 Special Class Laboratory | | 42 |
| 310 Office | | 0 |
| 350 Conference Room | | 7 |
| 610 Assembly (Auditorium, Etc.) | | 8 |
| 680 Meeting Room | | 2 |
| 000 Other | | 9 |
| Total | | 1,281 |

***Note: Totals are net errors.

Univ. Building and Room Report (CBM005)

Edit00v00

TEXAS HIGHER EDUCATION COORDINATING BOARD
 Edit Of SR-CBM005 Data From
 LONE STAR UNIVERSITY 003541

Page 1

FALL 2010

RunDate: 11/14/2010 Time: 10:46:05

| Items | Item | Item | Item | Item | Item | Item | Item | Item | Items | **** | Item | **** | Items | Remarks | | | | | | | | |
|--|--------|------|------|-------|------|-------|------|------|-------|------|------|------|-------|---------|-----|-----|-----|-----|-----|-----|-----|---|
| 1 | 2 | 3 | 4 | 5 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | A | B | C | D | E | 16 | 17 | 18 | 19 | |
| 5 | 003304 | ART | 3331 | 11108 | 0117 | 00229 | 5 | 1200 | 330 | 1 | 2010 | 220 | 000 | 001 | 000 | 000 | 000 | 000 | 000 | 004 | 003 | Q |
| Duration(Item11) is Greater than 240 Questionable. REF0616 | | | | | | | | | | | | | | | | | | | | | | |
| 5 | 003304 | ART | 3332 | 11110 | 0117 | 00229 | 5 | 1200 | 330 | 1 | 2010 | 220 | 000 | 000 | 000 | 000 | 000 | 000 | 000 | 000 | 003 | Q |
| Duration(Item11) is Greater than 240 Questionable. REF0616 | | | | | | | | | | | | | | | | | | | | | | |
| 5 | 003304 | ART | 3333 | 11112 | 0117 | 00229 | 5 | 1200 | 330 | 1 | 2010 | 220 | 000 | 000 | 000 | 000 | 000 | 000 | 000 | 000 | 002 | Q |
| Duration(Item11) is Greater than 240 Questionable. REF0616 | | | | | | | | | | | | | | | | | | | | | | |
| 5 | 003304 | BIO | 5423 | 11222 | 0103 | 00123 | 24 | 0930 | 075 | 1 | 2010 | 110 | 000 | 000 | 000 | 000 | 000 | 000 | 000 | 000 | 000 | Q |
| TotalEnrollment , Is Zero Questionable! REF0631 | | | | | | | | | | | | | | | | | | | | | | |
| 5 | 003304 | BIO | 5423 | 11223 | 0120 | 00107 | 1 | 1400 | 170 | 1 | 2010 | 210 | 000 | 000 | 000 | 000 | 000 | 000 | 000 | 000 | 000 | Q |
| TotalEnrollment , Is Zero Questionable! REF0631 | | | | | | | | | | | | | | | | | | | | | | |
| 5 | 003304 | BIO | 5443 | 12918 | 0103 | 00123 | 135 | 1200 | 050 | 1 | 2010 | 110 | 000 | 000 | 000 | 000 | 000 | 000 | 000 | 000 | 000 | Q |
| TotalEnrollment , Is Zero Questionable! REF0631 | | | | | | | | | | | | | | | | | | | | | | |
| | | | | | | | | | | | | | | | | | | | | | | |
| 5 | 003304 | RNSG | 2261 | 11377 | 0114 | 00238 | 4 | 1230 | 360 | 1 | 2010 | 110 | 001 | 003 | 001 | 000 | 000 | 000 | 000 | 000 | 003 | Q |
| Duration(Item11) is Greater than 240 Questionable. REF0616 | | | | | | | | | | | | | | | | | | | | | | |
| 5 | 003304 | RNSG | 2261 | 11378 | 0114 | 00238 | 4 | 1230 | 360 | 1 | 2010 | 110 | 003 | 002 | 000 | 000 | 000 | 000 | 000 | 001 | 004 | Q |
| Duration(Item11) is Greater than 240 Questionable. REF0616 | | | | | | | | | | | | | | | | | | | | | | |

Total Rejected Records 0
 Total Records on DataBase 1,288
 Total Non Error Records 1,281
 Total Error Records 7
 Total Questionable Records 58
 Total Rejected Records 0

Items In Error Are Indicated By (*), Questionable By (-)

END OF SEMESTER REPORT
CBM006

This report will reflect the official enrollment (those who have not withdrawn or dropped) as of the final day, for each semester in Coordinating Board approved courses. These final enrollments can only be reported if they qualified to be reported on CBM004 as of the official census date. Report all classes that were reported on the CBM004 for the semester that just concluded.

The due dates for the CBM006 are:

| | |
|--------|------------|
| Fall | February 1 |
| Spring | June 15 |
| Summer | October 1 |

NOTE: Classes which were reported on the CBM004 but have no enrollment at the end of the semester should be reported with zero ('0') enrollments.

Univ. End of Semester Report (CBM006)

INSTRUCTIONS FOR END OF SEMESTER REPORT

Item #1 Record Code. Always enter '6'.

Item #2 Institution Code. Enter the FICE Code of the institution.

CLASS IDENTIFICATION

The following set of data uniquely identifies each class taught. It includes a course identification and section number. The course identification used to identify a class in this report must be the same as the course identification used in the Course Inventory, CBM-003.

Item #3 Subject Prefix. Enter the subject abbreviation of this course.

Item #4 Course Number. Enter the course number.

Item #5 Section Number. Enter the section number assigned to this class.

NOTE: All classes will be assigned a section number.

Item #6 Type of Instruction (see notes). Enter the code of the primary type of instruction used in this section.

| | | | |
|---|-------------------|---|------------------------|
| 1 | Lecture | 6 | Private Lesson |
| 2 | Laboratory | 7 | (Replaced by Item #20) |
| 3 | Practicum | 8 | Thesis |
| 4 | Seminar | 9 | Dissertation |
| 5 | Independent Study | 0 | Individualized |

NOTE: Courses that were formerly coded "Instructional Telecommunications" (code 7) should now be coded according to their type of instruction, rather than the mode of instruction which will now be identified in Item #20. For example, a two-way interactive video class that is a lecture should be coded a '1', not a '7'. In Item #20 the Mode of Instruction will be recorded. Each instruction type should be reported in a separate class record (see additional discussions of instructional telecommunications in the documentation of the CBM004, and of multiple entries later in this section). Lecture and laboratory can be combined and reported in the same record. (More discussion of IT is described in the Introduction of the CBM004 and more discussion on multiple entries reporting is described on page 4.1.)

Organized Classes include the types of instruction referred to in codes '1', '2', and '4'.

Individual Instruction Classes include the modes of instruction referred to in codes '3', '5', '6', '8', '9', and '0'. Independent Study (5) includes conference courses, individual problems courses, etc. Private Lesson (6) is for private music or other private instruction. Practicum (3) refers to student teaching, internships, work-

Univ. End of Semester Report (CBM006)

study, cooperative education, and similar activities. Individualized (0) includes asynchronous Internet, videotape, audio-tutorial, and similar types of individualized instruction.

Item #7 Semester Credit Hour Value. Enter the semester credit hour value for this section. Use leading zeros and two decimal places.

Item #8 Location Code. Enter the code for the location at which the course is taught.

- 0 On-Campus
- 1 Off-Campus (regular); other locations not listed below
- 3 Out-of-State
- 4 Foreign Country
- 5 Correctional Institution - Courses taught in a correctional institution in Texas by a public institution of higher education
- 6 Institution of Higher Education - Courses taught on the campus of another institution of higher education (including community colleges, MITCs, university centers, private universities, and other specific locations identified in the Multi-Institution Teaching Centers discussion in the introductory section of the CBM004)
- 7 Military Bases - Courses taught on a military base
- 8 Primary or Secondary School - Courses taught on the campus of a public or private primary or secondary school
- 9 Individual Instructional - Courses delivered through Instructional Telecommunications to individuals via the Internet, videotape, or live broadcast delivery systems or students in "individual instruction classes" which are located off-campus. (see definition in the introductory section of the CBM004)
- B Business, Government, or Other Work Location - Courses taught at such entities

NOTE: Item #8A, Other Higher Education Site, must be completed for all classes taught at another higher education institution in Texas (public or private) when Item #8 is coded a '6'. Item #9 applies to both on-campus and off-campus classes. Item #10, Zip Code, must be completed for all classes taught at all of the locations identified above, except locations coded '0', '6', and '9'. See examples on how to report on page 4.13.

Item #8A Other Higher Education Site. Enter the FICE code of the public or private Texas higher education institution, MITC, university system center, or other off-campus educational center where the course is taught if Item #8 is coded a '6'. If this record is to identify students taught by an inter-institutional partner, enter the FICE code of the institution that provides the faculty. If Item #8 is not coded '6', leave this Item blank. The special location FICE codes are listed in the MITC discussion in the Introductory area of the CBM004.

Item #8B Unused

Item #9 Composite Classes. Enter a unique two-digit, alphabetic code to identify each cross-listed class. Use composite classes or multiple class records for reporting all

Univ. End of Semester Report (CBM006)

sections where teaching responsibility is distributed among two or more persons.

Item #9A Unused

Item #9B Tenure. Use the definitions of tenure from the CBM008 for the faculty involved in the actual instruction, including teaching assistants, of each specific section. A faculty who is non-tenured may be reported as a code '3', '4', or '5' if s/he has the appropriate credentials or experience. Excluded from the special codes is any part-time instructor who is also enrolled at the institution as a student (i.e., all teaching assistants and assistant instructors).

- 0 Non-tenured, if not identified in codes '3', '4', or '5'
- 1 Tenured
- 2 On tenure track
- 3 Non-tenured - Terminal degree in discipline for course being taught
- 4 Non-tenured - Appropriate professional certification for course being taught
- 5 Non-tenured - Extensive and recognized accomplishments in field for course being taught

Item #10 Off-Campus Location/Electronic Telecommunications Site. Enter the zip code, state, or foreign country code applicable to Item #8.

Location Code Zip Code/State Code/Country Code

- 1 Enter ZIP code of city or town
- 3 Enter state code from Appendix B, right-justified, with two leading zeros
- 4 Enter foreign country code from Appendix B, right-justified, with two leading zeros
- 5 Enter ZIP code of correctional institution
- 6 Leave blank
- 7 Enter ZIP code of military base
- 8 Enter ZIP code of primary or secondary school
- 9 Leave blank
- B Enter the ZIP code of the business, government, or other work entity

Item #11 Instructor Code. Enter the social security number of all faculty members (the faculty of record) who are directly involved in the delivery of instruction and evaluation of student progress. Use the composite class code with this item or multiple records for the section of the class to report the relative responsibilities of all faculty, including teaching assistants who have a significant role in the teaching of the course. Teaching assistants whose work is limited to grading do not need to be identified. Supervisory faculty members may not be reported as faculty of record for courses taught by teaching assistants they supervise. (Note: A more standardized procedure is now necessary for assigning faculty of record and teaching responsibility in order to distribute funding for the teaching supplement approved by the Legislature.)

NOTE: Military Science. Report all military science instructors regardless of the source of funds from which they are being paid.

Univ. End of Semester Report (CBM006)

Item #12 Responsibility Factor (Percent). The responsibility factor is not required to be reported. If you choose not to report the item, it must be zero filled.

Item #13 Enrollment. The enrollment in this section will be reported by the classifications listed below of students who have not withdrawn or dropped from this section as of the last day of the semester. Exclude undergraduate students that are affected by the undergraduate funding limit and report them in Items #18 and #19. Do not include students who are auditing the class. Exclude students who are solely registered for physical education or related courses and not allowed to be reported for state funding or who have exceeded the state funding limit of undergraduate or developmental semester credit hours, but include them in the appropriate Item #16 or Item #17. If all students in the class section had withdrawn or dropped prior to the end of the semester, enter '000' in all enrollment items.

13a. Lower Division

13b. Upper Division

13c. Master's Level

13d. Doctoral Level

13e. Special-Professional

(Law, PharmD, OD, DVM)

NOTE:

13a. Lower Division - Enter the number of freshman and sophomore students who are NOT affected by the undergraduate funding limit and who are enrolled in this section. Exclude students who are solely registered for physical education or related courses and not allowed for state funding, but include them in Item #16 if you wish to report them. Exclude students whose developmental semester credit hours exceeds the state funding limit, but include them in Item #17. Enter the number of freshmen and sophomore students who are affected by the undergraduate limit in Item #18.

13b. Upper Division - Enter the number of junior and senior students who are NOT affected by the undergraduate funding limit and who are enrolled in this section. Exclude students whose undergraduate semester credit hours exceeds the state funding limit or students who are solely registered for physical education or related courses and not allowed for state funding, but include them in Item #16. Enter the number of junior and senior students who are affected by the undergraduate limit in Item #19.

13c. Master's Level - Enter the number of master's level students enrolled in this section. Senior students within 12 semester credit hours of their first baccalaureate degree (when enrolled in a master's level course for master's level credit) and post-baccalaureate students may also be reported in this category. See note in CBM004 Introduction for the reporting of PharmD students.

13d. Doctoral Level - Enter the number of doctoral students enrolled in this section. See discussion in "Summary of Semester Credit Hours Generated" later in CBM004 section or the pharmacy funding section in the CBM004 Introduction section.

Univ. End of Semester Report (CBM006)

13e. Special-Professional Level - Enter the number of special-professional students (those who have been officially admitted to special-professional programs) enrolled in this section. For PharmD students, see the discussion in the pharmacy funding section of the Introductory section of the CBM004.

Item #14 Semester. Enter the semester in which the course is reported.

1 = Fall 2 = Spring 3 = Summer

Item #15 Year. Enter all four digits of the calendar year in which the semester occurs.

Item #16 Enrollment of Students Who Exceed State Funding Limits. Enter the number of students in this section whose undergraduate semester credit hours attempted exceed the state funding limit (degree program plus 45 SCH). Include the number of students who have attempted the same course three or more times and are not eligible to be claimed for state funding. Also include the number of students who are solely registered for physical education or related courses and not allowed to be reported for state funding. Do not include these students in Item #13b or #19. Guidelines about the undergraduate SCH limit and funding limitations for repeated courses can be found in the Introductory area of the CBM004. Exclude any student who has withdrawn or dropped prior to the last day of the semester who otherwise would qualify to be reported in this item.

Item #17 Enrollment of Students Whose Developmental SCH Exceed State Funding Limit. Enter the number of students enrolled in this section whose developmental semester credit hours attempted at your institution exceed the state funding limit (18 SCH). Do not include these students in Item #13a or #18. An example of how to report a class where the SCHs of the developmental course causes the student to exceed the developmental limit is provided in the Examples on page 4.14. Exclude any student who has withdrawn or dropped prior to the last day of the semester who otherwise would qualify to be reported in this item.

NOTE: Developmental Education -- For the purposes of this subchapter, is defined as courses, tutorials, laboratories, or other efforts to bring student skill levels in reading, writing, and mathematics to entering college level. Does not include courses in English as a Second Language (ESL), study skills, or thinking skills.

In determining the number of development SCH a student has accumulated, include all development SCH funded at your institution during or after the summer of 1996.

The maximum of 18 SCH is mandated and not flexible.

Item #18 Lower Level Enrollment Affected by Undergraduate State Funding Limit. Enter the number of freshman and sophomore students who ARE affected by the undergraduate funding limit enrolled in this section. Exclude students whose developmental semester credit hours exceed the state funding limit, but include them in Item #17. Enter the number of freshmen and sophomore students who are

Univ. End of Semester Report (CBM006)

NOT affected by the undergraduate limit in Item #13a. Exclude any student who has withdrawn or dropped prior to the last day of the semester who otherwise would qualify to be reported in this item.

Item #19 Upper Level Enrollment Affected by Undergraduate State Funding Limit. Enter the number of junior and senior students who ARE affected by the undergraduate funding limit enrolled in this section. Exclude students whose undergraduate semester credit hours exceed the state funding limit, but include them in Item #16. Enter the number of junior and senior students who are NOT affected by the undergraduate limit in Item #13b. Exclude any student who has withdrawn or dropped prior to the last day of the semester who otherwise would qualify to be reported in this item.

Item #20 Instruction Mode. Enter the primary mode of instruction where 50% or more of the instruction is delivered via a single mode.

- 1 Face-to-Face - The instructor and the students are in the same physical location at the same time
- 2 Fully Distance Education Course
- 3 Video Tape/DVD and/or Broadcast TV
- 4 Two-way Interactive Video
- 5 Multiple or Other Electronic Media (use only if no other single mode accounts for 50% of the instruction or if the electronic instruction mode is not listed above)
- 6 Hybrid/Blended Course

NOTE: Instruction mode "2" Fully Distance Education Course -- A course which may have mandatory face-to-face sessions totaling no more than 15 percent of the instructional time. Examples of face-to-face sessions include orientation, laboratory, exam review, or an in-person test. Instruction mode "6" Hybrid/Blended Course -- A course in which a majority (at least 50 percent but less than 85 percent) of the planned instruction occurs when the students and instructor(s) are not in the same place.

Item #21 Inter-institutional Identifier. Enter a '1' if the students reported are actually enrolled at another institution. For all the students enrolled at your institution enter a '0'.

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DATA PROCESSING RECORD LAYOUT

| | | <u>Beginning Position</u> | <u>Length</u> |
|----------|--|-------------------------------|---------------|
| Item #1 | Record Code - Always '6' | 1 | 1 |
| Item #2 | Institution Code - FICE - Numeric | 2 | 6 |
| Item #3 | Subject Prefix | 8 | 7 |
| Item #4 | Course Number | 15 | 7 |
| Item #5 | Section Number | 22 | 5 |
| Item #6 | Type Instruction - Alphanumeric | 27 | 1 |
| Item #7 | Semester Credit Hour Value - Leading zeros, two decimals | 28 | 4 |
| Item #8 | Location Code - Alphanumeric | 32 | 1 |
| Item #8A | Other Higher Education Site - FICE code or blank | 33 | 6 |
| Item #8B | Unused | 39 | 3 |
| Item #9 | Composite Classes Code – Alphanumeric | 42 | 2 |
| Item #9A | Unused | 44 | 1 |
| Item #9B | Tenure | 45 | 1 |
| Item #10 | Off-Campus Location/Electronic Telecommunication Site - ZIP or code of state/foreign country; use leading zeros for state and foreign country code | 46 | 5 |
| Item #11 | Instructor Code | 51 | 9 |
| Item #12 | Responsibility Factor - Numeric | 60 | 3 |
| Item #13 | Enrollment (A-E) - Students NOT Affected by State Funding Limits - Leading zeros, no decimals (mutually exclusive of other enrollment items) | 63 | 15 |
| Item #14 | Semester - '1', '2', or '3' | 78 | 1 |
| Item #15 | Year - YYYY - Numeric | 79 | 4 |
| Item #16 | Enrollment - Students Who Exceed State Funding Limits - Leading zeros (mutually exclusive of other enrollment items) | 83 | 3 |
| Item #17 | Enrollment - Students Whose Developmental SCH Exceed State Funding Limit - Leading zeros (mutually exclusive of other enrollment items) | 86 | 3 |
| Item #18 | Enrollment - Lower Level Affected by UG Limit (mutually exclusive of other enrollment items) | 89 | 3 |
| Item #19 | Enrollment - Upper Level Affected by UG Limit (mutually exclusive of other enrollment items) | 92 | 3 |
| Item #20 | Instruction Mode - Numeric - '1', '2', '3', '4', or '5' | 95 | 1 |
| Item #21 | Inter-institutional Identifier - Numeric - '0' or '1' | 96 | 1 |

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QUESTIONABLE ERROR VALUES

The following values are used in the Coordinating Board's edit program to determine Questionable and Error Values for each element.

| <u>ITEM NUMBER</u> | <u>QUESTIONABLE VALUE</u> | <u>ERROR VALUE</u> |
|---|-------------------------------|---|
| 1. Record Code | N/A | Any value except '6' |
| 2. Institution Code | N/A | Must match value on header record and be on the list of valid FICE codes |
| 3. Subject Prefix | N/A | Blank or not on course inventory |
| 4. Course Number | N/A | Blank or not on course inventory |
| 5. Section Number | N/A | Blank |
| 6. Type Instruction | N/A | Any value except '0' thru '6', '8', or '9' |
| 7. Semester Credit Hour | Less than 01, greater than 12 | Non-numerical characters |
| 8. Location Code | N/A | Any value other than '0', '1', '3' thru '9', or 'B' |
| 8A. Other Higher Ed Site | N/A | If Item #8 is coded a '6', FICE must be on Institution File |
| 8B. Unused | N/A | N/A |
| 9. Composite Code | N/A | N/A |
| 9A. Unused | N/A | N/A |
| 9B. Tenure | N/A | Any value except '0' thru '5' |
| 10. Off-Campus Location/ Electronic Telecom Site | N/A | Non-numerical value; invalid zip code if Item #8 is coded as '1', '5', '7', '8', or 'B'; invalid state or foreign country code if Item #8 is coded '3' or '4' |

Univ. End of Semester Report (CBM006)

| <u>ITEM NUMBER</u> | <u>QUESTIONABLE VALUE</u> | <u>ERROR VALUE</u> |
|-----------------------------|---|---|
| 11. Instructor Code | N/A | Blank |
| 12. Responsibility Factor | N/A | Any non-numerical value |
| 13. Enrollment | Sum of all levels, including Items #18 and #19, greater than 200 or less than 001 | Any non-numerical value; any undergraduate enrollment in special-professional classes |
| 14. Semester | N/A | Must match value on header record |
| 15. Year | N/A | Must match value on header record |
| 16. Enrollment-Excess | Value greater than 40 | Any non-numerical value |
| 17. Enrollment-DE Excess | Value greater than 40 | Any non-numerical value |
| 18. Enrollment-UGL Affected | See Item #13 | Any non-numerical value |
| 19. Enrollment-UGU Affected | See Item #13 | Any non-numerical value |
| 20. Instruction Mode | N/A | Any value except '1' thru '6'; coded '1' or '4' when Item #8 is coded '9' |
| 21. Inter-institutional | N/A | Any value except '0' or '1' |

Univ. End of Semester Report (CBM006)

SUMMARY OF SEMESTER CREDIT HOURS GENERATED

In order to produce this summary, each CBM006 record is related to the CBM003 Course Inventory using the Subject Prefix and Course Number. All CBM006 records that are not included in an institution's course inventory are listed on a mismatch report ("006 records that do not relate to the Course Inventory or CIPISP file"). The hours produced by these classes are not included in the semester credit hour calculations.

The enrollment in each class is multiplied by the SCH value in the CBM006 record. These totals are then aggregated by Program and Curriculum area according to the level in the CBM003 and the enrollment level in the CBM006. The level determination is based on the relationships shown on the next page.

SUMMARY OF SEMESTER CREDIT HOURS GENERATED FOR OFF-CAMPUS

The summary is the same as above, except that CBM006 records for all off-campus classes (Item #8 code '1', '3', '4', '5', '6', '7', '8', '9', and 'B') are used.

Univ. End of Semester Report (CBM006)

SUMMARY OF SEMESTER CREDIT HOURS GENERATED (Continued)

| <u>COURSE LEVEL</u> | <u>HOURS GENERATED</u> |
|--------------------------------------|--|
| Freshman, Sophomore (Lower Level) | All levels of enrollment will generate lower division hours, including enrollments in Items #18 and #19. |
| Junior, Senior (Upper Level) | Lower division enrollment will generate lower division hours, including enrollments in Item #18. All other levels of enrollment will generate upper division hours including Item #19. |
| Master's | Lower division enrollment will generate lower division hours, including enrollments in Items #18 and #19. Upper division enrollment will generate upper division hours, including enrollments in Item #19. Master's level enrollment will generate master's level hours. Doctoral level enrollment will generate master's level hours. Special-Professional enrollment will generate master's level hours. |
| Graduate | Lower division enrollment will generate lower division hours, including enrollments in Items #18 and #19. Upper division enrollment will generate upper division hours, including enrollments in Item #19. Master's level enrollment will generate master's level hours. Doctoral level enrollment will generate doctoral hours. Special-Professional level enrollment will generate master's level hours. |
| Special-Professional | Only master's, doctoral, and special-professional levels of enrollment will generate special-professional hours. |

Univ. End of Semester Report (CBM006)

Edit00v00 TEXAS HIGHER EDUCATION COORDINATING BOARD Page 1
 SR-CBM006 EDIT SUMMARY FROM RunDate: 02/1/2011 Time: 15:23:57
 LONE STAR UNIVERSITY 003304 FALL 2010

| | NORMAL RANGE | QUESTIONABLE VALUES | ERROR VALUES |
|--|--------------|---------------------|--------------|
| ITEM 1 RecordCode | 1,360 | 0 | 0 |
| ITEM 2 Inst. Code | 1,360 | 0 | 0 |
| ITEM 3 Subject Prefix | 1,360 | 0 | 0 |
| ITEM 4 Subject Number | 1,360 | 0 | 0 |
| ITEM 5 Section Number | 1,360 | 0 | 0 |
| ITEM 6 Type Instruction | 1,360 | 0 | 0 |
| ITEM 7 Semester Credit Hours | 1,360 | 0 | 0 |
| ITEM 8 Location Code | 1,360 | 0 | 0 |
| ITEM 8A Other Higher Education Site | 1,360 | 0 | 0 |
| ITEM 9 Composit Code | 1,360 | 0 | 0 |
| ITEM 9B Faculty Tenure | 1,360 | 0 | 0 |
| ITEM 10 Off Campus Location/Electronic It Site | 1,360 | 0 | 0 |
| ITEM 11 Instructor Code | 1,360 | 0 | 0 |
| ITEM 12 Responsibility Factor | 1,360 | 0 | 0 |
| ITEM 13A Enrollment - UGL Not Affected | 1,334 | 26 | 0 |
| ITEM 13B Enrollment - UGU Not Affected | 1,334 | 26 | 0 |
| ITEM 13C Enrollment - Mast | 1,334 | 26 | 0 |
| ITEM 13D Enrollment - Doc | 1,334 | 26 | 0 |
| ITEM 13E Enrollment - Spec | 1,334 | 26 | 0 |
| ITEM 14 Semester | 1,360 | 0 | 0 |
| ITEM 15 Year | 1,360 | 0 | 0 |
| ITEM 16 Enrollment - UG Exceed Limit | 1,334 | 26 | 0 |
| ITEM 17 Enrollment - DE Exceed Limit | 1,334 | 26 | 0 |
| ITEM 18 Enrollment - UGL Affected By Limit | 1,334 | 26 | 0 |
| ITEM 19 Enrollment - UGU Affected By Limit | 1,334 | 26 | 0 |
| ITEM 20 Instructor Mode | 1,360 | 0 | 0 |
| ITEM 21 Inter-Institutional | 1,360 | 0 | 0 |
| TOTAL Report Records | 1,360 | | |
| CONTROL TOTAL | 1,360 | DISCREPANCY | 0 |
| Total Recs on Db | 1,360 | | |
| Number Of Non-Unique/Duplicated Id's | 0 | | |
| Number Of Duplicate Records | 0 | | |
| Number Of Relative Duplicate Questionable | 0 | | |
| Number Of Relative Duplicate Error | 0 | | |
| Total Error Recs on Db | 0 | | |
| Total Questionable Recs on Db | 26 | | |
| Total Non Error Records on Db | 1,360 | | |
| Total Rejected Records | 0 | | |

Univ. End of Semester Report (CBM006)

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TEXAS HIGHER EDUCATION COORDINATING BOARD

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FALL 2010 Percent Change Of ON AND OFF CAMPUS SEMESTER CREDIT HOUR REPORT CBM004 Vs. CBM006
 LONE STAR UNIVERSITY 003304 RunDate: 02/1/2011 Time: 15:23:57

Note: The CBM004 Report is compared to the CBM006 Report to aid in early detection of potentially erroneously-reported data. It will show the percentage increase/decrease of items, evaluate the items identified with a Review message, and submit updates to correct where appropriate. If the difference < 0 or absolute value of the difference between the CBM006 and CBM004 item

- 1) is less than 100, a Review message is not printed.
- 2) is between 100 and 10,000, a percentage change greater than 35% is identified.
- 3) is between 10,000+ and 100,000, a percentage change greater than 30% is identified.
- 4) is greater than 100,000, a percentage change greater than 20% is identified.

The report is a 'work in progress' and we would appreciate any feedback you may have regarding it.

| FUND | PROGRAM/CURRICULUM AREA | UGL HOURS | UGU HOURS | TOTAL UG HOURS | MAST HOURS | DOC HOURS | SPEC HOURS | TOTAL HOURS | EXCEEDS LIMIT |
|-----------|-------------------------|-----------|-----------|----------------|------------|-----------|------------|-------------|---------------|
| CBM004 01 | LIBERAL ARTS | 25,882 | 4,233 | 30,115 | 645 | 0 | 0 | 30,760 | 912 |
| CBM006 01 | LIBERAL ARTS | 23,377 | 4,017 | 27,394 | 642 | 0 | 0 | 28,036 | 741 |
| | Percent Change | -9.68% | -5.10% | -9.04% | -0.47% | 0.00% | 0.00% | -8.86% | -18.75% |
| CBM004 02 | SCIENCE | 10,506 | 3,113 | 13,619 | 127 | 0 | 0 | 13,746 | 376 |
| CBM006 02 | SCIENCE | 9,321 | 2,935 | 12,256 | 124 | 0 | 0 | 12,380 | 370 |
| | Percent Change | -11.28% | -5.72% | -10.01% | -2.36% | 0.00% | 0.00% | -9.94% | -1.60% |
| CBM004 03 | FINE ARTS | 4,066 | 581 | 4,647 | 0 | 0 | 0 | 4,647 | 59 |
| CBM006 03 | FINE ARTS | 3,804 | 556 | 4,360 | 0 | 0 | 0 | 4,360 | 47 |
| | Percent Change | -6.44% | -4.30% | -6.18% | 0.00% | 0.00% | 0.00% | -6.18% | -20.34% |
| CBM004 04 | TEACHER EDUCATION | 617 | 1,460 | 2,077 | 759 | 0 | 0 | 2,836 | 33 |
| CBM006 04 | TEACHER EDUCATION | 598 | 1,406 | 2,004 | 738 | 0 | 0 | 2,742 | 30 |
| | Percent Change | -3.08% | -3.70% | -3.51% | -2.77% | 0.00% | 0.00% | -3.31% | -9.09% |
| CBM004 05 | AGRICULTURE | 812 | 845 | 1,657 | 194 | 0 | 0 | 1,851 | 33 |
| CBM006 05 | AGRICULTURE | 788 | 841 | 1,629 | 194 | 0 | 0 | 1,823 | 30 |
| | Percent Change | -2.96% | -0.47% | -1.69% | 0.00% | 0.00% | 0.00% | -1.51% | -9.09% |
| CBM004 06 | ENGINEERING | 705 | 165 | 870 | 0 | 0 | 0 | 870 | 12 |
| CBM006 06 | ENGINEERING | 618 | 150 | 768 | 0 | 0 | 0 | 768 | 6 |
| | Percent Change | -12.34% | -9.09% | -11.72% | 0.00% | 0.00% | 0.00% | -11.72% | -50.00% |
| CBM004 07 | HOME ECONOMICS | 228 | 162 | 390 | 0 | 0 | 0 | 390 | 3 |
| CBM006 07 | HOME ECONOMICS | 225 | 159 | 384 | 0 | 0 | 0 | 384 | 3 |
| | Percent Change | -1.32% | -1.85% | -1.54% | 0.00% | 0.00% | 0.00% | -1.54% | 0.00% |
| CBM004 09 | SOCIAL SERVICE | 288 | 102 | 390 | 0 | 0 | 0 | 390 | 12 |
| CBM006 09 | SOCIAL SERVICE | 258 | 93 | 351 | 0 | 0 | 0 | 351 | 12 |

Univ. End of Semester Report (CBM006)

| | | | | | | | | | |
|--------|---------------------------------|---------|--------|---------|--------|-------|-------|---------|---------|
| | Percent Change | -10.42% | -8.82% | -10.00% | 0.00% | 0.00% | 0.00% | -10.00% | 0.00% |
| CBM004 | 13 PHYSICAL TRAINING | 1,132 | 0 | 1,132 | 0 | 0 | 0 | 1,132 | 10 |
| CBM006 | 13 PHYSICAL TRAINING | 1,090 | 0 | 1,090 | 0 | 0 | 0 | 1,090 | 8 |
| | Percent Change | -3.71% | 0.00% | -3.71% | 0.00% | 0.00% | 0.00% | -3.71% | -20.00% |
| CBM004 | 14 HEALTH SERVICES | 651 | 876 | 1,527 | 953 | 0 | 0 | 2,480 | 36 |
| CBM006 | 14 HEALTH SERVICES | 630 | 855 | 1,485 | 941 | 0 | 0 | 2,426 | 36 |
| | Percent Change | -3.23% | -2.40% | -2.75% | -1.26% | 0.00% | 0.00% | -2.18% | 0.00% |
| CBM004 | 16 BUSINESS ADMINISTRATION | 2,191 | 4,400 | 6,591 | 366 | 0 | 0 | 6,957 | 297 |
| CBM006 | 16 BUSINESS ADMINISTRATION | 1,860 | 4,196 | 6,056 | 357 | 0 | 0 | 6,413 | 234 |
| | Percent Change | -15.11% | -4.64% | -8.12% | -2.46% | 0.00% | 0.00% | -7.82% | -21.21% |
| CBM004 | 18 TEACHER ED-PRACTICE TEACHING | 3 | 852 | 855 | 0 | 0 | 0 | 855 | 39 |
| CBM006 | 18 TEACHER ED-PRACTICE TEACHING | 3 | 843 | 846 | 0 | 0 | 0 | 846 | 39 |
| | Percent Change | 0.00% | -1.06% | -1.05% | 0.00% | 0.00% | 0.00% | -1.05% | 0.00% |
| CBM004 | 19 TECHNOLOGY | 1,950 | 96 | 2,046 | 84 | 0 | 0 | 2,130 | 18 |
| CBM006 | 19 TECHNOLOGY | 1,851 | 92 | 1,943 | 81 | 0 | 0 | 2,024 | 15 |
| | Percent Change | -5.08% | -4.17% | -5.03% | -3.57% | 0.00% | 0.00% | -4.98% | -16.67% |
| CBM004 | 20 NURSING | 1,726 | 516 | 2,242 | 199 | 0 | 0 | 2,441 | 159 |
| CBM006 | 20 NURSING | 1,691 | 477 | 2,168 | 187 | 0 | 0 | 2,355 | 130 |
| | Percent Change | -2.03% | -7.56% | -3.30% | -6.03% | 0.00% | 0.00% | -3.52% | -18.24% |
| CBM004 | 21 DEVELOPMENTAL EDUCATION | 2,787 | 0 | 2,787 | 0 | 0 | 0 | 2,787 | 0 |
| CBM006 | 21 DEVELOPMENTAL EDUCATION | 2,670 | 0 | 2,670 | 0 | 0 | 0 | 2,670 | 0 |
| | Percent Change | -4.20% | 0.00% | -4.20% | 0.00% | 0.00% | 0.00% | -4.20% | 0.00% |
| CBM004 | 99 NOT STATE FUNDED | 155 | 55 | 210 | 0 | 0 | 0 | 210 | 0 |
| CBM006 | 99 NOT STATE FUNDED | 148 | 52 | 200 | 0 | 0 | 0 | 200 | 0 |
| | Percent Change | -4.52% | -5.45% | -4.76% | 0.00% | 0.00% | 0.00% | -4.76% | 0.00% |
| CBM004 | SUBTOTAL STATE FUNDED | 53,544 | 17,401 | 70,945 | 3,327 | 0 | 0 | 74,272 | 1,999 |
| CBM006 | SUBTOTAL STATE FUNDED | 48,784 | 16,620 | 65,404 | 3,264 | 0 | 0 | 68,668 | 1,701 |
| | Percent Change | -8.89% | -4.49% | -7.81% | -1.89% | 0.00% | 0.00% | -7.55% | -14.91% |
| CBM004 | GRAND TOTAL ALL CURRICULUM ARE | 53,699 | 17,456 | 71,155 | 3,327 | 0 | 0 | 74,482 | 1,999 |
| CBM006 | GRAND TOTAL ALL CURRICULUM ARE | 48,932 | 16,672 | 65,604 | 3,264 | 0 | 0 | 68,868 | 1,701 |
| | Percent Change | -8.88% | -4.49% | -7.80% | -1.89% | 0.00% | 0.00% | -7.54% | -14.91% |

Univ. End of Semester Report (CBM006)

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TEXAS HIGHER EDUCATION COORDINATING BOARD
CBM004 Records Not Found on The Course Inventory
LONE STAR UNIVERSITY 003304

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| Subject | Course | Section | Enrollment | | | | | | | | | |
|------------------------------------|--------|---------|------------|-----|-----|------|-----|------|----|----|----|-----|
| Prefix | Number | Number | Values | UGL | UGU | Mast | Doc | Spec | EX | UG | Ex | Dev |
| THERE ARE NO ITEMS FOR THIS REPORT | | | | | | | | | | | | |

Univ. End of Semester Report (CBM006)

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TEXAS HIGHER EDUCATION COORDINATING BOARD
OFF CAMPUS SEMESTER CREDIT HOUR REPORT
LONE STAR UNIVERSITY 003304

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| PROGRAM/CURRICULUM AREA | UGL HOURS | UGU HOURS | TOTAL UG HOURS | MAST HOURS | DOC HOURS | SPEC HOURS | TOTAL HOURS | EXCEEDS LIMIT |
|---|--------------|--------------|-------------------|---------------|--------------|---------------|----------------|------------------|
| 2310010001 Speech and Rhetorical Studies | 36 | | 36 | | | | 36 | |
| 2701010001 Mathematics, General | 57 | | 57 | | | | 57 | 21 |
| 3801010001 Philosophy | 51 | | 51 | | | | 51 | 6 |
| 4201010001 Psychology, General | 84 | | 84 | | | | 84 | |
| 4207010001 Developmental and Child Psycho | 69 | | 69 | 18 | | | 87 | 6 |
| 4510020001 American Government and Politi | 111 | | 111 | | | | 111 | 21 |
| TOTAL LIBERAL ARTS | 408 | 81 | 489 | 90 | | | 579 | 54 |
| 2607070002 Animal Physiology | 18 | 54 | 72 | | | | 72 | 3 |
| TOTAL SCIENCE | 18 | 54 | 72 | | | | 72 | 3 |
| 5009010003 Music, General | 72 | | 72 | | | | 72 | 6 |
| 5009020003 Music History, Literature, and | 75 | | 75 | | | | 75 | |
| TOTAL FINE ARTS | 147 | | 147 | | | | 147 | 6 |
| 1301010004 Education, General | | | | 114 | | | 114 | |
| 1303010004 Curriculum and Instruction | | | | 39 | | | 39 | |
| 1304080004 Elementary and Middle School A | | | | 138 | | | 138 | |
| 1310010004 Special Education and Teaching | | | | 69 | | | 69 | |
| 1311020004 College Student Counseling and | | | | 30 | | | 30 | |
| TOTAL TEACHER EDUCATION | | | | 666 | | | 666 | |
| 5208010016 Finance, General | | 30 | 30 | | | | 30 | |
| 5211010016 International Business/Trade/C | 9 | 66 | 75 | | | | 75 | |
| 5215010016 Real Estate | 18 | 111 | 129 | | | | 129 | |
| 5217010016 Insurance | | 81 | 81 | | | | 81 | 6 |
| TOTAL BUSINESS ADMINISTRATION | 27 | 306 | 333 | | | | 333 | 6 |
| 1312050018 Secondary Education and Teachi | | 57 | 57 | | | | 57 | 3 |
| TOTAL TEACHER ED-PRACTICE TEACHING | | 57 | 57 | | | | 57 | 3 |
| 1103010019 Data Processing and Data Proce | 81 | | 81 | 81 | | | 162 | 6 |
| TOTAL TECHNOLOGY | 81 | | 81 | 81 | | | 162 | 6 |
| 5116010020 Nursing - Registered Nurse Tra | 210 | | 210 | | | | 210 | 11 |
| 5116010020 Nursing Administration (MSN, M | | | | 1 | | | 1 | |
| TOTAL NURSING | 210 | | 210 | 1 | | | 211 | 11 |
| SUBTOTAL STATE FUNDED | 891 | 498 | 1,389 | 838 | | | 2,227 | 89 |
| GRAND TOTAL ALL CURRICULUM AREAS | 891 | 498 | 1,389 | 838 | | | 2,227 | 89 |

Univ. End of Semester Report (CBM006)

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TEXAS HIGHER EDUCATION COORDINATING BOARD
ON AND OFF CAMPUS SEMESTER CREDIT HOUR REPORT
LONE STAR UNIVERSITY 003304

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| PROGRAM/CURRICULUM AREA | UGL HOURS | UGU HOURS | TOTAL UG HOURS | MAST HOURS | DOC HOURS | SPEC HOURS | TOTAL HOURS | EXCEEDS LIMIT |
|---|--------------|--------------|-------------------|---------------|--------------|---------------|----------------|------------------|
| 0901010001 Communication Studies/Speech C | 27 | 226 | 253 | 63 | 0 | 0 | 316 | 12 |
| 0901011001 Communications Research | 0 | 0 | 0 | 27 | 0 | 0 | 27 | 0 |
| 0901020001 Mass Communication/ Media Stud | 9 | 48 | 57 | 0 | 0 | 0 | 57 | 0 |
| 0904010001 Journalism | 282 | 32 | 314 | 0 | 0 | 0 | 314 | 0 |
| 0909020001 Public Relations/Image Managem | 12 | 84 | 96 | 0 | 0 | 0 | 96 | 0 |
| 0909030001 Advertising | 18 | 72 | 90 | 0 | 0 | 0 | 90 | 0 |
| 1601020001 Linguistics | 15 | 42 | 57 | 0 | 0 | 0 | 57 | 0 |
| 1604020001 Russian Language and Literatur | 60 | 0 | 60 | 0 | 0 | 0 | 60 | 3 |
| 1605010001 German Language and Literature | 138 | 18 | 156 | 0 | 0 | 0 | 156 | 3 |
| 1609010001 French Language and Literature | 135 | 21 | 156 | 0 | 0 | 0 | 156 | 0 |
| 1609050001 Spanish Language and Literatur | 690 | 135 | 825 | 0 | 0 | 0 | 825 | 15 |
| 2301010001 English Language and Literatur | 1,149 | 90 | 1,239 | 30 | 0 | 0 | 1,269 | 57 |
| 2304010001 English Composition | 1,758 | 69 | 1,827 | 12 | 0 | 0 | 1,839 | 57 |
| 2307010001 American Literature (United St | 816 | 60 | 876 | 33 | 0 | 0 | 909 | 9 |
| 2311010001 Technical and Business Writing | 3 | 138 | 141 | 0 | 0 | 0 | 141 | 0 |
| 2401010001 Liberal Arts and Sciences/Libe | 892 | 0 | 892 | 0 | 0 | 0 | 892 | 0 |
| 2401030001 Humanities/Humanistic Studies | 66 | 0 | 66 | 0 | 0 | 0 | 66 | 0 |
| 2701010001 Mathematics, General | 2,652 | 0 | 2,652 | 0 | 0 | 0 | 2,652 | 147 |
| 2703010001 Applied Mathematics | 1,215 | 0 | 1,215 | 0 | 0 | 0 | 1,215 | 75 |
| 3099990101 Interdisciplinary Studies, Gen | 84 | 32 | 116 | 0 | 0 | 0 | 116 | 0 |
| 3801010001 Philosophy | 297 | 99 | 396 | 0 | 0 | 0 | 396 | 9 |
| 4201010001 Psychology, General | 2,253 | 250 | 2,503 | 72 | 0 | 0 | 2,575 | 24 |
| 4202010001 Clinical Psychology | 36 | 177 | 213 | 36 | 0 | 0 | 249 | 0 |
| 4203010001 Cognitive Psychology and Psych | 42 | 270 | 312 | 0 | 0 | 0 | 312 | 6 |
| 4204010001 Community Psychology | 0 | 6 | 6 | 0 | 0 | 0 | 6 | 0 |
| 4209010001 Industrial and Organizational | 30 | 111 | 141 | 42 | 0 | 0 | 183 | 0 |
| 4210010001 Personality Psychology | 33 | 117 | 150 | 0 | 0 | 0 | 150 | 0 |
| 4211010001 Physiological Psychology/Psych | 15 | 87 | 102 | 0 | 0 | 0 | 102 | 3 |
| 4216010001 Social Psychology | 234 | 0 | 234 | 0 | 0 | 0 | 234 | 6 |
| 4219010001 Psychometrics and Quantitative | 0 | 0 | 0 | 78 | 0 | 0 | 78 | 0 |
| 4301030001 Criminal Justice/Law Enforceme | 60 | 222 | 282 | 0 | 0 | 0 | 282 | 9 |
| 4301040001 Criminal Justice/Safety Studie | 417 | 78 | 495 | 0 | 0 | 0 | 495 | 15 |
| 4301070001 Criminal Justice/Police Scienc | 120 | 0 | 120 | 0 | 0 | 0 | 120 | 3 |
| 4404010001 Public Administration | 0 | 0 | 0 | 27 | 0 | 0 | 27 | 0 |
| 4507010001 Geography | 330 | 123 | 453 | 0 | 0 | 0 | 453 | 3 |
| 4509010001 International Relations and Af | 6 | 30 | 36 | 0 | 0 | 0 | 36 | 0 |
| 4510010001 Political Science and Governme | 0 | 48 | 48 | 6 | 0 | 0 | 54 | 0 |
| 4510011501 Political Theory | 9 | 18 | 27 | 0 | 0 | 0 | 27 | 0 |
| 4510020001 American Government and Politi | 2,142 | 189 | 2,331 | 9 | 0 | 0 | 2,340 | 57 |
| 4511010001 Sociology | 753 | 327 | 1,080 | 0 | 0 | 0 | 1,080 | 27 |
| 5401010001 History, General | 222 | 87 | 309 | 18 | 0 | 0 | 327 | 12 |
| 5401020001 American History United States | 3,204 | 213 | 3,417 | 21 | 0 | 0 | 3,438 | 117 |

Univ. End of Semester Report (CBM006)

| | | | | | | | | | |
|------------|--------------------------------|--------|-------|--------|-----|---|---|--------|-----|
| 5401030001 | European History | 18 | 75 | 93 | 0 | 0 | 0 | 93 | 0 |
| | TOTAL LIBERAL ARTS | 23,377 | 4,017 | 27,394 | 642 | 0 | 0 | 28,036 | 741 |
| 1101010002 | Computer and Information Scien | 390 | 0 | 390 | 0 | 0 | 0 | 390 | 3 |
| 1313110002 | Mathematics Teacher Education | 0 | 138 | 138 | 0 | 0 | 0 | 138 | 3 |
| 1313160002 | Science Teacher Education/Gene | 0 | 132 | 132 | 0 | 0 | 0 | 132 | 3 |
| 2601010002 | Biology/Biological Sciences, G | 736 | 41 | 777 | 46 | 0 | 0 | 823 | 5 |
| 2602020002 | Biochemistry | 33 | 183 | 216 | 0 | 0 | 0 | 216 | 9 |
| 2603010002 | Botany/Plant Biology | 92 | 0 | 92 | 0 | 0 | 0 | 92 | 0 |
| 2604010002 | Cell/Cellular Biology and Hist | 4 | 140 | 144 | 0 | 0 | 0 | 144 | 12 |
| 2604030002 | Anatomy | 840 | 0 | 840 | 0 | 0 | 0 | 840 | 100 |
| 2605020002 | Microbiology, General | 80 | 88 | 168 | 0 | 0 | 0 | 168 | 12 |
| 2605070002 | Immunology | 0 | 84 | 84 | 0 | 0 | 0 | 84 | 4 |
| 2607010002 | Zoology/Animal Biology | 1,432 | 92 | 1,524 | 8 | 0 | 0 | 1,532 | 20 |
| 2613010002 | Ecology | 0 | 244 | 244 | 0 | 0 | 0 | 244 | 12 |
| 2613030002 | Evolutionary Biology | 3 | 99 | 102 | 0 | 0 | 0 | 102 | 9 |
| 2613040002 | Aquatic Biology/Limmology | 0 | 0 | 0 | 15 | 0 | 0 | 15 | 0 |
| 2613070002 | Conservation Biology | 0 | 60 | 60 | 0 | 0 | 0 | 60 | 0 |
| 2701011002 | Mathematics (Upper Level) | 0 | 27 | 27 | 0 | 0 | 0 | 27 | 3 |
| 2701011402 | Pure Mathematics (Upper Level) | 12 | 201 | 213 | 0 | 0 | 0 | 213 | 6 |
| 2703011002 | Applied Mathematics (Upper Lev | 9 | 54 | 63 | 0 | 0 | 0 | 63 | 6 |
| 2705011002 | Mathematical Statistics (Upper | 78 | 99 | 177 | 0 | 0 | 0 | 177 | 3 |
| 3105010002 | Health and Physical Education, | 594 | 0 | 594 | 0 | 0 | 0 | 594 | 12 |
| 3105011002 | Fitness and Sports | 315 | 231 | 546 | 39 | 0 | 0 | 585 | 6 |
| 4001010002 | Physical Sciences | 807 | 0 | 807 | 0 | 0 | 0 | 807 | 12 |
| 4002010002 | Astronomy | 1,103 | 0 | 1,103 | 0 | 0 | 0 | 1,103 | 31 |
| 4006010002 | Geology/Earth Science, General | 460 | 3 | 463 | 0 | 0 | 0 | 463 | 12 |
| 4006060002 | Geochemistry and Petrology | 24 | 44 | 68 | 0 | 0 | 0 | 68 | 0 |
| 4008010002 | Physics, General | 434 | 304 | 738 | 0 | 0 | 0 | 738 | 17 |
| 4008100002 | Theoretical and Mathematical P | 6 | 27 | 33 | 0 | 0 | 0 | 33 | 0 |
| 5109130002 | Athletic Training/Trainer | 285 | 201 | 486 | 0 | 0 | 0 | 486 | 7 |
| | TOTAL SCIENCE | 9,321 | 2,935 | 12,256 | 124 | 0 | 0 | 12,380 | 370 |
| 0907010003 | Radio and Television | 267 | 36 | 303 | 0 | 0 | 0 | 303 | 0 |
| 5004010003 | Design and Visual Communicatio | 132 | 0 | 132 | 0 | 0 | 0 | 132 | 0 |
| 5004020003 | Commercial and Advertising Art | 3 | 27 | 30 | 0 | 0 | 0 | 30 | 0 |
| 5004090003 | Graphic Design | 66 | 15 | 81 | 0 | 0 | 0 | 81 | 0 |
| 5005010003 | Drama and Dramatics/Theatre Ar | 275 | 3 | 278 | 0 | 0 | 0 | 278 | 3 |
| 5005020003 | Technical Theatre/Theatre Desi | 165 | 0 | 165 | 0 | 0 | 0 | 165 | 0 |
| 5005060003 | Acting | 78 | 18 | 96 | 0 | 0 | 0 | 96 | 0 |
| 5006010003 | Film/Cinema Studies | 9 | 78 | 87 | 0 | 0 | 0 | 87 | 0 |
| 5006050003 | Photography | 141 | 0 | 141 | 0 | 0 | 0 | 141 | 0 |
| 5007010003 | Art/Art Studies, General | 1,056 | 12 | 1,068 | 0 | 0 | 0 | 1,068 | 3 |
| 5007030003 | Art History, Criticism and Con | 228 | 90 | 318 | 0 | 0 | 0 | 318 | 6 |
| 5007050003 | Drawing | 123 | 24 | 147 | 0 | 0 | 0 | 147 | 0 |
| 5007080003 | Painting | 12 | 42 | 54 | 0 | 0 | 0 | 54 | 0 |
| 5007090003 | Sculpture | 15 | 36 | 51 | 0 | 0 | 0 | 51 | 0 |
| 5007100003 | Printmaking | 12 | 36 | 48 | 0 | 0 | 0 | 48 | 0 |

Univ. End of Semester Report (CBM006)

| | | | | | | | | | |
|------------|--------------------------------|-------|-----|-------|---|---|---|-------|----|
| 5007110003 | Ceramic Arts and Ceramics | 27 | 48 | 75 | 0 | 0 | 0 | 75 | 0 |
| 5009010003 | Music, General | 413 | 17 | 430 | 0 | 0 | 0 | 430 | 11 |
| 5009020003 | Music History, Literature, and | 117 | 36 | 153 | 0 | 0 | 0 | 153 | 1 |
| 5009030003 | Music Performance, General | 124 | 0 | 124 | 0 | 0 | 0 | 124 | 4 |
| 5009030103 | Music, Brass Performance | 31 | 6 | 37 | 0 | 0 | 0 | 37 | 0 |
| 5009070003 | Piano and Organ | 75 | 0 | 75 | 0 | 0 | 0 | 75 | 1 |
| 5009080003 | Voice and Opera | 73 | 2 | 75 | 0 | 0 | 0 | 75 | 4 |
| 5009081003 | Music - Voice Performance | 10 | 0 | 10 | 0 | 0 | 0 | 10 | 0 |
| 5009100003 | Jazz/Jazz Studies | 22 | 24 | 46 | 0 | 0 | 0 | 46 | 5 |
| 5009110003 | Violin, Viola, Guitar and Othe | 10 | 0 | 10 | 0 | 0 | 0 | 10 | 0 |
| | TOTAL FINE ARTS | 3,804 | 556 | 4,360 | 0 | 0 | 0 | 4,360 | 47 |

.

| | | | | | | | | | |
|------------|--------------------------------|-------|-----|-------|-----|---|---|-------|-----|
| 5116010020 | Nursing - Registered Nurse Tra | 1,691 | 438 | 2,129 | 105 | 0 | 0 | 2,234 | 124 |
| 5116020020 | Nursing Administration (MSN, M | 0 | 39 | 39 | 82 | 0 | 0 | 121 | 6 |
| | TOTAL NURSING | 1,691 | 477 | 2,168 | 187 | 0 | 0 | 2,355 | 130 |

| | | | | | | | | | |
|------------|---------------------------------|-------|---|-------|---|---|---|-------|---|
| 3201040121 | Precollegiate Mathematics Skill | 1,599 | 0 | 1,599 | 0 | 0 | 0 | 1,599 | 0 |
| 3201080221 | Precollegiate Writing Skills | 1,071 | 0 | 1,071 | 0 | 0 | 0 | 1,071 | 0 |
| | TOTAL DEVELOPMENTAL EDUCATION | 2,670 | 0 | 2,670 | 0 | 0 | 0 | 2,670 | 0 |

| | | | | | | | | | |
|----------|--------------|--------|--------|--------|-------|---|---|--------|-------|
| SUBTOTAL | STATE FUNDED | 48,784 | 16,620 | 65,404 | 3,264 | 0 | 0 | 68,668 | 1,701 |
|----------|--------------|--------|--------|--------|-------|---|---|--------|-------|

| | | | | | | | | | |
|------------|------------------------|-----|----|-----|---|---|---|-----|---|
| 2801010099 | Air Force JROTC/ROTC | 148 | 52 | 200 | 0 | 0 | 0 | 200 | 0 |
| | TOTAL NOT STATE FUNDED | 148 | 52 | 200 | 0 | 0 | 0 | 200 | 0 |

| | | | | | | | | | |
|-------------|----------------------|--------|--------|--------|-------|---|---|--------|-------|
| GRAND TOTAL | ALL CURRICULUM AREAS | 48,932 | 16,672 | 65,604 | 3,264 | 0 | 0 | 68,868 | 1,701 |
|-------------|----------------------|--------|--------|--------|-------|---|---|--------|-------|

| | |
|----------------------------|-------|
| Total Rejected Records | 0 |
| Total Records on DataBase | 1,360 |
| Total Non Error Records | 1,360 |
| Total Error Records | 0 |
| Total Questionable Records | 26 |
| Total Rejected Records | 0 |

Items In Error Are Indicated By (*), Questionable By (-)

FACULTY REPORT
CBM008

The purpose of this report is to collect data on the academic duties and services of each person who has any type of faculty appointment, regardless of their source of funds or their assignment. Include research faculty, librarians, administrators, if they have faculty titles, and faculty who may be on leave. Instructional faculty on sabbatical leave should be reported with '000' percent time but at their regular salaries, even if they may be receiving a reduced amount. All faculty, including teaching assistants, identified on the CBM004 class report must be included. Personnel associated only with classes in non-funded curriculum areas other than military science will be excluded. This report will reflect conditions as of the official census date of the fall and spring semesters. A combined summer report will reflect conditions as of the official census dates for any terms taught during the summer and any faculty who taught spring flex-entry classes.

NOTE:

1. All faculty social security numbers reported on the CBM004 must also be reported on the CBM008 faculty file. CBM004 faculty members not found on the CBM008 will be listed on the report titled "Classes Taught by Non-reported Faculty." This report will be printed each time a CBM004 or CBM008 edit is processed.
2. Faculty Teaching Classes Organized After the Official Census Date (Flexible Entry):

Any faculty who teaches a class organized after the official census date will be included in the data submitted in the semester following; i.e., classes organized after the 12th class day of the fall semester will be reported in the following spring semester 12th class day report. All other non-flex-entry assignments during the fall semester should be reported on the fall reports as usual.

The faculty data for flex-entry classes will be reported in Items #15 and #16. If the faculty member does not have any assignments other than flex-entry assignments for the reporting period, provide all the demographic data, zero fill the regular appointment and salary Items #13 and #14, and enter a '1' in Item #17 to indicate that the faculty data is a carry-over from the prior reporting period.

Univ. Faculty Report (CBM008)

INSTRUCTIONS FOR FACULTY REPORT

- Item #1 Record Code. Always enter '8'.
- Item #2 Institution Code. Enter the FICE Code of the institution.
- Item #3 Faculty Identification Number. Enter the social security number of the faculty member.
- Item #4 Last Name. Enter the faculty member's last name.
- Item #5 First Name Initial. Enter the initial of the faculty member's first name.
- Item #6 Middle Name Initial. Enter the initial of the faculty member's middle name.
- Item #7 Rank. Enter the code indicating the highest academic rank of the faculty member.

| <u>Rank</u> | <u>Definition</u> |
|-----------------------|--|
| 1 Professor | Include only faculty on tenure track or with tenure at your institution. |
| 2 Associate Professor | Include only faculty on tenure track or with tenure at your institution. |
| 3 Assistant Professor | Include only faculty on tenure track or with tenure at your institution. |
| 4 Instructor | Include all faculty on tenure track or with tenure at your institution who do not hold the rank of assistant professor, associate professor, or professor. |
| 5 Other faculty | Includes faculty without tenure and not on tenure track including, but not limited to, adjunct, special, visiting, emeritus, and lecturer at your institution. Also include faculty with tenure or on tenure track from another institution. |
| 6 Teaching Assistant | A graduate student who is teaching and/or assists a faculty member in teaching a class or laboratory (exclude those who only serve as graders or who are included in one of the categories above). |

- Item #8 Tenure. Use the institution's criteria or requirements to determine tenure status.
- 0 Non-tenured faculty
 - 1 Tenured faculty
 - 2 On tenure track faculty

Univ. Faculty Report (CBM008)

Item #9 Gender. Enter the appropriate code indicating the gender of the faculty member.

M = Male F = Female

Item #10 Administrative Unit Code. Enter the appropriate code (Appendix D) designating the faculty member's assignment. When the assignments of a faculty member involve more than one administrative unit, choose the one in which the faculty is most closely associated. For a faculty member whose assignment is in a non-instructional area, an administrative unit code of '3333' may be used.

Item #11 Unused

Item #12 Date of Birth. Enter the year and month in which the faculty member was born in the YYYYMM format where

YYYY = Year; MM = Month; If unknown enter '000000'

Item #13 Percent of Time. Enter the faculty member's percent of time in relation to a full or normal workload at the institution for each appointment (Items #13A-E) during the reporting period. For a faculty member who teaches in the summer, consider that a 100 percent summer workload is equivalent to a 100 percent workload in a fall or spring term. So a faculty member teaching one class in the summer would be considered to have a 25% assignment if four classes is considered a full or normal workload. Each institution has a policy that determines a full or normal workload (example, 12 semester credit hours, four classes, etc.). For multiple assignments, apportion the percent of time according to the contracted or required duties. The total percent time must never exceed 100 percent. A teaching assignment that is considered an overload has a zero percent value. Thus, only the salary of an overload is reported. Enter leading zeros for any percent less than 100 and all zeros for the percent of any appointment that does not apply.

NOTE: In this revised report, the appointments are associated with a specific Item #13A-E so the appointment code will not be entered, only the percent of time.

Items #13A and #13B are related to the Instruction function:

Item #13A Appointment 01 Percent. Instruction: Direct instructional activities which include interaction with students related to instruction, preparation for such instruction, and evaluation of student performance. The various types of instruction include lecture, laboratory, practicum, seminar, independent study, private lessons, alternative learning activities, thesis, dissertation, and instructional telecommunication. Report only the 01 assignment percent that is associated with the non-flex-entry classes. The flex-entry part of the assignment will be reported in the next reporting period in the Flex-Entry Appointment, Item #15.

Item #13B Appointment 02 Percent. Administrative assignments which directly supplement the teaching function, such as heads of teaching departments, coordinator of

Univ. Faculty Report (CBM008)

special programs or multi-section courses, etc. Any other professional assignments which an institution considers to be directly related to the teaching function.

Items #13C to #13E are related to appointments related to functions other than Instruction:

- Item #13C Appointment 11 Percent. Academic Support: Assignments include activities in the offices of academic and graduate deans, directors of major teaching department groupings like colleges, schools, or divisions, and librarians. Not included are the offices of the heads of teaching departments which are included in Item #13B.
- Item #13D Appointment 12 Percent. Research: Faculty assignments for activities specifically organized to produce research outcomes.
- Item #13E Appointment 13 Percent. Public Service, Student Services, Institutional Support, Operation and Maintenance of Plant, Auxiliary Enterprise Operations: Activities associated with admissions and registration, financial aid, student affairs, executive direction and control, business and fiscal management, personnel, administrative data processing, campus security, purchasing, physical plant administration, and auxiliary enterprise operations.
- Item #14 Salary. Enter the salary of the faculty member based on the source of funds as identified in Items #14A through #14Z. Each amount must be entered in whole dollars, right justified, with leading zeros. Exclude from each Item #14A through #14X any salary associated with an overload to the teaching function or any salary for flex-entry classes. Enter the overload total salary in Item #14Z. The total salary for the flex-entry classes will be reported in the next reporting period in the Flex-Entry Salary, Item #16.
- Item #14A State Appropriations. Enter all funds from state appropriations including special items, whether funded by general revenue or other educational and general income.
- Item #14D Designated. Funds arising from sources that have been designated by the Board or management to be used for specific purposes. This fund distinguishes such internally designated funds from externally restricted funds as well as other current funds. Service department funds and revolving and clearing accounts are also included in this fund group.
- Item #14R Restricted. Funds available for current purposes, the use of which has been restricted by outside agencies or persons.
- Item #14X Auxiliary Enterprises. Funds for activities which furnish a service to students, faculty, or staff for which charges are made that are directly related to the cost of the service such as residence halls, bookstores, intercollegiate athletics, etc.
- Item #14Z Overload. An overload applies when a faculty member is employed full-time (100 percent) and has teaching assignments in addition to the 100 percent load. Enter

Univ. Faculty Report (CBM008)

the total money that applies to the teaching overload disregarding the source.

NOTE: For the purposes of this report, salaries are to be computed as follows:

- Salary *contracted* for fall semester only – fall salary
- Salary *contracted* for spring semester only – spring salary
- Salary *contracted* for summer semester only – summer salary
- Salary *contracted* for nine months session – nine-month salary x .5 for either the fall or spring semester
- Salary *contracted* for 12 months – twelve-month salary x .375 for either the fall or spring semester and .25 for the summer semester

Salary Computations:

1. Sum the percent of time assigned for all appointments (Items #13A-13E). Do not include the percent of time of any flex-entry appointment.
2. Sum the salary amounts for all funds (Items #14A-X), excluding the overload (Item #14Z) and flex-entry (Item #16) salary items.
3. Divide the total percent of time assigned for all appointments (step 1) into the sum of all salary amounts (step 2), giving a full-time equivalent (FTE) salary for all appointments. Double this amount to yield a nine-month FTE salary amount.
4. Summarize the FTE salaries (results of step 3) of ONLY the faculty who have percents of time assigned to appointments 01 and/or 02.
5. Tally all faculty with appointment codes 01 and/or 02 where FTE salaries are greater than zero.
6. Divide the total faculty with appointment codes 01 and/or 02 (results of step 5) into the total FTE salaries of faculty with 01 and/or 02 appointments (results of step 4) to yield the average nine-month FTE salaries.

Item #15 Flex-Entry Appointment Percent. Enter the percent of time for the 01 appointment of the flex-entry classes from the prior semester. Enter leading zeros for a percent less than 100. If there is not a flex-entry carry over or the flex-entry assignment is an overload, enter zeros.

Item #16 Flex-Entry Salary. Enter the total money that applies to the flex-entry classes from the prior semester, disregarding the source of funds. If there is not a flex-entry carry over, enter zeros.

Item #17 Flex-Entry Only. Enter a '1' when the record that contains flex-entry data only is to be reported so that the corresponding class record will have a faculty match. When the faculty is also teaching in the current reporting period, enter a '0'.

Item #18 Compliance. Enter a '1' if the faculty member is in compliance with the institution's regulations on faculty workload; enter a '2' if not in compliance.

Item #19 New Hire. If the faculty member is full-time and is a "new hire" for the reporting semester, enter a '3'. The new hire code is reported only the first semester that it occurs. Do not include persons who have returned from sabbatical leave or full-time faculty with less than 9-10 month contracts. Enter zero if the person is not newly hired.

Univ. Faculty Report (CBM008)

Item #20 Semester. Enter the code indicating the appropriate semester.

1 Fall 2 Spring 3 Summer

Item #21 Year. Enter the calendar year in which the semester occurred.

Use the YYYY format. Example: 2010

Items #22 and #23A-G are mandatory beginning with the fall 2010 reporting period.

Item #22 Ethnic Origin. Enter the code indicating whether the student is of Hispanic or Latino origin or not.

1 Hispanic or Latino origin
2 Not Hispanic or Latino origin
3 Not answered

Item #23 Race. Select one or more codes indicating the race of the student.

Item #23A 1 White
Item #23B 2 Black or African-American
Item #23C 4 Asian
Item #23D 5 American Indian or Alaskan Native
Item #23E 6 International
Item #23F 7 Unknown or Not Reported
Item #23G 8 Native Hawaiian or Other Pacific Islander

Definitions:

- Hispanic or Latino: A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.
- American Indian or Alaskan Native: A person having origins in any of the original peoples of North and South America (including Central America), and who maintains a tribal affiliation or community attachment.
- Asian: A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
- Black or African-American: A person having origins in any of the black racial groups of Africa.
- Native Hawaiian or Other Pacific Islander: A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
- White: A person having origins in any of the original peoples of Europe, the Middle East or North Africa.
- International denotes a person who is not a citizen or permanent resident of the United States and who is in this country on a temporary basis and does not have the right to remain indefinitely.
- Unknown or Not Reported: The unknown classification should only be used if the student has not selected a racial/ethnic designation.

Univ. Faculty Report (CBM008)

REPORTING EXAMPLES

NOTE: Items #1, #2, #22, and #23 will be omitted from the examples.

1. Mary A. Jones, an associate professor in the Department of English, is teaching full-time in this department for the fall semester, and is paid \$31,000 out of faculty salary funds for the 12-month period. Professor Jones is in compliance with the institution's regulations on faculty workloads. CBM008 will be coded.

| | |
|-------------------|--------------------------------|
| Item #3 | 787676392 |
| Item #4 | Jones |
| Item #5 | M |
| Item #6 | A |
| Item #7 | 2 |
| Item #8 | 1 |
| Item #9 | F |
| Item #10 | 0990 |
| Item #11 | blank |
| Item #12 | 194405 |
| Item #13A,B,C,D,E | 100, 000, 000, 000, 000 |
| Item #14A | 011625 (\$31,000 x .375) |
| Item #14D,R,X,Z | 000000, 000000, 000000, 000000 |
| Item #15 | 000 |
| Item #16 | 000000 |
| Item #17 | 0 |
| Item #18 | 1 |
| Item #19 | 0 |
| Item #20 | 1 |
| Item #21 | 2010 |

Univ. Faculty Report (CBM008)

2. John E. Smith, Professor of Communications, is chairman of the Department of Communications and also teaches speech. Professor Smith is paid \$48,000 from faculty salaries for the nine-month period and the report is for the fall semester. Professor Smith's workload is distributed as follows: three fourths of his time in direct instructional activities and one-fourth as departmental chairman. This is in compliance with the institution's faculty workload standards. CBM008 would be coded:

| | |
|-----------------|-----------------------------|
| Item #3 | 368927181 |
| Item #4 | Smith |
| Item #5 | J |
| Item #6 | E |
| Item #7 | 1 |
| Item #8 | 1 |
| Item #9 | M |
| Item #10 | 0690 |
| Item #11 | blank |
| Item #12 | 194003 |
| Item #13A | 075 |
| Item #13B | 025 |
| Item #13C,D,E | 000,000,000 |
| Item #14A | 024000 |
| Item #14D,R,X,Z | 000000,000000,000000,000000 |
| Item #15 | 000 |
| Item #16 | 000000 |
| Item #17 | 0 |
| Item #18 | 1 |
| Item #19 | 0 |
| Item #20 | 1 |
| Item #21 | 2010 |

Univ. Faculty Report (CBM008)

3. Dr. William E. Frederickson is a visiting teacher in the Department of Geology on special assignment as follows: Teaching - ten percent; Research - ninety percent. All of Dr. Frederickson's spring semester salary of \$30,000 is paid from a federal grant. The instructor is in compliance with the institution's regulations on faculty workloads. CBM008 should be coded.

| | |
|-------------|---|
| Item #3 | 000000029 |
| Item #4 | Fredericks (Item #4 limited to 10 spaces) |
| Item #5 | W |
| Item #6 | E |
| Item #7 | 5 |
| Item #8 | 0 |
| Item #9 | M |
| Item #10 | 1290 |
| Item #11 | blank |
| Item #12 | 194210 |
| Item #13A | 010 |
| Item #13B,C | 000,000 |
| Item #13D | 090 |
| Item #13E | 000 |
| Item #14A,D | 000000,000000 |
| Item #14R | 030000 |
| Item #14X,Z | 000000,000000 |
| Item #15 | 000 |
| Item #16 | 000000 |
| Item #17 | 0 |
| Item #18 | 1 |
| Item #19 | 0 |
| Item #20 | 2 |
| Item #21 | 2011 |

Univ. Faculty Report (CBM008)

4. Charles Martin is a full-time faculty member teaching half-time in psychology and half-time in sociology, each of which is administered in separate departments. Assistant Professor Martin's nine-month salary of \$42,000 is budgeted equally between the two departments. One of his four classes in the fall was a flex-entry class. In the spring all four classes began the first of the semester. The faculty member is in compliance with the institution's regulations on faculty workloads. Choose the department with which Dr. Martin is most closely associated.

CBM008 for the fall semester would be coded:

| | |
|-----------------|-------------------------------------|
| Item #3 | 452687912 |
| Item #4 | Martin |
| Item #5 | C |
| Item #6 | blank |
| Item #7 | 3 |
| Item #8 | 1 |
| Item #9 | M |
| Item #10 | 2380 |
| Item #11 | blank |
| Item #12 | 195108 |
| Item #13A | 075 (since one class is flex-entry) |
| Item #13B,C,D,E | 000,000,000,000 |
| Item #14A | 015750 |
| Item #14D,R,X,Z | 000000,000000,000000,000000 |
| Item #15 | 000 |
| Item #16 | 000000 |
| Item #17, #18 | 0, 1 |
| Item #19, #20 | 0, 1 |
| Item #21 | 2010 |

CBM008 for the spring semester would be coded:

| | |
|-----------------|--|
| Items #3-#12 | (code same as above) |
| Item #13A | 100 (since the classes are not flex-entry) |
| Item #13B,C,D,E | 000,000,000,000 |
| Item #14A | 021000 |
| Item #14D,R,X,Z | 000000,000000,000000,000000 |
| Item #15 | 025 |
| Item #16 | 005250 |
| Item #17, #18 | 0, 1 |
| Item #19, #20 | 0, 2 |
| Item #21 | 2011 |

Univ. Faculty Report (CBM008)

5. Professor Gerald N. Washington's nine-month appropriated salary is \$63,000. His assignments are Head of the Department of Spanish, 25%; teaching, 50%; and other professional duties which the institution considers to be directly related to the teaching function, 25%. Code the CBM008:

| | |
|-------------------|--|
| Item #3 | 450298763 |
| Item #4 | Washington |
| Item #5 | G |
| Item #6 | N |
| Item #7 | 1 |
| Item #8 | 1 |
| Item #9 | M |
| Item #10 | 2630 |
| Item #11 | blank |
| Item #12 | 193003 |
| Item #13A,B,C,D,E | 050, 050, 000, 000, 000 |
| Item #14A,D,R,X,Z | 031500, 000000, 000000, 000000, 000000 |
| Item #15 | 000 |
| Item #16 | 000000 |
| Item #17, #18 | 0, 1 |
| Item #19, #20 | 0, 1 |
| Item #21 | 2010 |

6. Mr. Anson Summerville, a local CPA, is teaching a flex-entry course in accounting during the fall semester for which he is paid \$3,000. Since the class will be reported in the spring, the CBM008 should be coded:

| | |
|-------------------|---|
| Item #3 | 450409603 |
| Item #4 | Summervill (Item #4 limited to 10 spaces) |
| Item #5 | A |
| Item #6 | G |
| Item #7 | 5 |
| Item #8 | 0 |
| Item #9 | M |
| Item #10 | 0010 |
| Item #11 | blank |
| Item #12 | 193910 |
| Item #13A,B,C,D,E | 000, 000, 000, 000, 000 |
| Item #14A,D,R,X,Z | 000000, 000000, 000000, 000000, 000000 |
| Item #15 | 025 |
| Item #16 | 003000 |
| Item #17, #18 | 0, 1 |
| Item #19 | 0 |

Univ. Faculty Report (CBM008)

7. Associate Professor J. J. Jones, whose nine month salary is \$40,000, teaches a full load during the fall semester in the Department of Education and is in compliance with the institution's workload requirements. Professor Jones also teaches one off-campus class for which he is paid \$2,500. CBM008 coded:

| | |
|--------------------|--|
| Item #3 | 123456789 |
| Item #4 | Jones |
| Item #5 | J |
| Item #6 | J |
| Item #7 | 3 |
| Item #8 | 1 |
| Item #9 | M |
| Item #10 | 0850 |
| Item #11 | blank |
| Item #12 | 194006 |
| Item #13A,B,C,D,E | 100, 000, 000, 000, 000 |
| Item #14A,D,R,X,Z | 020000, 000000, 000000, 000000, 002500 |
| Item #15 | 000 |
| Item #16 | 000000 |
| Item #17, #18, #19 | 0, 1, 0 |

8. Professor S. S. Smith is chairman of the Department of History and also teaches two classes of history during the spring semester. She is also in compliance with the faculty workload requirements and her nine-months salary (paid from appropriated funds) is \$32,000. Professor Smith also teaches a graduate class on Saturday for which she received an additional \$2,500 in compensation.

| | |
|--------------------|--|
| Item #3 | 987654321 |
| Item #4 | Smith |
| Item #5 | S |
| Item #6 | S |
| Item #7 | 1 |
| Item #8 | 1 |
| Item #9 | F |
| Item #10 | 1450 |
| Item #11 | blank |
| Item #12 | 195006 |
| Item #13A,B,C,D,E | 050, 050, 000, 000, 000 |
| Item #14A,D,R,X,Z | 016000, 000000, 000000, 000000, 002500 |
| Item #15 | 000 |
| Item #16 | 000000 |
| Item #17, #18, #19 | 0, 1, 0 |
| Item #20 | 2 |

Univ. Faculty Report (CBM008)

9. Associate Professor A. B. Jarrold is a full-time librarian who is teaching one class this semester in the Library Science department. His nine-month salary is \$35,000. He receives no extra salary for teaching. CBM008 coded:

| | |
|--------------------|--|
| Item #3 | 234567891 |
| Item #4 | Jarrold |
| Item #5 | A |
| Item #6 | B |
| Item #7 | 2 |
| Item #8 | 1 |
| Item #9 | M |
| Item #10 | 1730 |
| Item #11 | blank |
| Item #12 | 194702 |
| Item #13A,B,C,D,E | 000, 000, 100, 000, 000 |
| Item #14A,D,R,X,Z | 017500, 000000, 000000, 000000, 000000 |
| Item #15 | 000 |
| Item #16 | 000000 |
| Item #17, #18, #19 | 0, 1, 0 |

10. Dr. D. R. Frank is a Research Professional with an academic rank of assistant professor. During the fall semester she was conducting research 100 percent of her time. Her nine-month salary of \$38,000 is from a federal grant. She also teaches a class in the physics department, which is an overload, for which she is paid \$2,500 from state appropriations.

| | |
|-------------------|--|
| Item #3 | 888654321 |
| Item #4 | Frank |
| Item #5 | D |
| Item #6 | R |
| Item #7 | 3 |
| Item #8 | 2 |
| Item #9 | F |
| Item #10 | 2300 |
| Item #11 | blank |
| Item #12 | 195706 |
| Item #13A,B,C,D,E | 000, 000, 000, 100, 000 |
| Item #14A,D,R,X,Z | 000000, 000000, 019000, 000000, 002500 |
| Item #15 | 000 |
| Item #16 | 000000 |
| Item #17, #18 | 0, 1 |
| Item #19, #20 | 0, 1 |
| Item #21 | 2010 |

Univ. Faculty Report (CBM008)

11. Carlton Mullings is a visiting faculty teaching in the psychology department. Ms. Mulling's salary is \$12,000 for four and a half months. One of her two classes in the fall was a flex-entry class. In the spring she had returned to University of California. The faculty member is in compliance with the institution's regulations on faculty workloads. Code the CBM008 as follows:

The fall semester would be coded:

| | |
|-----------------|-------------------------------------|
| Item #3 | 452687112 |
| Item #4 | Mullings |
| Item #5 | C |
| Item #6 | E |
| Item #7 | 5 |
| Item #8 | 1 |
| Item #9 | F |
| Item #10 | 2380 |
| Item #11 | blank |
| Item #12 | 193909 |
| Item #13A | 025 (since one class is flex-entry) |
| Item #13B,C,D,E | 000,000,000,000 |
| Item #14A | 006000 |
| Item #14D,R,X,Z | 000000,000000,000000,000000 |
| Item #15 | 000 |
| Item #16 | 000000 |
| Item #17, #18 | 0, 1 |
| Item #19, #20 | 0, 1 |
| Item #21 | 2010 |

The spring semester would be coded:

| | |
|-----------------|--|
| Items #3-#12 | (code same as above) |
| Item #13A | 000 (since no longer at the university) |
| Item #13B,C,D,E | 000,000,000,000 |
| Item #14A | 000000 |
| Item #14D,R,X,Z | 000000,000000,000000,000000 |
| Item #15 | 025 |
| Item #16 | 006000 |
| Item #17 | 1 (since this is a flex-entry only record) |
| Item #18 | 0 |
| Item #19 | 0 |
| Item #20 | 2 |
| Item #21 | 2011 |

Univ. Faculty Report (CBM008)

DATA PROCESSING RECORD LAYOUT

| | | <u>Beginning Position</u> | <u>Length</u> |
|-----------|--|-------------------------------|---------------|
| Item #1 | Record Code - Always '8' - Numeric | 1 | 1 |
| Item #2 | Institution Code - FICE - Numeric | 2 | 6 |
| Item #3 | Faculty Identification Number - Numeric | 8 | 9 |
| Item #4 | Last Name - Alpha; no special characters | 17 | 10 |
| Item #5 | First Name Initial - Alpha | 27 | 1 |
| Item #6 | Middle Name Initial - Alpha or blank | 28 | 1 |
| Item #7 | Rank - Numeric | 29 | 1 |
| Item #8 | Tenure - '0', '1', or '2' - Numeric | 30 | 1 |
| Item #9 | Gender - 'M' or 'F' - Alpha | 31 | 1 |
| Item #10 | Administrative Unit Code - Numeric | 32 | 4 |
| Item #11 | Unused | 36 | 1 |
| Item #12 | Date of Birth - YYYYMM - Numeric | 37 | 6 |
| Item #13 | Percent of Time Assigned: | | |
| Item #13A | Appointment 01 % - Numeric, zero fill | 43 | 3 |
| Item #13B | Appointment 02 % - Numeric, zero fill | 46 | 3 |
| Item #13C | Appointment 11 % - Numeric, zero fill | 49 | 3 |
| Item #13D | Appointment 12 % - Numeric, zero fill | 52 | 3 |
| Item #13E | Appointment 13 % - Numeric, zero fill | 55 | 3 |
| Item #14 | Salary fields - Right justified, no decimals: | | |
| Item #14A | State Appropriations - Numeric, zero fill | 58 | 6 |
| Item #14D | Designated - Numeric, zero fill | 64 | 6 |
| Item #14R | Restricted - Numeric, zero fill | 70 | 6 |
| Item #14X | Auxiliary Enterprises - Numeric, zero fill | 76 | 6 |
| Item #14Z | Overload - Numeric, zero fill | 82 | 6 |
| Item #15 | FE Appointment 01 % - Numeric, zero fill | 88 | 3 |
| Item #16 | FE Salary - Numeric, zero fill | 91 | 6 |
| Item #17 | Flex Entry Only - '0' or '1' - Numeric | 97 | 1 |
| Item #18 | Compliance - '1' or '2' - Numeric | 98 | 1 |
| Item #19 | New Hire - '3' or '0' - Numeric | 99 | 1 |
| Item #20 | Semester - '1', '2', or '3' - Numeric | 100 | 1 |
| Item #21 | Year - YYYY format - Numeric | 101 | 4 |
| Item #22 | New Ethnic Origin | 105 | 1 |
| Item #23 | Race: | | |
| Item #23A | White - '1' or blank | 106 | 1 |
| Item #23B | Black or African-American - '2' or blank | 107 | 1 |
| Item #23C | Asian - '4' or blank | 108 | 1 |
| Item #23D | American Indian or Alaskan Native - '5' or blank | 109 | 1 |
| Item #23E | International - '6' or blank | 110 | 1 |
| Item #23F | Unknown or Not Reported - '7' or blank | 111 | 1 |
| Item #23G | Native Hawaiian or Other Pacific Islander - '8' or blank | 112 | 1 |

Univ. Faculty Report (CBM008)

QUESTIONABLE AND ERROR VALUES

The following values are used in the Coordinating Board's edit program to determine Questionable and Error Values for each faculty record.

| <u>ITEM NUMBER</u> | <u>QUESTIONABLE VALUE</u> | <u>ERROR VALUE</u> |
|-------------------------|---------------------------|--|
| 1. Record Code | N/A | Any value except '8' |
| 2. Institution Code | N/A | Must match value on header record and be on the list of valid FICE codes |
| 3. Faculty ID | N/A | Blank or special characters |
| 4. Last Name | Non-alphabetic | Spaces |
| 5. First Initial | N/A | Number, space, or special character |
| 6. Middle Initial | N/A | Number or special character |
| 7. Rank | N/A | Any value other than '1' thru '6' |
| 8. Tenure | N/A | Any value other than '0', '1', or '2' |
| 9. Gender | N/A | Value other than 'M' or 'F' |
| 10. Administrative Unit | N/A | Must be on administrative unit list |
| 11. Unused | N/A | N/A |
| 12. Date of Birth | '000000' | Non-numerical; month less than '01' or greater than '12'; century not = '19' |
| 13A-E. Percent of Time | Value of 0 | Non-numerical; sum of time for all appointments is greater than 100 or equal to zero unless Item #17 = '1' |

Univ. Faculty Report (CBM008)

| <u>ITEM NUMBER</u> | <u>QUESTIONABLE VALUE</u> | <u>ERROR VALUE</u> | | | | | | | | | | | | | | | | | | | | | |
|--------------------------|--|---|---------------|--|--|------------------|---------------------|---|--------|---------|---|--------|---------|---|--------|---------|-----|-------|---------|---|-------|--------|---------------|
| 14A-Z. Salary | <table border="1"> <thead> <tr> <th><u>Rank</u></th> <th colspan="2"><u>Salary</u></th> </tr> <tr> <td></td> <th><u>Less than</u></th> <th><u>Greater than</u></th> </tr> </thead> <tbody> <tr> <td>1</td> <td>29,000</td> <td>280,000</td> </tr> <tr> <td>2</td> <td>29,000</td> <td>200,000</td> </tr> <tr> <td>3</td> <td>20,000</td> <td>175,000</td> </tr> <tr> <td>4,5</td> <td>3,200</td> <td>150,000</td> </tr> <tr> <td>6</td> <td>3,200</td> <td>45,000</td> </tr> </tbody> </table> | <u>Rank</u> | <u>Salary</u> | | | <u>Less than</u> | <u>Greater than</u> | 1 | 29,000 | 280,000 | 2 | 29,000 | 200,000 | 3 | 20,000 | 175,000 | 4,5 | 3,200 | 150,000 | 6 | 3,200 | 45,000 | Non-Numerical |
| <u>Rank</u> | <u>Salary</u> | | | | | | | | | | | | | | | | | | | | | | |
| | <u>Less than</u> | <u>Greater than</u> | | | | | | | | | | | | | | | | | | | | | |
| 1 | 29,000 | 280,000 | | | | | | | | | | | | | | | | | | | | | |
| 2 | 29,000 | 200,000 | | | | | | | | | | | | | | | | | | | | | |
| 3 | 20,000 | 175,000 | | | | | | | | | | | | | | | | | | | | | |
| 4,5 | 3,200 | 150,000 | | | | | | | | | | | | | | | | | | | | | |
| 6 | 3,200 | 45,000 | | | | | | | | | | | | | | | | | | | | | |
| 15. FE Appointment % | '000' and Item #16 greater than zero | Value greater than '100' | | | | | | | | | | | | | | | | | | | | | |
| 16. FE Salary | N/A | Non-numerical | | | | | | | | | | | | | | | | | | | | | |
| 17. Flex Entry Only | Value of '1' when Item #13A-E and Items #14A-Z are greater than zeros | Value other than '0' or '1' | | | | | | | | | | | | | | | | | | | | | |
| 18. Compliance | N/A | Value other than '0', '1' or '2' | | | | | | | | | | | | | | | | | | | | | |
| 19. New Hire | N/A | Value other than '0' or '3'; when value = '3', assignment not = 100% | | | | | | | | | | | | | | | | | | | | | |
| 20. Semester | N/A | Value other than '1', '2', or '3' | | | | | | | | | | | | | | | | | | | | | |
| 21. Year | N/A | Non-numerical; must match header record | | | | | | | | | | | | | | | | | | | | | |
| 22. New Ethnic Origin | N/A | Value other than '1', '2', or '3' | | | | | | | | | | | | | | | | | | | | | |
| 23A. White | N/A | Value other than '1' or space or value = '1' and '7' | | | | | | | | | | | | | | | | | | | | | |
| 23B. Black/African-Amer | N/A | Value other than '2' or space or value = '2' and '7' | | | | | | | | | | | | | | | | | | | | | |
| 23C. Asian | N/A | Value other than '4' or space or value = '4' and '7' | | | | | | | | | | | | | | | | | | | | | |
| 23D. Amer Ind/Alask Nat | N/A | Value other than '5' or space or value = '5' and '7' | | | | | | | | | | | | | | | | | | | | | |
| 23E. International | N/A | Value other than '6' or space or value = '6' and '7' | | | | | | | | | | | | | | | | | | | | | |
| 23F. Unknown/Not Rep | N/A | Value other than '7' or space; value = '7' plus value = '1', '2', '4', '5', '6', or '8' | | | | | | | | | | | | | | | | | | | | | |
| 23G. Nat Hawaiian/Pac Is | N/A | Value other than '8' or space or value = '8' and '7' | | | | | | | | | | | | | | | | | | | | | |

Univ. Faculty Report (CBM008)

SUMMARY OF FACULTY DATA

TOTAL FACULTY: The total faculty headcount is a summation of all CBM008 records except flex-entry only records. The headcount is categorized by gender, ethnic origin, faculty age, tenure status, and rank.

FACULTY AGE: The faculty age distribution is calculated using the date of birth of the faculty member and the date of the beginning of the fall semester, which is considered September 1. Faculty age for the Spring semester reports is calculated using the beginning date of the Spring semester, which is considered January 1.

SALARIES BY SOURCE: These summaries are compiled from the values summed from Items #14A-Z.

FACULTY FTE BY APPOINTMENT: Sum the percents from all faculty reported at the institution for each appointment code (Items #13A-E) and divide the results by 100.

NOTE: Flex-entry and error records are not included in the summary counts.

FY 200X COST STUDY CBM004/CBM008 SALARY/SCH BY SEMESTER

This report summarizes the semester credit hours from the CBM004 and the dollars from the CBM008 allocated by level and fund for the current semester of the Fiscal Year Cost Study. The teaching faculty dollars are computed from the faculty who have an 01 and/or 02 appointment on the CBM008 and are distributed to each class section taught by a faculty member based on the TLCs reported on the CBM004. The dollars by CIP (class section) are then allocated by fund and level using the SCH criteria. This report shows the results of the dollar allocation. This report will be provided immediately upon the CBM004/CBM008 reports becoming error-free.

Univ. Faculty Report (CBM008)

Edit00v00 TEXAS HIGHER EDUCATION COORDINATING BOARD Page 1
 SR-CBM008 EDIT SUMMARY FROM RunDate: 10/15/2010 Time: 18:41:35
 LONE STAR UNIVERSITY 003304 FALL 2010

| | NORMAL RANGE | QUESTIONABLE VALUES | ERROR VALUES |
|---|--------------|---------------------|--------------|
| ITEM 1 RecordCode | 346 | 0 | 0 |
| ITEM 2 Inst. Code | 346 | 0 | 0 |
| ITEM 3 Faculty Id | 346 | 0 | 0 |
| ITEM 4 Faculty Last Name | 346 | 0 | 0 |
| ITEM 5 First Initial | 346 | 0 | 0 |
| ITEM 6 Middle Initial | 346 | 0 | 0 |
| ITEM 7 Rank | 346 | 0 | 0 |
| ITEM 8 Tenure | 346 | 0 | 0 |
| ITEM 9 Gender | 346 | 0 | 0 |
| ITEM 10 Admin Unit Code / Department | 346 | 0 | 0 |
| ITEM 12 Date Of Birth | 345 | 1 | 0 |
| ITEM 13A Appointment 01 % | 346 | 0 | 0 |
| ITEM 13B Appointment 02 % | 346 | 0 | 0 |
| ITEM 13C Appointment 11 % | 346 | 0 | 0 |
| ITEM 13D Appointment 12 % | 346 | 0 | 0 |
| ITEM 13E Appointment 13 % | 346 | 0 | 0 |
| ITEM 14A Salary - State Approved | 342 | 4 | 0 |
| ITEM 14D Salary - Designated | 342 | 4 | 0 |
| ITEM 14R Salary - Restricted | 342 | 4 | 0 |
| ITEM 14X Salary - Aux Enter | 342 | 4 | 0 |
| ITEM 14Z Salary - OverLoad | 342 | 4 | 0 |
| ITEM 15 Fe Appointment 01 % | 346 | 0 | 0 |
| ITEM 16 Fe Salary | 342 | 4 | 0 |
| ITEM 17 Fe Faculty Record | 346 | 0 | 0 |
| ITEM 18 Compliance | 346 | 0 | 0 |
| ITEM 19 New Hire | 346 | 0 | 0 |
| ITEM 20 Semester | 346 | 0 | 0 |
| ITEM 21 Year | 346 | 0 | 0 |
| ITEM 22 New Ethnic Origin | 346 | 0 | 0 |
| ITEM 23 Race | 346 | 0 | 0 |
| ITEM 23A White | 346 | 0 | 0 |
| ITEM 23B Black/African-Amer | 346 | 0 | 0 |
| ITEM 23C Asian | 346 | 0 | 0 |
| ITEM 23D American Ind/Alask Nat | 346 | 0 | 0 |
| ITEM 23E International | 346 | 0 | 0 |
| ITEM 23F Unknown/Not Reported | 346 | 0 | 0 |
| ITEM 23G Nat Hawaiian/Other Pac Is | 346 | 0 | 0 |
| Number Of CBM004 To CBM008 MISMATCHES | 0 | | |
| TOTAL Report Records | 346 | | |
| CONTROL TOTAL | 346 | DISCREPANCY | 0 |
| Total Recs on Db | 346 | | |
| Number Of Non-Unique/Duplicated Id's | 0 | | |
| Number Of Duplicate Records | 0 | | |
| Number Of Relative Duplicate Questionable | 0 | | |
| Number Of Relative Duplicate Error | 0 | | |
| Total Error Recs on Db | 0 | | |
| Total Questionable Recs on Db | 5 | | |
| Total Non Error Records on Db | 346 | | |
| Total Rejected Records | 0 | | |

Univ. Faculty Report (CBM008)

TEXAS HIGHER EDUCATION COORDINATING BOARD Page 1
 Percent Change Of SR-CBM008 Data From Prior Year RunDate: 10/15/2010 Time: 18:41:35
 LONE STAR UNIVERSITY 003304 FALL 2010

Note: The standard Summary Report is compared to the previous year to aid in early detection of potentially erroneously-reported data. It will show the percentage increase/decrease of items, evaluate the items identified with a Review message, and submit updates to correct where appropriate. If the absolute value of the difference between the current year and prior year item

- 1) is less than 50, a Review message is not printed.
- 2) is between 50 and 10,000, a percentage change greater than 25% is identified.
- 3) is between 10,000+ and 100,000, a percentage change greater than 20% is identified.
- 4) is greater than 100,000, a percentage change greater than 10% is identified.

If the original report had only one column the comparison data is in adjacent column. If the original report had multiple columns the comparison data is in the next row and asterisks are printed below the column in question.

The report is a 'work in progress' and we would appreciate any feedback you may have regarding it.

Gender

| | 2010/1 | 2009/1 | % Diff |
|--------|--------|--------|--------|
| Male | 190 | 203 | -6.40% |
| Female | 155 | 144 | 7.64% |
| Total | 345 | 347 | -0.58% |

New Ethnic Origin

| | 2010/1 | 2009/1 | % Diff |
|-------------------------------|--------|-----------------------------------|--------|
| Hispanic or Latino Origin | 66 | *No Exact Historic Data Available | |
| Not Hispanic or Latino Origin | 277 | *No Exact Historic Data Available | |
| Not Answered | 2 | *No Exact Historic Data Available | |
| Total | 345 | *No Exact Historic Data Available | |

Race

| | 2010/1 | 2009/1 | % Diff |
|---|--------|-----------------------------------|--------|
| Multi-racial | 22 | *No Exact Historic Data Available | |
| White only | 249 | *No Exact Historic Data Available | |
| Black only | 11 | *No Exact Historic Data Available | |
| Hispanic only | 44 | *No Exact Historic Data Available | |
| Asian only | 12 | *No Exact Historic Data Available | |
| American Indian/Alaskan Native only | 1 | *No Exact Historic Data Available | |
| International only | 4 | *No Exact Historic Data Available | |
| Native Hawaiian/Other Pacific Islander only | 1 | *No Exact Historic Data Available | |
| Ethnic Origin/Race Unknown | 1 | *No Exact Historic Data Available | |
| Total | 345 | *No Exact Historic Data Available | |

Races reported in Multi-racial

| | 2010/1 | 2009/1 | % Diff |
|--|--------|-----------------------------------|--------|
| White | 30 | *No Exact Historic Data Available | |
| Black | 8 | *No Exact Historic Data Available | |
| Asian | 2 | *No Exact Historic Data Available | |
| American Indian/Alaskan Native | 0 | *No Exact Historic Data Available | |
| Native Hawaiian/Other Pacific Islander | 0 | *No Exact Historic Data Available | |
| International | 4 | *No Exact Historic Data Available | |

Age

| | 2010/1 | 2009/1 | % Diff |
|------------------------|--------|--------|--------|
| Unknown | 0 | 0 | 0.00% |
| Under 20 | 0 | 0 | 0.00% |
| 20 - 30 | 35 | 37 | -5.41% |
| 31 - 40 | 61 | 60 | 1.67% |
| 41 - 50 | 76 | 74 | 2.70% |
| 51 - 60 | 114 | 115 | -0.87% |
| 61 - 65 | 31 | 34 | -8.82% |
| Over 65 | 28 | 27 | 3.70% |
| UnReported(not in avg) | 0 | 0 | 0.00% |
| Average Age | 49 | 49 | 0.22% |
| Total | 345 | 347 | -0.58% |

Tenure

| | 2010/1 | 2009/1 | % Diff |
|-----------------|--------|--------|--------|
| Tenured | 120 | 120 | 0.00% |
| Not Tenured | 165 | 177 | -6.78% |
| On Tenure Track | 60 | 50 | 20.00% |

Univ. Faculty Report (CBM008)

| | | | | |
|----------------------------|------------------------|---------------|-------------------|-----------------------|
| | Total | 345 | 347 | -0.58% |
| Rank | | In Compliance | Not In Compliance | Full Time/ NewHire |
| 2010/1 | Professors | 59 | 0 | 0 |
| 2009/1 | Professors | 58 | 0 | 0 |
| | Percent Change | 1.72% | 0.00% | 0.00% |
| 2010/1 | Associate Professors | 71 | 0 | 0 |
| 2009/1 | Associate Professors | 50 | 0 | 0 |
| | Percent Change | 42.00% | 0.00% | 0.00% |
| 2010/1 | Assistant Professors | 50 | 0 | 0 |
| 2009/1 | Assistant Professors | 62 | 0 | 0 |
| | Percent Change | -19.35% | 0.00% | 0.00% |
| 2010/1 | Instructor | 0 | 0 | 0 |
| 2009/1 | Instructor | 0 | 0 | 0 |
| | Percent Change | 0.00% | 0.00% | 0.00% |
| 2010/1 | Teaching Assistants | 10 | 0 | 0 |
| 2009/1 | Teaching Assistants | 15 | 0 | 0 |
| | Percent Change | -33.33% | 0.00% | 0.00% |
| 2010/1 | Other Faculty | 155 | 0 | 0 |
| 2009/1 | Other Faculty | 162 | 0 | 0 |
| | Percent Change | -4.32% | 0.00% | 0.00% |
| 2010/1 | Total | 345 | 0 | 0 |
| 2009/1 | Total | 347 | 0 | 0 |
| | Percent Change | -0.58% | 0.00% | 0.00% |
| Salaries By Source | | | | |
| | | 2010/1 | 2009/1 | % Diff |
| | State Appropriated | 7,600,225 | 7,176,478 | 5.90% |
| | Designated | 100,712 | 163,862 | -38.54% *** Review |
| | Restricted | 84,459 | 19,797 | 326.63% *** Review |
| | Auxiliary | 154,555 | 222,532 | -30.55% *** Review |
| Faculty FTE By Appointment | | | | |
| | | 2010/1 | 2009/1 | % Diff |
| | Appointment 01 | 259.11 | 260.30 | -0.46% |
| | Appointment 02 | 18.67 | 11.25 | 65.96% |
| | Appointment 11 | 2.31 | 3.25 | -28.92% |
| | Appointment 12 | 8.75 | 3.25 | 169.23% |
| | Appointment 13 | 11.61 | 17.85 | -34.96% |
| | Total | 300.45 | 295.90 | 1.54% |
| | OverLoad Salaries | 4,308 | 53,500 | -91.95% *** Review |
| | Flex Entry Salaries | 63,492 | 129,183 | -50.85% *** Review |
| | Flex Entry FTE | 2 | 5 | -53.40% |
| | Non Flexible Entries | 345 | 347 | -0.58% |
| | Flexible Entry Records | 1 | 1 | 0.00% |
| | Total Faculty Records | 346 | 348 | -0.57% |

Univ. Faculty Report (CBM008)

Edit00v00
1 2010

TEXAS HIGHER EDUCATION COORDINATING BOARD
LONE STAR UNIVERSITY 003304
FY 2010 Cost Study CBM004/CBM008 Salary/SCH By Semester

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| FICE | SEM | FUND | LONE STAR UNIVERSITY | UGL SCH/SAL | UGU SCH/SAL | MAS SCH/SAL | DOC SCH/SAL | SP SALSCH/ | TOT SCH/SAL |
|--------|-----|------|------------------------------|-------------|-------------|-------------|-------------|------------|-------------|
| 003304 | 1 | 01 | LIBERAL ARTS | 23,780 | 4,741 | 669 | 0 | 0 | 29,190 |
| | | | | \$1,704,357 | \$530,169 | \$233,859 | \$0 | \$0 | \$2,468,386 |
| 003304 | 1 | 02 | SCIENCE | 8,257 | 2,441 | 123 | 0 | 0 | 10,821 |
| | | | | \$621,304 | \$428,419 | \$74,810 | \$0 | \$0 | \$1,124,533 |
| 003304 | 1 | 03 | FINE ARTS | 3,497 | 592 | 0 | 0 | 0 | 4,089 |
| | | | | \$401,331 | \$164,078 | \$0 | \$0 | \$0 | \$565,409 |
| 003304 | 1 | 04 | TEACHER EDUCATION | 646 | 1,592 | 882 | 0 | 0 | 3,120 |
| | | | | \$41,841 | \$148,992 | \$186,290 | \$0 | \$0 | \$377,123 |
| 003304 | 1 | 05 | AGRICULTURE | 348 | 1,144 | 176 | 0 | 0 | 1,668 |
| | | | | \$21,839 | \$84,530 | \$25,636 | \$0 | \$0 | \$132,005 |
| 003304 | 1 | 06 | ENGINEERING | 525 | 169 | 0 | 0 | 0 | 694 |
| | | | | \$82,043 | \$55,317 | \$0 | \$0 | \$0 | \$137,360 |
| 003304 | 1 | 07 | HOME ECONOMICS | 204 | 187 | 30 | 0 | 0 | 421 |
| | | | | \$17,610 | \$25,166 | \$7,315 | \$0 | \$0 | \$50,091 |
| 003304 | 1 | 08 | LAW | 0 | 0 | 0 | 0 | 0 | 0 |
| | | | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 003304 | 1 | 09 | SOCIAL SERVICE | 243 | 147 | 0 | 0 | 0 | 390 |
| | | | | \$17,111 | \$10,283 | \$0 | \$0 | \$0 | \$27,394 |
| 003304 | 1 | 10 | LIBRARY SCIENCE | 0 | 0 | 0 | 0 | 0 | 0 |
| | | | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 003304 | 1 | 11 | VETERINARY SCIENCE | 0 | 0 | 0 | 0 | 0 | 0 |
| | | | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 003304 | 1 | 12 | VOCATIONAL TRAINING | 0 | 0 | 0 | 0 | 0 | 0 |
| | | | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 003304 | 1 | 13 | PHYSICAL TRAINING | 911 | 0 | 0 | 0 | 0 | 911 |
| | | | | \$170,213 | \$0 | \$0 | \$0 | \$0 | \$170,213 |
| 003304 | 1 | 14 | HEALTH SERVICES | 837 | 876 | 697 | 0 | 0 | 2,410 |
| | | | | \$56,543 | \$95,394 | \$263,529 | \$0 | \$0 | \$415,466 |
| 003304 | 1 | 15 | PHARMACY | 0 | 0 | 0 | 0 | 0 | 0 |
| | | | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 003304 | 1 | 16 | BUSINESS ADMINISTRATION | 1,731 | 4,327 | 330 | 0 | 0 | 6,388 |
| | | | | \$162,984 | \$594,691 | \$93,133 | \$0 | \$0 | \$850,808 |
| 003304 | 1 | 17 | OPTOMETRY | 0 | 0 | 0 | 0 | 0 | 0 |
| | | | | \$0 | \$0 | \$0 | \$0 | \$0 | \$0 |
| 003304 | 1 | 18 | TEACHER ED-PRACTICE TEACHING | 0 | 804 | 0 | 0 | 0 | 804 |
| | | | | \$0 | \$90,082 | \$0 | \$0 | \$0 | \$90,082 |
| 003304 | 1 | 19 | TECHNOLOGY | 1,788 | 48 | 30 | 0 | 0 | 1,866 |
| | | | | \$108,974 | \$3,048 | \$8,878 | \$0 | \$0 | \$120,900 |
| 003304 | 1 | 20 | NURSING | 1,372 | 649 | 224 | 0 | 0 | 2,245 |
| | | | | \$262,154 | \$148,361 | \$214,811 | \$0 | \$0 | \$625,326 |
| 003304 | 1 | 23 | TOTALS | 44,139 | 17,717 | 3,161 | 0 | 0 | 65,017 |
| | | | | \$3,668,305 | \$2,378,530 | \$1,108,261 | \$0 | \$0 | \$7,155,096 |

Univ. Faculty Report (CBM008)

Note: Developmental (Fund 21) added into Liberal Arts (Fund 01)

| | | | | | | | | |
|--------|---|----------------------------|-----------|-----|-----|-----|-----|-----------|
| 003304 | 1 | 21 DEVELOPMENTAL EDUCATION | 1,812 | 0 | 0 | 0 | 0 | 1,812 |
| | | | \$126,393 | \$0 | \$0 | \$0 | \$0 | \$126,393 |

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 FALL 2010 TEXAS HIGHER EDUCATION COORDINATING BOARD
UNIV-CBM008 FACULTY TEACHING MORE THAN 25 CLASSES
LONE STAR UNIVERSITY 003304 RunDate: 10/15/2010 Time: 18:41:35

| FICE | SUBJECT | COURSE | SECTION | TYPE | INSTRUCTOR | SCH | ENROLL | SEM | YEAR |
|--|---------|--------|---------|------|------------|-----|--------|-----|------|
| CODE | PREFIX | NUMBER | NUMBER | | CODE | | | | |
| THERE ARE NO FACULTY TEACHING MORE THAN 15 CLASSES | | | | | | | | | |

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 FALL 2010 TEXAS HIGHER EDUCATION COORDINATING BOARD
CLASSES TAUGHT BY NON-REPORTED FACULTY
LONE STAR UNIVERSITY 003304 RunDate: 10/15/2010 Time: 18:41:35

| FICE | SUBJECT | COURSE | SECTION | TYPE | CITY | COMPOSITE | SMALL | ZIP | INSTRUCTOR | RESPONS | SCH | SEMESTER | YEAR |
|--|---------|--------|---------|------|------|-----------|-------|------|------------|---------|-------|----------|------|
| CODE | PREFIX | NUMBER | NUMBER | | | NUMBER | CLASS | CODE | CODE | FACTOR | HOURS | | |
| THERE ARE NO 4-8 MISMATCHES FOR : LONE STAR UNIVERSITY | | | | | | | | | | | | | |

Univ. Faculty Report (CBM008)

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FALL 2010

TEXAS HIGHER EDUCATION COORDINATING BOARD
LONE STAR UNIVERSITY 003304

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AVERAGE 9-MONTH FACULTY SALARIES BY GENDER WITHIN ETHNICITY

| RANK | WHITE | | BLACK | | HISPANIC | | ASIAN | | NATIVE AM | | INTERNATL | | TOTAL | | AVG |
|-----------|--------|--------|--------|--------|----------|--------|--------|--------|-----------|--------|-----------|-----|--------|--------|--------|
| | M | F | M | F | M | F | M | F | M | F | M | F | M | F | |
| Prof | 36 | 15 | --- | --- | 2 | 1 | 1 | 1 | 3 | --- | --- | --- | 42 | 17 | 59 |
| | 75,283 | 73,581 | --- | --- | 85,568 | 75,000 | 80,666 | 73,148 | 66,345 | --- | --- | --- | 75,263 | 73,639 | 74,795 |
| Assc Prof | 38 | 25 | 1 | --- | 2 | 1 | 3 | --- | --- | 1 | --- | --- | 44 | 27 | 71 |
| | 62,360 | 61,208 | 52,784 | --- | 63,225 | 53,268 | 65,373 | --- | --- | 55,288 | --- | --- | 62,387 | 60,695 | 61,744 |
| Asst Prof | 22 | 13 | 3 | --- | 3 | 4 | 3 | --- | --- | 1 | 1 | --- | 32 | 18 | 50 |
| | 52,646 | 54,188 | 53,003 | --- | 51,816 | 54,060 | 56,520 | --- | --- | 51,816 | 90,000 | --- | 54,132 | 54,028 | 54,095 |
| Instr | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- | --- |
| T/A | 1 | 6 | 1 | --- | 1 | 1 | --- | --- | --- | --- | --- | --- | 3 | 7 | 10 |
| | 22,188 | 22,188 | 22,188 | --- | 22,188 | 22,188 | --- | --- | --- | --- | --- | --- | 22,188 | 22,188 | 22,188 |
| Other Fac | 55 | 74 | 1 | 1 | 5 | 8 | --- | --- | --- | 1 | 1 | --- | 62 | 84 | 146 |
| | 38,023 | 33,505 | 33,304 | 29,556 | 34,615 | 33,300 | --- | --- | --- | 51,816 | 25,840 | --- | 37,475 | 33,656 | 35,278 |

NOTE: SALARIES ARE COMPUTED TO 9-MONTH EQUIVALENTS. THE LIMITS FOR THE OUT OF RANGE SALARIES ARE:

| | | | |
|-----------------------------|--------------|----------------------|--------|
| PROFESSOR | GREATER THAN | 280,000 OR LESS THAN | 29,000 |
| ASSOCIATE PROFESSOR | GREATER THAN | 200,000 OR LESS THAN | 29,000 |
| ASSISTANT PROFESSOR | GREATER THAN | 175,000 OR LESS THAN | 20,000 |
| INSTRUCTOR, LECTURER, OTHER | GREATER THAN | 150,000 OR LESS THAN | 3,200 |
| TEACHING ASSISTANTS | GREATER THAN | 45,000 OR LESS THAN | 3,200 |

OUT OF RANGE SALARIES

Univ. Faculty Report (CBM008)

Edit00v00

TEXAS HIGHER EDUCATION COORDINATING BOARD
 Edit Of SR-CBM008 Data From
 LONE STAR UNIVERSITY 003304
 Questionables ONLY

Page 1

FALL 2010

RunDate: 10/15/2010 Time: 18:41:35

| Items | Item | Item | Items | | | | | | | | | | Items | | | | Items | | | 1 | 1 | 2 | Item | | | | | | | |
|--|--------|-----------|---------|---|---|---|---|---|----|----|----|--------|-------|-----|-----|-----|--------|--------|--------|--------|--------|--------|--------|--------|---|---|---|------|------|---|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13A | 13B | 13C | 13D | 13E | 14A | 14D | 14R | 14X | 14Z | 15 | 16 | 17 | 8 | 9 | 0 | 21 | | |
| 8 | 003304 | 111111111 | MEMBER1 | C | D | 5 | 0 | M | 0 | 1 | 20 | 197501 | 100 | 000 | 000 | 000 | 000000 | 000000 | 000000 | 000000 | 000000 | 000 | 000000 | 0 | 1 | 0 | 1 | 2010 | Q | |
| ----- | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TotalSalary&FeSalary , Is Zero Questionable! REF0631 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 8 | 003304 | 333333333 | MEMBER2 | B | R | 5 | 0 | M | 0 | 1 | 20 | 197412 | 100 | 000 | 000 | 000 | 000000 | 000000 | 000000 | 000000 | 000000 | 000 | 000000 | 0 | 1 | 0 | 1 | 2010 | Q | |
| ----- | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TotalSalary&FeSalary , Is Zero Questionable! REF0631 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 8 | 003304 | 444444444 | MEMBER3 | M | K | 5 | 0 | M | 0 | 1 | 20 | 195909 | 100 | 000 | 000 | 000 | 000000 | 000000 | 000000 | 000000 | 000000 | 000 | 000000 | 0 | 1 | 0 | 1 | 2010 | Q | |
| ----- | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TotalSalary&FeSalary , Is Zero Questionable! REF0631 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 8 | 003304 | 666666666 | MEMBER4 | H | D | 5 | 0 | M | 1 | 4 | 50 | 192811 | 100 | 000 | 000 | 000 | 000 | 025908 | 000000 | 000000 | 000000 | 000000 | 000 | 000000 | 0 | 1 | 0 | 1 | 2010 | Q |
| ----- | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| Dob(Item12), is < 16 or > 75. Questionable. REF0017 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| 8 | 003304 | 777777777 | MEMBER5 | V | J | 5 | 0 | F | 0 | 1 | 20 | 196912 | 100 | 000 | 000 | 000 | 000000 | 000000 | 000000 | 000000 | 000000 | 000 | 000000 | 0 | 1 | 0 | 1 | 2010 | Q | |
| ----- | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |
| TotalSalary&FeSalary , Is Zero Questionable! REF0631 | | | | | | | | | | | | | | | | | | | | | | | | | | | | | | |

Items In Error Are Indicated By (*), Questionable By (-)

GRADUATION REPORT
CBM009

This report will reflect degrees conferred during the fiscal year immediately preceding the fall semester in which the report is submitted.

Only degrees listed in the institution's Inventory of Approved Degree Programs are to be reported, except when reporting the baccalaureate-level and graduate-level certificates. The CIP of a certificate must be a valid CIP code.

If a student is awarded more than one award in a reporting period, enter separate records for each degree and/or certificate.

The CBM009 Appendix is extracted from the current Degree Program Inventory file. It contains (a) the degree designation to be reported, (b) the level, and (c) the CIP code of each program authorized by the Texas Higher Education Coordinating Board. The data submitted in Items #7, #8 and #9 of each CBM009 record correspond to (a), (b), and (c) above and will be validated against the Degree Program Inventory file.

Nursing Shortage Reduction Program

Institutions participating in the Nursing Shortage Reduction Program (NSRP) are required to submit their nursing graduates on the CBM009 by October 1. The nursing records must be error-free to be included in the count for funding.

Univ. Graduation Report (CBM009)

INSTRUCTIONS FOR GRADUATION REPORT

- Item #1 Record Code. Always enter '9'.
- Item #2 Institution Code. Enter the FICE Code of the institution.
- Item #3 Student Identification Number. Enter the social security number of the student or the nine-digit identification for students without a social security number.
- Item #4 Gender. Enter the gender of the students.
M = Male F = Female
- Item #5 Unused
- Item #6 Date of Birth. Enter YYYYMMDD (all four digits of the year, two digits of the month, and two digits of the day for date of birth for the student).
- Item #7 Degree Conferred. Enter the abbreviation of the degree (i.e., CER, BA, MS, PhD as it appears on the institution's CBM009 Appendix). The degree conferred for baccalaureate-level and graduate-level certificates will be identified with 'CER'. Do not include certificates that are awarded to continuing education students and do not include students who have taken courses toward their teacher certification.
- Item #8 Level of Degree Conferred. (i.e., 1 - Associate, 2 - Baccalaureate, etc.) See CBM009 Appendix for level of degree. The level of the courses dictates the certificate level.
- | | |
|-----------------|-----------------------------------|
| 1 Associate | 5 Special-Professional |
| 2 Baccalaureate | 6 Baccalaureate-Level Certificate |
| 3 Master's | 8 Graduate-Level Certificate |
| 4 Doctoral | |

NOTE:

Baccalaureate-Level Certificate – An upper-level undergraduate certificate requiring completion of an organized program of study that includes 21-36 hours in disciplinary areas where the institution already offers an undergraduate degree program.

Graduate-Level Certificate – A graduate-level certificate that requires the completion of an organized program of study that includes 16-29 hours in disciplinary areas where the institution already offers a graduate program at the same level as the certificate.

Specialist Degree – A degree program awarded for study beyond the master's degree but below the doctorate that typically requires 60-70 semester credit hours beyond a bachelor's degree (or about 30 beyond a master's degree). It is designed

Univ. Graduation Report (CBM009)

as a terminal degree and reported at the master's level.

- Item #9 Major. Enter the eight-digit CIP code in which the degree was earned. The CIP classification you will provide for baccalaureate-level and graduate-level certificates must be the same as the baccalaureate or graduate level degree program on the Program Inventory to which they support, unless the certificate program is on the Program Inventory.
- Item #10 Reporting Period. Always enter '1'.
- Item #11 Year. Enter all four digits of the year in which the report is submitted.
- Item #12 Non-Disclosure. Enter a '2' to indicate that the student has notified the institution of his/her refusal to have "directory information" disclosed; else zero fill.
- Item #13 Month of Award. Enter the two-digit number for the month in which the award was conferred (e.g., '05' for May).
- Item #14 Last Name. Enter the student's last name. Truncate if the name contains over 20 characters.
- Item #15 First Name. Enter the student's first name. Truncate if the name contains over 10 characters.
- Item #16 Middle Name Initial. Enter the initial of the student's middle name.
- Item #17 Self-Supported Program. Enter 'X' to identify students who graduated in a self-supported program. These students should have been reported on the CBM00X. Leave blank if not.

Items #18 and #19A-G are mandatory beginning with the fall 2010 reporting period.

- Item #18 Ethnic Origin. Enter the code indicating whether the student is of Hispanic or Latino origin or not.

- 1 Hispanic or Latino origin
- 2 Not Hispanic or Latino origin
- 3 Not answered

- Item #19 Race. Select one or more codes indicating the race of the student.

- | | | |
|-----------|---|---|
| Item #19A | 1 | White |
| Item #19B | 2 | Black or African-American |
| Item #19C | 4 | Asian |
| Item #19D | 5 | American Indian or Alaskan Native |
| Item #19E | 6 | International |
| Item #19F | 7 | Unknown or Not Reported |
| Item #19G | 8 | Native Hawaiian or Other Pacific Islander |

Definitions:

- Hispanic or Latino: A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.
- American Indian or Alaskan Native: A person having origins in any of the original peoples of North and South America (including Central America), and who maintains a tribal affiliation or community attachment.
- Asian: A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
- Black or African-American: A person having origins in any of the black racial groups of Africa.
- Native Hawaiian or Other Pacific Islander: A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
- White: A person having origins in any of the original peoples of Europe, the Middle East or North Africa.
- International denotes a person who is not a citizen or permanent resident of the United States and who is in this country on a temporary basis and does not have the right to remain indefinitely.
- Unknown or Not Reported: The unknown classification should only be used if the student has not selected a racial/ethnic designation.

Notes:

- a) Even though a student is allowed to pay the "Resident Tuition" rate due to a waiver (coded 'E' in Item #7 on the CBM001), report with the international code.
- b) Report the ethnicity of students who were coded 'A' in Item #7 on the CBM001.
- c) Report the ethnicity of students who have applied to or have a petition pending with the Bureau of Citizenship and Immigration Services and students who base their residency on visas that allow them to domicile in the U.S.
- d) Report students who are Refugees, asylees, parolees, and those who are here under Temporary Protective Status as international students.

Univ. Graduation Report (CBM009)

DATA PROCESSING RECORD LAYOUT

| | | <u>Beginning Position</u> | <u>Length</u> |
|-----------|--|-------------------------------|---------------|
| Item #1 | Record - Always '9' | 1 | 1 |
| Item #2 | Institution Identifier - FICE - Numeric | 2 | 6 |
| Item #3 | Student Identification Number | 8 | 9 |
| Item #4 | Gender - 'M' or 'F' | 17 | 1 |
| Item #5 | Unused | 18 | 1 |
| Item #6 | Date of Birth - YYYYMMDD - Numeric | 19 | 8 |
| Item #7 | Degree Conferred - Left justified, space filled | 27 | 8 |
| Item #8 | Level of Degree Conferred | 35 | 1 |
| Item #9 | Major - Numeric | 36 | 8 |
| Item #10 | Reporting Period - Always '1' | 44 | 1 |
| Item #11 | Year - YYYY - Numeric | 45 | 4 |
| Item #12 | Non-Disclosure – Numeric | 49 | 1 |
| Item #13 | Month of Award | 50 | 2 |
| Item #14 | Last Name – Alpha | 52 | 20 |
| Item #15 | First Name – Alpha | 72 | 10 |
| Item #16 | Middle Name Initial – Alpha | 82 | 1 |
| Item #17 | Self-Supported Program – Alpha | 83 | 1 |
| Item #18 | New Ethnic Origin | 84 | 1 |
| Item #19 | Race: | | |
| Item #19A | White – '1' or blank | 85 | 1 |
| Item #19B | Black or African-American – '2' or blank | 86 | 1 |
| Item #19C | Asian – '4' or blank | 87 | 1 |
| Item #19D | American Indian or Alaskan Native – '5' or blank | 88 | 1 |
| Item #19E | International – '6' or blank | 89 | 1 |
| Item #19F | Unknown or Not Reported – '7' or blank | 90 | 1 |
| Item #19G | Native Hawaiian or Other Pacific Islander – '8' or blank | 91 | 1 |

Univ. Graduation Report (CBM009)

QUESTIONABLE AND ERROR VALUES

The following values are used in the Coordinating Board's edit program to determine Questionable and Error Values of each element.

| <u>ITEM NUMBER</u> | <u>QUESTIONABLE VALUE</u> | <u>ERROR VALUE</u> |
|----------------------|--|--|
| 1. Record Code | N/A | Any value except '9' |
| 2. Institution Code | N/A | Must match value on header record and be on list of valid FICE codes |
| 3. Student ID Number | Duplicate entries; alpha characters | Blank; special characters |
| 4. Gender | N/A | Any value except 'M' or 'F' |
| 5. Unused | N/A | N/A |
| 6. Date of Birth | Value less than 16 or greater than 75 years of age | Any non-numerical data; month greater than '12' or less than '01', day greater than '31' |
| 7. Degree Conferred | N/A | Must match institution's inventory of approved degree programs |
| 8. Level of Degree | N/A | Must match institution's inventory of approved degree programs |
| 9. Major | N/A | Must match institution's inventory of approved degree programs |
| 10. Reporting Period | N/A | Any value except '1' |
| 11. Year | N/A | Must match value on header record |
| 12. Non-Disclosure | N/A | Any value except '2' or '0' |
| 13. Month of Award | N/A | Any value other than '01' thru '12' |

Univ. Graduation Report (CBM009)

| <u>ITEM NUMBER</u> | <u>QUESTIONABLE VALUE</u> | <u>ERROR VALUE</u> |
|----------------------------|---------------------------|---|
| 14. Last Name | N/A | Blank, numerical |
| 15. First Name | Blank | Numerical |
| 16. Middle Name Initial | N/A | Numerical |
| 17. Self-Supported Program | N/A | Any value except blank or 'X' |
| 18. New Ethnic Origin | N/A | Value other than '1', '2', or '3' |
| 19A. White | N/A | Value other than '1' or space or value = '1' and '7' |
| 19B. Black/African-Amer | N/A | Value other than '2' or space or value = '2' and '7' |
| 19C. Asian | N/A | Value other than '4' or space or value = '4' and '7' |
| 19D. Amer Ind/Alask Nat | N/A | Value other than '5' or space or value = '5' and '7' |
| 19E. International | N/A | Value other than '6' or space or value = '6' and '7' |
| 19F. Unknown/Not Rep | N/A | Value other than '7' or space; value = '7' plus value = '1', '2', '4', '5', '6', or '8' |
| 19G. Nat Hawaiian/Pac Is | N/A | Value other than '8' or space or value = '8' and '7' |

DISCREPANCY: The number of records received in each submission is compared to the number in the trailer record (control total). The difference is shown on the edit report as a discrepancy.

Univ. Graduation Report (CBM009)

SUMMARY OF DEGREES CONFERRED

HEADCOUNT: The headcount is a summation of non-duplicative CBM009 records.

TOTAL DEGREES: The total degrees number is the summation of CBM009 records. Degrees are summarized by gender, age, and ethnic origin.

AGE: The age distribution is calculated by subtracting the date of birth from the beginning date of the fiscal year in which the data were collected.

DEGREE LEVEL: Headcount by degree level is determined by codes assigned in Item #8.

NON-DISCLOSURE: The summary is based on the code of '2' in Item #12.

Univ. Graduation Report (CBM009)

Edit00v00 TEXAS HIGHER EDUCATION COORDINATING BOARD Page 1
 SR-CBM009 EDIT SUMMARY FROM RunDate: 10/15/2010 Time: 18:33:27
 LONE STAR UNIVERSITY 003304 FALL 2010

| | NORMAL RANGE | QUESTIONABLE VALUES | ERROR VALUES |
|---|--------------|---------------------|--------------|
| ITEM 1 RecordCode | 998 | 0 | 0 |
| ITEM 2 INST. CODE | 998 | 0 | 0 |
| ITEM 3 STUDENT ID | 993 | 5 | 0 |
| ITEM 4 GENDER | 998 | 0 | 0 |
| ITEM 6 DATE OF BIRTH | 998 | 0 | 0 |
| ITEM 7 Degree Confered | 998 | 0 | 0 |
| ITEM 8 Level of Award | 998 | 0 | 0 |
| ITEM 9 Major | 998 | 0 | 0 |
| ITEM 10 SEMESTER | 998 | 0 | 0 |
| ITEM 11 YEAR | 998 | 0 | 0 |
| ITEM 12 Non Disclosure | 998 | 0 | 0 |
| ITEM 13 Month of Award | 998 | 0 | 0 |
| ITEM 14 Last Name | 998 | 0 | 0 |
| ITEM 15 First Name | 998 | 0 | 0 |
| ITEM 16 Middle Initial | 998 | 0 | 0 |
| ITEM 17 Self-Supported Prog | 998 | 0 | 0 |
| ITEM 18 New Ethnic Origin | 998 | 0 | 0 |
| ITEM 19 Race | 998 | 0 | 0 |
| ITEM 19A White | 998 | 0 | 0 |
| ITEM 19B Black/African-Amer | 998 | 0 | 0 |
| ITEM 19C Asian | 998 | 0 | 0 |
| ITEM 19D American Ind/Alask Nat | 998 | 0 | 0 |
| ITEM 19E International | 998 | 0 | 0 |
| ITEM 19F Unknown/Not Reported | 998 | 0 | 0 |
| ITEM 19G Nat Hawaiian/Other Pac Is | 998 | 0 | 0 |
| TOTAL Report Records | 998 | | |
| CONTROL TOTAL | 998 | DISCREPANCY | 0 |
| Total Recs on Db | 998 | | |
| Number Of Non-Unique/Duplicated Id's | 0 | | |
| Number Of Duplicate Records | 0 | | |
| Number Of Relative Duplicate Questionable | 5 | | |
| Number Of Relative Duplicate Error | 0 | | |
| Total Error Recs on Db | 0 | | |
| Total Questionable Recs on Db | 5 | | |
| Total Non Error Records on Db | 998 | | |
| Total Rejected Records | 0 | | |

Univ. Graduation Report (CBM009)

TEXAS HIGHER EDUCATION COORDINATING BOARD Page 1
 Percent Change Of SR-CBM009 Data From Prior Year RunDate: 10/15/2010 Time: 18:33:27
 LONE STAR UNIVERSITY 003304 FALL 2010

Note: The standard Summary Report is compared to the previous year to aid in early detection of potentially erroneously-reported data. It will show the percentage increase/decrease of items, evaluate the items identified with a Review message, and submit updates to correct where appropriate. If the absolute value of the difference between the current year and prior year item

- 1) is less than 50, a Review message is not printed.
- 2) is between 50 and 10,000, a percentage change greater than 25% is identified.
- 3) is between 10,000+ and 100,000, a percentage change greater than 20% is identified.
- 4) is greater than 100,000, a percentage change greater than 10% is identified.

If the original report had only one column the comparison data is in adjacent column. If the original report had multiple columns the comparison data is in the next row and asterisks are printed below the column in question.

The report is a 'work in progress' and we would appreciate any feedback you may have regarding it.

| | 2010/1 | 2009/1 | % Diff |
|-------------------------------|--------|-----------------------------------|---------|
| Total Students | 985 | 960 | 2.60% |
| Duplicates | 13 | 9 | 44.44% |
| Total | 998 | 969 | 2.99% |
| Gender | 2010/1 | 2009/1 | % Diff |
| Male | 400 | 389 | 2.83% |
| Female | 598 | 580 | 3.10% |
| Total | 998 | 969 | 2.99% |
| Age | 2010/1 | 2009/1 | % Diff |
| Under 17 | 0 | 0 | 0.00% |
| 17 | 0 | 0 | 0.00% |
| 18 | 0 | 0 | 0.00% |
| 19-21 | 44 | 45 | -2.22% |
| 22-24 | 535 | 531 | 0.75% |
| 25-30 | 244 | 230 | 6.09% |
| 31-35 | 65 | 64 | 1.56% |
| 36-50 | 88 | 80 | 10.00% |
| 51-64 | 22 | 19 | 15.79% |
| 65 and Older | 0 | 0 | 0.00% |
| UnReported(not in avg) | 0 | 0 | 0.00% |
| Average Age | 27 | 26 | 0.91% |
| Total | 998 | 969 | 2.99% |
| Classification | 2010/1 | 2009/1 | % Diff |
| Associate | 70 | 72 | -2.78% |
| Baccalaureate | 785 | 760 | 3.29% |
| Masters | 143 | 137 | 4.38% |
| Doctoral | 0 | 0 | 0.00% |
| Special/Professional | 0 | 0 | 0.00% |
| Baccalaureate-Level Cert. | 0 | 0 | 0.00% |
| Graduate-Level Certificate | 0 | 0 | 0.00% |
| Total | 998 | 969 | 2.99% |
| Non Disclosure | 2010/1 | 2009/1 | % Diff |
| Non Disclosure | 4 | 9 | -55.56% |
| Total | 4 | 9 | -55.56% |
| New Ethnic Origin | 2010/1 | 2009/1 | % Diff |
| Hispanic or Latino Origin | 295 | *No Exact Historic Data Available | |
| Not Hispanic or Latino Origin | 698 | *No Exact Historic Data Available | |
| Not Answered | 5 | *No Exact Historic Data Available | |
| Total | 998 | *No Exact Historic Data Available | |
| Race | 2010/1 | 2009/1 | % Diff |
| Multi-racial | 57 | *No Exact Historic Data Available | |
| White only | 545 | *No Exact Historic Data Available | |
| Black only | 94 | *No Exact Historic Data Available | |

Univ. Graduation Report (CBM009)

| | | | | | | |
|---|--------|-----|-------|----------|------|-----------|
| Hispanic only | 238 | *No | Exact | Historic | Data | Available |
| Asian only | 31 | *No | Exact | Historic | Data | Available |
| American Indian/Alaskan Native only | 3 | *No | Exact | Historic | Data | Available |
| International only | 21 | *No | Exact | Historic | Data | Available |
| Native Hawaiian/Other Pacific Islander only | 7 | *No | Exact | Historic | Data | Available |
| Ethnic Origin/Race Unknown | 2 | *No | Exact | Historic | Data | Available |
| Total | 998 | *No | Exact | Historic | Data | Available |
| Races reported in Multi-racial | 2010/1 | | | 2009/1 | | % Diff |
| White | 79 | *No | Exact | Historic | Data | Available |
| Black | 26 | *No | Exact | Historic | Data | Available |
| Asian | 8 | *No | Exact | Historic | Data | Available |
| American Indian/Alaskan Native | 1 | *No | Exact | Historic | Data | Available |
| Native Hawaiian/Other Pacific Islander | 0 | *No | Exact | Historic | Data | Available |
| International | 0 | *No | Exact | Historic | Data | Available |

Univ. Graduation Report (CBM009)

Edit00v00

TEXAS HIGHER EDUCATION COORDINATING BOARD
 Edit Of SR-CBM009 Data From
 LONE STAR UNIVERSITY 003304

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FALL 2010

RunDate: 10/15/2010 Time: 18:33:27

| Item 1 | Item 2 | Item 3 | Item 4 | Item 5 | Item 6 | Item 7 | Item 8 | Item 9 | Item 10 | Item 11 | Item 12 | Remarks |
|-----------|-----------|--------------------|-----------|-----------|-----------|-----------|-----------|-----------|------------|------------|------------|--|
| 9 | 003304 | 222222222 ----- | F | | 19720722 | MSN | 3 | 51161600 | 1 | 2010 | 0 08 | STUDENT1 MICHELLE |
| 9 | 003304 | 222222222 ----- | F | | 19720722 | BSN | 2 | 51160100 | 1 | 2010 | 0 08 | STUDENT1 MICHELLE Q |
| 9 | 003304 | 444444444 ----- | F | | 19800401 | BBA | 2 | 52030100 | 1 | 2010 | 0 08 | Mult. Degree Records. REF0418 STUDENT2 KATHLEEN I |
| 9 | 003304 | 444444444 ----- | F | | 19800401 | MBA | 3 | 52030100 | 1 | 2010 | 0 08 | STUDENT2 KATHLEEN I Q |
| 9 | 003304 | 666666666 ----- | F | | 19850814 | MBA | 3 | 52030100 | 1 | 2010 | 0 05 | Mult. Degree Records. REF0418 STUDENT3 TAMARA M |
| 9 | 003304 | 666666666 ----- | F | | 19850814 | BBA | 2 | 52030100 | 1 | 2010 | 0 05 | STUDENT3 TAMARA M Q |
| 9 | 003304 | 888888888 ----- | F | | 19841119 | BBA | 2 | 52030100 | 1 | 2010 | 0 12 | Mult. Degree Records. REF0418 STUDENT4 JACKLYN I |
| 9 | 003304 | 888888888 ----- | F | | 19841119 | MBA | 3 | 52030100 | 1 | 2010 | 0 12 | STUDENT4 JACKLYN I Q |
| 9 | 003304 | 111111111 ----- | M | | 19840823 | BBA | 2 | 52030100 | 1 | 2010 | 0 08 | Mult. Degree Records. REF0418 STUDENT5 CHRISTOPHE J |
| 9 | 003304 | 111111111 ----- | M | | 19840823 | MBA | 3 | 52030100 | 1 | 2010 | 0 08 | STUDENT5 CHRISTOPHE J Q |
| 9 | 003304 | 111111111 ----- | M | | 19840823 | BS | 2 | 31050110 | 1 | 2010 | 0 08 | Mult. Degree Records. REF0418 STUDENT5 CHRISTOPHE J Q |
| | | | | | | | | | | | | Mult. Degree Records. REF0418 |

Total Rejected Records 0
 Total Records on DataBase 998
 Total Non Error Records 998
 Total Error Records 0
 Total Questionable Records 5
 Total Rejected Records 0

Items In Error Are Indicated By (*), Questionable By (-)

FACILITIES ROOM INVENTORY REPORT CBM011

This manual supersedes the Texas Higher Education Coordinating Board (THECB) 2005 Facilities Inventory Procedures Manual. The THECB implemented the coding structure outlined in this manual on November 1, 2008. The changes implemented in this manual are auditable effective November 1, 2009. All certified inventory reports prior to November 1, 2009 will be audited under the 2005 Facility Inventory Manual. Compatibility and reporting procedures in the 2005 manual have mostly been retained. The primary purpose of this manual is to provide a uniform physical facilities coding system that prevails between higher education institutions in Texas and across the nation for data included in a building and room inventory. It provides a current and common framework for terms and definitions around which to compile data systems for physical facilities. The majority of the data codes are based on definitions and standards established by the National Center for Education Statistics, *Postsecondary Education Facilities Inventory and Classification Manual*, U. S. Department of Education, NCES 92-165, 2006, but some data codes are unique to Texas higher education institutions. The guidelines established by this manual may only be part of an institution's total facilities and capital asset inventory.

Sections 61.0572 and 61.058 of the Texas Education Code define THECB duties and its essential responsibilities to Texas higher education institutions. Basically, the THECB must assist institutions in efficient use of its construction funds and the orderly development of physical plants to accommodate projected college student enrollments.

This report includes distinctions for all types of space within a building and its intended design function. Space Use Codes and Functional Category Codes are found in Appendices F and G, respectively. See Appendix I for a Glossary of Facilities Terms. Visit <http://www.txhighereddata.org/ReportingManuals.cfm> to view the appendices.

Basis for Classification

Information to code rooms according to architectural features can best be obtained by a visual inspection of each room, but may also be obtained from as-built drawings. The evaluation of a room's Space Use Code and Functional Category Code should be based on the judgment of a departmental representative, facility planning, or physical plant personnel who are familiar with the coding structure in this manual. A room's Space Use Code and Functional Category Code can change between inventories or audit dates. A room's Space Use Code does not change until its basic design function has changed. Space Use Code 060 can be used temporarily to reflect non-assigned space while it is undergoing a conversion by remodeling.

Rooms to be Included

Space Use Codes for cubicle space are regarded as Office Facilities (300) that can be assigned to academic, administrative, or service functions of an institution. Each defined workspace can be considered a room. Operations independent of an institution's mission are to be reported under Functional Category Codes 91 and 92. The Appendices to this manual include Space Use Codes for circulation areas, building service, mechanical, and structural areas, which are classified as non-assigned space.

Univ. Facilities Room Inventory Report (CBM011)

Rooms Not to be Included

Residential rooms in a facility with Building Type Codes 6 or 7 (Residence/Single and Residence/Family) need not be reported except for rooms used for non-residential purposes. Residential rooms in a facility with Building Type Code 2 (Academic/Residence) need not be reported except for rooms within the building that are used for non-residential purposes. Space within a leased facility that is not used by the institution need not be reported. Covered play areas and covered walkways are not considered rooms.

Addition of Rooms

The addition of rooms should be reported on an on-going basis.

CIP Code and Functional Category Limitations

The CIP code is a required field within a room record that may be prorated up to three times, based on percent of use with different CIP codes, precisely to identify space being used by a particular discipline, department, or function. A six-digit CIP code corresponds to a single instructional program and its first two digits correspond to a group of instructional programs. If an exact CIP code cannot be determined, assign the most accurate code available.

Academic CIP codes should not be used with Institutional Support Functional Category Codes (60 series). These two areas are fundamentally different. Space for academic administration is Functional Category Code Academic Administration (46) and it must be combined with an academic CIP, as in the case of the space devoted to department heads.

Descriptive information on NCES CIP codes can be obtained from the following NCES web address: <http://nces.ed.gov/pubsearch/pubsinfo.asp?pubid=2002165>. The Coordinating Board has an index of the current and deleted NCES CIP codes on its web site at <http://www.txhighereddata.org/Interactive/CIP/>. A list of codes unique to Texas higher education institutions is in Appendix C of this manual.

Basis for Room Measurement

Room area is measured to the nearest square foot in accordance with parameters established by the facilities audit protocol.

Space Use Codes

Primary Space Use/Design Use: Each room has one best Space Use Code based on its exclusive or predominant design/use. Primary activity areas (Space Use Codes) always end with "0". For a room used as an office (Space Use Code 310) and a research/non-class laboratory (Space Use Code 250), a single determination for primary activity should be made. It is recommended that primary be evaluated in terms of time, the human activity that focuses on use, rather than space. Space Use Codes change when a room's predominant use or physical characteristics have been changed and/or remodeled.

Service Codes: Determine whether the existence of a particular room, with its specific design/function and use, is dependent upon or justified by another room (usually nearby) and its specific use. If a significant degree of dependency exists, an appropriate service

Univ. Facilities Room Inventory Report (CBM011)

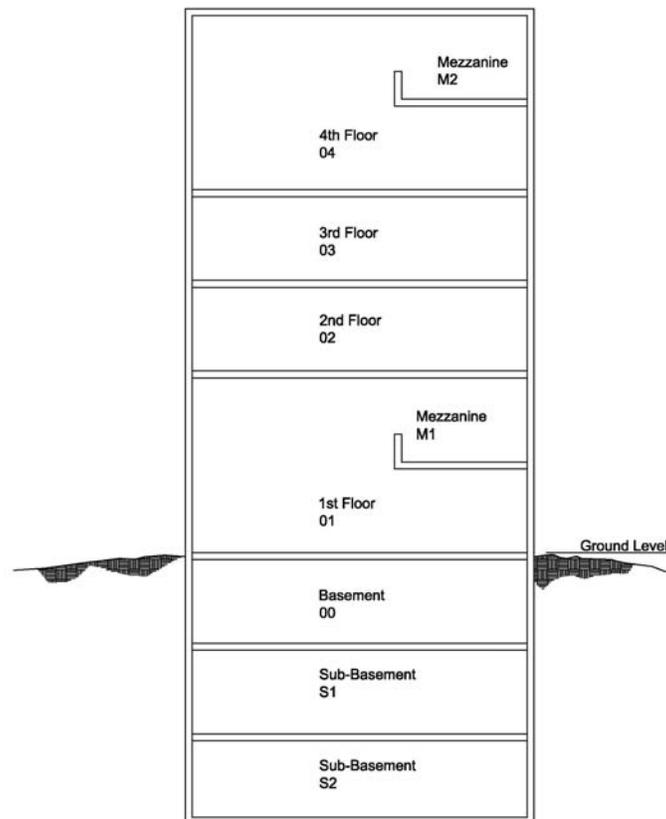
code should be used. Support or service space is identified by Space Use Codes ending with "5".

Proration of Use

Up to three Functional Category Codes may be assigned to a single room: primary, secondary, and remaining. Where a room serves several purposes or uses, it may be reported based on time spent on each activity. Overall, the total percent of use/proration for primary, secondary, and remaining use must always total 100 percent. Only a room's function (Functional Category Code) and program area (CIP Code) may be prorated since its space use (Space Use Code) cannot be prorated.

Floor (optional)

Floor numbers are two characters in length. Zero fill the first position of the Floor field for floors less than 10 (01, 02, etc.). A basement should be coded as '00'. Sub-basements should be coded with an 'S' in the first position and the sub-basement number in the second position (S1, S2, etc.). Mezzanines should be coded with an 'M' in the first position and the mezzanine number in the second position (M1, M2, etc.). See illustration.



Univ. Facilities Room Inventory Report (CBM011)

INSTRUCTIONS FOR FACILITIES ROOM INVENTORY REPORT

- Item #1 Record Code. Always enter 'R'.
- Item #2 Institution Code. Enter the FICE code of the institution. See Appendix A.
- Item #3 Report Year. Enter all four digits of the calendar year in which the inventory occurs.

BUILDING IDENTIFICATION

Each room is uniquely identified as a separate record by a combination of building, floor, and room number. Each room within a building should have a unique alpha or numeric code to identify the room. The building identification must be the same as the building identification used in the CBM005 and the CBM014 reports.

- Item #4 Building Number. Enter the assigned building number.
- Item #5 Room Number. Enter the assigned room number.
- Item #6 Primary CIP Code. Enter the primary classification of an instructional program (CIP) code associated with this room. Use the first six digits of the codes listed in Appendix C.
- Item #7 Omitted.
- Item #8 Space Use Code. Enter the space use code based on the room's exclusive or predominant design or use. See Appendix F.
- Item #9 Primary Functional Category Code. Enter the primary functional category code. See Appendix G.
- Item #10 Primary CIP Percent. Enter the percentage of the primary CIP code reported in Item #6.
- Item #11 Room Area. See Glossary of Facilities Terms (Appendix I).
- Item #12 Omitted.
- Item #13 Omitted.
- Item #14 Omitted.
- Item #15 Omitted.
- Item #16 Omitted.
- Item #17 Student Station Capacity. This is based on the number of occupants the room is designed to accommodate; only required of certain space uses.
- Item #18 Secondary CIP Code. Enter the secondary CIP code associated with this room. Use the first six digits of the codes listed in Appendix C.
- Item #19 Omitted.

Univ. Facilities Room Inventory Report (CBM011)

- Item #20 Secondary Functional Category Code. Enter the secondary functional category code. See Appendix G.
- Item #21 Secondary CIP Percent. Enter the percentage of the secondary CIP code reported in Item #18.
- Item #22 Remaining CIP Code. Enter the remaining CIP code associated with this room. Use the first six digits of the codes listed in Appendix C.
- Item #23 Omitted.
- Item #24 Remaining Functional Category Code. Enter the remaining functional category code. See Appendix G.
- Item #25 Remaining CIP Percent. Enter the percentage of the remaining CIP code reported in Item #22.
- Item #26 Record Identification. Always enter '11'.
- Item #27 Floor. Optional. Floor number (01, 02, 03, etc.)

Univ. Facilities Room Inventory Report (CBM011)

DATA PROCESSING RECORD LAYOUT

| | | <u>Beginning Position</u> | <u>Length</u> |
|-------------|---|-------------------------------|---------------|
| Item #1 | Record Code – Always 'R' | 1 | 1 |
| Item #2 | Institution Code – FICE – Numeric | 2 | 6 |
| Item #3 | Report Year – Numeric | 8 | 4 |
| Item #4 | Building Number – Alphanumeric | 12 | 6 |
| Item #5 | Room Number – Alphanumeric | 18 | 16 |
| Item #6 | Primary CIP Code – Numeric | 34 | 6 |
| Item #7 | Omitted | 40 | 2 |
| Item #8 | Space Use Code – Alphanumeric | 42 | 3 |
| Item #9 | Primary <u>Functional Category</u> Code – Numeric | 45 | 2 |
| Item #10 | Primary CIP Percent – Numeric | 47 | 3 |
| Item #11 | Room Area | 50 | 8 |
| Item #12-16 | Omitted | 58 | 12 |
| Item #17 | Student Station Capacity – Numeric | 70 | 4 |
| Item #18 | Secondary CIP Code – Numeric | 74 | 6 |
| Item #19 | Omitted | 80 | 2 |
| Item #20 | Secondary <u>Functional Category</u> Code – Numeric | 82 | 2 |
| Item #21 | Secondary CIP Percent – Numeric | 84 | 3 |
| Item #22 | Remaining CIP Code – Numeric | 87 | 6 |
| Item #23 | Omitted | 93 | 2 |
| Item #24 | Remaining <u>Functional Category</u> Code – Numeric | 95 | 2 |
| Item #25 | Remaining CIP Percent – Numeric | 97 | 3 |
| Item #26 | Record Identification – Always '11' | 100 | 2 |
| Item #27 | Floor | 102 | 2 |

Univ. Facilities Room Inventory Report (CBM011)

QUESTIONABLE AND ERROR VALUES

The following values are used in the Coordinating Board's edit program to determine Questionable and Error Values of each data element.

| <u>ITEM NUMBER</u> | <u>QUESTIONABLE VALUE</u> | <u>ERROR VALUE</u> |
|--------------------------------|---------------------------|--|
| 1. Record Code | N/A | Any value except 'R' |
| 2. Institution Code | N/A | Must match value on header record and be on the list of valid FICE codes |
| 3. Report Year | N/A | Must match value in header record |
| 4. Building Number | N/A | Must match CBM014 |
| 5. Room Number | N/A | Special characters |
| 6. Primary CIP Code | N/A | Must be on list of valid CIP codes; CIP not = 000000 if Item #8 = 110 or 115 |
| 7. Omitted | | |
| 8. Space Use Code | N/A | Value less than 040 or greater than 970; value not = M10, U10, WWW, XXX, YYY, ZZZ, W01-W07, X01-X04, Y01-Y04 when Item #9 = 02-07 |
| 9. Primary Functional Cat Code | N/A | Value less than 02 or greater than 92; value not = 02-07 when Item #8 = M10, U10, WWW, XXX, YYY, ZZZ, W01-W07, X01-X04, Y01-Y04; blank if Item #6 filled |
| 10. Primary CIP Percent | N/A | Not numeric if Item #6 filled |
| 11. Room Area | N/A | Not numeric if Item #6 filled |
| 12. Omitted | | |
| 13. Omitted | | |
| 14. Omitted | | |
| 15. Omitted | | |
| 16. Omitted | | |

Univ. Facilities Room Inventory Report (CBM011)

| <u>ITEM NUMBER</u> | <u>QUESTIONABLE VALUE</u> | <u>ERROR VALUE</u> |
|-----------------------------------|---------------------------|---|
| 17. Student Station Capacity | N/A | Value of 0000 if Item #8 = 110, 210, 220, 350, 410, 430, 610, 680 |
| 18. Secondary CIP Code | N/A | Must be on list of valid CIP codes; CIP not = 000000 if Item #8 = 110 or 115 |
| 19. Omitted | | |
| 20. Secondary Functional Cat Code | N/A | Value less than 02 or greater than 92; value not = 02-07 when Item #8 = M10, U10, WWW, XXX, YYY, ZZZ, W01-W07, X01-X04, Y01-Y04; blank if Item #18 filled |
| 21. Secondary CIP Percent | N/A | Not numeric if Item #18 filled |
| 22. Remaining CIP Code | N/A | Must be on list of valid CIP codes; CIP not = 000000 if Item #8 = 110 or 115 |
| 23. Omitted | | |
| 24. Remaining Functional Cat Code | N/A | Value less than 02 or greater than 92; value not = 02-07 when Item #8 = M10, U10, WWW, XXX, YYY, ZZZ, W01-W07, X01-X04, Y01-Y04; blank if Item #22 filled |
| 25. Remaining CIP Percent | N/A | Not numeric if Item #22 filled |
| 26. Record Identification | N/A | Any value except '11' |
| 27. Floor (optional) | N/A | N/A |

Univ. Facilities Room Inventory Report (CBM011)

SPACE EXCLUDED FROM E&G SPACE CALCULATION

When determining the amount of assignable Educational and General Space (E&G) square footage of a building, the following Building Types, CIP, Space Use Codes, and Functional Category Codes are excluded.

| | |
|---------------------------------------|---|
| Building Condition 7 | Mothballed facility currently excluded from routine operation and maintenance expense |
| Building Type 6 or 7 | Residence, Single and Resident, Family |
| Building Type 8 or 9 | Non-institutional Agency Buildings and Rental Property |
| Building Type R | Renovations that cause the entire building to be temporarily out of service |
| CIP 720000 – 739999 | Intercollegiate Athletics and Support Facilities (food, health, housing, parking, retail, and childcare services) |
| CIP 817500 | Alumni Relations |
| CIP 999999 | Unknown use by External Agencies with Functional Category Code 92 |
| Space Use Code 523 | Indoor Athletic Facilities Spectator Seating |
| Space Use Code 630 – 635 | Food Facility and Food Facility Service |
| Space Use Code 660 – 665 | Merchandising and Merchandising Service |
| Space Use Code 670 – 675 | Recreation (non-athletic/PE) and Recreation Service |
| Space Use Code 750 – 755 | Central Food Store and Central Food Store Service |
| Space Use Code 810 – 895 | These Space Use Codes include Health Care Facilities (unless with Functional Category Codes 11, 12, 15, 21, or 22) |
| Space Use Code 910 – 970 | Residential Facilities |
| Space Use Code 050 – 070 | Inactive areas permanently or temporarily incapable of use |
| Space Use Code M10, U10, and W10 | Men's, Unisex, and Women's public restrooms |
| Space Use Code WWW, XXX, YYY, and ZZZ | Circulation, Building Service, Mechanical, or Structural Areas (non-assignable space) |
| Functional Category Codes 02 – 07 | Unclassified or non-assignable space necessary for the general operation of a building (custodial, mechanical, mothballed, public restrooms, shell space, circulation area) |
| Functional Category Codes 31 – 35 | Public Service |
| Functional Category Code 42 | Museums and Galleries |
| Functional Category Code 52 | Social and Cultural Development outside the degree curriculum |

Univ. Facilities Room Inventory Report (CBM011)

| | |
|-----------------------------------|---|
| Functional Category Codes 55 – 57 | Student Service (Student Auxiliary Service, Intercollegiate Athletics (except with CIP Student Health/Medical Services) (740000 – 745000) |
| Functional Category Codes 65 – 66 | Faculty and Staff Auxiliary Services and Alumni Records |
| Functional Category Code 91 | Independent Operations/Institutional |
| Functional Category Code 92 | Independent Operations/External Agencies (Use CIP 999999 for unknown use) |

Univ. Facilities Room Inventory Report (CBM011)

Edit00v00 TEXAS HIGHER EDUCATION COORDINATING BOARD Page 1
 CBM011 Room EDIT SUMMARY FROM RunDate: 09/15/2010 Time: 18:15:08
 LONE STAR UNIVERSITY 003304 ANNUAL 2010

| | | NORMAL RANGE | QUESTIONABLE VALUES | ERROR VALUES |
|---------|--------------------------|--------------|---------------------|--------------|
| ITEM 1 | RecordCode | 36 | 0 | 0 |
| ITEM 2 | Inst. Code | 36 | 0 | 0 |
| ITEM 3 | Report Year | 36 | 0 | 0 |
| ITEM 4 | Building Number | 35 | 0 | 1 |
| ITEM 5 | Room Number | 35 | 0 | 1 |
| ITEM 6 | Primary CIP Code | 36 | 0 | 0 |
| ITEM 8 | Space Use Code | 36 | 0 | 0 |
| ITEM 9 | Primary Funct Cat Code | 36 | 0 | 0 |
| ITEM 10 | Primary CIP Percent | 36 | 0 | 0 |
| ITEM 11 | Room Area | 36 | 0 | 0 |
| ITEM 17 | Student Station Capacity | 36 | 0 | 0 |
| ITEM 18 | Secondary CIP Code | 36 | 0 | 0 |
| ITEM 20 | Secondary Funct Cat Code | 36 | 0 | 0 |
| ITEM 21 | Secondary CIP Percent | 36 | 0 | 0 |
| ITEM 22 | Remaining CIP Code | 36 | 0 | 0 |
| ITEM 24 | Remaining Funct Cat Code | 36 | 0 | 0 |
| ITEM 25 | Remaining CIP Percent | 36 | 0 | 0 |
| ITEM 26 | Record Identification | 36 | 0 | 0 |
| ITEM 27 | Floor | 36 | 0 | 0 |

| | | | |
|--|----|-------------|---|
| TOTAL Report Records | 36 | | |
| CONTROL TOTAL | 36 | DISCREPANCY | 0 |
| Total Recs on Db | 36 | | |
| Number Of Non-Unique/ Duplicated Id's | 0 | | |
| Number Of Duplicate Records | 1 | | |
| Number Of Relative Duplicate Questionabl | 0 | | |
| Number Of Relative Duplicate Error | 0 | | |
| Total Error Recs on Db | 1 | | |
| Total Error Other | 3 | | |
| Total Questionable Recs on Db | 0 | | |
| Total Non Error Records on Db | 35 | | |
| Total Rejected Records | 0 | | |

Univ. Facilities Room Inventory Report (CBM011)

Edit00v00

TEXAS HIGHER EDUCATION COORDINATING BOARD
 PART A, HIGHER EDUCATION FACILITIES INVENTORY FOR - 2010
 003304 LONE STAR UNIVERSITY
 PREPARED BY THE TEXAS HIGHER EDUCATION COORDINATING BOARD

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Building Size and Cost Data

| BUILDING NUMBER NAME | GROSS AREA | ASSIGN AREA | E & G SQ.FT. | OCCUP DATE | FLOORS | N | W | O | Y | N |
|---|---------------|----------------|-----------------|---------------|--------|---|---|---|---|---|
| | | | | | | D | N | C | P | S |
| 0001 HARDIN ADMINISTRATION BUILDING | 71,594 | 0 | 0 | 1937 | 3 | 2 | 1 | 1 | 1 | 3 |
| 0004 BRIDWELL HALL | 42,260 | 0 | 0 | 1998 | 3 | 1 | 1 | 1 | 1 | 4 |
| 0005 UNIVERSITY PRESS | 4,965 | 4,869 | 1,079 | 1940 | 1 | 2 | 1 | 1 | 1 | 3 |
| 0006 MEMORIAL BUILDING | 7,019 | 0 | 0 | 1945 | 2 | 2 | 1 | 1 | 1 | 3 |
| 0007 FERGUSON HALL | 16,896 | 0 | 0 | 1947 | 3 | 1 | 1 | 1 | 1 | 3 |
| 0010 MARTIN HALL | 10,278 | 9,414 | 5,886 | 1946 | 2 | 1 | 1 | 1 | 1 | 2 |
| 0011 FAIN FINE ARTS CENTER | 98,805 | 0 | 0 | 1978 | 2 | 1 | 1 | 1 | 1 | 5 |
| 0012 DANIEL BUILDING | 46,335 | 39,566 | 34,335 | 1990 | 2 | 1 | 1 | 1 | 4 | 4 |
| 0013 FOWLER HALL | 22,896 | 20,464 | 13,755 | 1949 | 2 | 1 | 1 | 1 | 1 | 3 |
| 0015 BEYER GREENHOUSE | 2,398 | 2,236 | 2,162 | 1983 | 1 | 1 | 1 | 1 | 1 | 8 |
| 0017 MERCANTILE BUILDING | 10,608 | 8,828 | 1,662 | 1989 | 2 | 2 | 1 | 1 | 1 | 3 |
| 0018 MCGAHA HALL | 6,789 | 6,220 | 2,761 | 1949 | 1 | 1 | 1 | 1 | 1 | 2 |
| 0019 INSTRUMENTAL MUSIC HALL | 7,815 | 2,505 | 1,539 | 1949 | 2 | 1 | 1 | 1 | 1 | 2 |
| 0020 PAINT SHOP | 1,987 | 1,884 | 1,732 | 1949 | 1 | 1 | 1 | 1 | 4 | 2 |
| 0021 MCCULLOUGH HALL | 9,449 | 6,162 | 6,162 | 1949 | 1 | 1 | 1 | 1 | 1 | 2 |
| 0022 ENGINEERING LABORATORIES | 2,443 | 1,738 | 1,526 | 1949 | 1 | 1 | 1 | 1 | 1 | 2 |
| 0023 BOLIN HALL | 99,529 | 0 | 0 | 1966 | 3 | 1 | 1 | 1 | 1 | 3 |
| 0024 CLARK STUDENT CENTER | 70,890 | 0 | 0 | 1951 | 1 | 1 | 1 | 1 | 3 | 3 |
| 0025 MOFFETT LIBRARY | 93,676 | 59,181 | 58,484 | 1964 | 3 | 1 | 1 | 1 | 1 | 3 |
| 0026 KILLINGSWORTH HALL | 68,658 | 41,195 | 0 | 1965 | 6 | 1 | 1 | 1 | 6 | 3 |
| 0027 RESIDENCE HALL MECHANICAL BUILDING | 1,296 | 0 | 0 | 1965 | 1 | 1 | 1 | 1 | 4 | 3 |
| 0029 PIERCE HALL | 49,913 | 29,948 | 0 | 1966 | 3 | 1 | 1 | 1 | 6 | 3 |
| 0030 FAIN HALL | 8,060 | 5,766 | 0 | 1945 | 2 | 1 | 1 | 1 | 9 | 3 |
| 0031 VINSON HEALTH CENTER | 3,108 | 1,804 | 0 | 1949 | 1 | 1 | 1 | 1 | 3 | 2 |
| 0032 CENTRAL PLANT | 10,789 | 8,192 | 8,192 | 1967 | 2 | 1 | 1 | 1 | 4 | 3 |
| 0033 TENNIS CENTER | 560 | 463 | 134 | 1984 | 1 | 1 | 1 | 1 | 1 | 2 |
| 0034 D.L. LIGON COLISEUM | 117,048 | 112,836 | 91,991 | 1969 | 3 | 2 | 1 | 1 | 1 | 3 |
| 0035 PHYSICAL EDUCATION RESTROOMS | 2,336 | 2,199 | 296 | 1970 | 1 | 1 | 1 | 1 | 3 | 3 |
| 0036 OUTDOOR RECREATION CENTER | 5,000 | 4,903 | 0 | 1982 | 1 | 1 | 1 | 1 | 4 | 7 |
| 0037 SOCCER TICKET BOOTH | 34 | 2,691 | 0 | 1982 | 1 | 1 | 1 | 1 | 3 | 1 |
| 0038 PHYSICAL TRAINING BUILDING | 1,701 | 1,741 | 586 | 1970 | 1 | 1 | 1 | 1 | 3 | 3 |
| 0039 SOCCER PRESS BOX | 943 | 806 | 0 | 1982 | 2 | 1 | 1 | 1 | 3 | 1 |
| 0044 SIKES HOUSE | 9,626 | 5,776 | 0 | 1938 | 3 | 1 | 1 | 1 | 7 | 2 |
| 0045 GUEST HOUSE | 1,530 | 918 | 0 | 1937 | 1 | 1 | 1 | 1 | 7 | 2 |
| 0046 ALUMNI CENTER | 2,800 | 1,680 | 0 | 1938 | 2 | 1 | 1 | 1 | 7 | 2 |
| 0047 CARRIAGE HOUSE | 1,080 | 1,148 | 0 | 1938 | 2 | 1 | 1 | 1 | 4 | 2 |
| 0048 MARCHMAN HALL | 8,904 | 5,342 | 0 | 1959 | 2 | 1 | 1 | 1 | 6 | 2 |
| 0049 SIKES LAKE CENTER | 8,836 | 8,558 | 0 | 1975 | 1 | 1 | 1 | 1 | 1 | 7 |
| 0050 BRIDWELL COURTS | 22,243 | 13,346 | 0 | 1964 | 2 | 2 | 1 | 1 | 7 | 2 |
| 0051 MCCULLOUGH-TRIGG HALL | 46,086 | 27,652 | 0 | 1994 | 6 | 1 | 1 | 1 | 6 | 4 |

Univ. Facilities Room Inventory Report (CBM011)

| | | | | | | | | | | |
|--|-----------|---------|--------|------|---|---|---|---|---|---|
| 0052 JAN THACKER FANTASY OF LIGHTS WKSHP | 7,356 | 2,251 | 0 | 1986 | 1 | 1 | 1 | 3 | 8 | 7 |
| 0053 BEAWOOD-O'DONOHUE HALL | 65,060 | 35,371 | 32,408 | 1950 | 2 | 1 | 1 | 1 | 1 | 3 |
| 0054 UNIVERSITY POLICE | 2,536 | 1,390 | 0 | 1997 | 1 | 1 | 1 | 1 | 3 | 2 |
| 0055 BIOLOGY HOUSE | 3,778 | 2,267 | 0 | 1953 | 1 | 1 | 1 | 1 | 6 | 2 |
| 0056 HONORS HOUSE | 3,395 | 2,037 | 0 | 1961 | 2 | 1 | 1 | 1 | 6 | 2 |
| 0057 SEISMOMETER BUILDING | 144 | 0 | 0 | 2003 | 1 | 1 | 1 | 1 | 1 | 2 |
| 0060 SIKES LAKE RESTROOM | 612 | 508 | 0 | 2005 | 1 | 1 | 1 | 2 | 3 | 2 |
| TOTALS | 1,080,064 | 483,853 | | | | | | | | |

Univ. Facilities Room Inventory Report (CBM011)

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TEXAS HIGHER EDUCATION COORDINATING BOARD

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PART D, HIGHER EDUCATION FACILITIES INVENTORY FOR - 2010
003304 LONE STAR UNIVERSITY
PREPARED BY THE TEXAS HIGHER EDUCATION COORDINATING BOARD

09/15/2010 06:15:09

CAMPUSWIDE SPACE SUMMARY

| | SQUARE FEET |
|--|----------------|
| GROSS SQUARE FEET | 1,080,064 |
| TOTAL EXISTING FACILITIES (ASSIGNABLE SQUARE FEET) | 441,788 |
| NON ASSIGNABLE SQUARE FEET | 638,276 |
| NET ASSIGNABLE SQUARE FEET RENTED AND/OR SHARED | 308 |
| TOTAL SQUARE FEET - EDUCATIONAL AND GENERAL USE | 264,689 |

TOTAL CAMPUS SPACE BY INSTITUTIONAL CATAGORIES

| FUNCTION | NET ASSIGNABLE SQ. FT. |
|---------------------------------|---------------------------|
| 10 INSTRUCTION | 164,349 |
| 20 RESEARCH | 0 |
| 30 PUBLIC SERVICE | 169 |
| 40 ACADEMIC SUPPORT | 0 |
| 41 LIBRARY | 57,322 |
| 50 STUDENT SERVICE | 167,963 |
| SUBTOTAL | 389,803 |
| 60 INSTRUCTIONAL ADMINISTRATION | 4,028 |
| 70 PHYSICAL PLANT OPERATIONS | 47,649 |
| 80 STUDENT FINANCIAL SUPPORT | 0 |
| 90 INDEPENDENT OPERATIONS | 308 |

Univ. Facilities Room Inventory Report (CBM011)

| | | | |
|-----|----------------------------------|--------|--------|
| 523 | ATHLET. FACIL. SPECTATOR SEATING | 662 | 0 |
| 525 | ATHLETIC/PHYSICAL EDUCATION SVC. | 21,450 | 15,818 |
| 530 | MEDIA PRODUCTION | 163 | 163 |
| 535 | MEDIA PRODUCTION SERVICE | 0 | 0 |
| 540 | CLINIC (NON-HEALTH PROFESSIONS) | 0 | 0 |
| 545 | CLINIC SERVICE (NON-HEALTH) | 0 | 0 |
| 550 | DEMONSTRATION | 0 | 0 |
| 555 | DEMONSTRATION SERVICE | 0 | 0 |
| 560 | FIELD BUILDING | 0 | 0 |
| 570 | ANIMAL QUARTERS | 0 | 0 |
| 575 | ANIMAL QUARTERS SERVICE | 0 | 0 |
| 580 | GREENHOUSE | 1,525 | 1,525 |
| 585 | GREENHOUSE SERVICE | 637 | 637 |
| 590 | OTHER | 76 | 76 |
| | SUBTOTAL | 94,605 | 74,382 |
| 610 | ASSEMBLY | 0 | 0 |
| 615 | ASSEMBLY SERVICE | 0 | 0 |
| 620 | EXHIBITION | 0 | 0 |
| 625 | EXHIBITION SERVICE | 0 | 0 |
| 630 | FOOD FACILITIES | 658 | 0 |
| 635 | FOOD FACILITIES SERVICE | 704 | 0 |
| 640 | DAY CARE | 0 | 0 |
| 645 | DAY CARE SERVICE | 0 | 0 |
| 650 | LOUNGE | 518 | 289 |
| 655 | LOUNGE SERVICE | 440 | 65 |
| 660 | MERCHANDISING FACILITIES | 1,323 | 0 |
| 665 | MERCHANDISING FACILITIES SERVICE | 129 | 0 |
| 670 | RECREATION | 0 | 0 |
| 675 | RECREATION SERVICE | 12,053 | 0 |
| 680 | MEETING ROOM | 0 | 0 |
| 685 | MEETING ROOM SERVICE | 0 | 0 |
| 690 | LOCKER ROOM | 230 | 230 |
| | SUBTOTAL | 16,055 | 584 |
| 710 | COMPUTER/TELECOMMUNICATIONS | 0 | 0 |
| 715 | COMPUTER/TELECOMMUNICATIONS SVC. | 299 | 102 |
| 720 | SHOP | 17,107 | 13,783 |
| 725 | SHOP SERVICE | 2,787 | 2,787 |
| 730 | CENTRAL STORAGE | 22,220 | 22,220 |
| 735 | CENTRAL STORAGE SERVICE | 0 | 0 |
| 740 | VEHICLE STORAGE FACILITY | 0 | 0 |
| 745 | VEHICLE STORAGE FACILITY SERVICE | 1,417 | 1,417 |
| 750 | CENTRAL FOOD STORES | 0 | 0 |
| 755 | CENTRAL FOOD STORE SERVICE | 0 | 0 |
| 760 | HAZARDOUS MATERIALS | 72 | 72 |
| 765 | HAZARDOUS MATERIALS SERVICE | 0 | 0 |
| 770 | CENTRAL SUPPORT | 0 | 0 |
| 775 | CENTRAL SUPPORT SERVICE | 0 | 0 |

Univ. Facilities Room Inventory Report (CBM011)

| | | | |
|-----|---------------------------------|----------|----------|
| | SUBTOTAL | 43,902 | 40,381 |
| 810 | PATIENT BEDROOM | 272 | 0 |
| 815 | PATIENT BEDROOM SERVICE | 0 | 0 |
| 820 | PATIENT BATH | 0 | 0 |
| 830 | NURSE STATION | 0 | 0 |
| 835 | NURSE STATION SERVICE | 0 | 0 |
| 840 | SURGERY | 0 | 0 |
| 845 | SURGERY SERVICE | 0 | 0 |
| 850 | TREATMENT/EXAMINATION | 339 | 0 |
| 855 | TREATMENT/EXAMINATION SERVICE | 0 | 0 |
| 860 | DIAGNOSTIC SUPPORT LABORATORY | 0 | 0 |
| 865 | DIAGNOSTIC SUPPORT LAB SERVICE | 0 | 0 |
| 870 | HEALTH CARE SUPPLIES | 0 | 0 |
| 880 | PUBLIC WAITING | 308 | 0 |
| 890 | STAFF ON-CALL FACILITY | 0 | 0 |
| 895 | STAFF ON-CALL FACILITY SERVICE | 592 | 0 |
| | SUBTOTAL | 1,510 | 0 |
| 910 | SLEEP/STUDY WITHOUT TOILET/BATH | 0 | 0 |
| 919 | TOILET/BATH | 0 | 0 |
| 920 | SLEEP/STUDY WITH TOILET/BATH | 108,440 | 0 |
| 935 | SLEEP/STUDY SERVICE | 0 | 0 |
| 950 | APARTMENT | 0 | 0 |
| 955 | APARTMENT SERVICE | 0 | 0 |
| 970 | HOUSE | 21,719 | 0 |
| | SUBTOTAL | 130,160 | 0 |
| | | NON-SASF | |
| 050 | INACTIVE AREA | 1,848 | |
| 060 | ALTERATION OR CONVERSION AREA | 0 | |
| 070 | UNFINISHED AREA | 0 | |
| M10 | MENS BATHROOM | 3,771 | |
| U10 | UNISEX BATHROOM | 175 | |
| W10 | WOMENS BATHROOM | 3,658 | |
| WWW | CIRCULATION AREA | 13,358 | |
| XXX | BUILDING SERVICE AREA | 1,950 | |
| YYY | MECHANICAL AREA | 4,013 | |
| ZZZ | STRUCTURAL AREA | 1,042 | |
| | SUBTOTAL | 0 | 0 |
| | TOTAL | NON-SASF | NASF |
| | | 29,815 | 454,038 |
| | | | E&G NASF |
| | | | 264,689 |

Univ. Facilities Room Inventory Report (CBM011)

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TEXAS HIGHER EDUCATION COORDINATING BOARD
 PART F, HIGHER EDUCATION FACILITIES INVENTORY FOR - 2010
 003304 LONE STAR UNIVERSITY
 PREPARED BY THE TEXAS HIGHER EDUCATION COORDINATING BOARD

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| BUILDING NUMBER NAME | INSTRUCT | RESEARCH | PUBLIC SERVICE | ACADEMIC SUPPORT | STUDENT SERVICE | INST SUPPORT | PHY PLT OPER | TOTAL NASF | TOTAL E&G NASF |
|--|----------|----------|-------------------|---------------------|--------------------|-----------------|-----------------|---------------|-------------------|
| SATISFACTORY CONDITION | | | | | | | | | |
| 0004 BRIDWELL HALL | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 0007 FERGUSON HALL | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 0010 MARTIN HALL | 5,886 | 0 | 0 | 0 | 0 | 0 | 0 | 9,414 | 5,886 |
| 0011 FAIN FINE ARTS CENTER | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 0012 DANIEL BUILDING | 0 | 0 | 0 | 0 | 0 | 0 | 34,335 | 39,566 | 34,335 |
| 0013 FOWLER HALL | 13,755 | 0 | 0 | 0 | 0 | 0 | 0 | 20,464 | 13,755 |
| 0015 BEYER GREENHOUSE | 2,162 | 0 | 0 | 0 | 0 | 0 | 0 | 2,236 | 2,162 |
| 0018 MCGAHA HALL | 2,734 | 0 | 0 | 0 | 0 | 27 | 0 | 6,220 | 2,761 |
| 0019 INSTRUMENTAL MUSIC HALL | 1,539 | 0 | 0 | 0 | 0 | 0 | 0 | 2,505 | 1,539 |
| 0020 PAINT SHOP | 0 | 0 | 0 | 0 | 0 | 0 | 1,732 | 1,884 | 1,732 |
| 0021 MCCULLOUGH HALL | 6,162 | 0 | 0 | 0 | 0 | 0 | 0 | 6,162 | 6,162 |
| 0022 ENGINEERING LABORATORIES | 1,526 | 0 | 0 | 0 | 0 | 0 | 0 | 1,738 | 1,526 |
| 0023 BOLIN HALL | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 0024 CLARK STUDENT CENTER | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 0025 MOFFETT LIBRARY | 1,162 | 0 | 0 | 57,322 | 389 | 0 | 0 | 59,181 | 58,484 |
| 0026 KILLINGSWORTH HALL | 0 | 0 | 0 | 0 | 41,195 | 0 | 0 | 41,195 | 0 |
| 0027 RESIDENCE HALL MECHANICAL BUILDING | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 0029 PIERCE HALL | 0 | 0 | 0 | 0 | 29,948 | 0 | 0 | 29,948 | 0 |
| 0030 FAIN HALL | 0 | 0 | 0 | 0 | 5,766 | 0 | 0 | 5,766 | 0 |
| 0031 VINSON HEALTH CENTER | 0 | 0 | 0 | 0 | 1,804 | 0 | 0 | 1,804 | 0 |
| 0032 CENTRAL PLANT | 230 | 0 | 0 | 0 | 0 | 0 | 7,961 | 8,192 | 8,192 |
| 0033 TENNIS CENTER | 134 | 0 | 0 | 0 | 0 | 0 | 0 | 463 | 134 |
| 0035 PHYSICAL EDUCATION RESTROOMS | 0 | 0 | 0 | 0 | 767 | 0 | 296 | 2,199 | 296 |
| 0036 OUTDOOR RECREATION CENTER | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 4,903 | 0 |
| 0037 SOCCER TICKET BOOTH | 0 | 0 | 0 | 0 | 2,691 | 0 | 0 | 2,691 | 0 |
| 0038 PHYSICAL TRAINING BUILDING | 586 | 0 | 0 | 0 | 0 | 0 | 0 | 1,741 | 586 |
| 0039 SOCCER PRESS BOX | 0 | 0 | 0 | 0 | 806 | 0 | 0 | 806 | 0 |
| 0044 SIKES HOUSE | 0 | 0 | 0 | 0 | 5,776 | 0 | 0 | 5,776 | 0 |
| 0045 GUEST HOUSE | 0 | 0 | 0 | 0 | 918 | 0 | 0 | 918 | 0 |
| 0046 ALUMNI CENTER | 0 | 0 | 0 | 0 | 1,680 | 0 | 0 | 1,680 | 0 |
| 0047 CARRIAGE HOUSE | 0 | 0 | 0 | 0 | 0 | 0 | 1,073 | 1,148 | 0 |
| 0048 MARCHMAN HALL | 0 | 0 | 0 | 0 | 5,342 | 0 | 0 | 5,342 | 0 |
| 0049 SIKES LAKE CENTER | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 8,558 | 0 |
| 0051 MCCULLOUGH-TRIGG HALL | 0 | 0 | 0 | 0 | 27,652 | 0 | 0 | 27,652 | 0 |
| 0052 JAN THACKER FANTASY OF LIGHTS WKSHP | 0 | 0 | 0 | 0 | 0 | 0 | 2,251 | 2,251 | 0 |
| 0053 BEAWOOD-O'DONOHUE HALL | 34,326 | 0 | 0 | 0 | 0 | 178 | 0 | 35,371 | 32,408 |
| 0054 UNIVERSITY POLICE | 0 | 0 | 0 | 0 | 1,390 | 0 | 0 | 1,390 | 0 |
| 0055 BIOLOGY HOUSE | 0 | 0 | 0 | 0 | 2,267 | 0 | 0 | 2,267 | 0 |
| 0056 HONORS HOUSE | 0 | 0 | 0 | 0 | 2,037 | 0 | 0 | 2,037 | 0 |
| 0057 SEISMOMETER BUILDING | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 0060 SIKES LAKE RESTROOM | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 508 | 0 |

Univ. Facilities Room Inventory Report (CBM011)

| | | | | | | | | | | | |
|------------------------|----------------------------|----------|---------|---|-----|--------|---------|-------|--------|---------|---------|
| | | SUBTOTAL | 70,202 | 0 | 0 | 57,322 | 130,428 | 205 | 47,648 | 343,976 | 169,956 |
| REMODELING A CONDITION | | | | | | | | | | | |
| 0001 | HARDIN ADMINISTRATION BLDG | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 0005 | UNIVERSITY PRESS | | 0 | 0 | 169 | 0 | 0 | 3,824 | 0 | 4,869 | 1,079 |
| 0006 | MEMORIAL BUILDING | | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 | 0 |
| 0017 | MERCANTILE BUILDING | | 1,494 | 0 | 0 | 0 | 4,006 | 0 | 0 | 8,828 | 1,662 |
| 0034 | D.L. LIGON COLISEUM | | 92,653 | 0 | 0 | 0 | 20,183 | 0 | 0 | 112,836 | 91,991 |
| 0050 | BRIDWELL COURTS | | 0 | 0 | 0 | 0 | 13,346 | 0 | 0 | 13,346 | 0 |
| | | SUBTOTAL | 94,147 | 0 | 169 | 0 | 37,535 | 3,824 | 0 | 139,879 | 94,733 |
| INSTITUTION TOTAL | | | 164,349 | 0 | 169 | 57,322 | 167,963 | 4,029 | 47,648 | 483,855 | 264,689 |

FACILITIES BUILDING INVENTORY REPORT CBM014

This manual supersedes the Texas Higher Education Coordinating Board (THECB) 2005 Facilities Inventory Procedures Manual. The THECB implemented the coding structure outlined in this manual on November 1, 2008. The changes implemented in this manual are auditable effective November 1, 2009. All certified inventory reports prior to November 1, 2009 will be audited under the 2005 Facility Inventory Manual. Compatibility and reporting procedures in the 2005 manual have mostly been retained. The primary purpose of this manual is to provide a uniform physical facilities coding system that prevails between higher education institutions in Texas and across the nation for data included in a building and room inventory. It provides a current and common framework for terms and definitions around which to compile data systems for physical facilities. The majority of the data codes are based on definitions and standards established by the National Center for Education Statistics, *Postsecondary Education Facilities Inventory and Classification Manual*, U. S. Department of Education, NCES 92-165, 2006, but some data codes are unique to Texas higher education institutions. The guidelines established by this manual may only be part of an institution's total facilities and capital asset inventory.

Sections 61.0572 and 61.058 of the Texas Education Code define THECB duties and its essential responsibilities to Texas higher education institutions. Basically, the THECB must assist institutions in efficient use of its construction funds and the orderly development of physical plants to accommodate projected college student enrollments.

This report includes facilities under the jurisdiction or control of the institution's governing board, regardless of location and encompasses different types of structures, including marine/research vessels; aquarium structures; animal quarters; and trailers on wheels that are not mobile. If a building is not owned by the institution or is shared with other tenants, include only the portion of the building leased or controlled by the institution and its pro rata share of gross, assignable area and non-assignable area.

The report includes minor structures or temporary facilities that meet all of the following criteria:

- the structure is attached to a foundation,
- the structure is roofed,
- the structure is serviced by a utility (exclusive of lighting), and
- the structure is a source of maintenance and repair activities.

Refer to Appendix H for building data file codes and definitions, and Appendix I for a Glossary of Facilities Terms located at <http://www.txhighereddata.org/ReportingManuals.cfm>.

Addition of Buildings

The addition of buildings should be reported on an on-going basis.

Building Demolition

A building must be on the inventory with the appropriate Building Condition and Functional Category Codes until demolition is completed; at which time the building and room records may be deleted.

Univ. Facilities Building Inventory Report (CBM014)

Exclusions

Do not include buildings intended as investment properties, which are used only for revenue generation and not for institutional purposes. Additionally, exclude hospitals not owned by the institution (except for any space in the hospital leased or controlled by the institution), public schools not owned by the institution, but used for practice teaching, and federal contract research centers identified by the Federal Office of Management and Budget (OMB).

Basis for Building Measurement

Compute gross area using an accurate and verifiable means to the nearest whole square foot.

NOTES:

Building Type code 2 (Academic/Residence) is a mixed-use facility and only nonresidential rooms should be included in the facilities inventory room file.

Building Type codes 6 and 7 (Residence/Single and Residence/Family) do not require residential rooms to be included in the facilities inventory room file. The building's assignable space will automatically be calculated at 60 percent.

Building Type codes 8 and 9 (Non-institutional Agency Buildings and Rental Property) are not required to be included in the facilities inventory room file that serves non-institutional functions.

Univ. Facilities Building Inventory Report (CBM014)

INSTRUCTIONS FOR FACILITIES BUILDING INVENTORY REPORT

- Item #1 Record Code. Always enter 'B'.
- Item #2 Institution Code. Enter the FICE Code of the institution. See Appendix A.
- Item #3 Report Year. Enter all four digits of the calendar year in which the inventory occurs.

BUILDING IDENTIFICATION

Each building should be assigned a unique alpha or numeric code to identify its record. The building identification used to identify a room in this report must be the same as the building identification used on the CBM005, Building and Room Report.

- Item #4 Building Number. Enter the assigned building number.
- Item #5 Building Name. Enter the assigned name of the building.
- Item #6 Condition Code. Enter the condition code based on the physical status of the building at the time of the report. See Appendix H.
- Item #7 Ownership Code. Enter the ownership code that represents the agency with which the ownership of the building resides. See Appendix H.
- Item #8 Location Code. Enter the location code that represents the physical location of the building in relation to the main campus. See Appendix H.
- Item #9 Type Code. Enter the type code that represents the purpose-function category that best describes its primary use. See Appendix H.
- Item #10 Omitted.
- Item #11 Initial Occupancy Date. Enter the four-digit calendar year of the initial occupancy of the building by the building's original owner, whether the institution owns it or not.
- Item #12 Number of Floors. Enter the number of floors in the building, including basements, penthouse, half-basements, mezzanines, and assignable attic space. Example: 9 floors = 09.
- Item #13 Gross Area. Enter the sum of the floor areas within the exterior walls of the building for all stories or areas that house floor surfaces. Round to the nearest whole square foot, right justified, leading zeros.
- Item #14 Omitted.
- Item #15 Omitted.
- Item #16 Omitted.
- Item #17 Record Identification. Always enter '14'.
- Item #18 Zip Code. Enter the five-digit zip code of the building's **physical** address.

Univ. Facilities Building Inventory Report (CBM014)

DATA PROCESSING RECORD LAYOUT

| | | <u>Beginning Position</u> | <u>Length</u> |
|----------|-------------------------------------|-------------------------------|---------------|
| Item #1 | Record Code – Always 'B' | 1 | 1 |
| Item #2 | Institution Code – FICE – Numeric | 2 | 6 |
| Item #3 | Report Year – Numeric | 8 | 4 |
| Item #4 | Building Number – Alphanumeric | 12 | 6 |
| Item #5 | Building Name – Alphanumeric | 18 | 50 |
| Item #6 | Condition Code – Numeric | 68 | 1 |
| Item #7 | Ownership Code – Numeric | 69 | 1 |
| Item #8 | Location Code – Numeric | 70 | 1 |
| Item #9 | Type Code – Numeric | 71 | 1 |
| Item #10 | Omitted | 72 | 1 |
| Item #11 | Initial Occupancy Date – Numeric | 73 | 4 |
| Item #12 | Number of Floors – Numeric | 77 | 2 |
| Item #13 | Gross Area – Numeric | 79 | 7 |
| Item #14 | Omitted | 86 | 10 |
| Item #15 | Omitted | 96 | 4 |
| Item #16 | Omitted | 100 | 6 |
| Item #17 | Record Identification – Always '14' | 106 | 2 |
| Item #18 | Zip Code | 108 | 5 |

Univ. Facilities Building Inventory Report (CBM014)

QUESTIONABLE AND ERROR VALUES

The following values are used in the Coordinating Board's edit program to determine Questionable and Error Values of each data element.

| <u>ITEM NUMBER</u> | <u>QUESTIONABLE VALUE</u> | <u>ERROR VALUE</u> |
|----------------------------|---------------------------|--|
| 1. Record Code | N/A | Any value except 'B' |
| 2. Institution Code | N/A | Must match value on header record and be on the list of valid FICE codes |
| 3. Report Year | N/A | Must match value in header record |
| 4. Building Number | N/A | Special characters |
| 5. Building Name | N/A | Blank |
| 6. Condition Code | N/A | Any value except 1 thru 7 |
| 7. Ownership Code | N/A | Any value except 1 thru 8 |
| 8. Location Code | N/A | Any value except 1 thru 3 |
| 9. Type Code | N/A | Any value except 1 thru 9, H, or R |
| 10. Omitted | | |
| 11. Initial Occupancy Date | N/A | Non-numeric; value less than 1840 or greater than current year |
| 12. Number of Floors | Value greater than 25 | Non-numeric; value less than 00 |
| 13. Gross Area | N/A | Value less than 0000000 |
| 14. Omitted | | |
| 15. Omitted | | |
| 16. Omitted | | |
| 17. Record Identification | N/A | Any value except '14' |
| 18. Zip Code | N/A | Not on zip code file |

Univ. Facilities Building Inventory Report (CBM014)

Edit00v00 TEXAS HIGHER EDUCATION COORDINATING BOARD Page 1
 CBM014 Building EDIT SUMMARY FROM RunDate: 09/15/2010 Time: 19:13:44
 LONE STAR UNIVERSITY 003304 ANNUAL 2010

| | NORMAL RANGE | QUESTIONABLE VALUES | ERROR VALUES |
|--------------------------------|--------------|---------------------|--------------|
| ITEM 1 RecordCode | 58 | 0 | 0 |
| ITEM 2 Inst. Code | 58 | 0 | 0 |
| ITEM 3 Report Year | 58 | 0 | 0 |
| ITEM 4 Building Number | 58 | 0 | 0 |
| ITEM 5 Building Name | 58 | 0 | 0 |
| ITEM 6 Condition Code | 58 | 0 | 0 |
| ITEM 7 Ownership Code | 58 | 0 | 0 |
| ITEM 8 Location Code | 58 | 0 | 0 |
| ITEM 9 Type Code | 58 | 0 | 0 |
| ITEM 11 Initial Occupancy Date | 58 | 0 | 0 |
| ITEM 12 Number of Floors | 58 | 0 | 0 |
| ITEM 13 Gross Area | 58 | 0 | 0 |
| ITEM 17 Record Identification | 58 | 0 | 0 |
| ITEM 18 Zip Code | | | |

| | | | |
|---|----|-------------|---|
| TOTAL Report Records | 58 | | |
| CONTROL TOTAL | 58 | DISCREPANCY | 0 |
| Total Recs on Db | 58 | | |
| Number Of Non-Unique/Duplicated Id's | 0 | | |
| Number Of Duplicate Records | 0 | | |
| Number Of Relative Duplicate Questionable | 0 | | |
| Number Of Relative Duplicate Error | 0 | | |
| Total Error Recs on Db | 0 | | |
| Total Questionable Recs on Db | 0 | | |
| Total Non Error Records on Db | 58 | | |
| Total Rejected Records | 0 | | |

ADMISSIONS REPORT
CBM00B

This report is to collect data to meet the requirements of Sections 51.801-51.807 of the Texas Education Code mandated by HB 588 of the 75th Legislature, the Uniform Admissions Bill. This report will meet the requirement that each university report on who applies, who is admitted, and who subsequently enrolls at each institution. Report only the applications that are complete and of students who are seeking a degree. If a student applies to more than one school or college within the university, report the application data from the school or college that ultimately accepts or rejects the student. Report undergraduate, graduate, and professional student applications for summer and fall terms. This report replaces the Access and Equity 2000 Plan report (formerly Texas Plan report TXP-4) for universities.

Univ. Admissions Report (CBM00B)

INSTRUCTIONS FOR ADMISSIONS REPORT

- Item #1 Record Code. Always enter 'B'.
- Item #2 Institution Code. Enter the FICE Code of the institution.
- Item #3 Student Identification Number. Enter the social security number of the student. The institution will assign unique (nine-digit) identification numbers to students without social security numbers.
- Item #4 Last Name. Enter the first 20 characters of the last name by which a student is legally known.
- Item #5 First Name. Enter the first 12 characters of the first name of the student.
- Item #6 Middle Initial. Enter the first character of the middle name of the student.
- Item #7 Gender. Enter the gender of the student.
 M = Male F = Female
- Item #8 Date of Birth. Enter the calendar date of birth of the student. The year, month, and day should be indicated using the YYYYMMDD format.
 YYYY = Year MM = Month DD = day
- NOTE:** If the month of birth is known and the year is unknown, code the item as unknown, or '00000000'. If the year of birth is known and the month is unknown, code the month as '6'.
- Item #9 Unused
- Item #10 Unused
- Item #11 Residence. Enter the code representing the county, state, or foreign country of which the student is a legal resident. See Appendix B for codes.
 Texas Resident - Enter County Code
 Out-of-State Resident - Enter State Code
 Foreign Country Citizen - Enter Foreign Country Code
- Item #12 Application Level. Indicate the level of degree sought.
 04 Associate
 05 Bachelor's
 06 Master's
 08 Doctorate
 09 Law (LLB or JD)

Univ. Admissions Report (CBM00B)

- 10 Pharmacy (PharmD only)
- 11 Medical (MD or DO only)
- 12 Dental (DDS only)
- 13 Optometry (OD only)
- 14 Veterinary Medicine (DVM only)
- 15 Other Formal Award
- 16 Post-baccalaureate or alternative certification teacher certificate
- 17 Nursing certificate (earned separately from a BSN or MSN degree)

NOTE: Other formal award is a recognition in writing by an institution to the student for the completion of a program of courses that has been approved by the institution's governing board.

Item #13 Entering Status. Do not include transient or former student applications when applying at the same degree level. Include high school students the first term after they complete their high school work.

- 01 No previous college work for level of award sought
- 02 Transfer

Item #14 Admission Action or Acceptance Status. The action taken by the institution in response to the student's application for admission.

Undergraduates only

- 01 Accepted and ranked in top 10% of high school graduating class (include all incoming undergraduates who ranked in the top 10% of high school class)
- 02 Accepted and ranked in 11-25% of high school graduating class

Undergraduates and Graduates

- 03 Accepted on provisional basis, met requirements
- 04 Accepted on provisional basis, did not meet requirements
- 05 Accepted, based on other criteria
- 06 Rejected
- 07 Student withdrew application

Graduates only

- 08 Accepted as a regular graduate admission

NOTE: Items #15 through #21 apply to undergraduate applications only.

Item #15 Father's Educational Level. The highest level of formal instruction received by the student's father or male guardian (corresponds to common application for admission Part I, 14). Required of undergraduates only.

- 01 No High School
- 03 Some High School, no diploma
- 04 High School diploma or GED
- 06 Some college
- 07 Associate/two-year degree

Univ. Admissions Report (CBM00B)

- 08 Bachelor's/four-year degree
- 13 Graduate/Professional degree
- 00 Unknown or not applicable

Item #16 Mother's Educational Level. The highest level of formal instruction received by the student's mother or female guardian (corresponds to common application for admission Part I, 14). Required of undergraduates only.

- 01 No High School
- 03 Some High School, no diploma
- 04 High School diploma or GED
- 06 Some college
- 07 Associate/two-year degree
- 08 Bachelor's/four-year degree
- 13 Graduate/Professional degree
- 00 Unknown or not applicable

Item #17 Unused.

Item #18 Family's Gross Income. Include both untaxed and taxed income from most recent tax year, as reported on application (corresponds to Common Application for Admission Part I, 15). This information may not be known until the common application is implemented and is only required of undergraduate applicants.

- 01 Less than \$20,000
- 03 \$20,000 to \$39,999
- 08 \$40,000 to \$59,999
- 12 \$60,000 to \$79,999
- 15 \$80,000 and greater
- 00 Unknown or not applicable

Item #19 Language Fluency. Indicate if a language other than English is spoken fluently (corresponds to Common Application for Admission Part I, 13). This information is to be provided upon implementation of the common application (Fall 1999) and is only required of undergraduates.

- 01 No
- 02 Spanish
- 03 Other
- 00 Unknown or not applicable

Item #20 Family Obligations. Indicate whether family obligations preclude participation in extracurricular activities (corresponds to Common Application for Admission Part I, 17). This information is to be provided upon implementation of the common application (Fall 1999) and is only required of undergraduates.

- 01 No
- 02 Yes
- 00 Unknown or not applicable

Univ. Admissions Report (CBM00B)

Item #21 Number of People Living in Household. The item will allow a two-digit number (corresponds to Common Application for Admission Part I, 16). This information is to be provided upon implementation of the common application (Fall 1999) and is only required of undergraduates. Enter '00' if this item does not apply.

Item #22 Term Sought. The expected term of entry for which the student seeks admission. This item will be use to determine whether the student is a summer or fall applicant.

- 1 Fall
- 3 Summer
- 0 Unknown or unreported

Item #23 Reporting Period. Always enter '5'.

Item #24 Application Year. Enter all four digits 'YYYY' of the year for which the admission is sought (e.g., Fall 2010 would be reported as 2010).

Item #25 ACT Composite Score. Provide the verified American College Test composite score for first-time undergraduate students if available; otherwise enter two zeros. If there are multiple composite scores for the student, enter the one that was used to accept or deny the applicant, as defined in the institution's admission policies. A new legislative requirement (SB 337) is for the CB to publish on its web site certain performance data of the entering freshmen class. The average ACT scores is one of the required items. Effective Fall 2004 report.

Item #26 SAT Composite Score. Provide the Scholastic Aptitude Test composite score (verified by the College Board) for first-time undergraduate students if available; otherwise enter four zeros. If there are multiple composite scores for the student, enter the one that was used to accept or deny the applicant, as defined in the institution's admission policies. A new legislative requirement (SB 337) is for the CB to publish on its web site certain performance data of the entering freshmen class. The average SAT scores is one of the required items. Effective Fall 2004 report.

Items #27 and #28A-G are mandatory beginning with the fall 2010 reporting period.

Item #27 Ethnic Origin. Enter the code indicating whether the student is of Hispanic or Latino origin or not.

- 1 Hispanic or Latino origin
- 2 Not Hispanic or Latino origin
- 3 Not answered

Item #28 Race. Select one or more codes indicating the race of the student.

- Item #28A 1 White
- Item #28B 2 Black or African-American

Univ. Admissions Report (CBM00B)

| | | |
|-----------|---|---|
| Item #28C | 4 | Asian |
| Item #28D | 5 | American Indian or Alaskan Native |
| Item #28E | 6 | International |
| Item #28F | 7 | Unknown or Not Reported |
| Item #28G | 8 | Native Hawaiian or Other Pacific Islander |

Definitions:

- Hispanic or Latino: A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.
- American Indian or Alaskan Native: A person having origins in any of the original peoples of North and South America (including Central America), and who maintains a tribal affiliation or community attachment.
- Asian: A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
- Black or African-American: A person having origins in any of the black racial groups of Africa.
- Native Hawaiian or Other Pacific Islander: A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
- White: A person having origins in any of the original peoples of Europe, the Middle East or North Africa.
- International denotes a person who is not a citizen or permanent resident of the United States and who is in this country on a temporary basis and does not have the right to remain indefinitely.
- Unknown or Not Reported: The unknown classification should only be used if the student has not selected a racial/ethnic designation.

Univ. Admissions Report (CBM00B)

DATA PROCESSING RECORD LAYOUT

| | | <u>Beginning Position</u> | <u>Length</u> |
|----------|---|-------------------------------|---------------|
| Item #1 | Record Code - Always 'B' | 1 | 1 |
| Item #2 | Institution Code - FICE - Numeric | 2 | 6 |
| Item #3 | Student Identification Number | 8 | 9 |
| Item #4 | Last Name | 17 | 20 |
| Item #5 | First Name | 37 | 12 |
| Item #6 | Middle Initial | 49 | 1 |
| Item #7 | Gender – 'M' or 'F' | 50 | 1 |
| Item #8 | Date of Birth - YYYYMMDD - Numeric | 51 | 8 |
| Item #9 | Unused | 59 | 1 |
| Item #10 | Unused | 60 | 1 |
| Item #11 | Residence - Numeric | 61 | 3 |
| Item #12 | Application Level - '04' thru '06' and '08' thru '17' | 64 | 2 |
| Item #13 | Entering Status - Numeric - '01' or '02' | 66 | 2 |
| Item #14 | Admission Action - Numeric – '01' thru '08' | 68 | 2 |

Enter zeros for Items #15 through #21 for graduate and professional applicants

| | | | |
|-----------|---|-----|---|
| Item #15 | Father's Education Level - Numeric - '00', '01', '03', '04', '06', '07', '08', '13' | 70 | 2 |
| Item #16 | Mother's Education Level - Numeric - '00', '01', '03', '04', '06', '07', '08', '13' | 72 | 2 |
| Item #17 | Unused | 74 | 1 |
| Item #18 | Family Income - Numeric - '00', '01', '03', '08', '12', '15' | 75 | 2 |
| Item #19 | Language Fluency - Numeric - '00', '01', '02', '03' | 77 | 2 |
| Item #20 | Family Obligations - Numeric - '00', '01', '02' | 79 | 2 |
| Item #21 | Number in Household - Numeric | 81 | 2 |
| Item #22 | Term Sought - Numeric - '0', '1', or '3' | 83 | 1 |
| Item #23 | Reporting Period - Numeric - Always '5' | 84 | 1 |
| Item #24 | Application Year - YYYY - Numeric | 85 | 4 |
| Item #25 | ACT Composite Score | 89 | 2 |
| Item #26 | SAT Composite Score | 91 | 4 |
| Item #27 | New Ethnic Origin | 95 | 1 |
| Item #28 | Race: | | |
| Item #28A | White – '1' or blank | 96 | 1 |
| Item #28B | Black or African-American – '2' or blank | 97 | 1 |
| Item #28C | Asian – '4' or blank | 98 | 1 |
| Item #28D | American Indian or Alaskan Native – '5' or blank | 99 | 1 |
| Item #28E | International – '6' or blank | 100 | 1 |
| Item #28F | Unknown or Not Reported – '7' or blank | 101 | 1 |
| Item #28G | Native Hawaiian or Other Pacific Islander – '8' or blank | 102 | 1 |

Univ. Admissions Report (CBM00B)

QUESTIONABLE AND ERROR VALUES

The following values are used in the Coordinating Board's edit program to determine Questionable and Error Values for each application record.

| <u>ITEM NUMBER</u> | <u>QUESTIONABLE VALUE</u> | <u>ERROR VALUE</u> |
|-----------------------|---------------------------|--|
| 1. Record Code | N/A | Any value except 'B' |
| 2. Institution Code | N/A | Must match value on header record and be on list of valid FICE codes |
| 3. Student ID | N/A | Blank; special characters |
| 4. Last Name | Non-alphabetic | Spaces |
| 5. First Name | Blank | Numeric, space, or special characters |
| 6. Middle Initial | N/A | Number or special Character |
| 7. Gender | N/A | Value other than 'M' or 'F' |
| 8. Date of Birth | '00000000' | Non-numerical; month greater than '12'; day greater than '31' |
| 9. Unused | N/A | N/A |
| 10. Unused | N/A | NA |
| 11. Residence | N/A | Not on CB residence file |
| 12. Application Level | N/A | Value other than '04' thru '06' or '08' thru '17' |
| 13. Entering Status | N/A | Value other than '01' or '02' |
| 14. Admission Action | N/A | Value other than '01' thru '08' |
| 15. Father's Ed Level | N/A | Value other than '00', '01', '03', '04', '06', '07', '08', '13' |
| 16. Mother's Ed Level | N/A | Value other than '00', '01', '03', '04', '06', '07', '08', '13' |
| 17. Unused | N/A | N/A |

Univ. Admissions Report (CBM00B)

| <u>ITEM NUMBER</u> | <u>QUESTIONABLE VALUE</u> | <u>ERROR VALUE</u> |
|--------------------------|---------------------------|---|
| 18. Family Income | N/A | Value other than '00', '01', '03', '08', '12', '15' |
| 19. Language Fluency | N/A | Value other than '00', '01', '02', or '03' |
| 20. Family Obligations | N/A | Value other than '00', '01', '02' |
| 21. Number in Home | Value greater than 12 | Non-numerical |
| 22. Term Sought | N/A | Value other than '00', '01', '03' |
| 23. Reporting Period | N/A | Value other than '5' |
| 24. Application Year | N/A | Value greater than current Year |
| 25. ACT Composite Score | N/A | Non-numeric or greater than 36 |
| 26. SAT Composite Score | N/A | Non-numeric or greater than 1600 |
| 27. New Ethnic Origin | N/A | Value other than '1', '2', or '3' |
| 28A. White | N/A | Value other than '1' or space or value = '1' and '7' |
| 28B. Black/African-Amer | N/A | Value other than '2' or space or value = '2' and '7' |
| 28C. Asian | N/A | Value other than '4' or space or value = '4' and '7' |
| 28D. Amer Ind/Alask Nat | N/A | Value other than '5' or space or value = '5' and '7' |
| 28E. International | N/A | Value other than '6' or space or value = '6' and '7' |
| 28F. Unknown/Not Rep | N/A | Value other than '7' or space; value = '7' plus value = '1', '2', '4', '5', '6', or '8' |
| 28G. Nat Hawaiian/Pac Is | N/A | Value other than '8' or space or value = '8' and '7' |

DISCREPANCY: The number of records received in each submission is compared to the number in the trailer record (control total). The difference is shown on the edit report as a discrepancy.

SUMMARY OF ADMISSIONS DATA

TOTAL: The total of applications is summed by gender, residence, ethnic origin, and age.

AGE: The age distribution is calculated by subtracting the date of birth (Item #8) from the beginning date of the semester. For this report, the beginning date of each Fall is September 1 and Summer is June 1.

APPLICATION LEVEL: The respective rows are determined by Application Level (Item #12). The First-Time and Transfer columns are determined by the value of Entering Status (Item #13).

TERM SOUGHT: The counts are based on Item #22.

ACCEPTANCE STATUS BACHELOR'S: The counts are based on Application Level (Item #12) that are coded a '05' and the respective Admission Action or Acceptance Status (Item #14).

ACCEPTANCE STATUS GRADUATE: The counts are based on Application Level (Item #12) that are coded a value of '06' through '14', and the respective Admission Action or Acceptance Status (Item #14).

ACCEPTANCE STATUS CERT/ASSOC/OTHER: The counts are based on Application Level (Item #12) that are coded a value of '05' or '15' through '17' and the respective Admission Action or Acceptance Status (Item #14).

Univ. Admissions Report (CBM00B)

Edit00v00 TEXAS HIGHER EDUCATION COORDINATING BOARD Page 1
 SR-CBM00B EDIT SUMMARY FROM RunDate: 10/15/2010 Time: 13:25:43
 LONE STAR UNIVERSITY 003304 ANNUAL 2010

| | NORMAL RANGE | QUESTIONABLE VALUES | ERROR VALUES |
|---|--------------|---------------------|--------------|
| ITEM 1 RecordCode | 4,263 | 0 | 0 |
| ITEM 2 INST. CODE | 4,263 | 0 | 0 |
| ITEM 3 STUDENT ID | 4,263 | 0 | 0 |
| ITEM 4 Last Name | 4,263 | 0 | 0 |
| ITEM 5 First Initial | 4,263 | 0 | 0 |
| ITEM 6 Middle Initial | 4,263 | 0 | 0 |
| ITEM 7 Gender | 4,263 | 0 | 0 |
| ITEM 8 Date Of Birth | 4,263 | 0 | 0 |
| ITEM 11 Residence | 4,263 | 0 | 0 |
| ITEM 12 Application Level | 4,263 | 0 | 0 |
| ITEM 13 Entering Status | 4,263 | 0 | 0 |
| ITEM 14 Admission Status | 4,263 | 0 | 0 |
| ITEM 15 Father's Ed Level | 4,263 | 0 | 0 |
| ITEM 16 Mother's Ed Level | 4,263 | 0 | 0 |
| ITEM 18 Family Income | 4,263 | 0 | 0 |
| ITEM 19 Lang Fluency | 4,263 | 0 | 0 |
| ITEM 20 Family Obligations | 4,263 | 0 | 0 |
| ITEM 21 Number In Home | 4,260 | 3 | 0 |
| ITEM 22 Term Sought | 4,263 | 0 | 0 |
| ITEM 23 Reporting Period | 4,263 | 0 | 0 |
| ITEM 24 Application Year | 4,263 | 0 | 0 |
| ITEM 25 ACT Composit Score | 4,263 | 0 | 0 |
| ITEM 26 SAT Composit Score | 4,263 | 0 | 0 |
| ITEM 27 New Ethnic Origin | 4,263 | 0 | 0 |
| ITEM 28 Race | 4,263 | 0 | 0 |
| ITEM 28A White | 4,263 | 0 | 0 |
| ITEM 28B Black/African-Amer | 4,263 | 0 | 0 |
| ITEM 28C Asian | 4,263 | 0 | 0 |
| ITEM 28D American Ind/Alask Nat | 4,263 | 0 | 0 |
| ITEM 28E International | 4,263 | 0 | 0 |
| ITEM 28F Unknown/Not Reported | 4,263 | 0 | 0 |
| ITEM 28G Nat Hawaiian/Other Pac Is | 4,263 | 0 | 0 |
| TOTAL Report Records | 4,263 | | |
| CONTROL TOTAL | 4,263 | DISCREPANCY | 0 |
| Total Recs on Db | 4,263 | | |
| Number Of Non-Unique/Duplicated Id's | 0 | | |
| Number Of Duplicate Records | 0 | | |
| Number Of Relative Duplicate Questionable | 0 | | |
| Number Of Relative Duplicate Error | 0 | | |
| Total Error Recs on Db | 0 | | |
| Total Questionable Recs on Db | 3 | | |
| Total Non Error Records on Db | 4,263 | | |
| Total Rejected Records | 0 | | |

164 students that are identified as Top 10% have enrolled at your institution this semester.

Univ. Admissions Report (CBM00B)

TEXAS HIGHER EDUCATION COORDINATING BOARD Page 1
 Percent Change Of SR-CBM00B Data From Prior Year RunDate: 10/15/2010 Time: 13:25:43
 LONE STAR UNIVERSITY 003304 ANNUAL 2010

Note: The standard Summary Report is compared to the previous year to aid in early detection of potentially erroneously-reported data. It will show the percentage increase/decrease of items, evaluate the items identified with a Review message, and submit updates to correct where appropriate. If the absolute value of the difference between the current year and prior year item

- 1) is less than 50, a Review message is not printed.
- 2) is between 50 and 10,000, a percentage change greater than 25% is identified.
- 3) is between 10,000+ and 100,000, a percentage change greater than 20% is identified.
- 4) is greater than 100,000, a percentage change greater than 10% is identified.

If the original report had only one column the comparison data is in adjacent column. If the original report had multiple columns the comparison data is in the next row and asterisks are printed below the column in question.

The report is a 'work in progress' and we would appreciate any feedback you may have regarding it.

Gender

| | 2010/5 | 2009/5 | % Diff |
|--------|--------|--------|--------|
| Male | 1,855 | 1,824 | 1.70% |
| Female | 2,408 | 2,297 | 4.83% |
| Total | 4,263 | 4,121 | 3.45% |

Residence

| | 2010/5 | 2009/5 | % Diff |
|-------------------|--------|--------|---------|
| Texas Counties | 4,112 | 3,911 | 5.14% |
| Other States | 122 | 166 | -26.51% |
| Foreign Countries | 29 | 44 | -34.09% |
| Total | 4,263 | 4,121 | 3.45% |

Application Level

| | First-Time | Transfer | Total |
|-------------------|------------|----------|---------|
| 2010/5 Associate | 298 | 129 | 427 |
| 2009/5 Associate | 274 | 92 | 366 |
| Percent Change | 8.76% | 40.22% | 16.67% |
| 2010/5 Bachelor's | 3,112 | 533 | 3,645 |
| 2009/5 Bachelor's | 2,945 | 595 | 3,540 |
| Percent Change | 5.67% | -10.42% | 2.97% |
| 2010/5 Master's | 191 | 0 | 191 |
| 2009/5 Master's | 215 | 0 | 215 |
| Percent Change | -11.16% | 0.00% | -11.16% |
| 2010/5 Doctorate | 0 | 0 | 0 |
| 2009/5 Doctorate | 0 | 0 | 0 |
| Percent Change | 0.00% | 0.00% | 0.00% |
| 2010/5 Law | 0 | 0 | 0 |
| 2009/5 Law | 0 | 0 | 0 |
| Percent Change | 0.00% | 0.00% | 0.00% |
| 2010/5 Pharmacy | 0 | 0 | 0 |
| 2009/5 Pharmacy | 0 | 0 | 0 |
| Percent Change | 0.00% | 0.00% | 0.00% |
| 2010/5 Medical | 0 | 0 | 0 |
| 2009/5 Medical | 0 | 0 | 0 |
| Percent Change | 0.00% | 0.00% | 0.00% |
| 2010/5 Dental | 0 | 0 | 0 |
| 2009/5 Dental | 0 | 0 | 0 |
| Percent Change | 0.00% | 0.00% | 0.00% |
| 2010/5 Optometry | 0 | 0 | 0 |
| 2009/5 Optometry | 0 | 0 | 0 |
| Percent Change | 0.00% | 0.00% | 0.00% |

Univ. Admissions Report (CBM00B)

| | | | | |
|--------|---------------------------|-------|--------|-------|
| 2010/5 | Veterinary Med | 0 | 0 | 0 |
| 2009/5 | Veterinary Med | 0 | 0 | 0 |
| | Percent Change | 0.00% | 0.00% | 0.00% |
| 2010/5 | PPB/ALT Cert Teacher Cert | 0 | 0 | 0 |
| 2009/5 | PPB/ALT Cert Teacher Cert | 0 | 0 | 0 |
| | Percent Change | 0.00% | 0.00% | 0.00% |
| 2010/5 | Nursing Cert | 0 | 0 | 0 |
| 2009/5 | Nursing Cert | 0 | 0 | 0 |
| | Percent Change | 0.00% | 0.00% | 0.00% |
| 2010/5 | Other | 0 | 0 | 0 |
| 2009/5 | Other | 0 | 0 | 0 |
| | Percent Change | 0.00% | 0.00% | 0.00% |
| 2010/5 | Total | 3,601 | 662 | 4,263 |
| 2009/5 | Total | 3,434 | 687 | 4,121 |
| | Percent Change | 4.86% | -3.64% | 3.45% |

Term Sought

| | 2010/5 | 2009/5 | % Diff |
|--------|--------|--------|--------|
| Fall | 3,979 | 3,847 | 3.43% |
| Summer | 284 | 274 | 3.65% |
| Total | 4,263 | 4,121 | 3.45% |

Age

| | 2010/5 | 2009/5 | % Diff |
|------------------------|--------|--------|--------------------|
| Under 17 | 3 | 11 | -72.73% |
| 17 | 116 | 722 | -83.93% *** Review |
| 18 | 2,914 | 2,320 | 25.60% *** Review |
| 19-21 | 757 | 573 | 32.11% *** Review |
| 22-24 | 190 | 219 | -13.24% |
| 25-30 | 126 | 140 | -10.00% |
| 31-35 | 50 | 48 | 4.17% |
| 36-50 | 90 | 72 | 25.00% |
| 51-64 | 16 | 15 | 6.67% |
| 65 and Older | 1 | 0 | 100.00% |
| UnReported(not in avg) | 0 | 1 | -100.00% |
| Average Age | 20 | 19 | 1.17% |
| Total | 4,263 | 4,121 | 3.45% |

Acceptance Status Bachelor's

| | 2010/5 | 2009/5 | % Diff |
|----------------------|--------|--------|---------|
| Top 10% | 337 | 314 | 7.32% |
| 11-25% | 608 | 571 | 6.48% |
| Provisional, Met | 41 | 87 | -52.87% |
| Provisional, Not Met | 0 | 0 | 0.00% |
| Other Criteria | 2,247 | 2,076 | 8.24% |
| Rejected | 68 | 75 | -9.33% |
| Withdrew Application | 344 | 417 | -17.51% |
| Total | 3,645 | 3,540 | 2.97% |

Acceptance Status Graduate

| | 2010/5 | 2009/5 | % Diff |
|----------------------|--------|--------|---------|
| Accepted, Regular | 100 | 112 | -10.71% |
| Provisional, Met | 14 | 4 | 250.00% |
| Provisional, Not Met | 0 | 0 | 0.00% |
| Other Criteria | 0 | 0 | 0.00% |
| Rejected | 56 | 35 | 60.00% |
| Withdrew Application | 21 | 64 | -67.19% |
| Total | 191 | 215 | -11.16% |

Acceptance Status Cert/Assoc/Other

| | 2010/5 | 2009/5 | % Diff |
|-------------------|--------|--------|---------|
| Accepted, Regular | 0 | 0 | 0.00% |
| Provisional, Met | 4 | 2 | 100.00% |

Univ. Admissions Report (CBM00B)

| | | | | |
|---|--------|-----------------------------------|--------|------------|
| Provisional, Not Met | 0 | 0 | 0.00% | |
| Other Criteria | 285 | 223 | 27.80% | *** Review |
| Rejected | 5 | 3 | 66.67% | |
| Withdrew Application | 27 | 29 | -6.90% | |
| Total | 321 | 257 | 24.90% | |
| | | | | |
| New Ethnic Origin | 2010/5 | 2009/5 | % Diff | |
| Hispanic or Latino Origin | 923 | *No Exact Historic Data Available | | |
| Not Hispanic or Latino Origin | 3,298 | *No Exact Historic Data Available | | |
| Not Answered | 42 | *No Exact Historic Data Available | | |
| Total | 4,263 | *No Exact Historic Data Available | | |
| | | | | |
| Race | 2010/5 | 2009/5 | % Diff | |
| Multi-racial | 219 | *No Exact Historic Data Available | | |
| White only | 2,333 | *No Exact Historic Data Available | | |
| Black only | 681 | *No Exact Historic Data Available | | |
| Hispanic only | 704 | *No Exact Historic Data Available | | |
| Asian only | 222 | *No Exact Historic Data Available | | |
| American Indian/Alaskan Native only | 15 | *No Exact Historic Data Available | | |
| International only | 57 | *No Exact Historic Data Available | | |
| Native Hawaiian/Other Pacific Islander only | 14 | *No Exact Historic Data Available | | |
| Ethnic Origin/Race Unknown | 18 | *No Exact Historic Data Available | | |
| Total | 4,263 | *No Exact Historic Data Available | | |
| | | | | |
| Races reported in Multi-racial | 2010/5 | 2009/5 | % Diff | |
| White | 338 | *No Exact Historic Data Available | | |
| Black | 75 | *No Exact Historic Data Available | | |
| Asian | 11 | *No Exact Historic Data Available | | |
| American Indian/Alaskan Native | 5 | *No Exact Historic Data Available | | |
| Native Hawaiian/Other Pacific Islander | 4 | *No Exact Historic Data Available | | |
| International | 6 | *No Exact Historic Data Available | | |

DOCTORAL EXCEPTION REPORT CBM00E

The 75th Legislature placed a 99-hour limit on the number of doctoral semester credit hours per student eligible to generate formula funding (*Texas Education Code*, TEC 61.059). The Coordinating Board may approve two types of partial exceptions to the limit: *program exceptions* for students in programs where the field of study requires a higher number of semester credit hours to maintain nationally competitive standards; and *individual exceptions* for students whose “program of research is likely to provide substantial benefit to medical or scientific advancement.” Students granted exceptions generate up to 130 hours of doctoral funding. A student who is in a program that skips the master’s and goes directly into a doctoral program after a bachelor’s is to count the first 30 credit hours as though they were taken at the master’s level.

Number of Individual Exceptions Permitted. The Board’s policy is to allow each doctoral-granting institution individual exceptions for up to five students, or 1.5 percent of its doctoral students, whichever is greater. A report called “Individual Exceptions Allowed by Institution” will be provided to the Chief Academic Officer each biennium that shows each institution’s fall doctoral student headcount and the number of individual exceptions that will be permitted based on that headcount. The report also shows the number of doctoral students identified with an individual exception who have exceeded the 130 SCH cap.

Each institution that grants doctoral degrees will receive an electronic list identifying active doctoral students at their institution with 60 or more doctoral-level semester credit hours. Students who were granted an individual exception in a prior year but who graduated within the past year based on the graduation report, CBM009, have been included, too. This electronic list will be posted to the output directory of the Coordinating Board’s server in February of each even-numbered year. Current students who were granted individual or program exceptions for the last biennium have either a ‘P’ in Item #4 to indicate a program exception or an ‘I’ in Item #4 to indicate an individual exception. Please check to see that the information is accurate.

Which student records are to be returned?

1. Return only the doctoral student records that have been identified for a change in the exception code, Item #4. If the exception type identified on the doctoral student record will continue for the next biennium, no record should be returned.
2. Change Item #4 to an ‘R’ for students who no longer will receive an individual or program exception.
3. Flag additional students selected for an individual exception with an ‘I’ and students now eligible for program exceptions with a ‘P’ in Item #4.
4. Be sure that the total number of individual exceptions does not exceed the number your institution is allowed as indicated in the “Individual Exceptions Allowed by Institution.” The total includes students whose records will be newly-coded with an ‘I’ and returned to the CB as well as those students who are already coded with an ‘I’ and whose records will not be returned to the CB.

Important Notes:

1. Exceptions designated on the report will apply to semester credit hours generated by

Univ. Doctoral Exception Report (CM00E)

doctoral students in the upcoming base period.

2. If a student with between 99 and 130 attempted doctoral hours is not in the exception database, the student won't generate doctoral funding.
3. New individual exceptions require presidential certification as indicated in Coordinating Board policy.
4. The CBM00E should be submitted via SFTP like any other CBM report that is sent to the Coordinating Board. A header record and a trailer record are required to be submitted with each report.
5. If the number of new "individual" exception records for doctoral students exceeds the approved number for the specific institution, an error list will be returned to the institution identifying the students who were not allowed to be flagged with an exception. In order for the students who were denied an exception to be granted one, a Removal record, 'R', for an equal number of the other doctoral students that are identified with an Individual exception, 'I', will have to be submitted and applied to the database to open an exception for each student that was returned on the error list that should be granted an individual exception.

Univ. Doctoral Exception Report (CM00E)

INSTRUCTIONS FOR DOCTORAL EXCEPTION REPORT

The actual file has a space between each item.

- Item #1 Record Code. Always 'E'.
- Item #2 Institution Code. The FICE Code of the institution has been provided.
- Item #3 Student Identification Number. The social security number of the student or the nine-digit identification for students without a social security number as submitted on the CBM001.
- Item #4 Exception Type. Enter the type exception granted the student.
- I Individual – limited to 5 or 1.5% of doctoral students
P Program – limited to certain programs
R Remove prior exception granted
- Item #5 Term of Report. This is a biennial report that is to be coded a '5'.
- Item #6 Exception Year. This item is all four digits of the year in which the report is submitted.

The items below are informational only.

- Item #7 Doctoral Hours Accumulated to Date. This item is provided by the CB to reflect the number of hours summarized from the CBM001 at the doctoral level.
- Item #8 Major. The CB provides this item to show the latest eight-digit CIP code reported on the CBM001 as the doctoral student's degree area. For students with a 'P' in Item #4, the major code should match one of the program exception CIP codes for your institution.
- Item #9 Date of Birth. In YYYYMM format as provided on the CBM001. The day of birth is not captured in the doctoral data base at this time. This item may be helpful if the student identifier is not current.
- Item #10 Degree Year. Fiscal year in which the doctoral degree was reported to the CB on the CBM009.
- Item #11 Last Name. The last name of the doctoral student is provided if it matches the CBM001 in the past two years.
- Item #12 First Name. First name of the doctoral student is provided if it matches the CBM001 in the past two years.

Univ. Doctoral Exception Report (CM00E)

DATA PROCESSING RECORD LAYOUT

| | | <u>Beginning Position</u> | <u>Length</u> |
|----------|--|-------------------------------|---------------|
| Item #1 | Record – Always 'E' | 1 | 1 |
| Item #2 | Institution Identifier - FICE – Numeric | 3 | 6 |
| Item #3 | Student Identification Number | 10 | 9 |
| Item #4 | Exception Type – I, P, or R | 20 | 1 |
| Item #5 | Term of Report – Always '5' | 22 | 1 |
| Item #6 | Exception Year | 24 | 4 |
| Item #7 | Doctoral Hours Accumulated to Date – Numeric | 29 | 3 |
| Item #8 | Major – Numeric | 33 | 8 |
| Item #9 | Date of Birth - YYYYMM – Numeric | 42 | 6 |
| Item #10 | Degree Year | 49 | 4 |
| Item #11 | Last Name | 54 | 20 |
| Item #12 | First Name | 75 | 10 |

Univ. Doctoral Exception Report (CM00E)

Edit00v00 TEXAS HIGHER EDUCATION COORDINATING BOARD Page 1
 SR-CBM00E EDIT SUMMARY FROM RunDate: 03/15/2012 Time: 10:39:47
 LONE STAR UNIVERSITY 003304 ANNUAL 2012

| | NORMAL RANGE | QUESTIONABLE VALUES | ERROR VALUES |
|---|--------------|---------------------|--------------|
| ITEM 1 RecordCode | 12 | 0 | 0 |
| ITEM 2 INST. CODE | 12 | 0 | 0 |
| ITEM 3 STUDENT ID | 12 | 0 | 0 |
| ITEM 4 Exception Type | 12 | 0 | 0 |
| ITEM 5 Term of Report | 12 | 0 | 0 |
| ITEM 6 Exception Year | 12 | 0 | 0 |
| ITEM 7 Doctoral Hours Accumulated To Date | 12 | 0 | 0 |
| ITEM 8 Major | 12 | 0 | 0 |
| ITEM 9 Date Of Birth | 12 | 0 | 0 |
| ITEM 10 Degree Year | 12 | 0 | 0 |
| ITEM 11 Last Name | 12 | 0 | 0 |
| ITEM 12 First Initial | 12 | 0 | 0 |
| TOTAL Report Records | 12 | | |
| CONTROL TOTAL | 12 | DISCREPANCY | 0 |
| Total Recs on Db | 12 | | |
| Number Of Non-Unique/Duplicated Id's | 0 | | |
| Number Of Duplicate Records | 0 | | |
| Number Of Relative Duplicate Questionable | 0 | | |
| Number Of Relative Duplicate Error | 0 | | |
| Total Error Recs on Db | 0 | | |
| Total Questionable Recs on Db | 0 | | |
| Total Non Error Records on Db | 12 | | |
| Total Rejected Records | 0 | | |

Univ. Doctoral Exception Report (CM00E)

TEXAS HIGHER EDUCATION COORDINATING BOARD Page 1
Percent Change Of SR-CBM00E Data From Prior Year RunDate: 03/15/2012 Time: 10:39:47
LONE STAR UNIVERSITY 003304 ANNUAL 2012

Note: The standard Summary Report is compared to the previous year to aid in early detection of potentially erroneously-reported data. It will show the percentage increase/decrease of items, evaluate the items identified with a Review message, and submit updates to correct where appropriate. If the absolute value of the difference between the current year and prior year item

- 1) is less than 50, a Review message is not printed.
- 2) is between 50 and 10,000, a percentage change greater than 25% is identified.
- 3) is between 10,000+ and 100,000, a percentage change greater than 20% is identified.
- 4) is greater than 100,000, a percentage change greater than 10% is identified.

If the original report had only one column the comparison data is in adjacent column.

If the original report had multiple columns the comparison data is in the next row and asterisks are printed below the column in question.

The report is a 'work in progress' and we would appreciate any feedback you may have regarding it.

Exception Type

| | 2012/5 | 2010/5 | % Diff |
|------------------|--------|-----------------------------------|--------|
| Individual - 'I' | 5 | *No Exact Historic Data Available | |
| Program - 'P' | 0 | *No Exact Historic Data Available | |
| Removal - 'R' | 7 | *No Exact Historic Data Available | |
| Total | 12 | *No Exact Historic Data Available | |

Univ. Doctoral Exception Report (CM00E)

Edit00v00

TEXAS HIGHER EDUCATION COORDINATING BOARD
Applied CBM00E Transactions

Page 1

| Student ID | T Y S p e r m | Rpt | SCH | Major | DOB | Grad Year | Last Name | First Name | Action |
|------------|---------------------------------|-----|------|-------|----------|-----------|-----------------|------------|--|
| 111111111 | R | 5 | 2012 | 126 | 54019902 | 195906 | 0000 NAMEONE | STUDENT | Ignored No Exception Found, Exception Data = ! |
| 444444444 | R | 5 | 2012 | 155 | 14180100 | 194208 | 0000 NAMETWO | STUDENT | Applied |
| 777777777 | R | 5 | 2012 | 186 | 14180100 | 197005 | 0000 NAMETHREE | STUDENT | Ignored No Exception Found, Exception Data = ! |
| 222222222 | R | 5 | 2012 | 131 | 40060100 | 197011 | 0000 NAMEFOUR | STUDENT | Ignored No Exception Found, Exception Data = ! |
| 333333333 | R | 5 | 2012 | 157 | 14140100 | 195501 | 0000 NAMEFIVE | STUDENT | Ignored Already Removed, Exception Data = R2006! |
| 555555555 | R | 5 | 2012 | 130 | 14140100 | 194111 | 0000 NAMESIX | STUDENT | Ignored No Exception Found, Exception Data = ! |
| 666666666 | R | 5 | 2012 | 134 | 40060100 | 195503 | 0000 NAMESEVEN | STUDENT | Ignored No Exception Found, Exception Data = ! |
| 888888888 | I | 5 | 2012 | 106 | 40060100 | 194802 | 0000 NAMEEIGHT | STUDENT | Applied |
| 123456789 | I | 5 | 2012 | 111 | 26091000 | 197108 | 0000 NAMENINE | STUDENT | Applied |
| 987654321 | I | 5 | 2012 | 099 | 14140100 | 197212 | 0000 NAMETEN | STUDENT | Applied |
| 111223333 | I | 5 | 2012 | 102 | 54019902 | 198007 | 0000 NAMEELEVEN | STUDENT | Applied |
| 444556666 | I | 5 | 2012 | 107 | 14090100 | 195312 | 0000 NAMETWELVE | STUDENT | Applied |

Univ. Doctoral Exception Report (CM00E)

Edit00v00

TEXAS HIGHER EDUCATION COORDINATING BOARD
Edit Of SR-CBM00E Data From
LONE STAR UNIVERSITY 003304

Page 1

ANNUAL 2012

RunDate: 03/15/2012 Time: 10:39:47

| **** | Item | ***** | **** | Items | **** | Item | Items | Item | Items | Item | Remarks | |
|------|------|-------|------|-------|------|------|-------|------|-------|------|---------|--|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | |

There Were No Errors Detected For : LONE STAR UNIVERSITY

Items In Error Are Indicated By (*), Questionable By (-)

STUDENT NUMBER CHANGE REPORT
CBM00N

The Texas Education Code, Sections 54.068 and 61.0595, sets an undergraduate funding limit for universities and health-related institutions equal to length of degree plus 45 semester credit hours. The limit applies to students who first enroll in an institution of higher education in the 1999 fall semester and later. The academic semester credit hours attempted at community, technical, and state colleges affect this limit. In order for the Coordinating Board to maintain a database indicating the number of hours an eligible undergraduate student has accumulated toward the limit, student identifying numbers (social security numbers), birth dates, and gender must be as accurate as possible. These changes can be submitted through the electronic data transfer system using the format identified in this report.

When the current change is applied to the database at the Coordinating Board, any number that generates a conflict with a student number that already exists on the database, will require that a copy of the student's social security card be sent to the Educational Data Center so conflicts can be resolved.

The CBM00N database is operational. This report can be submitted at any time. The date that the CB applies the change will be maintained in the database.

Univ. Student Number Change Report (CM00N)

INSTRUCTIONS FOR STUDENT NUMBER CHANGE REPORT

Item #1 Record Code. Always enter 'N'.

Item #2 Institution Code. Enter FICE Code of the institution (see Appendix A).

NOTE: All three items: student number, birth date, and gender will be used to uniquely identify a student. All three items of the prior number must match to a record in the database before the current number will be used as a replacement.

Item #3 Current Student Identification Number. Enter the current Social Security Number of the student. This should not be an assigned identification number except in infrequent occasions.

Item #4 Current Date of Birth. Enter all four digits of the year and the month and day of birth of the student in format YYYYMMDD.

YYYY = Year MM = Month DD = Day

Item #5 Current Gender. Enter the gender of the student.

M = Male F = Female

Item #6 Prior Student Identification Number. Enter the prior identifying number of the student. If the student identifier did not change, it will be the same as the current student identifier.

Item #7 Prior Date of Birth. Enter all four digits of the year and the month and day of birth of the student in format YYYYMMDD. If the birthday did not change, enter the current date of birth to uniquely identify to which student the change applies.

YYYY = Year MM = Month DD = Day

Item #8 Prior Gender. Enter the gender of the student. If the gender of the student did not change, enter the current gender to uniquely identify to which student the change applies.

M = Male F = Female

Item #9 Last Name. Enter up to 20 characters of the student's current last name.

Item #10 First Name. Enter the first 10 digits of the student's first name.

Item #11 Middle Initial. Enter the initial of the student's middle name.

Univ. Student Number Change Report (CM00N)

DATA PROCESSING RECORD LAYOUT

| | | <u>Beginning Position</u> | <u>Length</u> |
|----------|---|-------------------------------|---------------|
| Item #1 | Record Code - Always 'N' | 1 | 1 |
| Item #2 | Institution Code - FICE - Numeric | 2 | 6 |
| Item #3 | Current Student Identification Number - Numeric | 8 | 9 |
| Item #4 | Current Date of Birth - YYYYMMDD - Numeric | 17 | 8 |
| Item #5 | Current Gender - 'M' or 'F' | 25 | 1 |
| Item #6 | Prior Student Identification Number - Numeric | 26 | 9 |
| Item #7 | Prior Date of Birth - YYYYMMDD - Numeric | 35 | 8 |
| Item #8 | Prior Gender - 'M' or 'F' | 43 | 1 |
| Item #9 | Last Name - Alpha | 44 | 20 |
| Item #10 | First Name - Alpha | 64 | 10 |
| Item #11 | Middle Name Initial - Alpha or blank | 74 | 1 |

STUDENTS IN SELF-SUPPORTING COURSES AND PROGRAMS CBM00X

This report reflects all students enrolled in extension courses at the reporting institution as of the institution's official census date for each term during the annual reporting cycle. Students who withdraw from a class on or before the official census date should not be included in this report. This report is due September 15 each year and should include all extension students who were enrolled at the institution during the prior fiscal year.

Students included in this report:

1. All students enrolled in academic credit extension courses creditable toward a certificate, degree, or other formal award.
2. Students enrolled in extension courses whether offered on-campus or at off-campus sites and centers in Texas.
3. High school students taking regular college extension courses for credit. Report these students in the classification in which they are recorded at the institution.
4. Extension students who have requested that their directory information not be released.

Students excluded from this report – DO NOT include:

1. Students enrolled exclusively in courses not creditable toward a formal award. Do NOT include students taking CEUs unless they are also enrolled in courses creditable toward a degree or other formal award.
2. Students who are exclusively auditing classes.
3. Students studying abroad (e.g., foreign university) if their enrollment at this institution is only an administrative record and the fee is only nominal.
4. Students in any branch campus located in a foreign country.

The Texas Higher Education Coordinating Board incorporated extension courses and programs within [Chapter 4, Subchapter Q](#) Chapter 4, Subchapter Q that concern distance education and off-campus offerings. Extension courses and programs in 4.103 (12) are defined as:

Academic credit courses and programs delivered face-to-face or by distance education, including correspondence, whose semester credit hours are not submitted for formula funding. Face-to-face, academic credit extension courses and programs may be delivered on-campus or off-campus. This term does not apply to courses and programs delivered by community colleges to an extension center or extension facility unless the semester credit hours in the courses are not formula funded.

Some institutions offer complete degree programs in the extension (or non-formula funded) mode, while others offer only courses. Students taking only courses are typically not formally admitted to the institution through the standard admissions process, but they must meet Texas Success Initiative requirements in order to take college-level courses. Extension degree programs are programs which an institution has authority to offer and for which graduates receive a regular diploma from the delivering institution, but which are not supported by formula

Students in Self-Supporting Courses and Programs (CBM00X)

funding. Students enrolled in extension degree programs must be admitted to the institution through the regular admissions process.

The current Coordinating Board rules allow institutions to offer extension courses and programs but provide for increased oversight of them. The following conditions are placed on extension offerings:

- Charges for extension courses and programs must not be less than regular Texas tuition and fees;
- Extension courses and programs must have the same quality standards as on-campus offerings;
- Institutions should adhere to the current notification procedures before offering extension courses and programs in places that would affect other institutions, and potentially affected institutions may protest delivery;
- Extension offerings must have accountability and transparency. The Coordinating Board requires verification that courses are not submitted for formula funding; and
- Extension programs must report student enrollments and completions, as they are a facet of *Closing the Gaps*.

[Coordinating Board Rule Section 4.274\(5\)](#) states that “institutions shall report enrollments, courses and graduates associated with extension offerings as required by the Commissioner.” Student enrollments in extension courses that are not reported on an institution’s standard CBM001 report should be reported on the CBM00X. Only students who are located in Texas should be reported. International students and other non-Texas residents should be reported if they reside in Texas while taking the relevant instruction.

Graduation data for extension students will be incorporated into the CBM009 report, which will be amended to include an item to indicate whether the student has completed an extension program.

Students in Self-Supporting Courses and Programs (CBM00X)

INSTRUCTIONS FOR STUDENTS IN SELF-SUPPORTING
COURSES AND PROGRAMS

- Item #1 Record Code. Always enter 'X'.
- Item #2 Institution Code. Enter the FICE Code of the institution. See Appendix A.
- Item #3 Student Identification Number. Enter the social security number of the student. The institution should assign unique (nine-digit) identification numbers to students without social security numbers.
- Item #4 Gender. Enter the gender of the student.
- M = Male F = Female
- Item #5 Classification. Enter the classification of the student. Use IPEDS definitions.
- 1 Freshman – a first-year student, or less than 30 semester credit hours
 - 2 Sophomore – a second-year student who has completed the equivalent of one year of full-time undergraduate work; that is, at least 30 semester credit hours but less than 60 semester credit hours
 - 3 Junior – a third-year student who has completed the equivalent of two years of full-time undergraduate work; that is, at least 60 semester credit hours but less than 90 semester credit hours
 - 4 Senior – an undergraduate student who has completed the equivalent of three years of full-time undergraduate work; that is, at least 90 semester hours; continue to classify the student as a senior until the baccalaureate degree is completed
 - 5 Post-Baccalaureate – a student possessing a baccalaureate degree but who has not been admitted to a graduate program
 - 6 Master's Level – a student admitted to a master's degree program at the institution
 - 7 Doctoral Level – a student admitted to a doctoral degree program at the institution
 - U Unclassified Undergraduate – a student who cannot be classified by year of study or student level
- Item #6 Unused
- Item #7 Semester Credit Hours Attempted. Enter the number of semester credit hours for which the student registered in the reporting year.
- Item #8 Major. Enter the 2010 CIP code (Appendix C) of the authorized degree program. If the student is not in a program enter '99999999'.
- Item #9 Date of Birth. Enter all four digits of the year and the two digits of the month and day of birth for the student.

Students in Self-Supporting Courses and Programs (CBM00X)

YYYY = Year; MM = Month; DD = Day

NOTE: If the month of birth is known and the year is unknown, code this item as unknown or '00000000'.

Item #10 Last Name. Enter the student's last name. Truncate if the name contains over 20 characters.

Item #11 First Name. Enter the student's first name. Truncate if the name contains over 10 characters.

Item #12 Middle Initial. Enter the initial of the student's middle name.

Item #13 First-Time-in-College. If the student has never attended college or other postsecondary institution, enter a '1', right justified, zero filled, to indicate a first-time student. Students should not be reported as first-time-entering college until they have completed their high school work. Therefore, include as first-time students those who entered with advanced standing (college credits earned before graduation from high school).

Item #14 First Term Enrolled. Enter all four digits of the year and the two digits of the month when the student was first enrolled at the institution during the current reporting year. (Note: this might not be the first term overall when the student was enrolled, simply the first term this year.)

YYYY = Year; MM = Month

Item #15 Last Term Enrolled. Enter all four digits of the year and two digits of the month when the student was last enrolled at the institution during the reporting year.

YYYY = Year; MM = Month

Item #16 Student Intent. Enter the code that reflects the primary reason the student is attending classes at your institution. The datum **MUST** be student-declared.

- 1 Earn an associate's degree (2 year)
- 2 Earn a certificate (less than 2 years)
- 3 Earn a baccalaureate or higher degree
- 4 Not seeking a degree or certificate
- 0 Not available

Item #17 Non-disclosure. Enter a '2' to indicate that the individual student has notified the institution of his/her refusal to have "directory information" disclosed; else zero fill.

Item #18 Reporting Period. Default to annual reporting period (code as '5').

Item #19 Year. Enter all four digits of the year in which the report is submitted.

Students in Self-Supporting Courses and Programs (CBM00X)

Items #20 and #21A-G are mandatory beginning with the fall 2010 reporting period.

Item #20 Ethnic Origin. Enter the code indicating whether the student is of Hispanic or Latino origin or not.

- 1 Hispanic or Latino origin
- 2 Not Hispanic or Latino origin
- 3 Not answered

Item #21 Race. Select one or more codes indicating the race of the student.

- | | | |
|-----------|---|---|
| Item #21A | 1 | White |
| Item #21B | 2 | Black or African-American |
| Item #21C | 4 | Asian |
| Item #21D | 5 | American Indian or Alaskan Native |
| Item #21E | 6 | International |
| Item #21F | 7 | Unknown or Not Reported |
| Item #21G | 8 | Native Hawaiian or Other Pacific Islander |

Definitions:

- Hispanic or Latino: A person of Cuban, Mexican, Puerto Rican, South or Central American, or other Spanish culture or origin, regardless of race.
- American Indian or Alaskan Native: A person having origins in any of the original peoples of North and South America (including Central America), and who maintains a tribal affiliation or community attachment.
- Asian: A person having origins in any of the original peoples of the Far East, Southeast Asia, or the Indian subcontinent including, for example, Cambodia, China, India, Japan, Korea, Malaysia, Pakistan, the Philippine Islands, Thailand, and Vietnam.
- Black or African-American: A person having origins in any of the black racial groups of Africa.
- Native Hawaiian or Other Pacific Islander: A person having origins in any of the original peoples of Hawaii, Guam, Samoa, or other Pacific Islands.
- White: A person having origins in any of the original peoples of Europe, the Middle East or North Africa.
- International denotes a person who is not a citizen or permanent resident of the United States and who is in this country on a temporary basis and does not have the right to remain indefinitely.
- Unknown or Not Reported: The unknown classification should only be used if the student has not selected a racial/ethnic designation.

Notes:

- a) Even though a student is allowed to pay the "Resident Tuition" rate due to a waiver, report with the international code.
- b) Report the ethnicity of students who have applied to or have a petition pending with the Bureau of Citizenship and Immigration Services and students who base their residency on visas that allow them to domicile in the U.S.

Students in Self-Supporting Courses and Programs (CBM00X)

- c) Report students who are Refugees, asylees, parolees, and those who are here under Temporary Protective Status as international students.

Students in Self-Supporting Courses and Programs (CBM00X)

DATA PROCESSING RECORD LAYOUT

| | | <u>Beginning Position</u> | <u>Length</u> |
|-----------|--|-------------------------------|---------------|
| Item #1 | Record Code – Always 'X' | 1 | 1 |
| Item #2 | Institution Code - FICE Code – Numeric | 2 | 6 |
| Item #3 | Student Identification Number | 8 | 9 |
| Item #4 | Gender - 'M' or 'F' – Alpha | 17 | 1 |
| Item #5 | Classification | 18 | 1 |
| Item #6 | Unused | 19 | 1 |
| Item #7 | Semester Credit Hours – No decimals; zero fill | 20 | 2 |
| Item #8 | Major | 22 | 8 |
| Item #9 | Date of Birth - YYYYMMDD – Numeric | 30 | 8 |
| Item #10 | Last Name – Alpha | 38 | 20 |
| Item #11 | First Name – Alpha | 58 | 10 |
| Item #12 | Middle Initial – Alpha | 68 | 1 |
| Item #13 | First-Time-In-College – Numeric or blank | 69 | 6 |
| Item #14 | First Term Enrolled – Numeric | 75 | 6 |
| Item #15 | Last Term Enrolled – Numeric | 81 | 6 |
| Item #16 | Student Intent – Numeric | 87 | 1 |
| Item #17 | Non-disclosure – Numeric | 88 | 1 |
| Item #18 | Reporting Period – Numeric | 89 | 1 |
| Item #19 | Year - YYYY – Numeric | 90 | 4 |
| Item #20 | New Ethnic Origin | 94 | 1 |
| Item #21 | Race: | | |
| Item #21A | White – '1' or blank | 95 | 1 |
| Item #21B | Black or African-American – '2' or blank | 96 | 1 |
| Item #21C | Asian – '4' or blank | 97 | 1 |
| Item #21D | American Indian or Alaskan Native – '5' or blank | 98 | 1 |
| Item #21E | International – '6' or blank | 99 | 1 |
| Item #21F | Unknown or Not Reported – '7' or blank | 100 | 1 |
| Item #21G | Native Hawaiian or Other Pacific Islander – '8' or blank | 101 | 1 |

Students in Self-Supporting Courses and Programs (CBM00X)

QUESTIONABLE AND ERROR VALUES

The following values are used in the Coordinating Board's edit program to determine the Questionable and Error Values of each element.

| <u>ITEM NUMBER</u> | <u>QUESTIONABLE VALUE</u> | <u>ERROR VALUE</u> |
|---------------------------|--|--|
| 1. Record Code | N/A | Any value except 'X' |
| 2. Institution Code | N/A | Must match value on header record and be on the list of valid FICE codes |
| 3. Student ID Number | Alpha characters | Blank or special characters |
| 4. Gender | N/A | Any value except 'M' or 'F' |
| 5. Classification | N/A | Any value except '1' - '7' or 'U' |
| 6. Unused | N/A | N/A |
| 7. Semester Credit Hours | Value greater than '52' | Non-numerical value; zero fill unused positions |
| 8. Major | N/A | Non-numeric or invalid CIP code |
| 9. Date of Birth | Value less than 16 or greater than 75 years of age | Any non-numerical data; month greater than '12' or less than '01', day greater than '31' |
| 10. Last Name | N/A | Blank, numerical |
| 11. First Name | Blank | Numerical |
| 12. Middle Initial | N/A | Numerical |
| 13. First-Time-In-College | N/A | Any non-numerical characters except all blanks |
| 14. First Term Enrolled | N/A | Any non-numerical data; month greater than '12' or less than '01' |

Students in Self-Supporting Courses and Programs (CBM00X)

| <u>ITEM NUMBER</u> | <u>QUESTIONABLE VALUE</u> | <u>ERROR VALUE</u> |
|--------------------------|---------------------------|---|
| 15. Last Term Enrolled | N/A | Any non-numerical data; month greater than '12' or less than '01' |
| 16. Student Intent | N/A | Any value other than '0' through '4' |
| 17. Non-disclosure | N/A | Any value other than '2' or '0' |
| 18. Reporting Period | N/A | Value other than '5' |
| 19. Year | N/A | Must match value on header record |
| 20. New Ethnic Origin | N/A | Value other than '1', '2', or '3' |
| 21A. White | N/A | Value other than '1' or space or value = '1' and '7' |
| 21B. Black/African-Amer | N/A | Value other than '2' or space or value = '2' and '7' |
| 21C. Asian | N/A | Value other than '4' or space or value = '4' and '7' |
| 21D. Amer Ind/Alask Nat | N/A | Value other than '5' or space or value = '5' and '7' |
| 21E. International | N/A | Value other than '6' or space or value = '6' and '7' |
| 21F. Unknown/Not Rep | N/A | Value other than '7' or space; value = '7' plus value = '1', '2', '4', '5', '6', or '8' |
| 21G. Nat Hawaiian/Pac Is | N/A | Value other than '8' or space or value = '8' and '7' |

The number of duplicate records is indicated.

DISCREPANCY: The edit program counts the number of records processed in the report. If it is not the same as the number listed in the trailer record (control total), the difference is listed as the discrepancy. This value should be checked to assure that the entire file has been effectively submitted and processed.

Students in Self-Supporting Courses and Programs (CBM00X)

SUMMARY OF STUDENT DATA

HEADCOUNT: The headcount is a summation of CBM00X records. Records are summed by gender, age, classification, first-time students, student intent, non-disclosure, and ethnic origin.

AGE: The age distribution is calculated by subtracting the date of birth (Item #9) from the beginning date of the semester. For this report, the beginning date of each semester is:

Fall: September 1
Spring: January 1

SEMESTER CREDIT HOURS (SCH): Item #7 is summed to produce a total.

Students in Self-Supporting Courses and Programs (CBM00X)

Edit00v00 TEXAS HIGHER EDUCATION COORDINATING BOARD Page 1
 CBM00X EDIT SUMMARY FROM RunDate: 09/15/2010 Time: 15:37:25
 LONE STAR UNIVERSITY 003304 ANNUAL 2010

| | NORMAL RANGE | QUESTIONABLE VALUES | ERROR VALUES | |
|---|---------------------------|---------------------|--------------|---|
| ITEM 1 | RECORD CODE | 71 | 0 | 0 |
| ITEM 2 | INSTITUTION CODE | 71 | 0 | 0 |
| ITEM 3 | STUDENT ID | 71 | 0 | 0 |
| ITEM 4 | GENDER | 71 | 0 | 0 |
| ITEM 5 | CLASSIFICATION | 71 | 0 | 0 |
| ITEM 7 | SEMESTER CREDIT HOURS | 71 | 0 | 0 |
| ITEM 8 | MAJOR | 71 | 0 | 0 |
| ITEM 9 | DATE OF BIRTH | 71 | 0 | 0 |
| ITEM 10 | LAST NAME | 71 | 0 | 0 |
| ITEM 11 | FIRST NAME | 71 | 0 | 0 |
| ITEM 12 | MIDDLE INIT | 71 | 0 | 0 |
| ITEM 13 | FIRST TIME IN COLLEGE | 71 | 0 | 0 |
| ITEM 14 | FIRST TERM ENROLLED | 71 | 0 | 0 |
| ITEM 15 | LAST TERM ENROLLED | 71 | 0 | 0 |
| ITEM 16 | STUDENT INTENT | 71 | 0 | 0 |
| ITEM 17 | NON-DISCLOSURE | 71 | 0 | 0 |
| ITEM 18 | REPORTING PERIOD | 71 | 0 | 0 |
| ITEM 19 | REPORT YEAR | 71 | 0 | 0 |
| ITEM 20 | NEW ETHNIC ORIGIN | 71 | 0 | 0 |
| ITEM 21 | RACE | 71 | 0 | 0 |
| ITEM 21A | WHITE | 71 | 0 | 0 |
| ITEM 21B | BLACK/AFRICAN-AMER | 71 | 0 | 0 |
| ITEM 21C | ASIAN | 71 | 0 | 0 |
| ITEM 21D | AMERICAN IND/ALASK NAT | 71 | 0 | 0 |
| ITEM 21E | INTERNATIONAL | 71 | 0 | 0 |
| ITEM 21F | UNKNOWN/NOT REPORTED | 71 | 0 | 0 |
| ITEM 21G | NAT HAWAIIAN/OTHER PAC IS | 71 | 0 | 0 |
| | | | | |
| TOTAL Report Records | 71 | | | |
| CONTROL TOTAL | 71 | DISCREPANCY | 0 | |
| Total Recs on Db | 71 | | | |
| Number Of Non-Unique/Duplicated Id's | 0 | | | |
| Number Of Duplicate Records | 0 | | | |
| Number Of Relative Duplicate Questionable | 0 | | | |
| Number Of Relative Duplicate Error | 0 | | | |
| Total Error Recs on Db | 0 | | | |
| Total Questionable Recs on Db | 0 | | | |
| Total Non Error Records on Db | 71 | | | |
| Total Rejected Records | 0 | | | |

Students in Self-Supporting Courses and Programs (CBM00X)

TEXAS HIGHER EDUCATION COORDINATING BOARD Page 1
 Percent Change OF CBM00X DATA Prior Year RunDate: 09/15/2010 Time: 15:32:36
 LONE STAR UNIVERSITY 003304 ANNUAL 2010

Note: The standard Summary Report is compared to the previous year to aid in early detection of potentially erroneously-reported data. It will show the percentage increase/decrease of items, evaluate the items identified with a Review message, and submit updates to correct where appropriate. If the absolute value of the difference between the current year and prior year item

- 1) is less than 50, a Review message is not printed.
- 2) is between 50 and 10,000, a percentage change greater than 25% is identified.
- 3) is between 10,000+ and 100,000, a percentage change greater than 20% is identified.
- 4) is greater than 100,000, a percentage change greater than 10% is identified.

If the original report had only one column the comparison data is in adjacent column. If the original report had multiple columns the comparison data is in the next row and asterisks are printed below the column in question.

The report is a 'work in progress' and we would appreciate any feedback you may have regarding it.

Gender

| | 2010/5 | 2009/5 | % Diff |
|--------|--------|--------|---------|
| Male | 48 | 77 | -37.66% |
| Female | 23 | 16 | 43.75% |
| Total | 71 | 93 | -23.66% |

Age

| | 2010/5 | 2009/5 | % Diff |
|------------------------|--------|--------|----------|
| Under 17 | 0 | 0 | 0.00% |
| 17 | 0 | 0 | 0.00% |
| 18 | 0 | 0 | 0.00% |
| 19-21 | 0 | 1 | -100.00% |
| 22-24 | 0 | 7 | -100.00% |
| 25-30 | 7 | 33 | -78.79% |
| 31-35 | 5 | 16 | -68.75% |
| 36-50 | 33 | 26 | 26.92% |
| 51-64 | 24 | 9 | 166.67% |
| 65 and Older | 2 | 1 | 100.00% |
| UnReported(not in avg) | 0 | 0 | 0.00% |
| Average Age | 46 | 36 | 29.76% |
| Total | 71 | 93 | -23.66% |

Classification

| | 2010/5 | 2009/5 | % Diff |
|----------------------------|--------|--------|---------|
| Freshman | 0 | 0 | 0.00% |
| Sophomore | 0 | 0 | 0.00% |
| Junior | 0 | 0 | 0.00% |
| Senior | 0 | 0 | 0.00% |
| Post-Baccalaureate | 52 | 93 | -44.09% |
| Masters | 0 | 0 | 0.00% |
| Unclassified Undergraduate | 19 | 0 | 100.00% |
| Total | 71 | 93 | -23.66% |

First Time In College

| | 2010/5 | 2009/5 | % Diff |
|-----------------------|--------|--------|---------|
| First Time In College | 2 | 0 | 100.00% |
| Total | 2 | 0 | 100.00% |

Student Intent

| | 2010/5 | 2009/5 | % Diff |
|---------------------------------------|--------|--------|---------|
| Not Available | 71 | 93 | -23.66% |
| Earn an Associate's Degree(2 year) | 0 | 0 | 0.00% |
| Earn a Certificate(Less than 2 year) | 0 | 0 | 0.00% |
| Earn a Baccalaureate or Higher Degree | 0 | 0 | 0.00% |
| Not Seeking a Degree or Certificate | 0 | 0 | 0.00% |
| Total | 71 | 93 | -23.66% |

Students in Self-Supporting Courses and Programs (CBM00X)

| | | | |
|---|--------|-----------------------------------|---------|
| Non Disclosure | | | |
| | 2010/5 | 2009/5 | % Diff |
| Non Disclosure | 0 | 0 | 0.00% |
| Total | 0 | 0 | 0.00% |
| Total Students | 71 | 93 | -23.66% |
| Total Duplicate Records | 0 | 0 | 0.00% |
| Total Records | 71 | 93 | -23.66% |
| Sum SCH Attempted | | | |
| | 2010/5 | 2009/5 | % Diff |
| | 213 | *No Exact Historic Data Available | |
| New Ethnic Origin | | | |
| | 2010/5 | 2008/5 | % Diff |
| Hispanic or Latino Origin | 13 | *No Exact Historic Data Available | |
| Not Hispanic or Latino Origin | 53 | *No Exact Historic Data Available | |
| Not Answered | 5 | *No Exact Historic Data Available | |
| Total | 71 | *No Exact Historic Data Available | |
| Race | | | |
| | 2010/5 | 2009/5 | % Diff |
| Multi-racial | 6 | *No Exact Historic Data Available | |
| White only | 42 | *No Exact Historic Data Available | |
| Black only | 4 | *No Exact Historic Data Available | |
| Hispanic only | 7 | *No Exact Historic Data Available | |
| Asian only | 7 | *No Exact Historic Data Available | |
| American Indian/Alaskan Native only | 1 | *No Exact Historic Data Available | |
| International only | 3 | *No Exact Historic Data Available | |
| Native Hawaiian/Other Pacific Islander only | 1 | *No Exact Historic Data Available | |
| Ethnic Origin/Race Unknown | 0 | *No Exact Historic Data Available | |
| Total | 71 | *No Exact Historic Data Available | |
| Races reported in Multi-racial | | | |
| | 2010/5 | 2009/5 | % Diff |
| White | 6 | *No Exact Historic Data Available | |
| Black | 4 | *No Exact Historic Data Available | |
| Asian | 2 | *No Exact Historic Data Available | |
| American Indian/Alaskan Native | 1 | *No Exact Historic Data Available | |
| Native Hawaiian/Other Pacific Islander | 0 | *No Exact Historic Data Available | |
| International | 0 | *No Exact Historic Data Available | |

Students in Self-Supporting Courses and Programs (CBM00X)

Edit00v00

TEXAS HIGHER EDUCATION COORDINATING BOARD
EDIT OF CBM00X DATA
LONE STAR UNIVERSITY 003304

Page 1

ANNUAL 2010

RunDate: 09/15/2010 Time: 15:37:25

| ITEM | ITEM | ITEM | ITEM | ITEMS | ITEM | ITEM | ITEM | ITEM | ITEM | ITEM | * | ITEMS | * | ITEM | ITEM | *** | ITEMS | *** | REMARKS |
|------|------|------|------|-------|------|------|------|------|------|------|----|-------|----|------|------|-----|-------|-----|---------|
| 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 | 10 | 11 | 12 | 13 | 14 | 15 | 16 | 17 | 18 | 19 | |

There Were No Errors Detected For : LONE STAR UNIVERSITY

Items In Error Are Indicated By (*), Questionable By (-)