



UNIVERSITY OF HOUSTON SYSTEM  
UNIVERSITY OF HOUSTON

**Capital Renewal and Deferred Maintenance Planning Committee**

Minutes Meeting # 2  
March 25, 2010  
2:00 P.M.

***Attendees***

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Melissa Bellini  
Jim Bradley  
Elizabeth Anderson Fletcher  
Sameer Kapileshwari  
Spencer Moore  
Craig Ness  
James G. Norcom, III  
Lillian Wanjagi  
Mike Yancey  
Sue Yerby

***Meeting Notes***

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Melissa Bellini opened the meeting.

**Action items**

***Item 1:***

- a. Representative from faculty senate? Craig Ness to follow up for next meeting.
- b. CRDM website..... is ready to go live by April 1<sup>st</sup>. Handouts were given to committee. Four (4) changes need to be made to the website; correction on Craig Ness and Jim Bradley's titles, as well as change the research representative to Liz Fletcher with her contact information. Group prefers the report links to have the date of report and people to see all reports by date of meeting when clicking on this link. Melissa will provide all feedback to Cydney with copies of this month's documents.
- c. Craig Ness suggested having a presentation given to the college and business administrators meeting on the first Thursday of May 2010 on CRDM Committee/Process.
- d. It was suggested to put a link to the website in the next newsletter – Melissa to pass this on to Cynthia and Cydney.

*Item 2:*

January – March Funding Report: Committee reviewed project list for all items approved from January 1, 2010- March current.

*Item 3:*

**Remaining funds was discussed; including list of pending critical issues. It was noted that due to the Central Plant Project that the residual dollars would need to carry us through September, as well as the committee discussed in FY 2011 they would only have approximately \$2.8M not allocated to Central Plant Project.**

- a. More discussion continued on Critical “known” issues – pending
  - i. SERC – HVAC issues – study underway
  - ii. Law Center – Water infiltration and foundation issues – study funded and is underway
  - iii. MDA Library – Water and façade issues – under study now amount yet to be quantified
  - iv. Architecture – All known issues have been funded by CRDM
  - v. School of Music – Foundation issue - \$500K - \$1M (funding not yet determined; amount to be quantified in study that is occurring now)
  - vi. Safety – Several Fire Safety projects to be brought forward for consideration through Spring/Summer to committee (Study and pricing currently being done on four (4) issues
  - vii. S&R II HVAC redundancy plan (study?) – Committee moved this to a parking lot to be discussed during annual planning if needed
  - viii. Cullen Plaza repairs - repairs need to be evaluated and priced (Norcom to assign PM and follow up)
  - ix. Re-zoning of E. Cullen – HVAC issues \$1M+ - under evaluation to see if sprinkling project is added to this what the scope and \$\$ needs TBD

*Item 4:*

**New requests**

1. Valenti Renovation Request – Spencer Moore and Dean Ruck..... Design was funded and remainder will be held for future review, but set aside to ensure we can move forward post design if deemed appropriate. Questions were asked about rezoning planning and whether or not Valenti project had this in the scope. Spencer to talk to Dean and bring back to the committee at the next meeting.
2. Student for Disabilities was brought up for discussion of possible project as a result of the Campus Accessibilities tour held on March 2, 2010. We will see if there is a follow up list of recommended projects that we should be considering

*Item 5:*

### Classroom Requests

- a) Craig Ness presented and commented on his priority for classroom projects
- b) As listed on the hand out.....
- c) The priority is #9, #8, #7Pricing
- d) #5 and #6 perform the project as soon as possible.
- e) #4 is on hold
- f) #3, #2, #1 request will be reviewed and IT plus AV added to scope of work. Estimate to be verified by Art Javaid and Jim Norcom.
- g) The committee agreed to release 1.2 million reserved for Ike Hurricane roof repairs.

***NEXT MEETING- April 22<sup>nd</sup> - 2-3pm (Room GSB 203A)***

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