

UNIVERSITY of HOUSTON

FACILITIES/CONSTRUCTION MANAGEMENT

Maintenance Project Evaluation Committee (MPEC)

Wednesday, October 12, 2016 – 10:00 a.m.

General Service Building, Room-201

Minutes

- ✓ **David Oliver**
AVC/AVP, Facilities/Construction Management
- ✓ **Jerry Bogna**
Sr. Construction Project Manager
- Malcolm Davis**
Assistant VC/VP, Public Safety
- David Johnson**
Executive Director, Technical services and Support
- ✓ **Dr. T. R. Lee**
Associate Department Chair, Department of Chemistry
- ✓ **Cris Milligan**
Assistant Vice President for Research Administration
- ✓ **George Rea**
Contracts & Project Acct. DBA, Facilities Services
- ✓ **Christa Rieck**
Interim Director, Planning Services
- ✓ **Chris Stanich**
AVC/Assoc. Provost, Institutional Planning & Analysis
- ✓ **Carlos Villarreal**
Interim Executive Director, Facilities Services
- ✓ **Mike Wheeler**
Interim Director, Facilities Services
- ✓ **Jim Wofford**
Executive Director, Facilities Planning & Construction

✓ **Members Present**

- 1. Introduction of MPEC project planning & dedicated Planner (Nick Tamayo)**
Recap of 2016 and projection of 2017.
- 2. Review of MPEC process –David Oliver**
David Oliver reviewed the MPEC process and procedures. There will be a sub-committee (MPEC Process Review Committee) that will meet to preview all projects before they are presented to the full committee. The sub-committee will be Christa Rieck, Dr. Randall Lee and Chris Stanich.
- 3. Review of FY2016 budget & projects – Nick Tamayo**
Nick gave a review of approved projects.
- 4. Review of MPEC FY2017 budget and breakdown – Nick Tamayo**
 - 2 million has been set aside for non-discretionary projects.
 - 2 million also set aside for fire and life safety.
- 5. FY2017 Individual proposed project review – Nick Tamayo**
The project list needs more detail to itemize and show exactly what is being addressed.
- 6. FY2017 Proposed project approval –David Oliver**
The proposed project list was emailed to all committee members for an electronic vote; to be returned to Christa Rieck by Thursday, October 20, 2016.
The proposed projects list was approved.
- 7. FY2017 Proposed Project List – Approved via electronic vote.**
- 8. Meeting adjourned 11:09 a.m.**