

MPEC MEETING MINUTES

Subject: Maintenance Project Evaluation Committee
Attendees: Tim Rosas, Jeffrey Benjamin, Dr. Lee, Dr. Clarke, Christa Rieck, Le'Che Mayes and Nick Tamayo
Not present: Cris Milligan
Date: Tuesday, February 9, 2021
Time: 1:00 p.m. – 1:25 p.m.
Location: Microsoft Teams

1. Introduction

Meeting was called to order by Christa Rieck

2. Review current fiscal year planned budget and project overview

- The FY2021 budget has been setup and is shown on page 4
 - FY2021 budget was initiated at \$ 8,000,000
 - Project Budget \$ 7.0M
 - Remaining balance \$ 637,465
 - Required for this session \$ 135,000

3. Review notification of approved projects under 50K page 5

- Recently approved projects
 - FY21 MPEC 516 Water Intrusion BOR Area - \$ 52,000
 - FY21 MPEC Coastal Center Sidewalk and Parking - \$ 30,000
 - FY21 MPEC Coastal Center Monument Sign - \$ 25,000

4. Review action items for campus requests over 50K pages 6-7

- 800 – Scholar's Walk Video Installation
 - This request will cover design and construction
 - Scope: The Office of the Provost is requesting the installation of double sided digital blade signage or LED enclosures along the walk between MDA Library and the Student Center. The content to be displayed will primarily feature faculty members and their achievements and will post important information in the event of an emergency to help inform the campus.
 - The total project cost is expected to be \$770,000 and will be funded by the Provost Office/DoR and facilities.
 - MPEC amount for this project is \$135,000
 - Christa motioned for funding consideration, Dr. Lee and Jeff Benjamin seconded. All present members were in favor of the motion and the funding request was approved.

5. Review of FLS Projects

- Recently approved projects, page 8
 - FY21 FLS Fire Safety Violation Corrections - \$ 14,200
 - FY21 FLS Fire Back Flow Preventers - \$ 22,750

6. FY2020 Project Status – page 9

- Clean up efforts continue, updated balances were added as of 2/8/2021.

7. FY2021 - List of Pre-Approved and Setup Projects page 10

- Two projects were setup up during this period.
 - 501 Roy Cullen Steam Connection to Central Plant
 - 400 Electrical Substation Control Power Upgrade
 - 800 Street Improvements and Repairs
 - 800 Medium Voltage ATS replacement (ongoing)
 - 800 Ongoing Building Exterior Cleaning
 - 509 MDA Library Blue Wing Water Heater
 - 576 STL Back Flow Preventers
 - 800 Sugar Land Wayfinding
 - 800 Ongoing Sidewalk Repairs
 - 545 SERC Roof Replacement
 - 800 GIS Implementation
 - 532 ADA Garrison Restroom Conversion
 - 751 ADA Sidewalk at the Coastal Center

Next MPEC meeting March 9, 2021
End of Minutes



UNIVERSITY of
HOUSTON

Maintenance Project Evaluation Committee
Date: 02/09/2021

TODAY'S AGENDA

1. Member Representation
2. Review current fiscal year budget
3. Review subcommittee approved projects **under** \$50k
4. Review subcommittee approved requests **over** \$50k
5. Review FLS Approved items
6. Quick Review of FY2020 Projects
7. FY2021 List of Projects that have been setup

MPEC MEMBER REPRESENTATION

Representative	Role/Department	Representing
Christa Rieck (Chair)	Executive Director / Planning	Chair – F/CM
Cristina D. Milligan	Assistant VP / Research	Division of Research
T. R. Lee	Professor / Chemistry	Faculty Senate
Mark Clarke	Assoc. Provost / Office of the Provost	Office of the Provost
Jeffrey Benjamin	Assistant VP / Facilities	Facilities Services
Tim Rosas	Manager / Information Services College of Education	At-Large Campus
*Nicolas Tamayo	Sr. Planner / Planning	Facilities Planning
*Le'Che Mayes	Assistant Director/Business Operations	Business Services

**non-voting members*

FY 2021 BUDGET REVIEW

FUNDING TOTAL

MPEC Budget ¹	\$	8,000,000
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BUDGET BREAKDOWN

Project Budget	\$	7,000,000
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Campus Request	\$	1,000,000
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Balance	\$	637,465
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Needed this session:	\$	135,000
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1- does not include FLS budget

RECENTLY APPROVED PROJECTS

Date	Project	MPEC – Requests Requests	Amount
9/17/2020	P790770	FY20 MPEC 590 Hilton 7 th Floor Emergency AHU Repairs	\$ 5,334.60
9/16/2020	P790769	FY21 MPEC Krost Hall RTU Replacement	\$ 31,000.00
9/22/2020	P790771	FY21 MPEC Hilton Water Intrusion Investigation	\$ 26,840.00
9/28/2020	P790772	FY21 MPEC SERC E1019 Chilled Water Leak	\$ 10,600.00
9/29/2020	P790774	FY21 MPEC SERC 545 Emergency Mold Abatement E1002 - E1014	\$ 5,035.00
9/29/2020	P790775	FY21 MPEC SERC Access Controls	\$ 4,500.00
10/15/2020	P790776	FY21 MPEC Telecomm 105 Roof Replace	\$ 17,098.00
10/27/2020	P790780	FY21 MPEC 543 Architecture Organic Growth	\$ 43,894.21
11/24/2020	P790727	<i>FY20 UHSL Wayfinding Signage</i>	\$ 25,000.00
12/08/2020	P790792	<i>FY21 MPEC Replacement of Back-flow devices</i>	\$ 110,187.14
1/6/2021	P790796	<i>FY21 MPEC 589 Organic Growth</i>	\$ 7,379.85
1/25/2021	P790803	FY21 MPEC 516 Water Intrusion BOR Area	\$ 52,000.00
1/21/2021	P790802	FY21 MPEC ADA Parking & Sidewalk at the Coastal Center	\$ 30,000.00
2/3/2021	P790811	FY21 MPEC - UHCC Entry Monument Sign - Final	\$ 25,000.00

 Most recent approvals

PROJECTS NEEDING APPROVAL

800 – Scholar’s Walk Video Installation

Justification: HEAF Funding is requested to support infrastructure needs for this equipment. Additionally, this equipment will support emergency operations and will display information.

Project Description: The Office of the Provost is requesting the installation of double sided digital blade signage or LED enclosures along the walk between MDA Library and the Student Center. The content to be displayed will primarily feature faculty members and their achievements and will post important information in the event of an emergency to help inform the campus.

Total Project Cost: \$770,000

Cost: Split **\$135,000** (MPEC), \$500,000 (Provost Office/DOR), \$135,000 (other source)

Contractor/Crew: TBD

Completion date: 12/31/2021

PROJECTS NEEDING APPROVAL

800 – Scholar's Walk Video Installation



FIRE/LIFE SAFETY PROJECTS – Approved to date

Date	Project	FLS – Requests Requests	Amount
6/12/2020	P790754	FY20 FLS 550 Fire Pump Controller Repair	\$ 9,500.00
7/10/2020	P790756	FY20 FLS Wortham Theater Smoke Evac Damper Repair	\$ 6,500.00
7/10/2020	P790757	FY20 FLS 532 Garrison Fire Damage	\$ 22,300.00
9/28/2020	P790773	FY21 FLS HSC Jockey Pump Controller and Check Valve Replacement	\$ 7,072.00
11/3/2020	P790781	FY21 Fire Lane Design Effort	\$ 143,000
11/23/2020	P790785	FY21 576 STL Isolation Damper Repairs	\$ 26,310
	P90800	FY21 FLS Fire Safety Violations Corrections	\$ 14,200
	P790810	FY21 FLS Fire Back Flow Preventers - Final	\$ 22,750

 Most recent approvals

FY 2020 MPEC Approved and Setup

Date	Project number	FY20 Pre-Approved*	Project Balance	Status
9/26/2019	P790692	FY20 507 Wortham Theater Scene Shop Lighting	\$ 22,810.63	Comp
9/26/2019	P790693	FY20 589 Fine Arts Classroom Laser Cutter Exhaust	\$ 85,000.00	Design
10/2/2019	P790694	FY20 515 Central Plant Improvements	\$ 297,139.48	Construction
10/2/2019	P790695	FY20 585 General Services HVAC Repairs	\$ 85,000.00	Construction
10/25/2019	P790698	FY20 543 Architecture Lighting and Controls Replacement	\$ 100,000.00	Design
10/25/2019	P790699	FY20 589 Dance Floor Replacement	\$ 10,909.08	Construction
10/25/2019	P790700	FY20 585 GSB Roof Replacement	\$ 394,638.24	Design
11/12/2019	P790706	FY20 800 Irrigation Phase 2	\$ 100,000.00	Comp
11/13/2019	P790708	FY20 MPEC 800 Sidewalk Repairs	\$ 414.25	Comp
12/19/2019	P790717	FY20 MPEC 800 Ongoing Building Exterior Cleaning	\$ 65,378.44	In work
1/9/2020	P790723	FY20 MPEC 519 Public Safety Roof Repairs and Envelope	\$ 715,987.75	Design
1/9/2020	P790724	FY20 MPEC 516 E Cullen Structural Issue at South End	\$ 75,000.00	Design
1/10/2020	P790725	FY20 MPEC 800 Medium Voltage Cable Testing and Replacement	\$ 500,000.00	Design
1/10/2020	P790727	FY20 MPEC UHSL Wayfinding Signage	\$ 177,241.25	Design
1/10/2020	P790728	FY20 MPEC 800 Street Improvements & Repairs	\$ 250,000.00	Design
1/10/2020	P790729	FY20 MPEC Building Metering Project (Plumbing & Electrical)	\$ 300,000.00	Design
7/01/2019	P790740	FY20 MPEC Replacement with the new 8' wide sidewalk along Wheeler (Part of the ADA Improvements Allowance)	\$ 115,500.00	Design
	Total		\$ 3,295,019.12	

Updated 2/8/2021

FY 2021 MPEC Approved and Setup

Date	Project number	FY20 Pre-Approved	Project Budget	Status
9/23/2020	P790741	501 Roy Cullen Steam Connection to Central Plant	\$ 250,000.00	Design
9/29/2020	P790519	400 Electrical Substation Control Power Upgrade	\$ 172,152.75	Design
10/26/2020	P790653	800 Street Improvements and Repairs	\$ 289,495.00	Construction
10/30/2020	P790473	800 Medium Voltage ATS replacement (ongoing)	\$ 600,000.00	Construction
11/3/2020	P790717	800 Ongoing Building Exterior Cleaning	\$ 100,000.00	Construction
11/3/2020	P790782	509 MDA Library Blue Wing Water Heater	\$ 60,000.00	Construction
11/3/2020	P790783	576 STL Back Flow Preventers	\$ 200,000.00	Construction
11/24/2020	P790727	FY20 MPEC UHSL Wayfinding Signage	\$ 100,000.00	Construction
12/8/2020	P790794	FY20 MPEC Ongoing Sidewalk Repair	\$ 100,000.00	Construction
12/10/2020	P790676	FY19 MPEC SERC Roof Project	\$ 1,200,000.00	Construction
1/7/2021	P790797	FY21 MPEC GIS Implementation	\$ 100,000.00	Construction
1/14/2021	P790801	FY21 MPEC ADA Compliant Restroom Conversion	\$ 70,000.00	Design/Construction
1/21/2021	P790802	FY21 MPEC ADA Sidewalk at the Coastal Center	\$ 30,000.00	Design
	Total		\$ 3,271,647.75	

Updated 2/8/2021

End