

MPEC MEETING MINUTES

Subject: Maintenance Project Evaluation Committee
Attendees: Nick Tamayo, Tim Rosas, Dr. Lee, Dr. Clarke, Le'Che Mayes,
Cris Milligan, and Mike Wheeler
Not present: Jeffrey Benjamin and Christa Rieck
Date: Tuesday, October 13, 2020
Time: 1:00 p.m. – 1:30 p.m.
Location: Microsoft Teams

1. Introduction

Meeting was called to order by Nick Tamayo

2. Review current fiscal year planned budget and project overview

- The FY2021 budget has been setup, page 4
- FY2021 budget was initiated at \$ 8,000,000
- Project Budget \$ 7.0M
- Remaining balance \$ 922,025

3. Review notification of approved projects under 50K

- Recently approved projects, page 5
 - FY21 MPEC Krost Hall RTU Replacement - \$31,000
 - FY21 MPEC Hilton Water Intrusion Investigation - \$26,840
 - FY21 MPEC SERC E1019 Chilled Water Leak - \$10,600
 - FY21 MPEC SERC Emergency Mold Abatement - \$ 5,035.00
 - FY21 MPEC SERC Access Control Repairs - \$ 4,500

4. Review action items for campus requests over 50K pages 6

No projects to approve

5. Review of FLS Projects

- Recently approved projects, page 7
 - FY20 FLS 550 Fire Pump Controller Repair - \$9,500
 - FY20 FLS Wortham Theater Smoke Evac Damper - \$6,500
 - FY20 FLS 532 Garrison Fire Damage - \$22,300

6. FY2020 Project Status – pages 8

- Clean up efforts continue, updated balances were added as of 10/13/2020.

7. FY2021 - List of Pre-Approved and Setup Projects page 9

- Two projects were setup up during this period.
 - 501 Roy Cullen Steam Connection to Central Plant
 - 400 Electrical Substation Control Power Upgrade

Next MPEC meeting November 10, 2020
End of Minutes

UNIVERSITY of
HOUSTON

Maintenance Project Evaluation Committee
Date: 10/13/2020

TODAY'S AGENDA

1. Member Representation
2. Review current fiscal year budget
3. Review subcommittee approved projects **under** \$50k
4. Review subcommittee approved requests **over** \$50k
5. Review FLS Approved items
6. Quick Review of FY2019 Projects
7. FY2021 List of Projects for Consideration

MPEC MEMBER REPRESENTATION

Representative	Role/Department
Christa Rieck (Chair)	Executive Director / Planning
Cristina D. Milligan	Assistant VP / Research
T. R. Lee	Professor / Chemistry
Mark Clarke	Assoc. Provost / Office of the Provost
Jeffrey Benjamin	Assistant VP / Facilities
Tim Rosas	Manager / Information Services College of Education
*Nicolas Tamayo	Sr. Planner / Planning
*Le'Che Mayes	Assistant Director/Business Operations

**non-voting members*

Year 1 commitment almost complete

FY 2021 BUDGET REVIEW

FUNDING TOTAL

*MPEC Budget \$ 8,000,000

BUDGET BREAKDOWN

Project Budget \$ 7,000,000

Campus Request \$ 1,000,000

Balance \$ 922,025

Needed this session: \$ 0.00

*does not include FLS budget

RECENTLY APPROVED PROJECTS

Date	Project	MPEC – Requests Requests	Amount
9/17/2020	P790770	FY20 MPEC 590 Hilton 7 th Floor Emergency AHU Repairs	\$ 5,334.60
9/16/2020	P790769	FY21 MPEC Krost Hall RTU Replacement	\$ 31,000.00
9/22/2020	P790771	FY21 MPEC Hilton Water Intrusion Investigation	\$ 26,840.00
9/28/2020	P790772	FY21 MPEC SERC E1019 Chilled Water Leak	\$ 10,600.00
9/29/2020	P790774	FY21 MPEC SERC 545 Emergency Mold Abatement E1002 - E1014	\$ 5,035.00
9/29/2020	P790775	FY21 MPEC SERC Access Controls	\$ 4,500.00

 Most recent approvals

PROJECTS NEEDING APPROVAL

800 FY20 Project Name

Justification:

Project Description:

Cost:

Contractor/Crew:

Completion date:

No Projects to approve

FIRE/LIFE SAFETY PROJECTS – Approved to date

Date	Project	FLS – Requests Requests	Amount
6/12/2020	P790754	FY20 FLS 550 Fire Pump Controller Repair	\$ 9,5000.00
7/10/2020	P790756	FY20 FLS Wortham Theater Smoke Evac Damper Repair	\$ 6,500.00
7/10/2020	P790757	FY20 FLS 532 Garrison Fire Damage	\$ 22,300.00

 Most recent approvals

FY 2020 MPEC Approved and Setup

Date	Project number	FY20 Pre-Approved	Project Balance	Status
9/26/2019	P790692	FY20 507 Wortham Theater Scene Shop Lighting	\$ 22,810.63	Comp
9/26/2019	P790693	FY20 589 Fine Arts Classroom Laser Cutter Exhaust	\$ 85,000.00	Design
10/2/2019	P790694	FY20 515 Central Plant Improvements	\$ 547,000.00	Design
10/2/2019	P790695	FY20 585 General Services HVAC Repairs	\$ 85,000.00	Const.
10/25/2019	P790698	FY20 543 Architecture Lighting and Controls Replacement	\$ 100,000.00	Design
10/25/2019	P790699	FY20 589 Dance Floor Replacement	\$ 10,909.08	Const.
10/25/2019	P790700	FY20 585 GSB Roof Replacement	\$ 394,638.24	Const.
11/12/2019	P790706	FY20 800 Irrigation Phase 2	\$ 100,000.00	Comp
11/13/2019	P790708	FY20 MPEC 800 Sidewalk Repairs	\$ 414.25	Comp
12/19/2019	P790717	FY20 MPEC 800 Ongoing Building Exterior Cleaning	\$ 65,378.44	In work
1/9/2020	P790723	FY20 MPEC 519 Public Safety Roof Repairs and Envelope	\$ 742,860.86	Design
1/9/2020	P790724	FY20 MPEC 516 E Cullen Structural Issue at South End	\$ 75,000.00	Design
1/10/2020	P790725	FY20 MPEC 800 Medium Voltage Cable Testing and Replacement	\$ 500,000.00	Design
1/10/2020	P790727	FY20 MPEC UHSL Wayfinding Signage	\$ 200,000.00	Design
1/10/2020	P790728	FY20 MPEC 800 Street Improvements & Repairs	\$ 250,000.00	Design
1/10/2020	P790729	FY20 MPEC Building Metering Project (Plumbing & Electrical)	\$ 300,000.00	Design
7/01/2019	P790740	FY20 MPEC Replacement with the new 8' wide sidewalk along Wheeler (Part of the ADA Improvements Allowance)	\$ 115,500.00	Design
	Total		\$ 3,594,511.50	

FY 2021 MPEC Approved and Setup

Date	Project number	FY20 Pre-Approved	Project Budget	Status
9/23/2020	P790741	501 Roy Cullen Steam Connection to Central Plant	\$ 250,000.00	Design
9/29/2020	P790519	400 Electrical Substation Control Power Upgrade	\$ 172,152.75	Design
	Total		\$ 422,152.75	

End