

Transfer-in Form for F-1 Students

This form should be used by students who are currently on F-1 status at another U.S. institution and wish to transfer the SEVIS Form I-20 to the University of Houston. The student should complete section I and have the current (transfer-out) school's International Advisor/DSO complete section II. This form is part of the admissions requirement for F-1 students and must be submitted to gradschool@uh.edu to complete the transfer process.

SECTION I: TO BE COMPLETED BY THE STUDENT APPLICANT

By signing this form the student consents to having the information in section II released to UH.

Last name (surname) First name (given name) Date of birth (mm/dd/yyyy)

E-mail Transfer-in semester UH program/course of study

Student's signature UH (PeopleSoft) ID Date (mm/dd/yyyy)

SECTION II: TO BE COMPLETED BY THE INTERNATIONAL ADVISOR/DSO

Please complete all sections; if a field is not applicable place "N/A." J-1 students must contact [ISSS](#) for a different form.

1. The student's SEVIS ID: N_____
2. The student's SEVIS status (circle one): Initial Active Completed Terminated
Additional notes regarding status: _____
3. Program of study: _____ Degree level: _____
4. Length of study at your institution (mm/dd/yyyy): _____ until _____
5. Did the student graduate? Yes / No
6. Dates of any authorized reduced course load (RCL) in SEVIS:
Due to academic reasons: _____
Due to medical reasons: _____

Name of DSO and title E-mail address Phone number

School name SEVIS release date (mm/dd/yyyy)

DSO signature Date (mm/dd/yyyy)

Please release SEVIS record to University of Houston – System. SEVIS School Code: HOU214F00110000

You must complete the I-20 transfer steps by reporting to International Student & Scholar Services office within 15 days of the reporting date listed on item 5 of your UH I-20. If you do not you may be in violation of your F-1 status. State law requires that you be informed of the following: (1) with few exceptions, you are entitled on request to be informed about the information the university collects about you by use of this form; (2) under sections 552.023 of the Government Code, you are entitled to receive and review the information; and (3) under section 559.004 of the Government Code, you are entitled to have the University correct information about you that is incorrect.