Ph.D. Mentorship Agreement

The purpose of this form is to assist you in documenting mutually agreed upon goals and parameters that will serve as the foundation for your mentoring relationship. Both mentor and mentee should read and reflect on these topics before meeting to discuss them. Agreed upon answers should be written together. Remember that this professional relationship lasts for 5 years! Be thoughtful in your discussion and your answers.

1. *Mentor's Goals.* What does the mentor hope to achieve as a result of this relationship; (e.g., research advancement and products, new approaches in the lab, etc).

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2. *Mentee's Goals.* What does the mentee hope to achieve as a result of this relationship; (e.g., skill development, professional opportunities, research products, etc).

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3. *Mentor's Roles.* How will the mentor support the mentee's progress towards their goals (regular meetings, experimental design, writing and presentation feedback, accessibility, etc).

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4. *Financial Support.* The mentor will strive to support the mentee as a research assistant for ____ summers and ____ full semesters.

5. *Mentor's expectations.* What behaviors does the mentor expect from the mentee (*e.g.* work hours and ethics, honesty practices, initiative, responsibility, etc).

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6. *Communication.* How often will you meet? How will you communicate outside of meetings?

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7. *Assessment.* How often will the mentor and mentee evaluate the efficacy of their relationship? When will the first evaluation take place?

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8. *Confidentiality.* What aspects of the mentorship relationships are private? (*e.g.* personal disclosures, academic progress, professional progress, interpersonal conflicts, etc. Keep in mind that academic progress through the Ph.D. program is protected by FERPA).

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9. *No-fault termination.* In the event that either party finds the mentoring relationship unproductive and requests that it be terminated, we agree to honor that individual's decision without question or blame.

Mentee Name: _____

Mentee Signature: _____

Mentor Name: _____

Mentor Signature: _____