How to Enroll in an SEP Workshop:

1. Login to AccessUH.



2. Once logged in, click the myUH Self Service icon.

University Ser	vices							Ø
Blackboard Learn	Blackboard Request System	CASA	Cougars Care	COUGAR CARD	COUGAR CARD Online	ELECTION	FIXIT	Course Evaluation
Blackboard Learn 9	Blackboard TA & Course Requests	CASA	CoogsCare	Cougar Card Activation	CougarCard	Election	Facility Request Self-Service	Faculty/Course Evaluation
GET INVOLVED Get Involved	Integrated Compliance	LinkedIn Learning formerly Lynda.com	MEAL PLANS MealPlan	COUGAR CARD PHOTO UPLOAD MyPhoto	Office 365 Office 365	REGISTER MY WIFI DEVICES Register My WiFi Device	Scholarship Universe	Software Download
Student	Training T.A.P. E		us Store UIT Net	Work Test Universit	WAY sy Career my+	Housing MyPa	rking myUH Se	UH If Service



3. From the myUH Self Service homepage, click Student Center.

4. From the Student Center page, under Academics, click on Search.

Academics			
			Search for Classes
<u>Search</u> <u>Plan</u>	í	You are not enrolled in classes.	
Enroll My Academics			Tolds
Schedule Planner		Weekly Schedule	No Holds.
		Enrollment Shopping Cart	▼ To Do List
other academic	~≫		Authorize FERPA Release
			Authorize FERPA Release
Finances			Details/Upload Documentation
udent Financials	(i)		Details/Upload Documentation
count Balance count Balance ccount Summary harges Due ending Financial Aid	(j) Account Balance		
udent Financials ccount Balance ccount Summary harges Due ending Financial Aid ayment Plans efund Request	Account Balance Fall 2020	£0.00	Enrollment Dates
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udent Financials ccount Balance ccount Summary harges Due	Account Balance Fall 2020 Term Balance		 Enrollment Dates Open Enrollment Dates Advisor

 To search for an SEP Workshop, choose a term and select IDNS for Subject. Use the course number provided on the SEP Workshop schedule (<u>https://uh.edu/nsm/scholarenrichment/workshops/</u>) for better results (i.e. a Precalculus workshop has course name and number set as IDNS 1130). Click Search at the bottom once done.

Search Plan Enroll My Acade	nics
Search for Classes Browse Course Cat	log
Search for Classes	
Enter Search Criteria	
Search for Classes	
Institution	University of Houston
	Fall 2020 🗸
Select at least 2 search criteria. Select Se	
▽ Class Search	
	Regular Academic Session
Subject Course Number	
Course Number Course Career	
Course Career	Show Open Classes Only
✓Additional Search Criteria	
Location	
	greater than or equal to
Meeting End Time	
Days of Week	include only these days
	□ Mon □ Tues □ Wed □ Thurs □ Fri □ Sat □ Sun
Instructor Last Name	begins with
Class Nbr	
Course Keyword	2
Minimum Units	greater than or equal to
Maximum Units	less than or equal to 🗸
Course Component	
Mode of Instruction	<u> </u>
Campus	V
Course Attribute	
	Clear Search
	O'OUTOUT OOUTOUT

6. The results will populate all sections. Please click Select on the far right to add the workshop to your shopping cart.

			New Search	Modi	fy Sea	rch						
4 class	section(s)	found										
	IS 1130 - Pr	ecalculus SEP Worksh	ор									
Class	Section	Days & Times	Room	Instructor	cv	Meeting Dates	Location	Instruction Mode	Syllabus	Status	Textbook List	
21747	01-LEC Regular	MoWeFr 8:00AM - 9:00AM	ТВА	Donna Pattison, Eduardo Cerna	Ø	08/24/2020 - 12/16/2020	University of Houston	Online	ø	٠	₽	Select
Notes:	This is a com	bined section class										
Class	Section	Days & Times	Room	Instructor	cv	Meeting Dates	Location	Instruction Mode	Syllabus	Status	Textbook List	
21752	02-LEC Regular	TuTh 4:00PM - 5:30PM	ТВА	Donna Pattison, Eduardo Cerna	0	08/24/2020 - 12/16/2020	University of Houston	Online	ø	٠		Select
Notes:	This is a com	bined section class										
Class	Section	Days & Times	Room	Instructor	cv	Meeting Dates	Location	Instruction Mode	Syllabus	Status	Textbook List	
28309	03-LEC Regular	MoWeFr 8:00AM - 9:00AM	SEC 205	Donna Pattison, Eduardo Cerna	0	08/24/2020 - 12/16/2020	University of Houston	Face to Face	Ø	٠	¥ []]	Select
Notes:	This is a com	bined section class										
Class	Section	Days & Times	Room	Instructor	сv	Meeting Dates	Location	Instruction Mode	Syllabus	Status	Textbook List	
28472	04-LEC Regular	TuTh 4:00PM - 5:30PM	SEC 205	Donna Pattison, Eduardo Cerna	Ø	08/24/2020 - 12/16/2020	University of Houston	Face to Face	ø		4	Select
Notes:	This is a com	bined section class										

General Information about the class will pop up. Click Next to add to your shopping cart.
 Add to Shopping Cart - Enrollment Preferences

lass Pre	ferences							
DNS 1130	-01 Le	ecture 😑 Open		v	Vait List 🗌 Wai	it list if class is fu	II	
Session Regular Academic Session Career Undergraduate Enrollment Information			Permission Nbr					
			Grading Letter Grade					
			Units 1.00					
Th or se se	ne workshop must after the associate	o-enrollment requirement. be added at the same time ed course. Please add 0, section# (any) Math 1330,			Cancel	Ne	xt	•
Section	Component	Days & Times	Room	I	nstructor	Start/I	End Date	
	Lecture	MoWeFr 8:00AM - 9:00AM	ТВА	Donna Patt	Donna Pattison		08/24/2020 - 12/16/2020	

8. You may now go to your shopping cart and enroll in the workshop. If you run into any issues, feel free to contact SEP staff at <u>sep@uh.edu</u>.