

Lavish/Extravagant Expense

The IRS requires all travel expenses to be reasonable and ordinary, and specifically precludes lavish and extravagant expenses from reimbursement. The following expenses are considered as lavish/extravagant and are not allowed:

- Hotel: Resort Hotel (except for Conference), Suite, Room upgrade
- Meals: 200% of GSA rate
- Rental Car: SUVs or vans for less than 3 travelers, sports car, limousine
- Any upgrade other than additional charges for airfare and rental car for three or more travelers, as mentioned in policy.