

Personal Property Inventory List

Name: _____
 Date of Inventory: _____
 Page ____ of ____

Insurance Company _____
 Insurance Phone: _____
 Policy#: _____

Item Description & Quantity	Serial #/Model # or other identifying number	Purchase Date	Place of Purchase	Original Cost	Receipt or Photo?



University of Houston Department of Public Safety
www.uh.edu/police

Make a copy of each completed form; store one in a secure locked area in your room. Store one in a secure area off campus.