

UNIVERSITY of HOUSTON

STUDENT CENTERS

Student Centers Policy Board Minutes

Friday, January 11, 2019

Student Center South

Attendees:

Voting Members (Present): Dr. Tomika Greer (Faculty Senate), Nam Nguyen (Staff Council), Robin Johnson (Metropolitan Volunteer Program), Sarah Durham (Student Program Board), Eduardo Abrams (Council for Cultural Activities), Andrew Bahlmann (Residence Halls Association), Cameron Barrett (Student Government Association), Stephanie Coates (SCPB At-Large Member), Christopher Caldwell (SCPB At-Large Member), Darren Campbell (SCPB At-Large Member), Leeda Faizi (SCPB At-Large Member)

Voting Members (Absent): Whitney Johnson (Staff Council), XiaoHong “Sharon” Wen (Faculty Senate)

Non-Voting Members (Present): Keith T. Kowalka, Eve Esch, Tina Powellson, Lauren Sposato, Brandon Redding

Guest: Matt Prasifka (Auxiliary Services)

I. Call to Order

Chair Christopher Caldwell called meeting to order at 11:57am.

II. Approval of Agenda

Approved

III. Approval of Minutes from (November 24, 2018) meeting

Approved

IV. Chairperson’s Report (Informational Items) – Christopher Caldwell

- i. SCPB At-Large Position posting (Get Involved) – 2 At Large positions open. Goal is to interview and select by March to have them present at April meeting for board to approve.
- ii. Art board committee – Leeda Faizi has volunteered to chair the art committee.

V. Committee Reports

- Facilities Use & Policy Committee (Andrew Bahlmann)
 - i. Committee did not meet, so no update to report.
- Lease Operations & Student Organization Space Committee (Sarah Durham)
 - i. Committee did not meet, so no update to report.
- Long Term & Current Projects Committee (Stephanie Coates)
 - i. Flagpole project – inset lights on ground to be replaced; new project manager on-board.
 - ii. 911 Memorial shifting due to sidewalk shifting. Sidewalks to be replaced after commencement, proposing to do in conjunction; survey conducted to find reason for shifting.

VI. Student Centers Staff Reports (Informational Items)

- *Report for Assistant Vice President, Student Affairs – Enrollment Services*
 - i. Facility Programming and Consulting proposal – possible expansion of programs and services in planning stages.
- *Report from Director, Student Centers*
 - i. Staffing updates – new Office Coordinator, Brandon Redding is in place. New Grad Student, Kelsey Sheppard will be joining and assisting with assessments, customer service and benchmarking. Alicia with Creation Station will be retiring at end of the month. Transition plan in works.
 - ii. Satellite Update – set to fully open on Monday, 1/14 following Harvey flooding. Grand Re-Opening Wednesday 1/16.
 - iii. Mondo Update - Official open Monday, 1/14 with ribbon cutting ceremony at 10am on Wednesday, 1/16.
 - iv. Art wall by theatre has expansion joints installed and art repaired.
 - v. Greek Unity Garden hoping to open by Spring Break.
 - vi. Film Series – partnered with CDI to show RBG on 1/30 at 6pm.
- *Report from Assistant Director, Events & Special Projects*
 - i. New GA starting, who will be focusing on customer service, benchmarking and assessment work – Kelsey starts on Monday, 1/14.
 - ii. Departmental/fee funded payment process – test semester for internal processing for fee funded groups with hopes of rolling out entirely in the future.
- *Report from Director, Center for Student Involvement*
 - i. Spring Cat's Back on Thursday, 1/17 from 11:30 to 1:30.
 - ii. Finalizing process for registration for student organizations for April.

VII. Old Business

- Shasta's menu board – Quote received for \$2.6k, proceeding to get updated.
- Personal hygiene stations – installed in women's restrooms, free to use.

VIII. New Business

- New buses have automated voice referring to the Student Center as (UC) University Center. Matt Prasifka will be addressing to get updated.

IX. Announcements

- Cat's Back on Thursday
- I Heart Student Centers on Feb 14.
- Bookstore having 25% off cold weather gear, upcoming Champions Sale and 50% off clearance sale.
- Pullovers not received in time for meeting, will update as soon as possible.

X. Adjournment

Chair Christopher Caldwell adjourned at 12:33pm.

Next Meeting:

February 15, 2019 (Skyline)

March 8, 2019 (Skyline)

April 12, 2019 (Skyline)