

University Center Policy Board Minutes

Friday, October 31, 2008

University Center – Lone Star Room

Members Present: Diane Bruxvoort, Zenaida Chairez, Mary Elhardt, Ashton Herring, Judah Johns, Micah Kenfield, Andrew Michael and Christopher Zimmerly

Members Absent: Carol Barr, Kevin Covington, Marilyn Golub, Vanessa Nwaozo, Dr. Richard Olenchak and Sean Tarver

Support Staff Present: Keith T. Kowalka, Cheryl Grew-Gillen and Linda G. Jauregui

I. Call to Order

- The meeting was called to order by Chair Kenfield at 12:07PM.

II. Approval of Agenda

- A motion was made by Mr. Johns and seconded by Ms. Elhardt to approve the agenda.

III. Approval of the Minutes from October 10, 2008

- A motion was made by Mr. Johns and seconded by Mr. Michael to approve the meeting minutes from October 10, 2008. In addition, the meeting minutes from the August 29, 2008 meeting were also approved (quorum was not reached during the October 10, 2008 meeting).

IV. Chairperson's Report

UC 2010 Initiative / Referendum Planning

- The UC Concept Survey has been completed. The overall results were that students are in support of a Transformation with Concept C receiving 70% of the support. Moving forward the UC 2010 Committee will support Concept C – with the UC Student Referendum being planned for November 18th and 19th for students to vote if they are/are not supportive of a gradual increase in the UC Fee. The fee would be phased in with \$25.00 per year increments beginning with a \$25.00 increase the fall of 2010 and ending in 2014. Chair Kenfield had a sample of a UC 2010 Initiative hammer – and explained that it was just one item of many that are going to be used to promote the referendum. Students should be getting items at events scheduled to promote the UC Initiative and also events like homecoming, pep rallies, etc.

V. Committee Reports

Facilities Use and Policy Committee

- Chair Michael stated there was no report at this time.

Lease Operations Committee

- Chair Herring was not present, no report at this time.

Long Term/Current Projects Committee

- Chair Zimmerly stated there was no report at this time.

VI. UC Staff Reports

Reports from the Director

Updates

Organizational Changes/Personnel

- We have conducted interviews with the four candidates for the Associate Director position. A recommendation has been sent forward for Division approval. Once the candidate is confirmed, we will send out an e-mail note. Mr. Kowalka thanked the members of the UCPB for participating in this transparent interview process.
- We have an Executive Housekeeping position posted at this time, This person will work with Mr. Henry Anderson to coordinate the housekeeping staff as well as paying special attention to housekeeping projects and cleanliness of the UC and UC Satellite.

Commuter Services – Official Opening/Ribbon Cutting

- The ribbon cutting took place this morning in the Commuter Services area (Room 52_UCU). If any of you have not had the opportunity to visit this area please do so.

UCC – UCS Master Plan of Renovation Project – Final Report

- The final report for the Master Plan process is available on the UC 2010 Initiative website. The website (www.uh.edu/uc2010) has been developed by Ms. Sopko and Mr. Kenfield with support from the UC Technology Support office. The goal of the site is to be an information hub for students to become aware of the many issues related to the UC Student Referendum and to ensure this is a transparent project.

SFAC Preparation

- Our staff is due to provide initial text for current goals and future goals prior to the Thanksgiving break. This will allow a full draft to be provided to the UCPB membership by the second week in January for review. If the UC Student Referendum is successful, we may do a separate report and presentation on this topic alone.

Wii Nights and Karaoke in Chili's Too

- No updates, both are still doing well.

mtvU Agreement

- No update at this time.

Report from the Associate Director

Student Learning Outcomes Pre-Assessment Tool

- Ms. Grew-Gillen reminded student members that the pre-assessment forms should be turned in as soon as possible. As soon as all forms are turned in they can be compiled and she will get back to everyone with results.

Magazine Rack Usage

- The magazine racks are being used on a first-come, first-serve basis. We're still in the process of updating and advising past users on the new procedure and other magazine rack locations on campus. New users will be informed as they are added.

VII. Old Business

WAL Flag Policy

- Nothing new to report, still in process of obtaining a ruling from legal services.

UC 2010 Initiative – Referendum Planning

- Chair Kenfield asked anyone that would be interested being on the UC 2010 Initiative Committee to please see him after the meeting.
- The committee members will be participating in the Homecoming Parade. They will have use of a back-hoe and plan to distribute hammers and t-shirts to students promoting the UC 2010 Initiative/UC Student Referendum.

VIII. New Business

UC Transformation Project Resolution

- This will be going out by email to all board members over the weekend or next week. Please review, and provide feedback to the group which would provide an endorsement of the UC Transformation Project Option C (which is the students favorite).

IX. Announcements

- Poetry Slam – November 11
- UC Student Referendum – November 18 & 19
- UC Student Appreciation Days – December 8 & 9
- UCAF Holiday Reception – December 10
- ACUI Regional Tournament Weekend – February 27 & 28

X. Adjournment

- Meeting was adjourned by Chair Kenfield at 12:31PM
- Next Meeting Date(s):

Friday, November 21, 2008	UC Lone Star Room
Friday, January 23, 2009	UC Bayou City Room
Friday, February 13, 2009	UC Lone Star Room
Friday, March 6, 2009	UC Bayou City Room
Friday, March 27, 2009	UC Bayou City Room
Friday, April 17, 2009	UC Bayou City Room
Friday, May 8, 2009	UC Bayou City Room