

University Center Policy Board Minutes

Friday, August 27, 2010

University Center – Rodeo Room

Members Present: Sandy Coltharp, Steven Fentanes, Jared J. Gogets, Mike Harding, Lee Hilyer, Johnnie Jackson, Kevin Nguyen, Dr. Richard Olechak, Pooja Ashar, Tanea Tahir and Prince Wilson

Members Absent: Jeff Syptak

Support Staff Present: Keith T. Kowalka, Cheryl Grew-Gillen, Lawrence Daniel, Linda Jauregui and Micah Kenfield

I. Call to Order

- Chair Tahir called the meeting to order at 12:05PM.

Chair Tahir stated that the agenda would be out of order so new Chairs could be elected.

- Election of UC Policy Board Chair - Mr. Jared J. Gogets was elected.
- Election of UC Policy Board Vice Chair – Mr. Kevin Nguyen was elected.

II. Approval of Agenda

- Agenda was approved.

III. Approval of Minutes from May 7, 2010

- Minutes from May 7, 2010 were approved.

IV. Chairperson's Report (Tanea Tahir)

- Chair Tahir did not have a report at this time.

V. Committee Reports

Facilities Use and Policy Committee

- No report at this time.

Lease Operations Committee

- No report at this time.

Long Term/Current Projects Committee

- Mr. Harding reported that this summer he and Mr. Kenfield painted the UC underground fountain red. The fountain was also filled with white stones so to complete the change only the letters to be stenciled are needed.

VI. UC Staff Reports

Report from Assistant VP for Student Development (Kowalka)

Organizational Changes/Personnel

- Mr. Kowalka furnished members with a new University Centers organizational chart following the integration of the University Centers and Campus Activities.
- Regarding personnel we still have a few vacant positions. There is a custodian position open, as well as of today, the position of the Assistant Director for the Center for Student

Involvement. Ms. Kristen Salo has moved on, she is becoming the Director of Student Activities Involvement and Leadership at the University of Colorado at Boulder. We wish her success in her new position. There is also a vacant maintenance position open and an Activities Advisor position that is being reclassified to be a new position which will be posted.

- One of the challenges for this Board with the restructuring of the organization will be to define what role the UCPB will play if any in regards to the office and carrel spaces in the Center for Student Involvement.
- Just wanted everyone to know that the UH Child Care Center will be opening a second location on October 4th in the Cameron Building.

UC Transformation Project Update

Mr. Kenfield reported on the UC Transformation Project:

- The major things that have happened over the summer is that we finally settled on a cost model and settled on scope. You can find some information on this under the miscellaneous tab of your binders.
- In early August we received approval from CFPC (Campus Facilities & Planning Committee). This committee oversees campus facilities planning. So we now have our site, scope and program approval from them.
- The Board of Regents committees and then the full Board gave their full approval on August 17th.
- The project has been cleared to begin the process of hiring an architect to come and provide a design for this addition.
- Our goal is to try and break ground by this time next year. We hope to have this project finished by August, 2012.

Report from Director (Grew-Gillen)

UC Satellite Food Court Burger Studio Concept

- A new Burger Studio concept has replaced the old Grills Work at the UC Satellite. It's a kiosk concept where you go on and select your burger by selecting your toppings, etc. They in turn will cook it fresh on the grill.
- It's a new concept that has been in place in other universities across the country, here it was completed on August 16th.

WRC/LGBT/Veterans' Bulletin Board

- For those of you that were here last year this is the bulletin board that had been considered by the this Board was not passed. There was an appeal submitted by the Women's Resource Center in combination with the Veteran's Student Services and LGBT to do a combined service oriented bulletin board. This was approved this summer.
- That bulletin board is now in place in the hallway adjacent to the Woodforest drop box just down the hall from the UCAS&O office.

WAL Fountain Progress Update

- Mr. Harding provided you with an update on the WAL fountain the only thing I can add is that the stenciling is in process.

ACUI Region 12 Conference

- Ms. Grew-Gillen passed out information on the Region 12 ACUI (Association of College Unions International) conference that UCPB members in the past have had an opportunity to consider attending. This conference will be held October 1 through October 3 at UTSA in San Antonio, Texas.
- Please look over this information, registration is coming soon so let Mr. Kowalka know by Wednesday, September 1st if you are interested in attending. The UC will cover the cost for registration and provide transportation.

Report from Director (Daniel)

UC Underground Storefronts

- There have been some changes down in the UC Underground with the formation of the Center for Student Involvement and the Center for Leadership and Fraternity and Sorority Life. All changes are still not complete but please come down and see the changes whenever you have time.

Upcoming Events

- Mr. Daniel thanked everyone who helped with the Cat's Back this past week, Welcome Back is coming up next Wednesday, September 1st this year we have paired up with the Cougar Resource Fair.
- There has been a small change with karaoke since Chili's Too is no longer open in the evenings. The thought is to handle karaoke as more of an event. We are working on a schedule now and taking suggestions for events.
- This year the previous Halloween event will be extended over a three day period from October 26th through October 28th. The event will be Octoerfest with more details coming on that event.
- Mr. Daniel passed out small notepads that contain UC information, these will be passed out to students during the UC Welcome Back Event.
- Mr. Kowalka informed the members that Ms. Grew-Gillen is working with Aramark to see if it would be possible to work out a plan where organizations could reserve Chili's Too to hold events during the evening hours that they are not open.

VII. Old Business

University Center Policies and Procedures Update

- Ms. Grew-Gillen provided copies of the UC Facilities Use Policies & Procedures with the track changes being recommended.
- Ms. Tahir stated that the procedures that been updated a few meetings ago but since quorum was not met during the last few meetings these changes could not be voted on.
- Vice Chair Nguyen is the new Chair for the committee responsible for these updates. Since other new changes will have to be put in effective concerning the new name changes for areas of the UC it was decided that all changes be addressed for a vote at the next meeting.

VIII. New Business

Election of UC Committee Chairs

- Election of UC Facilities Use and Policy Committee Chair – Vice Chair Nguyen will serve as Chair.

- Election of UC Lease Operations Committee Chair – Ms. Tanea Tahir
- Election of UC Long Term/Current Projects Committee Chair – Ms. Pooja Ashar

Appointment of UCPB Representatives to Food Service Advisory Board

- Ms. Tahir will serve as the UCPB representative to the Food Service Advisory Board. Mr. Jackson will serve as the alternative representative
- This information will be forwarded to the Food Service Advisory Board.

Internet Radio Station Space

- Mr. Kowalka stated that during the summer a group of students proposed to start an internet radio station. They are still in the registration process.
- This group is looking to the UC for space for their station and support which is being offered by Dr. Lee.
- We are proposing that the space in the underground which served as Mr. Daniel’s office be made available for the radio station use.
- Mr. Kowalka wanted to get this information to the Board at this meeting to see if the UC should move forward to develop an actual plan which would be presented to this Board at the next meeting on September 17th.
- UCPB members agreed that they were interested in seeing the developed plan and if possible have the group come to the next meeting and make a presentation.

Student Fee Funded Organizations UC South Permanent Display Wall

- Chair Gogets and Vice Chair Nguyen had approached Mr. Kowalka with a proposal to enhance the exterior of the south side of the UC. Mr. Kowalka provided the UCPB members with copies of the proposal.
- Vice Chair Nguyen went over and explained the proposal to the Board members.
- Mr. Kowalka suggested that maybe the proposal should be reviewed by the Facilities Use and Policy Committee so that they could make recommendations for considered changes to this proposal if any.
- If this proposal is approved by this Board it then has to be presented to the campus Facilities and Planning Committee for approval.

IX. Announcements

- UC Welcome Back / Cougar Resource Fair – September 1
- ACUI Region 12 Conference – October 1 – 3
- UC Octoberfest – October 26 – 28
- UC Poetry Slam – November 3
- UH Homecoming Week – November 6 – 13
- UC Student Appreciation Days – December 6 & 7
- University Centers Holiday Reception – December 8

X. Adjournment

- The meeting was adjourned at 1:00PM.
- Next Meeting Dates(s):

Friday, September 17, 2010	UC Rodeo Room
Friday, October 8, 2010	UC Rodeo Room
Friday, October 29, 2010	UC Rodeo Room
Friday, November 19, 2010	UC Palo Duro Room