

University Center Policy Board Minutes
Friday, October 7, 2011
University Center - Bayou City Room

Members Present: Jared Gogets, Jessica Grono, DarayOlaleye, Sieda Omar, Donna Pattison, Roman Perez, Craig Premjee (for Mike Harding) and Jeff Syptak

Members Absent: Sebastian Blankson, Sandy Coltharp, Rymonda Davis, Daniella Garcia, Mike Harding, Ann McFarland and Dr. Richard Olenchak

Guest: Cedric Bandoh

Support Staff Present: Keith T. Kowalka, Cheryl Grew-Gillen, Lawrence Daniel, Marcella Leung, Micah Kenfield and Linda Jauregui

I. Call to Order

- Chair Gogets called meeting to order at 12:07PM.

II. Approval of Agenda

- Agenda was approved.

III. Approval of September 16, 2011 Minutes

- September 16, 2011 minutes were approved.

IV. Guest Speaker – Jason Bergeron, Director CLFSL

- Mr. Bergeron began by informing members that the Center for Leadership and Fraternity & Sorority Life was formed from a reorganization of Campus Activities, part of CLFSL existed in Campus Activities and this was expanded.
- Mr. Bergeron went over the Mission Statement for CLFSL and stated that the goal of CLFSL is to provide integrated student experiences.
- CLFSL consists of four (4) full time staff members and one (1) Instructional Assistant. At this time there are two openings, one for a Greek Housing Coordinator (GHC) and the other for an Activities Advisor I (AAI). There are three candidates for the GHC position which will be on campus soon. Applications are still being reviewed for the AAI position.
- Emerge; Engage and Empower are three components that CLFSL strives to help students achieve.

V. Chairperson's Report – Jared Gogets

LSU Site Visit

- Chair Gogets presented a wrap up of the UC Transformation Project Team members visit to LSU on September 28th to do a walk through their recently renovated student union.
- The project took longer than expected due to the arrival of Hurricane Ike.

- Everyone appeared to be very impressed with the student lounge on the lower lever. It was designed as an open space where students could easily mingle.
- The only negative that Chair Gogets saw was the lack of university branding.
- Chair Gogets will get pictures out to the members electronically that he took of the most interesting areas of the union.

VI. UCPB Committee Reports

Facilities Use and Policy Committee (Jessica Grono)

- Ms. Grono stated there was no report at this time.

Lease Operations Committee (Roman Perez)

- Mr. Perez stated there was no report at this time.

Long Term/Current Projects Committee (Roman Perez)

- Mr. Perez stated there was no report at this time.

CSI Office and Carrel Space Committee (Daray Olaleye)

- Mr. Olaleye stated there was no report at this time.

VII. Staff Reports

Report from Assistant Director for Student Development (Keith T. Kowalka)

SFAC Update

- Has received a draft of the SFAC report information from most of the areas. They have a deadline to have SFAC report drafts for all areas in by today.
- Should have a final draft to share with members by next Friday, October 15th.

Lynn Eusan Park Update

- Still waiting for proposals for some of the changes wanting to be made.
- Will ask SFAC for funds for charges to complete the larger changes being proposed.

UC Transformation Project Phasing Plan – Phase I

- Most recent updated models for the project were presented. These show significant changes from previous models.
- Filling in the UC underground and building on an extension on top will be a large cost benefit to the project.
- Phase I is scheduled to break ground in May, 2012 and take eighteen (18) months to complete. The target date for completion is November, 2013. Phase II should begin immediately and be completed by November, 2014.
- Outlines of the temporary moves being proposed during Phase I for housing organizations now in UC Underground were presented to the members by Mr. Kenfield. After a presentation and a discussion led by Mr. Kowalka members voted and the proposed moves were approved.

Report from Director (Cheryl Grew-Gillen)

Meeting Room Chairs – UCPB Official Premiere

- The new meeting room chairs arrived yesterday, Thursday, October 6th.
- They are being distributed today to the different meeting rooms.

ACUI Region 12 Conference

- Arrangements have been made for those going to the ACUI Region 12 Conference to travel to UTEP, El Paso, Texas by chartered bus.
- Travel day to El Paso will be on Thursday, November 3rd and the return date is Sunday, November 6th.

UC Arbor Fountain Update

- Ms. Grew-Gillen passed out proposed changes to be made to the UC Arbor fountain. Members reviewed the proposals and recommended some changes.
- New options will be sent out electronically to all members.

Report from Director Lawrence Daniel)

UC Events Update

- Next UC event is Octoberfest which will kick off on Tuesday, October 25th with food and entertainment. At noon in the UC Arbor there will be a Pumpkin Chunkin' contest and Karaoke & Sushi is scheduled in the UC Dining Area from 7 to 9PM.
- A Blood Drive will be sponsored by UH Wellness on Wednesday, October 26th. Also on Wednesday, the UC in partnership with UH Campus Rec. will have a Haunted Penthouse at UH Camp Rec. from 4 - 7PM.
- On October 27th there will be an Octoberfest Fun Fair from 11:30AM – 1:00PM at the UC front circle. In the afternoon from 2 – 4PM there will be a Great Pumpkin Event at the M.D. Anderson Library where students can enter their carved pumpkins to compete for prizes.

UC Video Wall Update

- Still no change, the Video Walls are up but there is still work going on to finalize the software to be used.
- At the next UCPB meeting we will discuss written policy suggestions for reserving use of the Video Walls.

Report from Director (Marcella Leung

- Ms. Leung stated there was no report at this time.

VIII. Old Business

UCPB Vision Session Follow-Up

- Ms. Leung reported that she had met with a representative of Blaffer Art Museum to discuss the possibility of the UC displaying art students work. She was told that they were getting events set at this time but should have an answer for her before January, 2012.
- After a small discussion on each of the following subjects, these subjects were referred to the Facilities Use and Policy Committee. They are to review, make suggestions and propose possible new policies to address:
 - Do Not Feed Pigeons signage and policy
 - Suggested sign holders to be installed in UC elevators
 - Possible relocation of display cases in UC Underground
 - Handling of trash left in UC hallways

IX. New Business

Coca Cola Pillar Wraps

- Ms. Grew-Gillen reported that the Coca Cola Corporation would like to leave up the pillar wraps that they installed in the UC Dining Area on the first floor until the end of the Spring semester.
- After a discussion the UCPB members approved the extension of the time frame for the pillar wraps on the condition that Coca Cola removes the floor signs that they installed on the ground floor.

Arbor Signs for Pigeon Reduction Enforcement

- Mr. Kenfield presented two (2) versions of proposed signage to be displayed in the UC requesting that pigeons not be fed.
- UCPB members would like the signs revised.
- Mr. Kenfield will make the revisions and will bring them to the next meeting on October 28, 2011.

X. Announcements

- UH Homecoming – October 15th – 22nd
- Karaoke and Sushi – October 25th
- UC Octoberfest – October 25th – 27th
- Powder Puff Madden Challenge – November 2nd
- ACUI Region 12 Conference – November 4th – 6th
- Poetry Slam – November 16th

XI. Adjournment

- Chair Gogets adjourned the meeting at 1:35PM
- Next Meeting Date(s):

Friday, November 18, 2011	Bayou City Room (202)
Friday, December 9, 2011	Rodeo Room (UC 264)
Friday, January 20 th , 2011	Bayou City Room (202)
Friday, February 10 th , 2011	Palo Duro Room (284)
Friday, March 2 nd , 2011	Bayou City Room (202)
Friday, March 23 rd , 2011	Bayou City Room (202)
Friday, April 23 rd , 2012	Bayou City Room (202)
Friday, May 4 th , 2012	Bayou City Room (202)