

University Center Policy Board
October 19, 2012
University Center – UC Bluebonnet room

Members Present: Yesenia Chavez, Jared Gogets, Laila Machado, Jonathan Middents, Susan Moreno, Sieda Omar (for Cedric Bandoh) and Jeff Syptak

Members Absent: Sandy Coltharp, Maureen Durojalye, Nazia Frank, Daniella Garcia, Cameron McHugh, Adriann Hobbs and Donna Pattison

Support Staff Present: Keith T. Kowalka, Cheryl Grew-Gillen, Lawrence Daniel, Micah Kenfield and Linda Jauregui

Guest: Mark Solano

I. Call to Order

- Chair Grono called the meeting to order at 12:03PM.

II. Approval of Agenda

- Agenda was approved.

III. Approval of September 28, 2012 Meetings

- September 28, 2012 meetings were approved.

IV. Guest Speaker – Dance On

- A presentation was made by Chair Jessica Hobb and other members on the purpose and work of Dance On to raise funds in partnership with Texas Children's Hospital.
- A request was made to the board for funding of the Dance On budget.
- The board will discuss the request and contact Ms. Hobb with their decision.

V. Chairperson's Report – Jessica Grono

- No report at this time.

VI. Committee Reports

Facilities Use and Policy Committee – Vice-Chair Jeff Syptak

- A meeting has held today October 19th to address placement of tables and how student organizations will register for these during the UC transformation project.
- Presented the UCPB members with options on table placements – option I was approved by members and will be presented to the Fire Marshall's office for approval.
- Options for placement of vending machines on the first floor of the UC were presented also. Option I will also be presented for approval.
- Additional time will be needed for vending machines installation to allow power to be added to the area of installation.

Lease Operations Committee – Vice-Chair Jeff Syptak

- No report at this time.

Long Term/Current Projects Committee – Jared Gogets

- No report at this time.

CSI Office/Carrel Space Committee – Laila Machado

- No report at this time.

UCPB representative to FSAC – Yesenia Chavez

- No report at this time.

VII. UC Staff Reports

Report from Assistant VP for Student Affairs – Student Life

SFAC – Update

- All drafts have been submitted for review. Presentations will begin the last week of October final reports will be ready.

UC Transformation

- Phase I has been modified by adding Forensics and UC Games Room from Phase II. While this will put us over budget for Phase I we will still be on budget for the project.
- Forensics will be moved to an office area in O.B. hall after November 21st and the UC Games Room will close here at the UC on the same day. The office will be relocated to the UC Satellite.
- Student staff at the UC location has been advised of the change, they will be looking for positions to relocate before January, 1st.

Lynn Eusen Park Update

- Mr. Kowalka stated that it has become necessary to get new bids. He will make them available to the UCPB members when he receives them.

Report from Director, UC Facilities and Operations – Cheryl Grew-Gillen

UC Transformation

- Taking it day by day on construction issues, continue to have milestones to meet.
- Please report anything that you find is not functioning properly to UC Admin.

UC Event Services

- So far we have been able to process meeting dates requested and there are still some open times.
- Try to have alternate times in mind for an event so if the time you are requesting is not available we can still accommodate your event.

Report from Director, UC Marketing, Communications and Retail – Lawrence Daniel

Upcoming Events

- OctoberFest is scheduled for October 31st.
- Next Wednesday the 24th we will have Kick-Off contest (ASSumption Contest) where students will have a chance to win prizes by guessing the combined weight of some pumpkins. The winner will be notified after the 31st.
- There will be details for the 31st. on tweeter, facebook and the UC website so we expect a large number of students to attend.

Report from Director, Center for Student Involvement – Marcella Leung

- Ms. Leung wanted to thank Ms. Grew-Gillen and Ms. Beverly Garcia for working to obtain move storage lockers for CSI.
- CSI have received numerous reservation requests for the room's conference table.

VIII. Old Business

Facilities Use Policy Update

- No report at this time.

IX. New Business

UCPB At-Large Selection

- Mr. Kenfield stated that only two applications were received: Mr. Taylor Vigil and Ms. Rani Ramchandani.
- After a discussion and a vote Mr. Vigil was elected to fill the At-Large position vacated by Ms. Daniella Garcia.

Dance On

- A discussion was held on the request made for funds by Dance On and a decision was made to table this subject to the next meeting on November 16th.

X. Announcements

- UC OctoberFest – October 31st

XI. Adjournment

- Chair Grono adjourned the meeting at 1:15PM.
- Next Meeting Date(s):

Friday, November 30, 2012	UC Bluebonnet Room (UC 250)
Friday, January 18, 2013	UC Bayou City Room (UC 202)
Friday, February 15, 2013	UC Bayou City Room (US 202)
Friday, March 8, 2013	UC Bayou City Room (UC 202)
Friday, March 29, 2013	UC Bayou City Room (UC 202)
Friday, April 26, 2013	UC Bayou City Room (UC 202)

