

Student Centers Policy Board

March 6, 2015

SC S 223, Skyline Room

Members Present: Troy Christensen, Richard Guajardo, Leo Mata, Tiara Parks, Raesh Pascali, Erica Tat, Jeng Tcheung, Sebastian Troitino

Members Absent: Princess Ephriam, Lauren Potter, Isaiah Ross, Ryan Smith, Dozie Nzeogu

Support Staff Present: Keith Kowalka, Cheryl Grew-Gillen, Lawrence Daniel, Tina Powellson, Matthew Sebby, Renee Cleare, Jason Bergeron

Support Staff Absent: None

I. Call to Order

- Chair Tat called the meeting to order at 12PM.
- Introduction to Tina Powellson, Director of Center for Student Involvement, and SCPB ex-officio replacement for Whitley Denson.

II. Approval of Agenda

- Approved.

III. Approval of January 23, 2015 Meeting Minutes

- Approved.

IV. Guest Speaker

Director, Center for Fraternity & Sorority Life (Bergeron)

- CFSL was assessed by a task force and reviewed in comparison to other universities and results showed that one area the department could improve was to have a public display wall representing campus fraternities and sororities. The location would be near CFSL's office near north-facing rear exit in Student Center North building, to visually attract people to CFSL and CSI offices.
- Greek Life plaques would be displayed in charter order. Titles would be in English, not Greek symbols, and the display would have locking mechanisms. Two options for the display are horizontal or vertical sliding cables, with the total project costing \$10K. Creation Station would produce the project, to be installed around summer 2015. Most were in favor of horizontal display for easy access to remove and rearrange plaques if needed.

V. Chairperson's Report (Tat)

- Starbucks pilot update: marketing to be on Student Center screens for advertising.

VI. Committee Reports

Facilities Use and Policy Committee (Ross)

- None.

Lease Operations Committee (Christensen)

- None.

Long Term/Current Projects Committee (Mata)

- None.

Office and Carrel Space Committee (Potter)

- None.

VII. Student Centers Staff Reports

Report from Assistant Vice President for Student Affairs – Student Life (Kowalka)

- Student Center South Ballroom back wall needs additional acoustic paneling to muffle echo, based on AV and architect's recommendations. Three visual options were presented, with unanimous approval of first option, which is a solid red background.
- Satellite Program: Student Center Satellite is running at a loss and has structural problems and needs renovation within next few years. Food Service is needed, but there is an option for Auxiliary Services to manage the building. The cost of renovation would be \$4 million for use over the next 40 years. Tcheung recommended a student assessment of the Satellite, to ascertain how students are using it, as most students visit the Satellite for food options. Kowalka to arrange for a student assessment to go out in April to determine volume of visitors and its purpose on campus.
- Wainscoting is needed in Student Center, as a protective base along meeting rooms and hallways, as the walls are being scuffed and damaged. This should be complete in 6-8 months.

Report from Director, Student Centers (Grew-Gillen)

- Additional lounge and office/reception furniture is on its way for Student Center buildings.
- More artwork is being added to the Space City and Bayou City meeting rooms.
- New setup staff have been added to day and night shifts.
- Signage for Student Center spaces are needed (Ballroom, Houston Room, Theater, etc.) and lettering options were discussed. Pascali suggested that the North and South buildings need additional signage, especially in between buildings, to help students and visitors navigate.

Report from Director, Student Affairs IT Services & Special Programs (Daniel)

- Carrel space computer-furniture has been installed. The computers have arrived, but need locks to arrive before they are installed, which should happen by Spring Break. There will be no printing at these computers. Registered Student Organizations will be able to utilize these computers, which will be managed by Student Affairs IT.
- Upcoming events like Frontier Fiesta and Play It Safe Spring Break need additional volunteers for various roles. All volunteers to receive a free t-shirt. Information to go out next week on how to volunteer for shifts.

Report from Director, Center for Student Involvement (Powellson)

- Registration for Student Organizations will now be moving to the Spring semester. The 4-step process ends in May. By June 15th, Student Organizations will know their status in advance. Carrel and locker space requests are to be incorporated into registration process.

VIII. Old Business

- Tapingo conference call with Georgia Southern University to be conducted, to learn about their experience using the food-ordering application. SCPB members are welcome to participate in conference call when it has been scheduled. Aramark is creating a similar app, but more information is needed before presenting to Aramark with the possibility of implementation in Student Center food court. Students would be able to order meals online, via desktop computer, laptop, tablet or smart phone, and pick up meals at a designated register at each of the food vendor locations. Security was discussed, in terms of the possibility of fraud and hacking. More info to come.

IX. New Business

- Greek Wall vote – quorum voted in favor of the project, with design choice being option with larger crest. Funded through Student Center budget, with possible national and local philanthropic donations to contribute.

X. Announcements

- Safe Spring Break – 3/11/15, Circle Drive, 11:30AM-1:30PM.
- Cougar Casino – 3/26/15-3/28/15, tent featured in Frontier Fiesta.
- Stress Free Finals – 4/27/15-5/5/15 - week of events hosted by various departments and student organizations to relieve student stress during finals.
- March for Babies – 4/26/2015, at 8AM at TDECU Stadium. Fundraising Luncheon on 3/11 from 11:30AM-1:00PM, Downtown Room (SC S 261).
- UH Birthday Party – 11:30AM-1:30PM today in Circle Drive.
- Mental Health Week March 9-13 spotlights different topics with workshops and activities for students to attend.

XI. Adjournment

Chair Tat adjourned the meeting at 1:29PM.

Next Meeting Date:

Friday, April 3, 2015 – Student Center South 223 (Skyline Room), 11:30AM – lunch, 12PM – meeting.