

**Student Centers Policy Board**  
Friday, February 19, 2016  
Student Center North Room113 (Impact Room)

**Members Present:** Jason Wipf, Chris Pinto, Myles Parnell, Warda Ruhi, Richard Guajardo, Troy Christensen, Sebastian Troitino, Shaun Theriot-Smith

**Members Absent:** Princess Ephriam, Dozie Nzeogu, Ryan Smith, Gino Lim, Nancy Adindu, Melissa Jinks

**Support Staff Present:** Tina Powellson, Matthew Sebby, James Pettijohn, Lawrence Daniel, Keith T. Kowalka, Eve Esch

**Support Staff Absent:** None

**I. Call to Order**

- Chair Sebastian Troitino called the meeting to order at 11:59 AM.

**II. Approval of Agenda**

- Agenda approved.

**III. Approval of January 22, 2016 Meeting Minutes**

- Approved.

**IV. Chairperson's Report**

- Replace CEO Representative and elect new chair for Office & Carrel Committee. Warda Ruhi will fill these positions.
- At-Large member Ryan Smith has asked to be removed from committee. Chair called for a vote to determine if position should be filled. Committee voted to contact those who didn't make it as At-Large to see if they'd be interested to fill in two more meetings. Chair asked T. Powellson and E. Esch to assist with this process.
- Reminder of Attendance Policies
  - SCPB Constitution Section IV: Expulsion of Members

If any member is absent from two meetings and has not given prior notification to the Chairperson, he/she shall be removed and replaced. In the case of a non-student member the Faculty Senate or Staff Council shall be notified. The member is then allowed five (5) working days in which to file an appeal with the Chairperson.

**V. Committee Reports**

Facilities Use and Policy Committee (Pinto)

- Update from 2.16 meeting – copies of updated policies were distributed to be voted on at March meeting

Lease Operations Committee (Ephriam)

- No updates.

Long Term/Current Projects Committee (Nzeogu)

- Satellite decision is still in progress.

Office and Carrel Space Committee (Flores)

- Organization process starts April 4
- Elected new chair, Warda Ruhi who will meet with Tina Powellson to get updated on process.

Food Service Advisory Council (Wipf)

- Shared presentation regarding dining plan options.

**VI. Student Centers Staff Reports**

*Report from Assistant Vice President for Student Affairs – Student Life (Kowalka)*

- SCPB member terms (terms expiring, interviews, etc.)
  - Described process, committee, and market process; will need to make recommendation by April meeting.
- Student Event Policies / Practices and Visibility for Student Organizations
  - Described purpose of group again but had no updates to share

*Report from Director, Student Centers (Eve Esch)*

- Vending tables
  - Looked at diagram and recommended adjustment to policies to account for additional tabling space.
- People Counters / Cameras
  - Approved to investigate purchase (Estimate \$100,000 project.)

*Report from Associate Director, Student Centers (Pettijohn)*

- New Uplights
  - Demonstrated and showed aesthetic look - Eighteen (18) in available to reserve
  - Recommended pricing of \$20 externally, \$3 RSO's (\$30 if rented from outside)
  - New fees can only be approved twice a year thus will only charge labor cost (already approved fee).

*Report from Director of Student Affairs IT Services & Special Programs (Daniel)*

- NRG Kiosk Usage update
  - Will share data with minutes.
- Indoor Marquee update
  - Video processors & speakers installed over Spring Break
- Upcoming events (Cougar Casino)
  - Opened invite to volunteer / deal cards
    - Specifics will be sent out
  - March 7<sup>th</sup> 11:30Am – 1:30 PM SC Plaza Safe Spring Break Event

*Report from Director of Center for Student Involvement (Powellson)*

- Organization Registration Process
  - Go live next month

*Report from Assistant Director, Facilities & Operations (Sebby)*

- Printer Kiosks
  - Student Center South version installed

- Looking to add one in Student Center North
- Outside groups are not able to utilize kiosks.

#### **VII. Old Business**

- Northwest Campus Survey Results (Wipf)
  - 800 students surveyed, 104 respondents, mostly junior / senior students
  - Possible Student Center addition / change (want food prep / lounge area)
  - Inquired about getting feeds from events at Northwest Campus. Lawrence Daniels said he could investigate sharing content.
- Satellite renovation plans (Kowalka)
  - No updates
- Steinway piano purchase (Pettijohn)
  - To be delivered 3/10/2016
- Portable water at Lynn Eusan Park (Matthew) – Did not discuss.

#### **VIII. New Business**

- Study room food usage – Did not discuss.

#### **IX. Announcements**

- Light Show & Tell – Student Centers Game Room

#### **X. Adjournment**

Chair Sebastian Troitino adjourned the meeting at 1:12 pm to take the group photo.

Next Meeting Date:

Friday, March 11, 2016 11:30 am – 1:30 pm Student Center South 223 Skyline Room