

Student Center Policy Board

September 18, 2015
SC S 223, Skyline Room

Members Present: Troy Christensen, Princess Ephriam, Jason Wipf, Chris Pinto, Tillanye Stewart, Melissa Jinks, Murietta Flores, Sebastian Troitino, Ryan Smith, Dozie Nzeogu

Members Absent: Gino Lim, Richard Guajardo, Shaun Theriot-Smith

Support Staff Present: Keith T. Kowalka, Lawrence Daniel, Tina Powellson, Matthew Sebby, Renee Cleare, James Pettijohn

Support Staff Absent: None

I. Call to Order

- Chair Troitino called the meeting to order at 12:01PM.

II. Approval of Agenda

- Approved.

III. Approval of August 28, 2015 Meeting Minutes

- Approved.

IV. Chairperson's Report (Troitino)

- One more student position open on the Lease Operations Committee, which was filled by Jason Wipf.
- Committee meetings to be scheduled before next meeting, coordinated by Renee Cleare.

V. Committee Reports

Facilities Use and Policy Committee (Pinto)

- None.

Lease Operations Committee (Ephriam)

- None.

Long Term/Current Projects Committee (Nzeogu)

- None.

Office and Carrel Space Committee (Flores)

- None.

VI. Student Centers Staff Reports

Report from Assistant Vice President for Student Affairs and Interim Student Centers Director (Kowalka)

- NRG update – Contract being finalized for NRG rental phone charger kiosks to be installed until May 2016.

- Food Service Advisory Committee and UH Bookstore – Debt service and rental income from Auxiliary Services and the UH Bookstore (behind, ranging from FY-14 and FY15). Payment arrangements have been made to pay off the balances to the Student Center over the next few months.
- Student Centers Director search update, grading matrix – 170+ applications were received, which the AVP reduced down to 36 candidates, which will be cut down to 15-20 finalists for Skype interviews. Scoring matrix of how the search committee ranked finalists was developed. Interviews to be held in October for a December/January start date. Grading matrix will be sent out by Keith T. Kowalka for SCPB members to understand the criteria being used in selecting a new Student Centers Director.
- Development – The Division of Student Affairs and Enrollment Services is now focused on development (fundraising) rather than increasing student fees. A staff development position is open for the division to aid in this goal. Some plans include naming rights for various Student Center meeting rooms and rental spaces. The Student Center Policy Board will have a future role with funding disbursement.

Report from Associate Director, Student Centers (Pettijohn)

- Facilities Use Policies and Procedures are still in progress.

Report from Director of Student Affairs IT Services & Special Programs (Daniel)

- Upcoming events
 - Cougar Resource Fair – 10.13.15, 11:30-1PM in Lynn Eusan Park
 - Snack and Paint – 10.27.15, 7-9PM in Student Center South 223 (Skyline Room)
- Starbucks marketing screen plans are in the works for a spring 2016 unveiling. The screens will have sound capabilities.

Report from Director of Center for Student Involvement (Powellson)

- Carrel and locker space – The first round of allocations have been processed, with 16 unclaimed carrels which will be reassigned among the 17 student organizations who applied for carrel space.
- Commons desk is now staffed by 8 Cougar Involvement Officers, students trained by the Center for Student Involvement on campus resources to assist students and visitors.

Report from Assistant Director, Facilities & Operations (Sebby)

- Potty Talks – First 3 months of Potty Talks content is ready and is in CreationStation for printing. The Potty Talks informational bulletins should be installed in Student Center restrooms by October.
- ACUI conference - Invitation to the Association of College Unions International Region 2 Regional Conference was extended to 2 students from the SCPB. Applications are to be turned in to Lauren Sposato by Tuesday, 9/22/15 for registration.
- Wainscoting tour – Viewing of wainscoting options after the meeting.
- Umbrella bags – Umbrella bags were ordered, but needed a higher quantity before being made available to Student Center visitors. The stocking of the umbrella bag stands will be handled by the Student Center Information Center.

VII. Old Business

- None.

VIII. New Business

- Goal setting – Short- and long-term goals are to be generated by the SCPB members. One long-term goal might be to utilize green initiatives whenever possible. One short-term goal could be to better utilize the west plaza in between the Student Center North and South buildings. Design students could participate in using this area for the CORE 1101 Design It! Project. Members are to generate goals within their committees for board approval by the next monthly meeting.

IX. Announcements

- Cougar Resource Fair – 10.13.15, 11:30-1PM in Lynn Eusan Park
- Snack and Paint – 10.27.15, 7-9PM in Student Center South 223 (Skyline Room)

X. Adjournment

Chair Troitino adjourned the meeting at 1:11PM.

Next Meeting Date:

Friday, October 16, 2015, SC S 223 (Skyline Room)