

Student Centers Policy Board Agenda

Friday, October 14, 2016 – Student Center South Space City Room

Members Present: Princess Ephriam, Richard Guajardo, Jason Wipf, Keishla Segarra, Jordyn Chaffold, Chris Pinto, Kathryn Delgado, Taylor Rouleu, Winni Zhang, Warda Ruhi,

Members Absent: Gino Lim, Sebastian Troitino

Support Staff Present: James Pettijohn, Tina Powellson, Lawrence Daniel, Keith T. Kowalka, Eve Esch, Andrea Trevino

Group Picture by Center for Student Media at 11:57AM.

I. Call to Order

Chairman Jason Wipf called the meeting to order at 12:08 PM.

II. Approval of Agenda

Approved

III. Approval of Minutes from September 9, 2016 meeting

Approved

IV. Chairperson's Report (Jason Wipf)

- Bylaw Overview
 - Changes recommended to the bylaws were presented and a first vote passed on:
 - Article III Section I Chairperson: addition of the words "or assigns Vice Chairperson in his/her absence" to the end of #3 "Serves as a member of all committees,"
 - Article III Section II Vice Chairperson: removal of # 3 "Serves as the Chair of the Facilities Use and Policy Committee."
 - Article II Section II Vice Chairperson: # 4 "Any other duties as assigned by the Chair" changed to # 3 and the following words added to the end of the statement "including but not limited to serving as a member of selected committee by the chair."
- Goal Setting
 - Requested at least one goal per committee by next meeting.
- Committee Appointments
 - Committee list approved.
- Food selection suggestions for other meetings:
 - Chinese, Filipino, Indian, Mexican Food (Luna y Sol)

V. Committee Reports

Facilities Use and Policy Committee (Winnie Zhang)

- *For 2016-2017, this group will review 1) the Student Center Policy Board Constitution and Bylaws and 2) the Campus Carry comment for Conference and Reservation Services forms.*

Lease Operations Committee (Jordyn Chaffold)

- *For 2016 – 2017, this group will review Texas Gaming equipment (Amusement Games) contract.*

Long Term/Current Projects Committee (Taylor Rouleu)

- *For 2016-2017, this group will assist with the long-term plaza update project (plaza between the SC North and SC South building) and the 911 monument update (drainage issues around the area).*

Office and Carrel Space Committee (Keishla Segarra)

- *Carrel Space Application Round 2*
 - *25 carrel spaces and 2 locker spaces were available upon the time of review*
 - *Topic moved to New Business for voting*

Food Service Advisory Committee (Kathryn Delgado)

- *September 16, 2016 meeting recap*
 - *Meal plan overview and statistical analysis information provided.*

VI. Student Centers Staff Reports

Report from Assistant Vice President for Student Affairs (Keith Kowalka)

- No reports

Report from Director of Student Centers (Eve Esch)

- Sustainability Presentation
 - Remaining Styrofoam cups will be used but the transition to paper has started. Single size cup for Shasta's will transition to paper cups.
- Student Centers Annual Report – presentation hit on highlights for the Student Centers. All information can be found online.
- Piano – Reddit account created for the piano in the legacy lounge

Report from Associate Director of Student Centers (James Pettijohn)

- Staffing – Event Services Setup Staff completed a search for the evening coordinator.
- New podium (Picture)

Report from Director of Student Affairs IT Services & Special Programs (Lawrence Daniel)

- Upcoming Events
 - Fall Fest October 24th, Kick-Off event will be October 25th, Dia del los Muertos,
 - Citizenship Month – City of Houston sponsored event for the month of November
 - Cougar Resource Fair – October 13th hosted approximately 28 organizations
- Goal of Marquee and purpose – promote events sponsored by student organizations and departments, scroll through marketing images, ability to play the news (i.e. debates), working towards the goal of supporting other services but currently facing challenges with pixilation,

Report from Director of Center for Student Involvement (Tina Powellson)

- Debate Report – marquee is working well for the debates, SGA & Student Centers were partners for the debates, hosted two events with just over a hundred participants, last debate will be displayed next week on October 19th.

VII. Old Business

- None

VIII. New Business

- Voting on Carrel Space and locker application.
 - Motion made to approve 24 carrel space applicants with the remaining carrel space to be decided by the Director of the Student Centers. Motion amended to state with the input of Jason Wipf and Keishla Segarra – passed.
- Voting on Committee List
 - Motion to approve the assigned committee list - passed.
- Circle Drive – tabled for next meeting.

IX. Announcements

- ACUI Conference Attendees

X. Adjournment

- Chair Jason Wipf adjourned the meeting at 1:26 PM.

Next Meeting Date: November 11, 2016 in the Skyline Room