

UNIVERSITY of HOUSTON

STUDENT CENTERS

Student Centers Policy Board Minutes

Friday, October 20, 2017– Student Center South - Skyline Room

Members Present: Marc Laney, Nam Nguyen, Tomika Greer, Richard Guajardo, Lisa Menda, Ezequiel (Zeke) Mendez, Nazir Pandor, Asa Jones, Stephanie Coates, Christopher Caldwell, Keishla Segarra, Jordyn Chaffold

Members Absent: Nathan Smith

Support Staff Present: Tina Powellson, Lauren Sposato, Lawrence Daniel, Keith T. Kowalka, Eve Esch, Andrea Trevino

Support Staff Absent: None

Guest: Matt Prasifka

I. Call to Order

Chairperson Christopher Caldwell called meeting to order at 12:08 PM.

II. Approval of Agenda

Approved

III. Approval of Minutes from (September 15, 2017) meeting

Approved

IV. Chairperson's Report (Informational Items) – Christopher Caldwell

- Introductions
- Committee Appointments
 - Christopher Caldwell appointed chairs and committee members with unanimous support from the board
 - By Friday, October 27th schedule the first meeting for all committees. Meetings should be held before the November 17th SCPB meeting.
- University Coordinating Committee
 - No report from faculty members

V. Committee Reports (Informational Items)

Facilities Use and Policy Committee (Stephanie Coates)

- No reports

Lease Operations & Student Organization Space Committee (Nazir Pandor)

- No reports

Long Term/Current Projects Committee (Keishla Segarra)

- No reports

Food Service Advisory Committee (Christopher Caldwell & Jordyn Chaffold)

- Added 135 hours to dining services
- New garage # 5 will have different food options
- Review financial performance plan
- Meal plans for next year were reviewed
- At Large members were selected

VI. Student Centers Staff Reports (Informational Items)

Report from Assistant Vice President for Student Affairs (Kowalka)

- *No Report*

Report from Director, Student Centers (Esch)

- *Student Fee Advisory Committee Presentation October 26, 2017 (Thursday) at 1:00 PM in the Senate Chamber*
- *Fall Fun @ Student Centers November 2, 2017 (Thursday) during the Homecoming week, 11:30 am – 1:30pm in the SC Plaza,*
- *Satellite update – dining area is open with exception of Starbucks and Smoothie King, all services operational by 1/16/18, food areas will be closed during summer for renovation,*
- *Table Tent – Take a Seat concept, anticipated cost of \$462.56 for 118 flip charts, university approved colors will be used, new initiative to start at the beginning of a semester,*

Report from Assistant Director, Student Centers Event Services (Sposato)

- *Reservation system left on during the extended Hurricane Harvey break resulted over 300 reservations.*
- *Will consider shutting down EMS to ensure the Conference and Reservations Services Office provides better customer service.*
- *Recorded 18,000 events in the Student Centers*

Report from Director of Student Affairs IT Services & Special Programs (Daniel)

- *November is Citizenship Month – service & cultural events across UH community will be showcased on the website <http://www.uh.edu/dsaes/citizenshipmonth/>*
- *November 27th – December 5th: Stress Free Finals week, stay tuned for more information,*

Report from Director of Center for Student Involvement (Powellson)

- *Carrel Spaces – approved by e-vote, organizations are moving into their spaces*
- *Registration process has ended with 436 organizations with 50 – 75 new organizations starting every year,*
- *All caught up with event registrations, last year 2,500 events through the CSI office*
- *Invited members to view CSI's SFAC presentation on Friday, October 27, 2017 at 9am in the Senate Chamber*

VII. Old Business

- Proposed Constitution changes:
 - Approved with unanimous support from the board.

- Proposed Bylaw changes:
 - Approved with unanimous support from the board.
- Carrel Space recommendations:
 - Approved

VIII. New Business (Introduction Items)

- Hours of Operation Discussion – recommendation to advocate for Chick-fil-A to stay open an extra hour

IX. Announcements

- Food Service Advisory Committee is having a Townhall meeting on Tuesday, October 25th –
 - Email will be sent out. Name of event: Chew on This Conversations on Dining. Time/location: 1:00 pm – 2:30pm Space City, 5:30pm – 7:00pm in Impact Room
- Members are invited to the Student Life Winter Potluck: December 6, 2017 from 11:30pm – 1pm in the Houston Room
- Student Program Board announced the Homecoming Artist: Slim Thug & Mike Jones
- Metro Townhall event on Wednesday, October 25th in the Houston Room from 2pm – 4pm
- Homecoming Week October 30th – November 3rd will have lots of events
 - Volunteer sign up email will be sent out by Andrea

X. Adjournment

Chairperson Christopher Caldwell adjourned meeting at 1:17pm.

Next Meeting Date(s):

Friday, November 17, 2017 (Skyline Room)

Friday, January 19, 2018 (Skyline Room)

Friday, February 16, 2018 (Space City)

Friday, March 9, 2018 (Skyline Room)

Friday, April 27, 2018 (Skyline Room)