

# UNIVERSITY of HOUSTON

## STUDENT CENTERS

Student Centers Policy Board Minutes

Friday, October 16, 2020

Student Centers – Zoom Conference

**Attendees:** Voting Members: Angel Flores (Metropolitan Volunteer Program Director), Jordan Masters (Student Program Board President), Bryan Medrano (Residence Halls Association), Jasmine Khademakbari (Student Government Association), Benita Alani (SCPB At- Large Member), Josiah Bruton (SCPB At - Large Member), Christopher Caldwell (SCPB At- Large Member), Sarah Nganga (SCPB At- Large Member), David Frankfort (Staff Council), Tammy Thach (Council for Cultural Activities)

**Voting Members (Absent):** Sarah Holloway (Staff Council), Joseph Lueck (Faculty Senate), Tomika Greer (Faculty Senate)

**Nonvoting Members (Present):** Keith T. Kowalka, Eve Esch, Tina Powellson, LaShanon Hollis  
**(Absent):** Kimberly Shaw

I. **Introductions & Call to Order – 12:00PM**

II. **Approval of Agenda - (Approved)**

III. **Approval of Minutes from (September 11, 2020) meeting -(Approved)**

IV. **Chairperson's Report – Christopher Caldwell**

- Ring Scholarship Launch was successful; 600 applicants and 3 scholarships were awarded
- Subcommittee chair approvals
  - Lease Operations: Josiah Bruton - **(Approved)**
  - Long term and current projects: Sarah Holloway - **(Approved)**
  - Facilities Use & Policy: Bryan Medrano - **(Approved)**
- Group photo concept: Composite photo via CreationStation

V. **Committee Updates**

- Facilities Use & Policy Committee - Considering temporary study room policies such as (new reservation policies for rooms during COVID-19, track student activity in Student Centers, proposed hours for SC, reviewed facilities use agreement to include addendum).
- Lease Operations & Student Organization Space Committee - Moving forward with food lockers to replace Freshii
- Long Term & Current Projects Committee - Reviewed ongoing projects such as golf cart cover fencing and final construction to begin next week, reviewed process of projects, added swipe readers and accessibility buttons to TDECU bank and bridge doors
- Sustainability Committee - Working on virtual Lunch and Learn with various groups around campus.
- Art Board - Added student art to SC walls, other collaborations with College of Architecture that had students create models of a SC stairwell displayed near Info. center.
- FSAC: McDonalds closing for remainder of semester, Starbucks will be opening at 8AM instead of 7AM. Two student positions still open.

VI. **Student Centers Staff Reports (Informational Items)**

- *Report from Assistant Vice President, Student Affairs – Student Life*
  - No report
- *Report from Director, Student Centers*
  - Compiling data from previous year (9/1 - 8/31/2020)
  - Submitted annual report
  - Putting together data report later this month to present to SFAC for FY22; to be posted online
  - Secret shopper program will provide feedback on SC customer service.
  - Chidera Ebisi to share ppt at next meeting on how SCPB can participate and leave score card that rates customer service for training purposes.
  - Student organizations will be hosting dance marathon teams to raise money for children miracle network at Texas Children's. Student Life has a team if you would like to join!
- *Report from Associate Director*
  - Kimberly Shaw had her baby! Kim will return in a couple of weeks.
  - SC received approval from Event Review Committee yesterday to be a managed event venue. A check list form must be completed for each event.
  - Early voting started on Tuesday thru Oct 30th. SC is early voting site
  - Election day (Nov.3rd) will be at club level at TDECU stadium
  - SC acquired Zoom webinar license as a service to those interested
- *Report from Director, Center for Student Involvement*
  - No report

#### VII. Old Business

- Food lockers in Freshii space - **(Approved)**
- Temporary changes to study rooms: 1. Reduction in capacity, 2. Ability to reserve rooms 24 hours in advance, 3. Use smaller meeting rooms as study rooms - **(Approved)**

#### VIII. New Business

- Policy Updates
  - Update bylaws and constitution; addendum coming soon for Nov. meeting
  - Update to facility usage and policies
  - Building hours changes: propose reduced hours from November 30th to beginning of spring semester (Mon- Sat. 7AM to 6PM) based on people counters - **(Approved)**

#### **Announcements:**

3rd Friday of month: Get Shasta's \$1.00 ice cream!  
 \$1.00 ice cream on Monday if football team wins!  
 Support SGA food drive at football game from 6pm-8:30pm.  
 \$1.00 victory day Games room bowling and billiards

#### **Next Meeting:**

November 13, 2020

