

UNIVERSITY of HOUSTON

STUDENT CENTERS

Student Centers Policy Board Minutes

Friday, September 11, 2020

Student Centers – Zoom Conference

Attendees: Voting Members: Sarah Holloway (Staff Council), Joseph Lueck (Faculty Senate), Tomika Greer (Faculty Senate), Angel Flores (Metropolitan Volunteer Program Director), Jordan Masters (Student Program Board President), Tammy Thach (Council for Cultural Activities), Bryan Medrano (Residence Halls Association), Jasmine Khademakbari (Student Government Association), Benita Alani (SCPB At- Large Member), Josiah Bruton (SCPB At - Large Member), Christopher Caldwell (SCPB At- Large Member)

Voting Members (Absent): Sarah Nganga (SCPB At- Large Member)

Nonvoting Members (Present): Keith T. Kowalka, Eve Esch, Tina Powellson, LaShanon Hollis
(Absent): Kimberly Shaw

I. **Introductions & Call to Order – 12:10PM**

II. **Approval of Agenda - (Approved)**

III. **Approval of Minutes from (April 17, 2020) meeting -(Approved)**

IV. **Chairperson's Report – Christopher Caldwell**

- Welcome, Expectations
- Committee overview/assignment process
- Chair & Vice-Chair Election process description

V. **Committee Updates**

- Facilities Use & Policy Committee - Due to COVID-19 several updates to policies, building hours, usage of facilities, capacities, etc. some temporary others more long term.
- Lease Operations & Student Organization Space Committee - approved available spots (reduced by 50%) and will be reviewing process since more competitive/less spots
- Long Term & Current Projects Committee - Assist with planning regarding extended, long term projects
- Sustainability Committee - Assist with sustainability projects, participate in hosting Lunch and Learns
- Art Board - Assist in acquiring new art for Student Centers by attending student art shows and deciding what art may be considered for Student Centers.
- FSAC: hours & operation changes

VI. **Student Centers Staff Reports (Informational Items)**

- *Report from Assistant Vice President, Student Affairs – Student Life*
 - Event Policy Committee - Mandated by state law to go by the governor's mandate of outside events to be 10 people or less for outside events.
 - Managed event venues (Student Centers, Campus Rec., Library etc.) hosting inside events can build their own policies regarding event management that will be approved by the review committee.
 - There is a request process for events held in spaces other than previously listed

that must go before the review committee for approval.

- *Report from Director, Student Centers*
 - Staffing updates : Jarvis departure, openings (Sales & Event; Set up Crew) SC Safety Crew; new Grad assistant Teryn Pierce
 - COVID related changes: <https://uh.edu/studentcenters/covid-response/>
 - Numbers updates - 1st day of school last year 40,000; this year 1st day 4,000 visitors in Student Centers
 - Project updates - Golf cart cover Plaza project is ongoing and bridge doors project has been completed
 - Event Policy impacts/capacities
- *Report from Associate Director*
 - Update on CARS (no External events this Fall)
 - Keeping clients updated on changes such as room capacities and policies
- *Report from Director, Center for Student Involvement*
 - RSO Registration process/Carrell & Locker requests ongoing (360 organizations)
 - 16 Locker spaces available (one organization to locker space at a time)

VII. Old Business

- None

VIII. New Business

- Chair & Vice Chair election
 - Chair nominee - Christopher Caldwell (Approved)
 - Vice Chair - Jasmine Khademakbari (Approved)

Freshii Food Lockers

- Ordered food delivered to locker using codes for access
- Lockers would be installed in the spring
- Hand sanitizer station will be near food lockers

Study Room Scheduling

- Minimum 1, Max 3 (allow for distancing)
- 1 room will be on first come, first serve bases; other two rooms can be reserved (2-hour blocks)
- Face covering required in rooms

Announcements: Virtual poster sale coming soon

Next Meeting:

October 9, 2020 via Zoom at 12PM

- Discuss Lockers in Freshii
- Study Room scheduling

IX. **Announcements**

- Virtual Poster Sale

X. **Adjournment**

XI. **Next Meeting: October 9, 2020**