

# UNIVERSITY of HOUSTON

## STUDENT CENTERS

Student Centers Policy Board Meeting Minutes

Friday, September 16, 2022

Student Center South – Senate Chamber

### Attendees:

**Voting Members:** Taylor Laredo, Samantha Sadeghi, Sarah Khan, Gilbert Guadarrama, Christopher Caldwell, Bailey Payne, Fatuma Baharun, Joshua Martin

**Nonvoting Members:** Eve Esch, Keith Kowalka, Tina Powellson, Kimberly Shaw, Deb Huebler,

**Guest:** Katy Kaesebier

**Absent:** Courtney Washington, David Frankfort, Tomika Greer, Gabrielle Kostecki

- I. **Call to Order at 1200pm** Followed by Introductions
- II. **Approval of Agenda** – Moved, Seconded and Approved
- III. **Approval of Minutes from previous meeting (April 2022)** - Moved, Seconded and Approved
- IV. **Chairperson’s Report – Christopher Caldwell**
  - Reviewed Responsibilities & Expectations of serving on the Board
  - Discussed Subcommittees and had members sign up; assignments will be shared at next meeting
  - Discussed Ring scholarship review/update
  - Discussed Group Picture (composite vs. group) & date - decided on Group picture wearing Red at October 14<sup>th</sup> meeting
  - Reviewed Election Process
- V. **Committee Updates**
  - Facilities Use & Policy Committee – RSO outdoor table
  - Lease Operations & Student Organization Space Committee -
  - Long Term & Current Projects Committee -
  - Sustainability Committee – 1<sup>st</sup> Lunch & Learn of semester was 9/15
  - Art Board - Next meeting 9/22
  - FSAC - updates provided by Christopher Caldwell and Deb Huebler shared info about the HUB (capacity 500)
- VI. **Staff Reports (Informational Items)**
  - *Report from Assistant Vice President, Student Affairs – Student Life*
    - WOW Recap – Handout with attendee information was shared
  - *Report from Director, Student Centers*

- Staffing Updates – still looking for Office Coordinator and Program Coordinator for Leisure Services
- Price Increases across the board due to cost of goods increases
- Project Updates -
  - New chairs for Governor’s Lounge arriving in Early October
  - Plaza project – Should hopefully be done soon
  - Art in Legacy Lounge
- *Report from Assistant Director, Events & Special Projects*
  - Bookings (comparisons)
  - Guests in Building
  - EMS/Get Involved Integration
- *Report from Interim Director, Center for Student Involvement*
  - Staffing update – Dr. Powellson headed to Clear Lake, Katy Kaesebier will be Interim CSI Director
  - Carrel and locker spaces – Fourth round of applications coming soon for committee review
  - Cougar Involvement Ambassador positions available
  - Window decals for USOs – showed visual
  - Digital Screens for Carrel spaces

**VII. Old Business**

- Massage chair – after conducting research & consultation with others, it was determined that cost and maintenance of these items would not be the best use of student fees
- Charging devices – we are awaiting quotes/more info on implementing these

**VIII. New Business**

- Elections were conducted. Christopher Caldwell was elected Chair and Sarah Khan was elected Vice Chair.
- Building Hours - will be voted on during Oct Meeting
- RSO Outdoor Table Policy – will be voted on during Oct meeting

**IX. Announcements –**

Film Series coming up

Discuss change of meeting from 12/16 to 12/9. Agreed to move to 12/9/22

**X. Adjournment at 1:29pm**

Next Meeting: October 14, 2022 (Senate Chamber)